

**Application to construct a rigid annexe
adjacent to a Caravan**

In accordance with the caravan and camping grounds regulations 1997

Caravan park and site Number	
Annexe owner	
Constructed by	
Name and address of applicant	
Contact telephone number	
Signature of applicant	
Date	

Please attach the following documentation with your application:

- Two copies of a certificate signed and dated by a professional engineer stating that the annexe will be structurally sound if assembled in accordance with the instructions and the wind velocity it is designed to withstand;
- A statement from the caravan park licence holder giving written permission for the annexe to be constructed;
- Two copies of dimensioned plan of the site showing setbacks from other adjacent structures and roads; and

- Permit fee to be paid on submission is \$130.00 (GL No. 73205).

If the construction of the annexe is greater than \$20,000.00 ensure the below are also attached:

- Copy of certificate of builder's registration.
- Statement by the builder that the annexe was constructed by the builder in accordance with the building code and the year of construction.