



Sport and Recreation Advisory Group Minutes

**Leschenault Leisure Centre Conference Room
Online Zoom/In Person**

Tuesday 23 July 2025, 6pm

1. Official Opening

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

2. Advisory Group Membership

Australind Basketball Association	Dean	Hart
Australind Soccer Club	Callum	Yates
Australind Swimming Club	Mark	Crispin
Australind Tennis Club and HBFC	Paul	Gillett
Bunbury Archery Club	Barry	Owen
Brunswick Bowling Club	John	Exton
Brunswick Tennis Club	Julianne	Hill
Harvey Amateur Swim Club	Janine	Rae
Harvey Basketball Association	Steve	Rees
Harvey Bowling Club	Rose	Cumine
Harvey Bulls Football Club	Michael	Zappia
Harvey Benger Cricket Club	Haydn	Jones
Harvey Hawks Soccer Club	TBC	
Harvey Hockey Club	Daniel	Fielder
Harvey Golf Club	Michael	Lowe
Harvey Netball Club	Sophie	Cox
Harvey Poultry Club	Sarah	Doyle
HBLFC and HBLJFC	Luke	Freemantle
Kaizen Elite Sports Club Incorp	Ralph	Azucena
Leschenault Crabs AFL Masters	James	Yorath
Leschenault Cricket Club (Women's)	Emma	Jamieson
<i>South-West Horse Trials</i>	<i>Melissa</i>	<i>Jenkins</i>
<i>South-West Horse Trials</i>	<i>Kirsten</i>	<i>Hawkins</i>
WA Youth Cattle Handlers Assoc	Heidi	Bibby
West Cycle – CB Cycles - MTB	Will	Frizzell
<i>Yarloop Equestrian Association</i>	<i>Ian</i>	<i>Willis</i>
<i>Yarloop Equestrian Association</i>	<i>Sue</i>	<i>Howell</i>
<i>Yarloop Equestrian Association</i>	<i>Rebecca</i>	<i>Bradshaw</i>

Shire of Harvey Officers

Manager Leschenault Leisure Centre	Richard	Duke
Manager Community and Lifestyle	Ben	Rose
Community Development Officer	Andre	Morris

3. Apologies

Australind Soccer Club	Robert	Birnie
Binningup Surf Lifesaving Club	Niall	O'Connor
Leschenault Cricket Club	Angelo	D'Agostino
Leschenault Hockey Association/LSA	Shane	Jamieson
Manager Harvey Recreation and Cultural Centre	David	Marshall

4. Confirmation of Previous minutes

Not applicable (quorum not met)

5. Action Register update

Action 13: Bookable: Include a booking condition that if a booking is made but no arrival within 15 minutes that it becomes available to the public/ other user groups.

This position has been advertised and with one interview held. In process of selection Four applicants withdrew their interest due to securing alternative work or enticed to stay in current job.

Action 24: Group to provide feedback regarding efficiency and effectiveness of Advisory Groups.

- ☐ Council Resolution Changes:
 - Minor adjustments to activities for remaining advisory groups.
 - Major changes in membership for all but three advisory groups.
 - Terms of Reference for the Alcoa Sustainability Fund Advisory Group remain unchanged, as these are governed by Alcoa.
- ☐ Revised Terms of Reference:
 - Improved clarity, consistency, and structure across advisory groups while maintaining tailored variations for specific focus areas.
 - Membership updates include:
 - Reduction in the number of executive officers and councillors involved.
 - Refined selection criteria emphasizing lived experience and expertise for more representative participation.
- ☐ Expanded Role of Advisory Groups:
 - Transition from solely providing strategic advice to:
 - Identifying barriers.
 - Recommending solutions.
 - Fostering collaboration with the community.
- ☐ Governance and Meeting Procedures Enhancements:
 - Introduction of a structured conflict resolution process.
 - Clear division of responsibilities among elected members, Shire officers, and community representatives.
 - Formalised meeting procedures, including mandated timelines for minute distribution.

Action 25: Investigate provision of pool hoist at Dr Topham Memorial Swimming Pool

At present, we are unable to identify a pool hoist that meets the following requirements:

- Ability to reach over the existing pool bulkhead into a safe water depth for user dismount.

- Exemption from equipotential bonding (earthing).

Available mobile hoists are designed for modern wet deck pools without raised edges, while most traditionally mounted hoists are steel and require earthing. However, PTMSP lacks an earthing ring, making retrospective modifications unfeasible.

A 2022 quote estimated earthing installation at \$60,000 (ex. GST), but further discussions have not progressed due to the uncertain future of the PTMSP pool shell. Investigative works, scheduled post-2025/26 pool season, will inform council decisions regarding long-term aquatic facility provisions in Harvey.

Action 27: investigate emergency after-hours contact details in Shire leases.

When a Lease Agreement is issued, it is accompanied by the Community Lease Policy and the attached Maintenance Procure flowchart.



Maintenance
Procedure Flowchart.

6. Agenda Items

6.1. Update on Sport and Recreation Plan 2033 standing agenda

[Sport-and-Recreation-Plan-2033.pdf](#)

6.2. Update on Major Projects over \$500k

- Leschenault Leisure Centre Court Expansion

Awaiting funding agreement from State Government, and pending Disaster Ready Fund Grant outcomes due in November. Approximate start date scheduled for March 2026.

6.3. Update on all other projects

- **Brunswick Tennis Courts**

Planned works for May 2025

- Install power conduits
- Footings for new lights
- Install base course
- Concrete curbing
- Asphalt application

- **Binningup Skatepark**

- On 25 February 2025 Council approved \$350,000 for construction of skatepark

- CONVIC detailed design 90% complete
 - Awaiting details of ancillary items
 - Lighting
 - Paths
 - BBQ area
 - Shade
- **Harvey Golf Club Extension**

Work has commenced on site. Approximately ¼ completed, due for completion in August 2025.
- **Oval 1 lighting**

Update to be provided.
- **Harvey Bulls Football Change rooms**

Awaiting signed funding agreements, detailed design phase to determine specifications and finishes is next and then we can prepare Tender Documents. Anticipated start date for demolition works, October 2025.
- **Harvey Recreation Ground**

Update to be provided.
- **Leschenault Recreation Ground**

Update to be provided.
- **Leschenault Cricket Club**

6.4 Grant Funding

- **Community Sporting and Recreation Facilities Fund (CSRFF) and Club Night Lights Program (CNLP)**
 - **CSRFF**
 - [About CSRFF](#)
 - [What can I apply for?](#)
 - [Timeframes](#)
 - [How to apply](#)
 - **CNLP**
 - [Eligibility](#)
 - [Timeframes](#)

▪ [How to apply](#)

ROUND	OPEN	CLOSE
2025/26 July Small Grants Round	1 July 2025	30 Aug 2025
2026/27 Forward Planning Round	1 June 2025	30 Sept 2025

Round	Open	Close	Project	Grant Req.	Grant Funded
CSRFF					
26-27 Annual and Forward Planning Round	1 June 2025	30 Sep 2025			
25-26 February Small Grants Round	1 July 2025	31 Aug 2025	Changerooms at Harvey Rec Ground	\$191,000	\$191,000
CNLP					
26-27 Annual and Forward Planning Round	1 June 2025	31 August 2023			
25-26 February Small Grants Round	1 July 2025	30 Aug 2025	Oval 1 lighting – Leschenault Recreation Park	\$293,739	\$293,739

Current Sport and Recreation Plan 2033 projects (till 30 June 2026) in Forward Capital Works plan

Project #	Project	Priority (H,M,L)	Status	Included in Forward Capital Works program?	Grant required per Forward Capital works plan?	Estimated value (1 Jan 2024)
1.15	LLC Court expansion	H	In progress	Y	Y	36,000,000
1.17	PV solar or alternative at LLC and HRCC	H	Shire applying for Community Renewable Energy Upgrade	Y	Y	200,000

			grant which include LLC solar energy			
1.2	HRCC improved court ventilation	H		Y	N	218,000
1.21	HRCC and HRG court ventilation	H		Y	N	395,000
1.27	BRG planned upgrade to power and sports lighting	H	Completed	Y		1,200,000
1.33	LRP Oval 2 refurbishment works	H		Y	N	240,000
1.35	LRP Oval 6 Turf Wicket block	H	Now Oval 4 - in progress	Y	Y	205,000
1.41	BRG replacement of tennis courts	M	In progress	Y	N	567,979
1.47	LRP Western Pavilion upgrades	H		Y	N	754,000
1.51	HRG upgrades to HBFC change room	H	In progress	Y	Obtained	460,000
1.65	Binningup Skatepark	H		Y	Y	350,000+

- **Shire of Harvey Community grants**

- **Annual grants**

- Open early calendar year (February)
 - Refer Shire website for dates [Shire of Harvey - Community Grants and Funding](#)
 - [Guidelines – Eligibility, Assessment process, FAQs](#)
 - Types of grants
 - [Infrastructure](#)
 - [Alcoa Harvey Sustainability Fund](#)
 - [Community Events](#)
 - [Community Support](#)

6.5 Community workshops

- [Futyr Community Workshops](#)

6.6 Bunbury Geographe Sports Awards

- Nominations open for Bunbury Geographe Sports Awards. Nominations close: 30 May 2025: [Bunbury Geographe Sports Awards - City of Bunbury](#)

7. Access and Inclusion

8. Roundtable discussion from community members

Opportunity for community members and organisations to discuss ideas.

9. Other Business

10. Next Meetings

Future meetings on Wednesday 6pm to 8pm.

- Harvey Recreation and Cultural Centre – Boundary Room
 - October 8, 2025
 - April 8, 2026
- Leschenault Leisure Centre – Conference room
 - February 4, 2026

11. Closure