

# OPERATIONAL MANAGEMENT PLAN

ADDRESS:

<b>Guest Booking System:</b>	
<b>Guest Check-In Procedure:</b>	
<b>Guest Check-Out Procedure:</b>	
<b>Code of Conduct / Rules</b>	
<b>For Guests:</b>	
<b>For Pets:</b>	
<b>For Guest Visitors:</b>	
<b>Maximum Occupancy Numbers:</b>	
<b>Maximum Length of Stay:</b>	
<b>Waste Management:</b>	
<b>Complaints Management Procedure</b>	
<b>For Guests:</b>	
<b>For Surrounding Neighbours:</b>	
<b>Property Manager</b>	
<b>Name:</b>	
<b>Contact Number (all hours):</b>	
<b>Location:</b>	
<b>Emergency Evacuation Procedures:</b>	