



# Local Emergency Management Committee Meeting **Agenda**

**Harvey Council Chamber**

**Monday, 10 March 2025**

**2.00pm**

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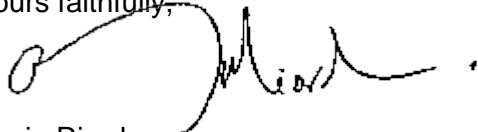
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**Local Emergency Management Committee****Agenda**

Notice is hereby given that a Local Emergency Management Committee meeting will be held Monday, 10 March 2025 in the Shire of Harvey Council Chamber, Young Street, Harvey, commencing at 2.00pm.

The business to be transacted is shown in the Agenda hereunder.

Yours faithfully,



Annie Riordan  
**Chief Executive Officer**

6 March 2025.

**1. Attendance****Committee Membership – Voting**

Shire President/Presiding Officer	Cr.	Michelle	Campbell
Deputy Shire President	Cr.	John	Bromham
Chief Bush Fire Control Officer	Mr.	Wayne	Jackson
Community Emergency Services Manager	Mr.	Nick	Mellowship
Harvey Police	Sgt.	John	Hancock
Australind Police	Sgt.	Heath	Soutar
DFES - District Senior Officer	Mr.	Brian	Penman
DBCA – District Officer	Mr.	Jewell	Crossberg
Harvey SES – Nominee (or delegate)	Mr.	Todd	Verrall
Australind SES – Nominee (or delegate)	Mr.	Matthew	Redmond
VFRS – Harvey	Mr.	Scott	Britza
VFRS – Brunswick	Mr.	Colin	Keys
VFRS – Eaton/Australind	Mr.	David	Townsend
Harvey St John Ambulance	Ms.	Suleen	Van Der Westhuizen
Department of Communities	Ms.	Renee	Flaxman

**Committee Membership – Non-Voting**

Chief Executive Officer	Ms.	Annie	Riordan
Director Infrastructure Services			
Manager/Waste and Safety Services / Local Recovery Coordinator, Shire of Harvey	Mr.	Haydn	Jones
Director Community Lifestyle	Ms.	Suzie	Hazelhurst
Bushfire Risk Mitigation Coordinator	Mrs.	Kaitlin	Southgate
Manager Environmental Health	Ms.	Sara	Saberi
DFES – District Officer, Wellington	Mr.	Brett	Finlay

DFES – District Officer – Natural Hazards	Mr.	Nick	Elrick
DFES – Fire Operations Officer	Mr.	Afie	Jazreen
Harvey Recreation & Cultural Centre – Manager	Mr.	David	Marshall
Leschenault Leisure Centre - Manager	Mr.	Richard	Duke
Western Power	Mr.	Gary	Smith
Atco Gas	Mr.	Aaron	Goodhew
Australian Rail Group	Mr.	Rodney	Smith
Education Department	Mr.	Mick	Luplau
Local Industry Representative/Albermarle	Mr.	Chris	McLennan
Hocart Lodge	Ms.	Natasha	Meredith
Main Roads	Mr.	Michael	Jordan
Department of Health	Mr.	Barry	Moroney
Dampier to Bunbury Gas Pipeline	Mr.	Kirk	McDonald
DFES Emergency Management Advisor	Ms.	Erin	Hutchins
Department Primary Industries and Regional Development	Mr.	Mike	Donaghy
Southern Seawater Alliance	Mr.	Ryan	Luscombe
Australind St John Ambulance	Mr.	Justin	Ingrey
Harvey Water	Mr.	Cameron	Norris
Yarloop Police	OIC.	Nick	Hamer
Water Corporation	Mr.	Brendon	Jackson

### Visitors

DFES Superintendent	Supt.	Matt	Folini
District Superintendent, South West Police	DS.	Paul	van Noort
Inspector, South West Police	Insp.	Justin	Tarasinski

## 2. Apologies

Mr. Barry Moroney, Health WA  
Mr. Brett Finlay, DFES

## 3. Confirmation of Minutes

The Minutes of the Local Emergency Management Committee Meeting (LEMC) held on Monday 9 December 2024, are attached hereto.

### Recommendation

That the Minutes of Local Emergency Management Committee Meeting held on Monday 9 December 2024, be confirmed as a true and correct record.

## 4. Presentations/Deputations

- Supt. Matt Folini – South West Region, Department Fire Emergency Services
- DS. Paul van Noort - District Superintendent South West District, WA Police
- Insp. Justin Tarasinski, WA Police

## **5. Business in accordance with the requirements of the Emergency Management Act 1995**

### **5.1. Confirmation of LEMC Contact Details**

Attached to the agenda is the current list of Emergency Contact Details. Please advise the CESM of any updates required (*Refer to Confidential Attachment No. 5.1.1*).

### **5.2. Review any Post - Incident Reports and/or Post - Exercise Reports**

Nil

### **5.3. Funding Nominations and Applications Process**

#### **5.3.1 Disaster Ready Fund (DRF) Round Two 2024–2025**

The Shire of Harvey has been successful in receiving \$75,000 through the Australian Government's Disaster Ready Fund (DRF), Round Two, 2024–2025 for Digital Fire Danger Signs. The Shire is contributing \$75,000 towards the project in the 2024–2025 Budget.

The Shire has recently received the final Funding Agreement and Implementation Plan for the project which will commence in the near future.

#### **5.3.2 Disaster Ready Fund (DRF) Round Three 2025–2026**

Applications are now open for Round Three of the Disaster Ready Fund (DRF).

The Shire is in the process of formalising an application focused on enhancing the Leschenault Leisure Centre as an evacuation centre.

The Shire has secured \$15.5 million as an election commitment from both major parties for the construction of four courts at the Leschenault Leisure Centre. However, in 2024, the proposal was scaled back to remain viable amid escalating construction costs.

As a result, several future-proofing elements had to be excluded, including evacuation centre enhancements such as additional changerooms (toilets and showers) with external access, a mezzanine floor with kitchen facilities, extra bathrooms, retractable grandstand seating, and storage.

The Shire is now seeking funding to deliver these critical elements, ensuring the facility meets the needs of an evacuation centre of this scale and regional significance.

#### **Recommendation**

That the Harvey Local Emergency Management Committee supports the Shire of Harvey's application through the Disaster Ready Fund Round Three (2025–2026) for improvements to the Leschenault Leisure Centre, enhancing its suitability as a fit-for-purpose evacuation centre of regional significance.

### **5.4. Emergency Risk Management (ERM)/Treatment Strategies Progress**

Shire Officers have been communicating with the Water Corporation concerning the maintenance of bridges and the affect such maintenance may have on emergency response vehicle routes and response times. As this matter is still being worked through, it will be carried forward to a future LEMC meeting.

## 5.5. Review of Local Emergency Management Arrangements

The Local Emergency Management Arrangements and Recovery Plan has been reviewed.

Haydn Jones encouraged members to read the LEMA and LRP documents and forwarded any changes/amendments to [shire@harvey.wa.gov.au](mailto:shire@harvey.wa.gov.au)

## 5.6. Review Business Plan Strategies and Record Key Achievements

*Refer to attachment 5.6.1.1.*

## 5.7. Third Quarter Meeting

### 5.7.1. Local Government Exercise Schedule

An exercise will be scheduled for the next LEMC Meeting, 9 June 2025.

Details of the exercise will be forwarded to Committee Members prior to the June meeting. It is proposed that the scenario would be based around the Harvey Dam after a recent request from Water Corporation.

### 5.7.2. Seasonal Review

To be tabled by DFES.

## 6. General Business

### 6.1. DFES Report

Please see District Emergency Management Advisor's Report. ***Refer to Attachment 6.2.1.1.***

### 6.2. DFES District Emergency Management Advisor Report

Please find attached DEMA Report, received from Ms. Erin Hutchens. ***(Refer to Attachment 6.2.1.1.)***

### 6.3. Department of Communities

To be tabled by Ms. Renee Flaxman.

## 7. Next Meeting

The next meeting of the Local Emergency Management Committee will be held on Monday 9 June 2025, at Harvey Shire Council Chamber, Harvey, commencing at 2.00pm.

## 8. Closure of Meeting