

SHIRE OF HARVEY

DISABILITY ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING

MINUTES OF THE MEETING OF THE DISABILITY ACCESS AND INCLUSION ADVISORY COMMITTEE HELD ON TUESDAY, 28TH NOVEMBER 2017, AT COOKERNUP COMMUNITY HALL, RIVERDALE ROAD, COOKERNUP COMMENCING AT 2.35P.M.

ATTENDANCE

Presiding Member	Mr. D. Marshall
Councillor	Cr. M. Campbell
Councillor	Cr. W. Dickinson
Community Representative	Mr. R. Jackson
South West Community Care	Ms. S. Wallace
Department of Communities	Ms. T. Glasson
Manager Community & Economic Development	Mr. P. Quinlivan
Principal Building Surveyor	Mr. M. Stewart
Executive Manager Technical Services	Mr. R. Lotznicker
Community Development Officer	Ms. S. Johnson

1. **OPENING & WELCOME**

Clause 3 of Schedule 2.3 of the Local Government Act 1995, provides that the Chief Executive Officer is to preside at the meeting until the office of Presiding Member is filled.

The Manager Community and Economic Development opened the Meeting at 2.35 p.m.

2. **ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER**

As this is the first meeting of the Disability Access and Inclusion Advisory Committee following the 2017 Local Government Election it is necessary to elect a Presiding Member and Deputy Presiding Member in accordance with Section 5.12 of the Local Government Act 1995.

The Manager of Community and Economic Development called for nominations for the position of Presiding Member. Mr. Stewart nominated Mr. Marshall for the position of Presiding Member. As there were no other nominations, Mr. Marshall was elected unopposed as Presiding Member for a two (2) year term expiring at the Local Government Election in October 2019.

Nominations were then invited for the position of Deputy Presiding Member. Cr. Michelle Campbell nominated herself and as there were no other nominations, Cr. M Campbell was elected unopposed as Deputy Presiding Member for a two (2) year term expiring at the Local Government Election in October 2019.

SIGNED _____ DATED 28th November 2017

3. **APOLOGIES**

Nil.

4. **DECLARATIONS OF MEMBERS' AND OFFICER'S PERSONAL INTEREST**

Mr. Marshall declared an impartiality interest in Item 9.1 – Attachment 1, DAIP Task List Strategy 2.1.2 'Adult Change Place' to be considered for new community buildings where facilities are monitored when open.

Reason

Mr Marshall advised that he was the Manager of the Harvey Recreation and Cultural Centre and would be supporting the possibility of an Adult Change Place facility being included in the design for the proposed Harvey Community Sporting Facility.

5. **RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil.

6. **PUBLIC QUESTION TIME**

Nil.

7. **PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil.

8. **CONFIRMATION OF PREVIOUS MINUTES**

The Minutes of the Disability Access and Inclusion Advisory Committee meeting held on Tuesday, 5th September 2017 are attached hereto.

ATTACHMENT

Recommendation:

That the Minutes of the meeting held on Tuesday, 5th September 2017 as attached, be confirmed.

DAIP-17/008. **Stewart/Lotznicker**

"That the Officer's Recommendation be adopted."

CARRIED 5-0

9. **REPORTS OF OFFICERS**

Item No.	9.1
Subject:	Disability Access and Inclusion Plan (DAIP) Tasks 2017/18
Proponent:	Disability Access and Inclusion Advisory Committee
Location:	Shire of Harvey
Reporting Officer:	Community Development Officer SJ
File No.:	B000085

Summary

This report recommends that the Disability Access and Inclusion Plan (DAIP) Task List 2017/18 and the Disability Access and Inclusion Plan Project Status Report as attached be received.

Background

At its meeting held, 19th September 2017 Council approved the following Activities and Tasks being identified as priorities for 2017/18 to progress the implementation of the Disability Access and Inclusion Plan 2017 – 2022.

- Complete the installation of accessible toilets, access ramps and other minor modifications to improve access at Cookernup Hall.
- Priority projects from the Disability Access and Inclusion Building Audit.
- Develop projects to celebrate Disability Awareness Week.
- Liaise with local business and community organisations to identify opportunities for improved access to their facilities.
- Provision of information in accessible formats.
- Other minor access and inclusion needs as identified by the Committee.

Comment

Attached to this report is the Disability Access and Inclusion (DAIP) Task List 2017/8 showing the status of various projects as identified for progression towards the objectives of the DAIP (refer **Attachment 1**).

Also included is the Disability Access and Inclusion (DAIP) Project Status Report. This report has been developed as a result of the Committee's ideas for improvements at the various locations where these meetings have been held (refer **Attachment 2**).

Statutory/Policy Environment

Under Part 5, Section 28 of the WA Disability Services Act 1993, public authorities are required to develop and implement a Disability Access and Inclusion Plan.

Strategic Framework

Within the Shire's Strategic Community Plan 2017 – 2027, Strategy 3.2.1 states:

“Implement the Disability Access and Inclusion Plan.”

Risk Management

The Risk Theme Profile identified as part of this report is ***Providing Inaccurate Advice/Information***. The Consequence could be “Reputational” should any negative issue arise with the implementation of DAIP projects. The Consequence rating is considered “Minor” and the likelihood “Unlikely”, therefore the Risk is deemed to be LOW.

Budget Implications

\$30,000 has been allocated for disability access and inclusion projects in Council's 2017/18 Budget.

Mr Stewart advised of two changes to the DAIP Project Status Report.

Officer's Recommendation

The Disability Access and Inclusion Plan (DAIP) Task List 2017/18 and the Disability Access and Inclusion Plan Status Report as attached be received.

DAIP-17/009. **Quinlivan/Stewart**

“That the Officer's Recommendation be adopted.”

CARRIED 10-0

10. **OTHER MATTERS**

10.1 Changing Places

Mr. Marshall suggested the document “Changing Places, Transforming lives” be made available to all committee members.

10.2 Disability week

Disability week is focussed around Disability Awareness Day on 3rd December. The Community Development Officer advised that Wheelchair Basketball Activities have been organised with Rebound WA at LLC and HRCC for Australind Senior High School and Harvey Senior High School pupils for Tuesday December 5th 2017.

10.3 Meeting Dates

Meetings for 2018 are to be scheduled at next meeting. This will include alternating meeting places between the Northern and the Southern parts of the Shire.

11. **MATTERS BEHIND CLOSED DOORS**

Nil.

12. **NEXT MEETING**

The next meeting of the Disability Access and Inclusion Committee is scheduled to be held Tuesday, 13th March 2018 at the Yarloop Fire Shed, Railway Parade, Yarloop, time TBC.

13. **CLOSURE OF MEETING**

There being no further business to discuss, the meeting was declared closed at 3.45p.m.