

Building permit approval information request form

A Breath of Fresh Air

This request provides a list of building approvals against the requested property. A response form is provided with all listed approvals for the property, listing Building permit numbers, issue dates and description of works.

Property address:

Lot number:	Street number:	Street name:
Suburb:	Post Code:	

Applicant details:

Name:			
Address:			
Postal address:			
Phone:			
Email:			
Is this request for a property sale?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Plans Required and Schedule of Fees & Charges 2022/23		Other Building Fees 1.9
Building approval information	\$100.00	<input type="checkbox"/>

Note: The Shire of Harvey will endeavour to provide a response within a ten (10) day working time frame. **There are limited plans/property information available prior to 1990.**

Please contact the Shire's Building Department on 9729 0330 to check prior to submitting this request if a property has structures prior to 1990.

How to lodge this form

By Email: shire@harvey.wa.gov.au By Mail: PO Box 500, Harvey WA 6220

In Person: Harvey Administration Centre – 102 Uduc Road, Harvey or Australind Administration Centre – 7 Mulgara Street, Australind

Payment options (Please Tick)	In Person <input type="checkbox"/> Telephone <input type="checkbox"/> Post <input type="checkbox"/> Email <input type="checkbox"/>
Cheques payable to: Shire of Harvey, PO Box 500 Harvey WA 6220	
Credit Card Only if paying via Telephone - Please call 97290330	
Please complete attached Credit Card Authority Form if paying via email .	

Terms and Conditions

- I hereby accept that the search fee is **non-refundable**.
- The Shire has a minimum of a ten (10) day working timeframe for a response.

I have read and understood the above terms and conditions

Sign: _____ Date: _____