



Local Emergency Management Committee **Minutes**

Harvey Shire Council Chamber
Monday, 13 September 2021
2.00pm

Shire of Harvey

Local Emergency Management Committee Meeting

Minutes of the meeting of the Local Emergency Management Committee held on Monday 13 September 2021, at Harvey Shire, commencing at 2.05pm.

1. Official Opening

The Presiding Member, Cr. Gillett opened the meeting at 2.05pm.

2. Record of Attendance/Apology

Committee Membership - Voting

Shire President	Cr.	P.	Gillett
Chief Bush Fire Control Officer	Mr.	M.	Papalia
Harvey Police	Sgt.	S.	Gillis
Australind Police	A/Sgt.	M.	Bickford
DFES – District Senior Officer	Mr.	B.	Finlay
Harvey SES Nominee (or delegate)	Mr.	T.	Verrall
Australind SES – Nominee (or delegate)	Mr.	M.	Redmond
Department of Communities	Mr.	R.	Flaxman

Committee Membership – Non-Voting

Chief Executive Officer – Shire of Harvey	Ms.	A.	Riordan
Director Community and Lifestyle	Ms.	K.	Davis
Director Infrastructure Services	Mr.	R.	Lotznicker
Manager Waste & Safety Services/Local Recovery	Mr.	H.	Jones
Coordinator – Shire of Harvey			
Local Industry Representative	Mr.	C.	Bouteloup
DFES District Emergency Management Advisor	Mr.	V.	Cheema
Southern Seawater Alliance	Mr.	R.	Luscombe
Harvey Water	Mr.	R.	Yates
Water Corporation	Mr.	B.	Jackson

Apologies

Cr. F. Burgoyne
Ms. D. Walker, Bush Fire Risk Planning Coordinator
Mr. J. Carter, DFES
Mr. J. Maddern, CESM
Sgt. L. Fowler, Australind Police
Mr. M. Cooper, DBAC
Mrs. S.R., Brunswick Volunteer Fire and Rescue
Mr. D. Townsend, Eaton/Australind Volunteer Fire and Rescue

Sgt. W. Byram, Yarloop Police
Mr. P. Beech, Harvey St John of Ambulance
Mr. D. Townsend, Eaton/Australind VFRS
Mr. M. Donaghy, DPIRD

3. Confirmation of Previous Minutes

14 June 2021

The Minutes of the Local Emergency Management Committee Meeting (LEMC) held on Monday 14 June 2021, are attached hereto.

Recommendation

That the Minutes of the Local Emergency Management Committee meeting held on Monday 14 June, 2021 as attached, be confirmed.

Moved: M. Papalia

Seconded: P. Gillett

That the Minutes of the meeting held on Monday 14 June 2021, as attached, be confirmed as a true and correct record.

CARRIED 8-0

4. Presentations/Deputations

Nil.

5. Business in accordance with the requirements of the *Emergency Management Act, 2005* (Every Meeting)

5.1 Confirmation of Local Emergency Contract Details

Attached to the minutes is the current list of Emergency Contact Details. Please advise Mr. Maddern of any updates required (***Refer to Confidential Attachment No. 5.1***)

5.2 Review any Post- Incident Reports and/or Post-Exercise Reports

Brett Finlay advised that the State PFT Exercise was held at the Koolinup Emergency Service Centre (Collie) during the week 23 - 26 August 2021. The exercise is testing the new facility as well as enabling the PFTs for the upcoming bushfire season. Part of the exercise included holding Incident Support Group (ISG) meetings each day using MS Teams as an option for agencies to attend.

5.3 Funding Nominations and Applications Progress

Mr. Cheema advised the Federal Government will be offering a Natural Disaster Relief Funding (NDRP) round in the near future.

5.4 Emergency Risk Management (ERM)/Treatment Strategies Progress

The Shire has applied for ongoing mitigation treatments.

5.5 Review of Local Emergency Management Arrangements (LEMA)

The Local Emergency Management Arrangements are scheduled to be reviewed in 2022.

Mr. Cheema advised that the arrangements are to be reviewed in accordance with the procedures established by the SEMC.

5.6 Review Business Plan Strategies and Record Key Achievements

Mr. Cheema advised that business plan strategies for Local Governments are being reviewed. The final stages for a standardised criteria are nearly finalised.

5.7 First Quarter Meeting

5.7.1 Local Government Exercise Schedule

Mr. Cheema requested any ideas for future exercises to be conducted in the 2022.

5.7.2 Seasonal Review – post storm season and early fire season preparedness

Mr. Finlay advised that as part of the implementation of the Australian Warning System (AWS), bushfire warning colours in Western Australia will change from 14 September 2021.

What you will notice:

- New warning colours for Bushfire only. Bushfire warning colours will be updated to reflect the national framework (Advice – Yellow; Watch and Act – Orange; Emergency Warning – Red).
- Icon style changes for all hazards on Emergency WA in line with AWS standards

6. General Business

6.1. DFES Services Report – Mr Brett Finlay

The DFES Report, provided by Mr. Brett Finlay is attached. Please refer to **Attachment No. 6.1**

6.2. DFES District Emergency Management Advisor – Mr. V. Cheema

Mr. Vik Cheema's report is attached to these minutes. Please refer to **Attachment No. 6.2**

7. Introduction and Updates - Committee Members

7.1 Mr Vik Cheema – DFES District Emergency Management Advisor

Mr. Cheema reported that the risk of COVID affecting emergency services this summer could be high.

7.2 Mr Haydn Jones, Manager Waste and Safety Services, Shire of Harvey

Mr. Jones advised that the Shire of Harvey has been granted an amount of \$100,000 in MAFS funding.

7.3 Cr. Paul Gillett, Shire President, Shire of Harvey

Cr. Gillett introduced himself to the Committee as the Shire President of the Shire of Harvey and Presiding Member of the Shire of Harvey LEMC Committee.

7.4 Mrs. Annie Riordan – Chief Executive Officer, Shire of Harvey

Mrs. Riordan advised that she is currently a community representative for the State Bush Fire Advisory Council and has been involved with the development of State Bush Fire Policy.

7.5 Mr. Brett Finlay –District Officer, DFES

Mr. Finlay introduced himself as DFES District Officer for the South West, covering the areas of Shires of Murray, Waroona, Harvey, Dardanup, Capel and the City of Bunbury. He currently works with three (3) Community Emergency Service Managers, those being in Harvey, Murray and Waroona.

7.6 Mr. Mick Papalia – Chief Bush Fire Control Officer, Shire of Harvey

Mr. Papalia advised that the upgrade of minimum training requirements for Bush Fire Brigade Volunteers has been taking place.

7.7 Sergeant Scott Gillis – Harvey Police Station

Sgt. Gillis reported that the local emergency services groups and organisations continue to respond well together.

7.8 Acting Senior Sergeant Mike Bickford – Australind Police Station

Acting Snr. Sgt. Bickford advised that he is acting in the position at the at the Australind Police Station in Sgt. Fowler's absence.

The Australind Police took part in a land search operation of a missing person in the Collie area in June 2021. The missing person was located and it was great to see the emergency services groups all working well together with a positive outcome.

7.9 Sergeant Scott Gillis – Harvey Police Station

Sgt. Gillis reported that the local emergency services groups and organisations continue to respond well together.

7.10 Ms. Kirsty Davis, Director Community Lifestyle, Shire of Harvey

Ms. Davis advised that the Master Plans for the Shire's Recreation sites were currently being developed which includes evacuation centres.

Community Safety and Crime Prevention Plan was recently adopted with Emergency Management as a priority. This included managing risks to the community and environment and improving emergency readiness and education.

7.11 Mr. Rick Lotznicker – Director Infrastructure Services

Mr. Lotznicker reported on a meeting including Mr. Mick Irving from the Water Corporation where discussion took place relating to anti-social behavior at the Harvey Dam and possible solutions to alleviate the matter. Mr. Lotznicker has directed Mr. Irving to discuss the issue with Ms. Anissa Williams, the Shire of Harvey's Economic Development Officer who has some ideas in controlling the behaviour.

7.12 Mr. Matthew Redmond – Australind State Emergency Services

Mr. Redmond introduced himself at the Coordinator of the Australind SES group.

7.13 Ms. Renee Flaxman – Department of Communities

Ms. Flaxman from the Department of Communities was in attendance on behalf of Ms. Roma Boucher is currently on long service leave.

Ms. Michelle Duxbury will be representing Ms. Boucher at future meetings of the LEMC.

Ms. Flaxman advised that the Department of Communities are currently working on accommodation planning in the case of a Covid 19 outbreak in Western Australian.

7.14 Mr. Chris Bouteloup – Tronox, Kemerton

Mr. Bouteloup advised that Tronox is working on emergency response and future emergency drills.

7.15 Mr. Richard Yates – Harvey Water

Mr. Yates advised that the Harvey Water storage dams are looking positive this year.

7.16 Mr. Todd Verrall – Harvey SES

Mr. Verrall reported that the initiative of the supply of sand bags to the community throughout the winter storm period was a great initiative.

The sand bags were made available by DFES and were collected at the Harvey SES Complex in Harper Street, Harvey.

7.17 Mr. Ryan Luscombe – Southern Seawater Alliance

Southern Seawater Alliance operates on behalf of the Water Corporation of Western Australia.

Southern Seawater Alliance are currently looking at the capacity to deal with an emergency situation if it were to occur. Undertaking bush fire mitigation around the site.

7.18 Mr. Brendan Jackson – Water Corporation of Western Australia

Mr. Jackson advised that his position covers the area of Collie to Waroona.

He is currently working on methods to minimise anti-social behavior at the Harvey Dam.

8. Next Meeting

The next meeting of the Local Emergency Management Committee is to be held on Monday 13 December 2021, at the Australind Council Chamber, commencing at 2.00pm.

9. Closure

There being no further business to discuss the meeting was declared closed at 2.48pm.