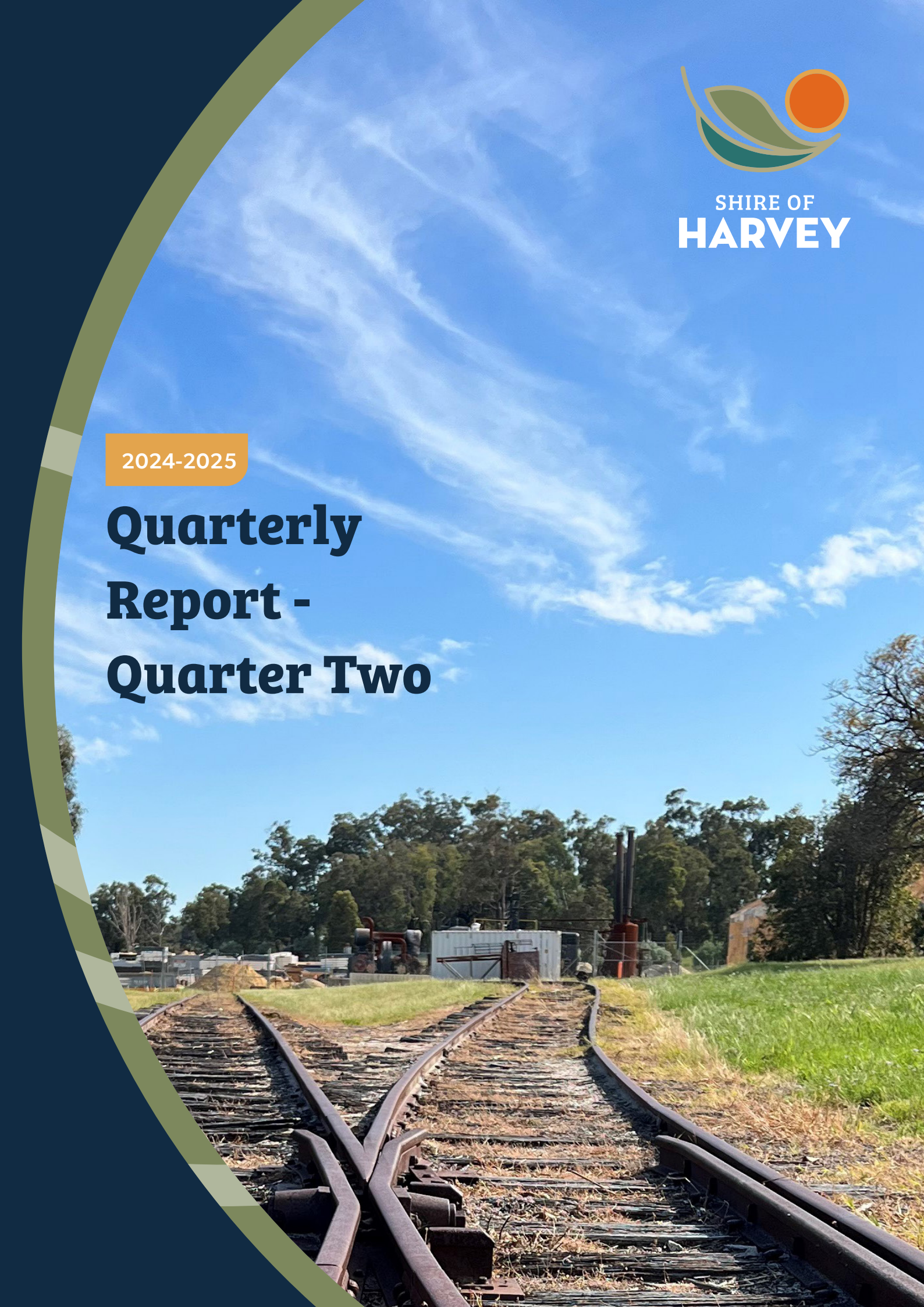




SHIRE OF
HARVEY

2024-2025

Quarterly Report - Quarter Two



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Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders and Emerging Elders both past and present.

OUR VISION

Together, towards an even better lifestyle.

We value

Effective stewardship of our environment and heritage;

A safe community that has a strong community spirit and sense of belonging;

Effective communication and cooperation;

Strong leaders and fair decisions; and

Our heritage – acknowledging our history in creating our future.

We are committed to being an inclusive, enterprising and engaging community that:

Actively works together and respects each other;

Acts with honesty, integrity and fairness; and

Is open-minded, approachable, tolerant and responsive.





The Quarterly Report Explained

The Corporate Business Plan – Quarterly Report is designed to provide information on the progress and milestones of key projects in the Shire’s Corporate Business Plan 2024 – 2028.

Objectives, Strategies and Actions

For each strategic direction, a series of objectives have been developed as targets for the Shire to work towards. To support the achievement of these objectives, the Shire has adopted a number of strategies, or approaches, it intends to take and these, along with more specific actions, are listed under the relevant objective.

Budget Source

Operational

An activity or project that is largely part of the Shire’s regular service will be funded from the operational budget and may not have a funding amount shown against it.

Capital

A project or action that is linked to the Shire’s Forward Capital Works Plan and generally relates to the development or improvement of an asset.

Total Project Cost

This includes amounts from both the Shire budget and external contribution. Where an external contribution is included, the project or action will only be able to progress if the Shire obtains the additional funding from external partners such as the State Government. The amounts shown are the budgeted amounts allowed for in the Corporate Business Plan and do not reflect what has been spent to date on the project. Progress on obtaining external contributions is included in the comments.

Project Risk

The identified risk profile for the project using the Shire’s Risk Assessment Framework.

Quarter to be Completed

The quarter the project is due to be completed. For projects that will occur over multiple years or are a “business as usual” function they are recorded as ongoing.

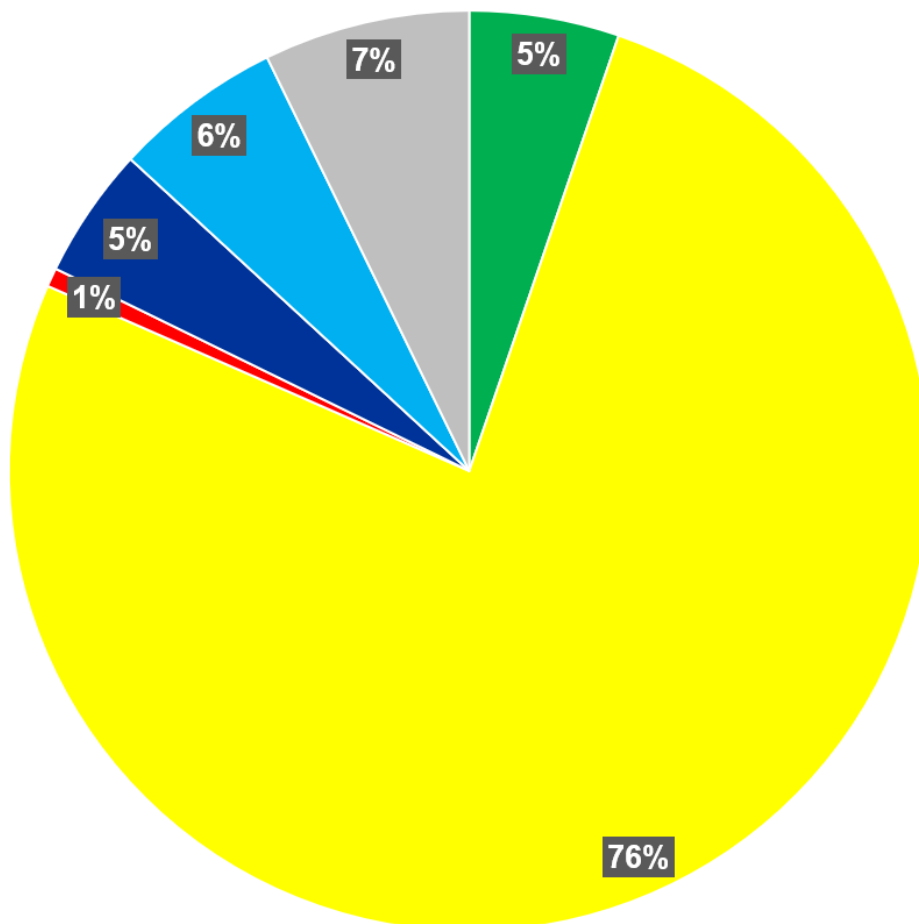
Projects not planned to start during the current financial year in the Corporate Business Plan 2024 – 2028 are not reported on until scheduled. Projects marked as not started yet are planned to begin this financial year but to be started later in the year. Due to projects not planned to start this financial year not being reported on, some actions have no projects listed underneath them as all projects for that action are planned for future financial years.

Review and update

Noted in the Quarterly Report are some minor wording changes, as a result of the annual review and reporting process, to some actions and some corporate performance indicators to clarify and make them more meaningful. The targets for the corporate performance indicators are, unless stated otherwise, the annual targets from the Corporate Business Plan. These targets are part of the review process and are adjusted if targets that provide better clarity are identified. Additionally, some actions have been split in to a and b sections to allow for better clarity in reporting. For your information a note has been placed against the relevant actions to indicate those that have been changed.

Project Status Summary

Project status	Description	Number of projects	% of Total
Completed	These projects are completed in full.	8	5%
In Progress	These projects have started and are in progress.	116	76%
Behind Schedule	These projects have fallen behind their projected timeline or suffered a set back that has put them at risk.	1	1%
On Hold	These projects have started but work has stalled or has been put on hold.	7	5%
Future Year	These projects are not due to start until a future financial year.	9	6%
Not Commenced	These projects have not yet started but are still expected to start in the current financial year.	11	7%
Total		152	100%





Strategic Direction 1

Diversified Economy

A diversified economy creates a sustainable cycle of economic activity and leads to economic resilience in the face of external pressures.

Goal

A diversified and thriving economy that offers a wide range of business and work opportunities as well as consumer choice.

What you told us

People want to see the local economy thrive, with a broader range of businesses and industries investing in the area and an improvement in the look and feel of their shopping precincts. Increasing tourism and having the amenities and infrastructure in place to support this is also a priority. People would like the Shire to ensure that its decisions and actions support and facilitate a growing economy in a sustainable manner.

Key Plans and Frameworks

- Economic Development Strategy
- Harvey Region Tourism Road Map 2031
- Harvey Region Trails and Adventures Master Plan
- Land Optimisation Strategy
- Local Planning Strategy

Services

Services	Sub-services
Economic Development	Destination Development Destination Events Destination Marketing Industry Support Investment Attraction Visitor Servicing
Planning Services	Heritage Statutory Planning Strategic Planning

Project Highlight

1.1.1.4 Expand the Destination Harvey Region website to include Invest and Live.

Following the success of the Region’s first investment guide, in 2024-25 the Shire will release the a new Invest website under the Harvey Region brand.

The website will provide a comprehensive overview of the opportunities available in the Harvey Region, including local economy data, investment and land opportunities, and the regulatory environment.

It will also highlight case studies on our leading businesses and operations, known as our Homegrown Heroes.

INVEST HARVEY REGION is designed to celebrate the Harvey Region, and to help investors make informed decisions about investing in the area.

Objective 1.1:**The Shire is a tourist destination of choice**

Implement key tourism development strategies and continue to partner with regional agencies to implement tourism initiatives to build the Shire's reputation as a premier destination.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
1.1.1 Harvey Region								
1.1.1.1	Support the implementation of actions in the Harvey Region Tourism Road Map 2031	Operational		Low	In Progress	0-25%	Q4	Tourism Officer appointed, Marketing Officer to commence Q3 2025.
1.1.1.2	Improve current network of tourism signage, way-finding, interpretation, entry statements and information bays	Capital	75,000	Moderate	In Progress	75-99%	Q4	Harvey and Binningup Information Bays due for completion Q3 2025.
1.1.1.3	Lead destination marketing, development, destination events, industry support and visitor servicing through the Destination Harvey Region Business Unit	Operational		Moderate	In Progress	25-50%	Q4	Refer to Action 1.1.1.1 above regarding staffing levels and Action 1.1.2.2 in regard to Munda Biddi Spur. Harvey Memorial Shrine is due for completion in Q3 2025.
1.1.1.4	Expand the Destination Harvey Region website to include Invest and Live	Operational		Low	Completed	100%	Q4	Website has been expanded to include Invest and Live.
1.1.2 Harvey Region Trails and Adventures								
1.1.2.1	Oversee the implementation of the Harvey Region Trails and Adventures Master Plan	Operational		Moderate	In Progress	25-50%	Q4	Oversee the implementation of the Harvey Region Trails and Adventures Master Plan.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
1.1.2.2 Investigate the Munda Biddi Harvey Spur Trail	Operational		Moderate	In Progress	25-50%	Q4	Draft design alignment has been completed, awaiting Department of Biodiversity, Conservation and Attractions comments in regard to the Memorandum of Understanding.
1.1.2.3 Enhance the Dandjoo Bilya Shared Use Trail	Capital		Low	In Progress	50-75%	Q4	Shire has updated its portion of the trail, a section of the track is being transferred from Department of Planning, Lands and Heritage to Gnaala Karla Booja – this process has delayed completion.
1.1.3 Binningup Beach Development							
1.1.3.1 Upgrade Binningup Water Sports Facility	Capital	100,000	Low	In Progress	0-25%	Not Applicable	To commence in Q3.
1.1.3.2 Support the tourism industry to develop a tourism hub at Binningup	Operational		Low	On Hold	0-25%	Q4	Awaiting revised structure plan from Fiveight.

Objective 1.2:**Create a business-friendly environment to support and attract investment, competition and productivity**

Identifying and addressing impediments to good practice, such as reducing red tape, simplifying processes and utilising technology to work smarter and more efficiently.



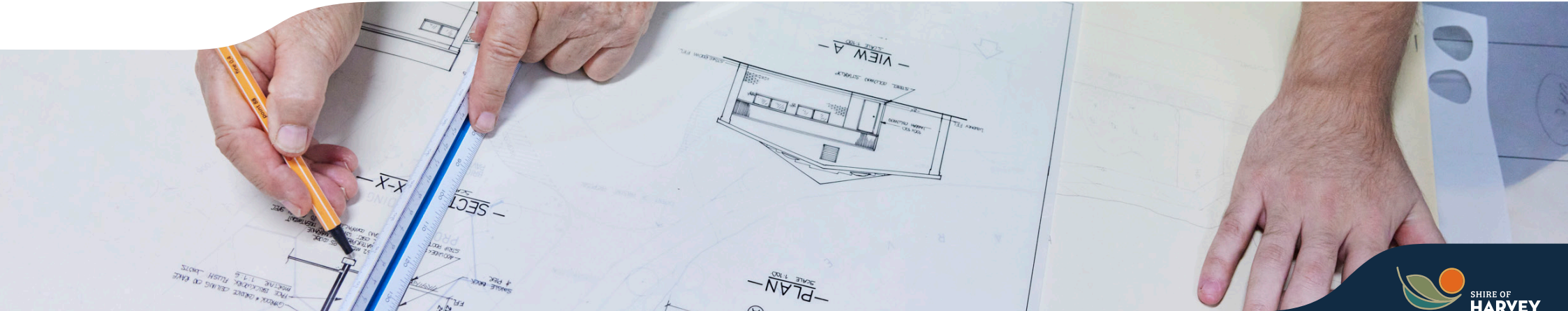
Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
1.2.1 Local Businesses								
1.2.1.1	Implement the Small-Business Friendly Local Government Action Plan	Operational		Low	In Progress	0-25%	Q4	Action Plan being developed on a case by case basis, current initiatives - Farmgate and Short Term Rental Accommodation.
1.2.2 Economic Development								
1.2.2.1	Implement and update the Land Optimisation Strategy	Operational		Moderate	In Progress	0-25%	Not Applicable	One land parcel has been sold with a further under offer (settlement Q3 2025). Workshop with Council to determine further assets to be disposed/developed.
1.2.3 Friendship Cities								
1.2.3.1	Implement actions from Friendship Agreement(s)	Operational		Low	In Progress	0-25%	Q4	Inaugural visit to Moka City undertaken October 2024, no official visits proposed for 2025. Engagement with Moka City staff and local schools will be ongoing. Supported Moka student visit to Australind and Harvey in October 2024.

Objective 1.3:
Sustainable urban, rural and industrial development



Undertaking strategic planning activities to balance the competing demands for urban and industrial expansion with protecting valuable natural habitat, agricultural lands and irrigation supply.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
1.3.1	Local Planning							
1.3.1.1	Amend the Local Planning Strategy for consistency with the Sub-Regional Strategy	Operational		Moderate	In Progress	25-50%	Q4	Stage 3 of 5 almost complete. Stage 4 of 5 commenced.
1.3.2	Town Planning							
1.3.2.1	Finalise the Shire of Dardanup and Shire of Harvey Joint Town Planning Scheme			Moderate	In Progress	50-75%	Not Applicable	Joint Town Planning Scheme (JTPS) due to end Q3 2026, liabilities and credits have been clarified and working towards finalisation of the Scheme.



Objective 1.4:**Appropriate infrastructure is in place to support economic growth**

Ensuring infrastructure is fit for purpose, such as transport networks, telecommunications and having a range of commercial spaces available.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
1.4.1 Kemerton Strategic Industrial Area							
1.4.1.1	Advocate for the sustainable development of the Kemerton Strategic Industrial Area		Low	In Progress	25-50%	Not Applicable	Bunbury Geopraphe Economic Alliance has developed advocacy document highlighting Kemerton Strategic Industrial Area (KSIA). Shire President presented at Western Australian Local Government Association State Council Regional Forum on KSIA.
1.4.2 Coastal Tourist Drive							
1.4.2.1	Engage with property owners and relevant government stakeholders to establish a Coastal Tourist Drive between Myalup and Australind via Binningup		Low	In Progress	0-25%	Not Applicable	Landowner and agency (Department of Planning, Lands and Heritage and Main Roads Western Australia) engagement is ongoing, however, planning framework needs to be amended to progress. The current review of the Local Planning Strategy will seek to include a more supportive framework.

Objective 1.5:**Enhanced education and training opportunities**

Working with partners to facilitate and advocate for appropriate education and training opportunities to meet the needs of a growing population and to respond to changing market demands for a skilled workforce.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
1.5.1 Education and Training Facilities								
1.5.1.1	Advocate for appropriate education facilities in the Shire			Low	In Progress	25-50%	Not Applicable	Ongoing action and advocacy undertaken where required.
1.5.2 Workplace Employment and Training Opportunities								
1.5.2.1	Provide opportunities for student placements in Shire operations			Low	In Progress	Not Applicable	Q4	Opportunities provided as appropriate.
1.5.2.2	Foster partnerships with local business, industry and employment organisations to advocate for employment opportunities			Low	In Progress	0-25%	Q4	Ongoing, working with the Bunbury Geographe Chamber of Commerce and Industry and other organisations.
1.5.2.3	Provide annual youth trainee positions at the Shire for school leavers	Operational		Low	Not Commenced	0-25%	Q4	Additional trainee position proposed for 2025 with an Aboriginal traineeship to assist with the development of the Reconciliation Action Plan.



Strategic Direction 2

Connected Communities

A connected community is resilient. People have opportunities to come together and celebrate success and to support one another in creating a sense of safety, well-being and belonging.

Goal

A safe, accessible and connected community where everyone has the opportunity to contribute and belong.

What you told us

Safety and crime prevention is a high priority, along with providing more support and services to children and young people. Aboriginal respondents want more consultation and better communication about issues that impact them. The library services and recreation facilities are valued although there is a desire to see more support for volunteers and community groups and a greater focus on festivals, events, the arts and cultural celebrations. Mosquito control is seen as a priority to protect the health of the community and to improve liveability in affected areas.

Key Plans and Frameworks

- Access and Inclusion Plan
- Aging Together Strategy
- Bush Fire Risk Management Plan
- Bright Futures Strategy
- Community Safety and Crime Prevention Plan
- Creative Communities Strategy
- CCTV Strategy
- Library Vision Report
- Local Emergency Management Arrangements
- Voices of Youth Strategy

Services

Services	Sub-services
Childcare	Childcare Out of School Hours Care School Holiday Program
Community Development	Access and Inclusion Age Friendly Arts and Culture Community Awards Community Engagement Community Safety and Crime Prevention Community Grants Early Years Multicultural Place Making and Activation Reconciliation Volunteers Youth
Emergency Management	Bushfire Risk Planning Disaster Planning Emergency Preparedness Emergency Prevention Emergency Recovery Emergency Response Emergency Services

Services	Sub-services
Environmental Health	Disease Control Pest Management Public Event Compliance Public Health Promotion Statutory Health Compliance
Library	Collection Management Digital and Technology Support Programs Early Years Programs Literacy Programs Other Community Programs Outreach Programs
Licensing	Department of Transport Agent
Ranger Services	Animal Control Cat and Dog Registrations Compliance and Enforcement
Sport and Recreation	Aquatic Facilities Aquatic Programs Club Development Recreation Facilities and Grounds Recreation Programs

Project Highlight

2.6.1.1 Deliver the aims and outcomes of the Creative Communities: Arts and Culture Strategy 2022-2027

Work towards increasing the public profile of artists within the Shire and support the creative network with availability of spaces to showcase local artwork throughout the Shire. Advocate for opportunities with Arts Organisations to showcase our natural assets and cultural infrastructure and increase activities, workshops and events by and for the arts and cultural community, programming.

Objective 2.1:**People are supported through all stages of life**

The Shire has multiple roles to play to ensure people can remain living in their local community and have access to the services and facilities they need as they move through the stages of life.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.1.1	Early Years							
2.1.1.1	Deliver initiatives that meet the aims and outcomes of the Bright Futures: Early Years Strategy 2022-2027	Operational		Low	In Progress	0-25%	Q4	Handover of portfolio to Manager Library Projects to take place early in Q3.
2.1.1.2	Continue management agreement for a childcare service at the Harvey Recreation and Cultural Centre	Operational		Low	In Progress	25-50%	Q4	The Harvey Community Play and Learning Centre continues to operate from the HRCC, on a 5 day per week basis.
2.1.1.3	Provide creche services at Leschenault Leisure Centre	Operational		Low	In Progress	25-50%	Q4	Attendance numbers are still very consistent. Numbers of newborn to 12 months varies significantly throughout the year. Ratio of staff varies accordingly. Child Services Coordinator supports these additional requirements when necessary.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.1.2 Youth								
2.1.2.1	Deliver initiatives that meet the aims and outcomes of the Voices of Youth Strategy 2021-2026	Operational		Low	Completed	100%	Q4	Sunset Festival was a success with approximately 3,000 attendees and 300 responses to the Voices of Youth survey. Survey analysis available Q3 2025.
2.1.2.2	Provide Out of School Hours Care program and School Holiday program at Harvey Recreation and Cultural Centre	Operational		Low	In Progress	25-50%	Q4	Harvey Recreation and Cultural Centre (HRCC) After School Care operated until end of school year, covered by two senior qualified HRCC staff and additional support provided by local childcare business Annie's Angels.
2.1.2.3	Provide the School Holiday Program at Leschenault Leisure Centre	Operational		Low	In Progress	25-50%	Q4	The program is currently running for five weeks of the December 2024 - January 2025 Vacation period.
2.1.2.4	Provide annual scholarships for the Leeuwin Sail Training Ship in conjunction with service clubs	Operational		Moderate	On Hold	0-25%	Q4	Report presented to Council. The Shire requested and received a refund from Leeuwin with funds returned to external stakeholders.
2.1.3 Age Friendly								
2.1.3.1	Deliver initiatives that meet the aims and outcomes of the Aging Together: Age Friendly Strategy 2022-2027	Operational		Moderate	In Progress	25-50%	Q4	Supporting Brunswick's, Community Resource Centre (CRC) and Harvey CRC to implement the Staying in Place program. Both organisations are at the start-up phase and may require support to gain the required \$20,000 start up funds.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.1.3.2	Construct 12 new independent low cost living units at Brunswick River Cottages	Capital	5,000,000	Low	In Progress	75-99%	Q4	Progress on site is on schedule - Community Area construction commenced.
2.1.3.3	Upgrade the Harvey Senior Citizens' facility	Capital	1,026,645	Moderate	In Progress	75-99%	Q4	Practical Completion of Works pending connection to Western Power. Q3 2025 completion pending.
2.1.4 Lifelong Learning								
2.1.4.1	Administer a public library service in Australind, Binningup, Harvey and Yarloop to ensure ongoing provision of literacy resources and lifelong learning opportunities	Operational		Low	In Progress	25-50%	Q4	Libraries continue to be well used spaces in the Shire. Visitations: 15,024 Program Sessions: 1,700 Program Attendees: 5,331. A reduction in visitation numbers compared to last quarter is due to library closure over the Christmas break.
2.1.4.2	Work with State Library of WA and Brunswick Community Resource Centre to investigate public library service in Brunswick	Operational		Low	On Hold	0-25%	Q4	Progress report to Council scheduled for Q4 2025.
2.1.4.3	Deliver initiatives that meet the aims and outcomes of the Library Vision 2022-2032 report	Operational		Low	In Progress	25-50%	Q4	Delivery of Library Vision actions ongoing.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.1.4.4 Deliver a literacy and creative festival for the Shire	Operational		Low	In Progress	50-75%	Q4	The Literacy Festival program for 2025 has been finalised and is scheduled for Q3 2025.
2.1.4.5 Participate in the South West One Library consortium	Operational		Low	In Progress	25-50%	Q4	Participation in South West Library Consortia meetings and delivery of consortia goals ongoing.





Objective 2.2:

A community where people are safe

Working with partners to address all aspects of community safety, ranging from crime prevention to bushfire and emergency management to ensuring roads and footpaths are maintained to a safe standard.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.2.1 Community Safety and Crime Prevention								
2.2.1.1	Deliver initiatives that meet that aims and outcomes of the Community Safety and Crime Prevention Plan 2021-2026	Operational		Low	In Progress	25-50%	Q4	Supported the Harvey Community Alcohol and Other Drug Committee to consult youth with a drug and alcohol questionnaire. Stephen Michaels Foundation engaged youth at Brunswick Primary School.
2.2.1.2	Implement and advocate for the CCTV Strategy to ensure appropriately located CCTV is in place at community facilities and venues	Operational		Low	In Progress	25-50%	Q4	Continued activation of CCTV Strategy. Harvey Skatepark install scheduled for Q4 or concurrent with playground build.
2.2.2 Emergency Management								
2.2.2.1	Provide administration support and maintain the Local Emergency Management Committee	Operational		Low	In Progress	25-50%	Q4	Meeting held in December 2024.
2.2.2.2	Review the Local Emergency Management Arrangements	Operational		Low	Completed	100%	Q1	Ongoing review.
2.2.2.3	Conduct an annual emergency management simulated exercise with relevant stakeholders	Operational		Low	In Progress	0-25%	Q4	Planned for Q4 2025.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.2.3 Bush Fire Risk Mitigation								
2.2.3.1	Provide administrative support and maintain the Bush Fire Advisory Committee	Operational		Low	In Progress	25-50%	Q4	Bush Fire Advisory Committee meeting was held in Q2.
2.2.3.2	Implement the Bush Fire Risk Management Plan and treatment plan	Operational		Low	In Progress	25-50%	Q4	Firebreak installation completed, Mitigation Activity Fund works part completed.
2.2.3.3	Redevelop the Leschenault Volunteer Fire Brigade building	Capital	1,300,000	Low	In Progress	0-25%	Q4	Scope and brief development in progress.
2.2.3.4	Partner with Department of Fire and Emergency Services and the Office of Bushfire Management to develop, implement and test emergency risk mitigation strategies for local town sites	Operational		Low	In Progress	25-50%	Q4	Ongoing.
2.2.3.5	Apply to the Local Government Grant Scheme for operational and capital funding of local government, bush fire brigades and the State Emergency Services	Operational		Low	In Progress	0-25%	Q4	Applications Q3.
2.2.3.6	Implement the annual Bush Fire Readiness and Compliance programs	Operational		Low	In Progress	25-50%	Q4	Firebreak notice compliance inspection started in Q2.

Objective 2.3:**Active and resilient community groups and volunteers**

Volunteers are recognised and celebrated as the backbone of the community. The Shire will support community groups through grants and other activities to build their capacity and resilience.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.3.1 Community Partnerships								
2.3.1.1	Provide ongoing support to community groups	Operational		Low	In Progress	25-50%	Q4	The Shire is working with the Cookernup Community Association to develop outcomes from community consult plan; Working with Leschenault Progress Association to look at toilet upgrades for family use; Working with Australind Senior Citizens to develop projects.
2.3.1.2	Provide ongoing support and partner with the Community Resource Centres located in Brunswick, Harvey and Yarloop	Operational		Low	In Progress	25-50%	Q4	Ongoing contact regarding community events; available funding and community plans.
2.3.2 Volunteers								
2.3.2.1	Develop a local Volunteering Strategy	Operational		Low	On Hold	Not Applicable	Q4	The Volunteering Strategy is currently on hold; however, discussions with Volunteering Southwest have explored potential partnerships to support volunteerism and host organisations.
2.3.2.2	Recognise and reward volunteers through awards and functions	Operational		Low	Not Commenced	0-25%	Not Applicable	Homegrown Heroes event held in June. Planning for 2025 event to commence in Q3.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.3.2.3 Implement a Homegrown Heroes campaign to showcase the Shire's volunteers and their contribution to the community	Operational		Low	Not Commenced	0-25%	Not Applicable	Event held in June. Planning for 2025 event to commence in Q3.
2.3.3 Community Grants							
2.3.3.1 Administer annual Community Grants program	Operational		Low	In Progress	0-25%	Q1	2024-2025 applicants informed of outcomes. Promotion of 2025-2026 program to commence Q3.
2.3.3.2 Administer annual Alcoa Harvey Sustainability Fund grants program	Operational		Low	In Progress	0-25%	Q1	2024-25 applicants informed of outcomes. Promotion of 2025-2026 program to commence Q3.
2.3.3.3 Review Alcoa Harvey Sustainability Fund Deed of Agreement	Operational		Moderate	In Progress	0-25%	Q4	Desktop review commenced.
2.3.3.4 Administer annual Coastal Communities Fund grants program	Operational		Low	In Progress	0-25%	Q1	2024-2025 applicants informed of outcomes. Promotion of 2025-2026 program to commence Q3.
2.3.3.5 Celebrate Community Grants funding partnerships	Operational		Low	In Progress	0-25%	Q2	The Shire has continued to plan marketing campaigns that encourage community grant applicants, largely by highlighting successful projects funded through the Community Grants Program.

Objective 2.4:**Noongar people are at the centre of conversations**

Noongar people are at the centre of conversations to direct the Shire on how to recognise, celebrate and preserve Noongar heritage, history, traditions, languages and culture.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.4.1 Reconciliation								
2.4.1.1	Deliver initiatives that meet the aims and outcomes of the Bunbury-Geographe Reconciliation Action Plan	Operational		Low	In Progress	25-50%	Q4	Hosted cultural activities at the Sunset Festival and currently working with stakeholders to implement cultural activities during the Australia Day events.
2.4.1.2	Develop a local Reconciliation Action Plan in partnership with the local Noongar community	Operational		Low	Behind Schedule	0-25%	Q4	The team is currently investigating the possibility of hosting an Aboriginal Youth Trainee to support development of a Reconciliation Action Plan.
2.4.1.3	Support and facilitate a program of events and activities to celebrate NAIDOC week	Operational		Low	Not Commenced	Not Applicable	Q1	Work to commence in Q3 to deliver 2025 NAIDOC Week events.
2.4.1.4	Support and encourage cultural awareness opportunities	Operational		Low	In Progress	25-50%	Q4	The Shire is working to promote and raise awareness of cultural activities.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.4.2 Partnerships							
2.4.2.1 Strengthen existing partnerships and build new partnerships with Aboriginal businesses, groups and corporations including Harvey Aboriginal Corporation, Woolkabunning Kiaka Aboriginal Corporation and South West Aboriginal Land and Sea Council	Operational		Low	In Progress	25-50%	Q4	Officers continue to seek opportunities to work with local First Nations businesses and community groups to help deliver strategic objectives.



Objective 2.5:**Equity for all people**

The Shire will strive for accessible facilities, services, events, information and opportunities by incorporating principles that promote social justice and equity for all members of the community into its policies and plans.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.5.1 Access and Inclusion								
2.5.1.1	Deliver initiatives that meet the aims and outcomes of the Even Better Together: Access and Inclusion Plan 2021-2026	Operational		Low	In Progress	25-50%	Q4	Support has been given to Leschenault Community Association and Harvey Bulls Football Club to improve accessible toilets. The Binningup Bowling Club has been supported to install an accessible ramp.
2.5.1.2	Complete a desktop review of the Even Better Together: Access and Inclusion Plan 2021-2026	Operational		Low	Not Commenced	Not Applicable	Not Applicable	Planned to be commenced in Q3.
2.5.1.3	Conduct access audits on Shire buildings and facilities and implement recommendations	Operational		Moderate	Not Commenced	Not Applicable	Not Applicable	Planned to be commenced in Q3.
2.5.1.4	Administer the Co-design Panel as a key consultative group on the Shire’s new and renewed infrastructure projects, plans and strategies	Operational		Low	Not Commenced	Not Applicable	Q4	The Co-Design Panel has been disbanded due to low participation. Moving forward, co-design will be applied on a case-by-case basis for relevant projects.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.5.1.5 Upgrade and modernise priority internal and external areas at Harvey Recreation and Cultural centre	Capital	200,000	Low	In Progress	0-25%	Q4	Meeting of the HRCC Advisory Group held in Q2 to discuss and prioritise improvements to inform expenditure.
2.5.1.6 Install changing places facility at Leschenault Leisure Centre	Capital	320,000	Moderate	Not Commenced	Not Applicable	Not Applicable	Being relocated to Meriden Park / accessible playground. Grant agreement variation submitted.



Objective 2.6:**The creative talent and cultural diversity of the community is recognised, supported and celebrated**

The Shire will support a wide range of initiatives, grants, events and celebrations to encourage respect, appreciation and understanding of the diverse cultures in the community and of the arts in all its forms.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.6.1 Creative Communities								
2.6.1.1	Deliver initiatives that meet the aims and outcomes of the Creative Communities: Arts and Culture Strategy 2022-2027	Operational		Low	In Progress	25-50%	Q4	Database of community groups complete (ongoing updates), shared with Marketing and Comms team. Five Art Stops have been installed (Brunswick Recreation Ground Mural completed).
2.6.1.2	Complete a desktop review of the Creative Communities: Arts and Culture Strategy 2022-2027	Operational		Low	In Progress	0-25%	Q4	In progress.
2.6.1.3	Implement the Mural Art Project and Public Art Trail	Operational		Low	In Progress	50-75%	Q4	Brunswick Recreation Ground Entry Mural has been completed, Public Art Trail to commence in Q3.
2.6.1.4	Maintain existing partnerships with Bunbury Regional Entertainment Centre, Circuit West and Regional Arts WA and identify new partnerships that will benefit the Shire’s creative community	Operational		Low	In Progress	25-50%	Q4	The Shire continues its partnership with relevant agencies.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.6.1.5 Administer a cultural events program at Harvey Recreation and Cultural Centre	Operational		Low	In Progress	25-50%	Q4	New five year partnership entered into with Alcoa to support cultural programs at the HRCC.



Objective 2.7:**An active and healthy community**

Ensuring that services, facilities and infrastructure are in place to encourage and facilitate more active and healthy lifestyle choices.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.7.1 Public Health								
2.7.1.1	Develop a local Public Health Plan	Operational		Low	In Progress	50-75%	Q4	Concept Forum Presentation Q3 2025.
2.7.1.2	Develop and implement the Light Industry Program	Operational		Low	Not Commenced	Not Applicable	Not Applicable	To be commenced at a later date.
2.7.2 Recreation and Aquatics								
2.7.2.1	Administer the KidSport program	Operational		Low	In Progress	25-50%	Q4	66 Kidsport vouchers processed in Q2.
2.7.2.2	Deliver aquatic services at the Harvey Pool and Leschenault Leisure Centre	Operational		Moderate	In Progress	25-50%	Q4	The Harvey Pool opened for the season in Q2. The State Government initiative for FREE entry to registered swimmers during the VACSWIM program has commenced and is being monitored at both venues. Replacement of the Air Handling Unit (AHU) system for the Leschenault Leisure Centre pool hall will progress over the next few months.
2.7.3 Facilities								
2.7.3.1	Complete the extension of the Harvey Golf Club	Capital	550,000	Low	In Progress	0-25%	Q4	Funding allocated to Harvey Golf Club and works being planned.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
2.7.3.2 Upgrade Harvey Football Club change room	Capital	550,000	Low	In Progress	0-25%	Not Applicable	Awaiting notification regarding the funding application submitted to the Community Sporting and Recreation Facilities Fund (CSRFF). The Harvey Bulls Football Club (HBFC) has been supported in utilizing the Bunnings grant for minor facility upgrades.
2.7.3.3 Upgrade Arthur Marshall Grandstand roof structure	Capital	173,374	Low	In Progress	0-25%	Q4	Awaiting funding notification regarding CSRFF funding application.
2.7.3.4 Develop pitch documents for the Leschenault Leisure Centre Expansion project	Operational		Low	Completed	Not Applicable	Q4	Completed.



Strategic Direction 3

Protected Natural Environment

Adopting a range of management practices to protect, conserve and rehabilitate the biodiversity of the natural environment

Goal

A natural environment that is highly valued, protected and enjoyed.

What you told us

People recognise the unique biodiversity of the Shire and want to see a commitment to conservation and protection of the environment. Management of pests and weeds to improve outcomes for native species and being proactive to reduce bushfire risk is also considered important. Taking action to increase the health of waterways, including the estuary, and to protect and enhance coastal zones is a priority. The Shire is expected to embed environmental consideration into all of its policies and practices.

Key Plans and Frameworks

- Coastal Hazards Risk Map Adaptation Plan
- Foreshore Management Plan
- Waterwise Council Action Plan

Services

Services	Sub-services
Conservation	Biodiversity Biosecurity Bushland Management Catchment Management Coastal Management Conservation Management
Parks and Reserves	Irrigation Operations Parks Maintenance Parks and Public Open Space Development Reserves Maintenance
Public Gardens	Gardens Development Gardens Maintenance Streetscape Maintenance
Sustainability	Sustainability
Trees	Street Trees Maintenance Street Trees Technical Advice
Waste Management	Landfill Operations Littering / Illegal Dumping Refuse Collection Street Cleaning Waste Education Waste Reduction

Objective 3.1:**Adopt and encourage sustainable development practices**

Guided by the Local Planning Strategy and in line with internationally accepted sustainable development principles, the Shire will lead by example by minimising its carbon footprint and ensuring its decision-making balances development with protecting the natural environment.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
3.1.1 Foreshore Management								
3.1.1.1	Partner with Department of Biodiversity, Conservation and Attractions to implement management plans for Kalgulup Regional Park and Yalgorup National Park	Operational		Low	In Progress	25-50%	Q4	Land tenure changes still ongoing.
3.1.2 Corporate Emission Reduction								
3.1.2.1	Implement programs to reduce corporate emissions consistent with State and Federal Government targets	Operational		Low	In Progress	25-50%	Q4	Ongoing.

Objective 3.2:**Manage and protect natural habitats, ecosystems and reserves**

Sitting within an internationally recognised biodiversity hot-spot, the Shire will take responsibility for managing and protecting the natural environment through planning, partnerships and responding to environmental issues in a proactive manner.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
3.2.1	Coastal Hazards							
3.2.1.1	Complete Collie River and Leschenault Estuary Coastal Hazards Risk Map Adaptation Plan in partnership with Shire of Dardanup, City of Bunbury and Department of Water and Environmental Regulation	Operational		Low	Completed	100%	Q4	Adopted by Council Q1 2024.
3.2.2	Revegetation							
3.2.2.1	Undertake annual revegetation projects of Shire reserves (inland and coastal) in partnership with community and schools	Operational		Low	Completed	100%	Q4	Planting program to commence Q4 2025.
3.2.3	Biodiversity							
3.2.3.1	Finalise the Biodiversity Strategy to ensure protection of environmental assets	Operational		Low	In Progress	50-75%	Q4	Mapping of vegetation complexes completed, Strategy being drafted, advertising proposed Q3 2025.
3.2.4	Weed and Pest Management							
3.2.4.1	Support Peel Harvey Biosecurity Group to manage and educate around weed and pest control	Operational		Low	In Progress	50-75%	Q4	Shire is part of a State funded Arum Lily eradication program over the next two years.

Objective 3.3:**Sustainable resource use and waste management**

Starting with grass-roots initiatives like the Food Organics, Garden Organics bins, the Shire will support initiatives in waste management through strategic partnerships, community awareness programs and looking to innovative solutions to manage resources like energy and water.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
3.3.1 Alternative Energy Sources								
3.3.1.1	Develop an Alternative Energy Sources Strategy	Operational		Low	In Progress	25-50%	Q4	Renewable energy assessments completed at top three consuming assets.
3.3.1.2	Install electric vehicle charging stations at selected locations	Capital	275,000	Low	In Progress	50-75%	Q4	Preliminary investigation works progressed.
3.3.1.3	Implement rooftop solar and electricity powered fleet	Capital	211,000	Low	In Progress	50-75%	Q4	DC Charger at Harvey Works Depot currently is powered by the 30kW solar PV system on-site.
3.3.2 Water Usage								
3.3.2.1	Implement actions from the Waterwise Council Action Plan	Operational		Moderate	In Progress	0-25%	Q4	Continued irrigation and building water management.
3.3.3 Waste Management								
3.3.3.1	Contribute to a Regional Waste Management Strategy with South West Local Government Authorities that aligns with State Waste Strategy	Operational		Low	In Progress	25-50%	Q4	South West Waste group meetings.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
3.3.3.2 Develop a new Local Waste Management Strategy	Operational		Low	On Hold	Not Applicable	Not Applicable	Draft State Waste Strategy released.
3.3.3.4 Implement actions from Local Waste Management Strategy	Operational		Low	Future Year	Not Applicable	Not Applicable	To commence in 2025-2026.
3.3.4 Waste Facilities							
3.3.4.1 Design a new Waste Transfer Station at Richardson Road	Capital	500,000	Low	In Progress	0-25%	Q4	New concept plan for future site completed. Planning approval issues for existing transfer station improvements.
3.3.4.2 Implement the Closure Plan for the Richardson Road landfill site	Operational		Low	In Progress	25-50%	Q4	Ongoing.
3.3.4.3 Investigate and implement improvements at Harvey Liquid Waste Facility	Capital		Moderate	In Progress	25-50%	Q4	Contractor appointed to improve safety and operations at the facility.
3.3.4.4 Continue to work with the Bunbury Harvey Regional Council on the future developments of the Stanley Road Waste Facility in partnership with the City of Bunbury	Capital		High	In Progress	Not Applicable	Q4	The Shire of Harvey (SOH), the City of Bunbury (COB), and Bunbury Harvey Regional Council (BHRC) working on BHRC review.
3.3.4.5 Fund capital works at the Stanley Road Waste Facility in collaboration with the City of Bunbury	Capital	6,000,000	High	In Progress	Not Applicable	Q4	SOH, COB & BHRC working on BHRC review.
3.3.5 Community Education							
3.3.5.1 Develop and implement an education program specific to sustainable waste practices	Operational		Low	In Progress	25-50%	Q4	Waste education stall at Leschenault Community Event in Q2. Development of school Waste Education schedule.

Objective 3.4:**Healthy waterways and coastal zones**

Continual monitoring of the quality and ecological values of waterways, rivers, wetlands and the estuary found within the Shire. Responsible and proactive management of coastal areas under the Shire's control.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
3.4.1	Coastal Monitoring							
3.4.1.1	Conduct monthly assessments of beach width to monitor dune erosion and its impact on conservation zoning	Operational		Low	In Progress	25-50%	Q4	Two years left on project
3.4.2	Dune Restoration							
3.4.2.1	Conduct dune restoration work with schools and community groups at Myalup and Binningup	Operational		Low	In Progress	0-25%	Q4	Dune restoration program to be developed for implementation Q3 2025.
3.4.2.2	Support the Carbon Schools program	Operational		Low	In Progress	0-25%	Q4	Support ongoing.
3.4.3	Clean-up Events							
3.4.3.1	Participate in annual clean-up events including Tangaroa Blue and Keep Australia Beautiful	Operational		Low	In Progress	0-25%	Q4	Awaiting 2025 dates to be announced.



Strategic Direction 4

Sustainable Built Environment

Encompassing everything human-made, a sustainable built environment is one that will meet current needs while considering the needs of future generations.



Goal

A liveable, sustainable and well-designed built environment that is accessible to all.

What you told us

Improving the look, feel and upkeep of town centres, streetscapes, trees and verges is a priority. Playgrounds and parks were also highlighted as an area requiring attention. Better connectivity of footpaths and cycle ways, along with providing safe and well maintained local roads are also high priorities. People see the potential of the Shire, but want Council to support the growing population and economy through land development that balances urban and industrial needs with protecting the environment.

Key Plans and Frameworks

- Bunbury Geographe Sub-Regional Strategy
- Cemeteries Strategy
- Local Path Renewal and Improvement Plan
- Play Spaces Strategy

Services

Services	Sub-services
Asset Management	Asset Data Management Asset Management Planning Asset Valuation Graffiti Management
Boating Facilities	Boating Facilities Construction Boating Facilities Maintenance
Building Services	Building Approval Certificates Building Assessments, Approvals and Compliance Building Inspections Demolition Assessments, Approvals and Compliance Occupancy Permits Property Enquiries
Buildings and Shelters	Buildings and Shelters Construction Buildings and Shelters Maintenance
Cemeteries	Cemeteries Development Cemeteries Maintenance
Depot Management	Plant and Equipment Management Signage Management Works Requests
Design and Development	Design Capital Works Projects Engineering Compliance Engineering Referrals

Services	Sub-services
Drainage	Drainage Construction Drainage Maintenance
Footpaths	Footpaths Construction Footpaths Maintenance
Playgrounds	Playgrounds Construction Playgrounds Maintenance
Projects	Major Capital Projects Minor Capital Projects
Property Management	Commercial Leases Community Leases Facility Hire Public Open Space Hire
Roads and Ancillary	Roads and Ancillary Construction Roads and Ancillary Maintenance
Streetlighting	Streetlighting Construction Streetlighting Maintenance
Swimming Pool Inspections	Private Swimming Pools
Transport Services	Fleet Management Traffic Management
Verges and Crossovers	Crossover Determinations Verge Treatments

Project Highlight

4.4.1.4 Construct Yarloop Workshop Interpretive Centre and Men's Shed - Stage 1

A Construction Management Contract has been awarded to Perkins (WA) for the completion of Stage 1 of the Yarloop Steam Workshops redevelopment. The revised project scope includes the following elements:

- Completion of the Interpretive facility over the existing steam workshops equipment.
- Completion of the Men's Shed facility.
- Completion of the Vault restoration and interpretive facility.
- Landscaping around completed buildings and connecting walkways.
- Accessibility ramps and platforms to interpretive areas.
- Increased provision of ambulant toilets for the public;

The completion of the main building works on site brings the Yarloop Steam Workshops Interpretive Centre one step closer to being able to open to the public and to continue to plan for future interpretive works to be created across the site.

Objective 4.1:**Playgrounds and parks are vibrant, accessible and well maintained**

Using contemporary and sustainable design principles to ensure the Shire's playgrounds and parks service the whole community in an equitable manner.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
4.1.1 Play Spaces								
4.1.1.1	Deliver initiatives that meet the aims and outcomes of the Play Spaces Strategy 2021-2026	Capital	2,348,500	Low	In Progress	25-50%	Q4	Ongoing infrastructure works in line with Play Spaces Strategy. Advocacy for Harvey Accessible Playground at Meriden Park.
4.1.1.2	Work with the community for the development of an accessible playground in Harvey	Capital	970,000	Low	In Progress	25-50%	Not Applicable	Masterplan and Costing will be included for 2025-2026 Annual Budget consideration.
4.1.1.3	Undertake the Binningup Skate Park redevelopment	Capital	350,000	Low	In Progress	0-25%	Q4	Binningup community consulted regarding CONVIC skatepark concept draft. Concept draft well received by community. Final Design Report received from CONVIC.
4.1.2 Ridley Place Foreshore								
4.1.2.1	Complete the design and planning for cafe and public amenities	Operational		Moderate	In Progress	0-25%	Q4	Costing of Headworks required for valuation of land to occur.
4.1.2.2	Call for expressions of interest for the proposed Ridley Place Foreshore cafe	Operational		Moderate	Not Commenced	Not Applicable	Q4	Pending completion of Action 4.1.2.1 Design of Cafe and Public Amenities.
4.1.2.3	Conduct major landscaping improvements	Capital	1,140,000	Moderate	On Hold	Not Applicable	Not Applicable	Not progressed to detail design stage, linked with site development.

Objective 4.2:**A connected and well maintained network of local roads, footpaths, cycleways and trails**

Working to ensure connectivity of local roads, footpaths, cycle ways and trails to deliver a safe transport network that also includes the infrastructure to facilitate and encourage active travel as a viable alternative to driving a car.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
4.2.1 Roads and Ancillary								
4.2.1.1	Provide a safe standard of roads and ancillary infrastructure as outlined in the Forward Capital Works Plan	Operational		Moderate	In Progress	25-50%	Q4	Various initiatives in progress.
4.2.1.2	Complete the Uduc / Forestry / Government Roads alignment	Capital	750,000	Moderate	In Progress	25-50%	Q4	Detail design being reviewed by Western Power, Main Roads and other Service authorities.
4.2.1.3	Complete Harvey Quindanning Road upgrades	Capital	450,000	Moderate	In Progress	0-25%	Q4	Awaiting Clearing Permits - Grant Funding for construction phase returned.
4.2.1.4	Complete The Promenade Reconfiguration	Capital	750,000	Moderate	In Progress	0-25%	Q4	Detailed design nearing completion.
4.2.2 Footpaths								
4.2.2.1	Develop and implement a 10-year Local Path Renewal and Improvement Plan	Capital	505,000	Moderate	In Progress	0-25%	Q4	Contract tender awarded - works commenced.
4.2.2.2	Complete footpath works at Waterloo Road	Operational		Low	Completed	100%	Q4	Completed.

Objective 4.3:**Shopping precincts and residential areas are well presented and accessible, with development enhancing their character**

Working with key partners to implement strategies to activate shopping precincts to attract visitors and locals alike. Continuing to maintain residential streetscapes – raise awareness of rights and obligations of residents to also contribute to their street's amenity.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
4.3.1 Townscape Plans								
4.3.1.1	Develop and implement Townscape Plans for all localities	Operational		Low	In Progress	0-25%	Q4	Currently working with Binningup and Myalup communities to identify legacy projects. Obtained detailed underground cable maps for Ridley Place to facilitate events and playground upgrades.
4.3.2 Place Plans								
4.3.2.1	Design and develop Place Plans that bring together key principles in asset, land use, design and community development strategies to deliver outcomes in each locality	Operational		Low	In Progress	0-25%	Q4	Currently working with Binningup and Myalup communities to identify legacy projects. Obtained detailed underground cable maps for Ridley Place to facilitate events and playground upgrades.

Objective 4.4:**Places with current or potential heritage or cultural significance are protected and preserved for future generations**

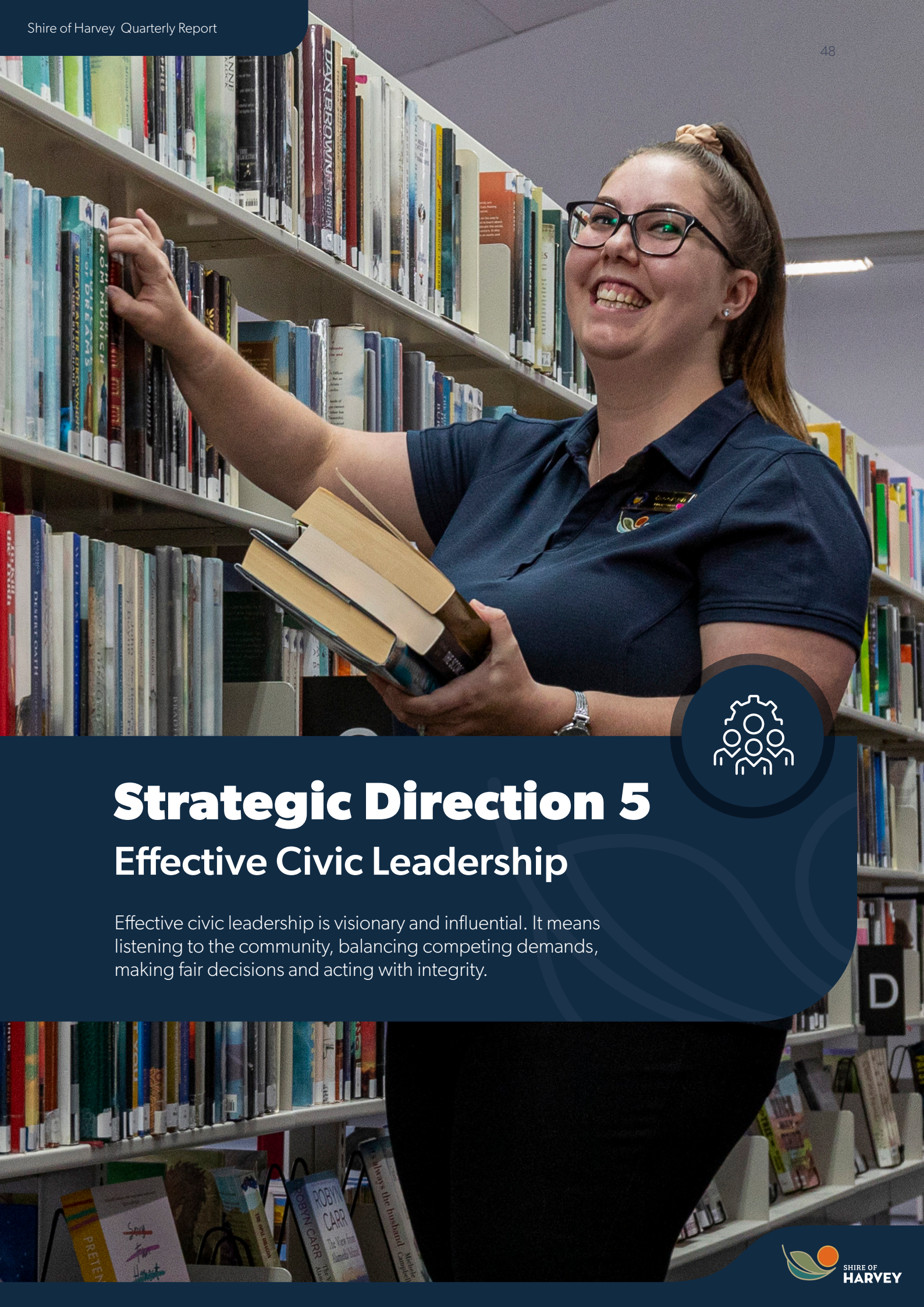
Taking a partnership approach to ensure buildings, sites and environments with potential or existing heritage or cultural significant are identified, promoted and cared for.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
4.4.1 Heritage								
4.4.1.1	Engage with Department of Planning, Lands and Heritage and Department of Education on the future tenure and use of the former Harvey Agricultural College as a Heritage Precinct	Operational		Low	In Progress	Not Applicable	Q4	The Department of Planning, Lands and Heritage is continuing its disposal of assets process, As this is not a Shire lead project, progress for completion is unknown.
4.4.1.2	Develop the Harvey Station Master House Master Plan	Capital		Low	In Progress	0-25%	Q4	Awaiting finalisaiton of lease with ARC Infrastructure.
4.4.1.3	Upgrade the Harvey Station Master House in accordance with the Master Plan	Capital	110,000	Low	In Progress	0-25%	Q4	Awaiting finalisaiton of lease with ARC Infrastructure.
4.4.1.4	Construct Yarloop Workshop Interpretive Centre and Men’s Shed - Stage 1	Capital	5,000,000	Moderate	In Progress	25-50%	Q4	Construction is continuing to progress on-site.

Objective 4.5:**Shire buildings, gardens and grounds are fit for purpose and well maintained**

The Shire has effective stewardship of its buildings, gardens and grounds through implementation of the Asset Management Plan.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
4.5.1	Public Buildings, Gardens and Grounds							
4.5.1.1	Upgrade and maintain Shire buildings, gardens and grounds as outlined in the Forward Capital Works Plan and Asset Management Plan	Operational		Low	In Progress	0-25%	Q4	Ongoing.
4.5.2	Cemeteries							
4.5.2.1	Upgrade cemeteries in accordance with the Cemeteries Strategy	Capital	450,000	Low	In Progress	25-50%	Q4	In progress in line with Cemeteries Strategy and Forward Capital Works Plan
4.5.3	Australind Community Precinct							
4.5.3.1	Complete Australind Community Precinct Concept Design, Design Development and Construction Documentation	Operational		Moderate	Future Year	Not Applicable	Not Applicable	Project is not funded for detailed design and construction.
4.5.3.2	Complete the Australind Community Precinct office expansion update	Capital	2,000,000	Low	Not Commenced	0-25%	Not Applicable	Project Planning phase to commence Q3 - Q4 2025.
4.5.4	Harvey Community Precinct							
4.5.4.1	Commence Harvey Community Precinct - Stage 1 construction	Capital	11,000,000	Moderate	Not Commenced	0-25%	Not Applicable	Pending confirmation of funding to commence.



Strategic Direction 5

Effective Civic Leadership

Effective civic leadership is visionary and influential. It means listening to the community, balancing competing demands, making fair decisions and acting with integrity.

Goal

A representative leadership that is future thinking, transparent and accountable.

What you told us

There is a desire for more regular and open communication through a wider variety of digital and traditional methods to ensure everyone is reached. People want opportunities to participate in decision-making and for Council to advocate for them on important issues. You told us you’d like to see the Shire be more progressive, to embrace technology and always provide a high level of customer service. People understand resources are limited, and therefore expect sound governance and decision-making that ensures value for money.

Key Plans and Frameworks

- Asset Management Plan
- Communications and Engagement Plan
- Corporate Business Plan
- Customer Service Charter
- Integrated Planning and Reporting Framework
- Long Term Financial Plan
- Records Management Plan
- Risk Management Framework
- Strategic Community Plan
- Workforce and Diversity Plan

Services

Services	Sub-services
Communications and Public Relations	Advocacy Government Relations and Engagement Internal and External Communications Marketing Public Relations
Customer Experience	Customer Service
Executive Services	Civic Ceremonies Collaboration and Representation Council Liaison and Support Elections Executive Leadership Meetings
Governance	Business Continuity and Resilience Complaints Local Laws Public Interest Disclosure Purchasing, Procurement and Contracts Statutory Compliance
Human Resources	Apprenticeships, Traineeships and Placements Employee and Industrial Relations Payroll Performance Management Recruitment Training and Development

Services	Sub-services
Information Services	Business Systems Management Freedom of Information Information Management Technology Systems Management
Strategy and Performance	Performance Monitoring and Reporting Strategic and Service Planning
Risk Management	Insurance Risk Management
Work Health and Safety	Contractor Management Employee Wellbeing Worker’s Compensation and Injury Management

Project Highlight

5.3.5.1 Implement a new Corporate Enterprise Resource Planning system

This project is to replace the current aging Enterprise Resource Management (ERP) system used by the Shire. The 2024-2025 financial year will see the project initiation stage completed with a defined project plan. It is expected that the first phase of modules will be implemented. The new ERP will provide significant efficiency gains and implement new functionality to enhance the interaction between the community and Shire. It will provide staff better access to corporate wide information, and this leads to more informed decision making.

Objective 5.1:**Effective communication and engagement with the community**

Implementation of the Communications and Engagement Plan will set the scene for future communication internally and externally. The Shire will follow best practice IAP2 Spectrum of Public Participation to ensure appropriate community engagement at all levels.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.1.1 Communications and Engagement							
5.1.1.1	Deliver initiatives that meet the aims and outcomes of the Communications and Engagement Plan 2021-2026	Operational					
			Low	In Progress	50-75%	Q4	The Shire has continued to grow and direct community members towards its main communication channels, particularly the Shire’s corporate newsletter. The Shire has recently ended a campaign to encourage more subscribers and will shortly be restarting similar outreach that motivates community members to connect with us in 2025. Actionable items in the Communications and Engagement Plan 2021-2026 will be further supported by the recently created Communications and Engagement Officer role. This new position sits within the Marketing and Communications Business Unit and will be responsible for ensuring that community members are appropriately consulted. They will also ensure that helpful feedback and data is captured, formatted and presented adequately to Shire Officers, community, Executive leadership and Council.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.1.1.2 Protect and enhance the reputation of the Shire and promote its services and facilities	Operational		Low	In Progress	50-75%	Q4	The Shire has continued to be proactive about promoting good news and important Council decisions to local news media. News media coverage on Shire events in particular has been largely positive. This has been particularly evident with the recent and very successful Sunset Festival, which was advertised strongly to the community for two months. The Marketing team campaigned across social media, news media, local radio, posters, flyers, brochures, the VMS trailer and internal communication channels to ensure both the community and staff were engaged and aware of the event. Due to this effort, a record 3000 people attended.
5.1.1.3 Increase awareness and understanding of the Shire's vision and priorities	Operational		Low	In Progress	50-75%	Q4	The Shire has continued to ensure the Strategic Community Plan is heavily reflected in external messaging. There has also been focus on reducing messaging that does not promote or explain the priorities, services or mission of the organisation.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.1.1.4 Administer advisory groups in the Shire	Operational		Low	In Progress	25-50%v	Q4	As of Ordinary Council Meeting (OCM) 17 December 2024 the following Advisory groups have been disbanded: Libraries, Early Years, Arts and Performance (LEAP), Australind/Leschenault Place, Brunswick Place, Coastal Place, Harvey Place and Yarloop Place. These Advisory Groups will be replaced with an Annual Community Meeting in each location in August/ September every year. The following Advisory Groups will be retained with one Primary and one Deputy Elected Member representative: Alcoa Sustainability Fund, Community Sail Training Trust and Access and Inclusion. The Advisory Group for Awards Honours and Prizes will be retained with a membership of four Primary Elected Member representatives and one deputy Elected Member representative plus the Chief Executive Officer or nominee. The remaining Advisory Groups Harvey Recreation and Cultural Centre, Sport and Recreation and Youth Collective will be retained with no Elected Member representatives. The CEO will review the Terms of Reference for all remaining Advisory Groups for Council's consideration at the OCM March 2025.

Objective 5.2:
Build partnerships and work collaboratively to amplify the outcomes that can be achieved



Forming partnerships and working collaboratively with community groups, businesses and other levels of government to share resources and expertise to benefit the community.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.2.1 Partnerships and Strategic Alliances								
5.2.1.1	Strengthen and build partnerships and strategic alliances	Operational		Low	In Progress	50-75%	Q4	The Shire's new Communications and Engagement Officer role is a key step in building partnerships with local groups and working more closely with community members. This role has been created to further develop the Shire's "Have Your Say" online engagement tool, and support other Business Units in connecting with relevant demographics in the community. Similarly, the Shire has continued to play a key role in community working groups and committees, including the Harvey Harvest Festival. The Marketing team has also supported the sponsorship agreements arranged by other Business Units, by organising and ensuring active celebrations of funding partners. This has most recently been recognised with the visibility of stakeholders involved in the 2024 Sunset Festival.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.2.1.2 Advocate for Shire priorities and projects	Operational		Low	In Progress	75-99%	Q4	The Shire has launched the "Funding our Future" campaign, which has positioned five major projects as critical needs the community has asked for. The campaign is a timely attempt to secure election commitment funding ahead of the 2025 State and Federal Government elections. This campaign involves newspaper, website, social media, radio and poster advertising that directs viewers to videos of community members advocating for projects. These projects include the Munda Biddi Harvey Spur Trail, the Leschenault Leisure Centre Courts Expansion, Leschenault Recreation Park Ovals 6 and 7, and the Harvey Accessible Playground.

Objective 5.3:**Accountable leadership supported by a professional and skilled administration**

Recruitment policies are designed to attract and retain the highest quality staff at all levels within the organisation. Ongoing professional development is made available with a focus on creating a supportive and values-driven workplace culture.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.3.1 Council Leadership								
5.3.1.1	Organise and promote Council elections to attract nominations from a diverse range of eligible community members	Operational		Low	Not Commenced	Not Applicable	Not Applicable	To commence in Q3.
5.3.1.2	Ensure Elected Members undertake mandatory training	Operational		Low	In Progress	50-75%	Q4	Training is undertaken as required and reported in the Shire's Elected Member Training Register available on the website.
5.3.2 Employee Attraction and Retention								
5.3.2.1	Support a culture that aligns with the Organisational Values Charter	Operational		Low	In Progress	50-75%	Q4	The Shire has recently completed a new Work With Us Document which captures the organisations Employee Value Proposition. The Executive Leadership Team continue to work through and support changes which came from the Employee CULTYR Scorecard.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.3.3 Training and Development								
5.3.4.1	Formalise and implement an organisational wide training matrix to support capability and competency development	Operational		Low	In Progress	25-50%	Q4	The Shire will continue to prioritise this work, however will commence input of information as part of the Enterprise Resource Planning implementation.
5.3.4 Information Technology								
5.3.5.1	Implement a new Corporate Enterprise Resource Planning system	Capital	850,000	Low	In Progress	0-25%	Q4	Modules in phase one are entering the Build Phase. First Go Live for project is targeted at Q1 2026.



Objective 5.4:**Sound governance, including financial, asset and risk management**

Putting in place structures and processes to ensure accountability, transparency, responsiveness, equity and the most efficient use of available resources to meet the needs of the community and to comply with the rule of law.



Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.4.1 Procurement							
5.4.1.1 Develop Pre-qualified Supplier Panels	Operational		Low	In Progress	25-50%	Q4	Council adopted the revised Purchasing Policy 2.2.8 which included the clause for establishing Pre-qualified Supplier Panels. The proposed Regional Price Preference Policy was not supported by Council at the December OCM.
5.4.1.2 Implement actions from the 2022 Procurement Audit	Operational		Low	In Progress	25-50%	Q4	21 out of the 26 recommendations have been completed. The five remaining items will be completed within the next quarter.
5.4.2 Financial Management							
5.4.2.1 Review the Long Term Financial Plan in line with the Strategic Community Plan	Operational		Low	Completed	100%	Q4	Completed.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.4.3 Asset Management								
5.4.3.1	Review the Asset Management Plan, with information incorporated into the Long Term Financial Plan and Annual Budget	Operational		Low	In Progress	0-25%	Q4	Asset Management Plan currently being reviewed.
5.4.4 Human Resources Management								
5.4.4.1	Review the Workforce and Diversity Plan, with information incorporated into the Long Term Financial Plan and Annual Budget	Operational		Low	Not Commenced	Not Applicable	Q4	To commence in Q3.
5.4.4.2	Implement actions from the Workforce and Diversity Plan	Operational		Low	In Progress	0-25%	Q4	Recruitment of new positions for workforce plan is ongoing with the following positions filled: <ul style="list-style-type: none">• Contract Administration Officer• Building Compliance Officer• Project Administrator• Property Maintenance Officer• ERP Support Specialist• HR Support and Wellbeing Officer• Ranger• Tree Management Officer Current recruitments are: IT Support Officer.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.4.4.3 Develop and implement an employee wellbeing program	Operational		Low	In Progress	0-25%	Q4	The Employee Assistant Program is being effectively utilised and has been recommunicated to staff through flyers and the intranet. The new HR Support and Wellbeing Officer has been recruited and will commence in Q3. Her primary focus will be to review the program and present considerations to the Executive Leadership Team for enhancements. This will result in a more comprehensive wellbeing program.
5.4.4.4 Conduct the biannual employee wellbeing survey	Operational		Low	Future Year	Not Applicable	Not Applicable	To commence in 2025-2026.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.4.5 Risk Management							
5.4.5.1 Formalise processes and manage the implementation of the <i>Work Health and Safety Act 2020</i>	Operational		Low	In Progress	25-50%	Q4	The Shire advanced its risk assessment and management processes to address the findings of the previous Local Government Insurance Scheme (LGIS) audit with specific targeting to operational teams. The Shire is implementing a cloud-based organisational management system called SkyTrust, which is targeting contractors and volunteers in the first phase. The Shire’s Personal Protective Equipment Policy was implemented across operational teams to ensure long pants and sleeves are worn while working in the outdoor environment. The Shire is proceeding with safety improvements at our Harvey Depot Operations site.

Projects and Actions	Operational/ Capital	Total Project Cost	Q2 October - December				
			Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.4.5.2 Undertake a review of the appropriateness and effectiveness of risk management, internal controls and legislative compliance of the Shire in accordance with Regulation 17 of the Local Government (Audit) Regulations 1996	Operational		Low	Future Year	Not Applicable	Not Applicable	The <i>Local Government Amendment Act 2024</i> became law on 6 December 2024 which will result in many changes to Local Government processes, most relevant to this item being changes to the scope of audit, risk and improvement committees as well as its membership. These clauses are not yet effective and Officers will provide updates as made available.
5.4.6 Local Laws							
5.4.6.1 Review the Health Local Law	Operational		Low	Not Commenced	Not Applicable	Not Applicable	To commence in Q3.

Objective 5.5:**Integrated strategic planning and reporting to drive continuous improvement**

Effective business planning and organisational reporting within the Integrated Planning and Reporting framework will drive a clear and achievable plan for the future.



Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.5.1 Council Planning								
5.5.1.1	Transition from a Strategic Community Plan and Corporate Business Plan to a consolidated Council Plan	Operational		Low	In Progress	0-25%	Q4	Catalyse has been engaged to facilitate the MARKYT Community Scorecard with Council Plan development
5.5.1.2	Conduct a survey to gauge community satisfaction as part of the Council Plan	Operational		Low	Not Commenced	Not Applicable	Not Applicable	To commence in Q3.
5.5.1.3	Develop Service Plans to inform the Council Plan	Operational		Low	In Progress	50-75%	Q4	Draft plans developed and awaiting progress of Council Plan to ensure consistency and integration.

Objective 5.6:
A customer centred approach to everything we do



High quality customer service at every point of interaction with Shire staff and Councillors, driven by a Customer Service Charter and underpinned by the values of the organisation.

Projects and Actions		Operational/ Capital	Total Project Cost	Q2 October - December				
				Project Risk	Progress	% Completed	Quarter to be completed	Comments
5.6.1 Customer Experience								
5.6.1.1	Review and update the Customer Service Charter	Operational		Low	In Progress	Not Applicable	Not Applicable	Customer Service Charter was reviewed and updated in March 2024 and is still considered current.

Corporate Performance Indicators

CPI	Measure	Target	October	November	December	Q2 (Q1)
Visitor Engagement	Number of Harvey Region website visits	20,000 per quarter	16,146	13,816	11,257	41,219 (61,637)
	Number of Harvey Region Facebook page followers	3,000	N/A	N/A	2,892	2,892 (2,800)
	Harvey Region Facebook page reach	30,000 per quarter	N/A	N/A	N/A	N/A (46,400)
	Number of Harvey Region Instagram page followers	3,000	2,630	N/A	N/A	N/A (2,629)
	Harvey Region Instagram page reach	5,000 per quarter	N/A	N/A	N/A	N/A ^{*1} (46,400)
Library Services	Total number of memberships	11,000	8,795	8,834	8,870	8,870 (10,941)
Animal Registrations	Number of cat and dog registrations (Includes Reregistration)	1,500 per year	N/A	N/A	1,040	1,040 ^{*2} (230)
Ranger Infringements	Number of infringements issued	Trend decreasing	18	18	12	58 (28)
Firebreak Compliance	Number of infringements for non-compliance issued	Trend decreasing	0	0	23	23 (0)
Mosquito Complaints	Number of treatments completed	5 per year	0	2	0	2 (0)

Where N/A appears either the indicator was not applicable in that month as the service was not offered or no value is given for that month as only a total quarter/ annual figure is recorded for that indicator.

¹ No Statistics for this quarter

² Includes renewals and new registrations

CPI	Measure	Target	October	November	December	Q2 (Q1)
Access Improvement	Number of access compliance issues reported	<5 per year	0	0	0	0 (0)
Food Act 2008 Services	Number of assessments	50 per year	6	3	2	11 (19)
	Number of seizures, notices and infringements	<10 per year	0	0	0	0 (0)
Health Applications	Number of wastewater applications	50 per year	12	5	3	20 (19)
	Number of notification of food businesses	30 per year	1	1	3	5 (5)
Health Inspections	Percentage of food inspections completed in required time frame	75%	75%	75%	75%	75% (34%)
	Percentage of caravan park inspections completed in required time frame	75%	100%	100%	100%	100% (100%)
	Percentage of childcare inspections completed in required time frame	75%	100%	100%	100%	100% (47%)
	Percentage of lodging house inspections completed in required time frame	75%	100%	100%	100%	100% (0%)
Water Sampling	Percentage of water sample tests completed in required time frame	75%	75%	75%	75%	75% (75%)
Health Complaints	Number of health related complaints	<100 per year	15	28	31	74 (72)
Event Applications	Number of event applications approved	50 per year	4	5	6	15 (5)
Harvey Recreation and Cultural Centre Events	Number of events and shows	20 per year	2	1	2	5 (5)

CPI	Measure	Target	October	November	December	Q2 (Q1)
	Number of attendees at events and shows	2,500 per year	269	59	321	649 (321)
Harvey Recreation and Cultural Centre Utilisation	Total number of memberships (gym, classes)	400	420	415	408	408 (419)
	Total number of attendees (gym, classes)	20,000 per year	595	594	377	1,566 (1405)
Leschenault Leisure Centre Utilisation	Total number of memberships (gym, classes, aquatic)	800	703	676	671	671 (684)
	Total number of attendees (gym, classes, aquatic)	300,000 per year	27,904	27,114	15,256	70,274 (67,594)
Harvey Pool	Total number of attendances	15,000 per year	0	554	4,058	4,612 (N/A)
Waste Diversion	Percentage of solid waste diverted from landfill	65%	58%	60%	59%	59% (65%)
Building Permits	Percentage of building applications determined within statutory time frames	100%	100%	100%	100%	100% (100%)
Planning Applications	Percentage of planning applications determined within statutory time frames	95%	93%	85%	75%	84% (91%)
Community Engagement	Number of Shire of Harvey website visits	50,000 per quarter	32,917	30,126	35,392	98,435 (107,098)
	Number of news articles published on the Shire of Harvey website	12 per quarter	5	5	4	14 (12)
	Number of Shire of Harvey Facebook page followers	4,000	4,200	4,200	4,200	4,200 (3,957)
	Shire of Harvey Facebook page reach	100,000 per quarter	N/A	N/A	161,900	161,900 (90,750)

CPI	Measure	Target	October	November	December	Q2 (Q1)
	Number of Shire of Harvey Instagram page followers	2,500	2,446	2,446	2,446	2,446 (2,200)
	Number of Instagram accounts reached by Shire of Harvey Instagram account	5,000 per quarter	1,336	1,336	1,336	4.008 (5.370)
	Number of Shire of Harvey LinkedIn connections	1,000	1,026	1,026	1,026	1.026 (826)
	Number of Harvey Recreation and Cultural Centre website visits	2,000 per quarter	913	1,200	1,100	3,213 (2,381)
	Number of Harvey Recreation and Cultural Centre Facebook page followers	2,500	2,300	2,300	2,300	2,300 (2,300)
	Harvey Recreation and Cultural Centre Facebook page reach	30,000 per quarter	8,990	13,056	16,674	38,720 (24,590)
	Number of Harvey Recreation and Cultural Centre Instagram page followers	600	533	533	533	533 (516)
	Number of Instagram accounts reached by Harvey Recreation and Cultural Centre Instagram account	900 per quarter	245	267	1,300	1,812 (1,577)
	Number of Leschenault Leisure Centre website visits	9,000 per quarter	3,100	3,113	3,245	9,458 (7,712)
	Number of Leschenault Leisure Centre Facebook page followers	4,500	N/A	N/A	4,300	4,300 (4,208)
	Leschenault Leisure Centre Facebook page reach	30,000 per quarter	11,300	22,100	20,800	54,200 (41,182)
	Number of Leschenault Leisure Centre Instagram page followers	200	N/A	N/A	121	121 (207)
	Number of Instagram accounts reached by Leschenault Leisure Centre Instagram account	100 per quarter	N/A	N/A	102	102 (104)

CPI	Measure	Target	October	November	December	Q2 (Q1)
	Number of eNewsletter subscribers	700	N/A	N/A	678	678 (590)
	Number of Sport and Recreation eNewsletter subscribers	300	N/A	N/A	N/A	N/A (516)
Financial Ratios	Percentage of ratios within the acceptable range	75%	75%	75%	75%	75% (75%)
Asset Ratios	Percentage of ratios within the acceptable range	100%	100%	100%	100%	100% (100%)
Outstanding Debtors	Percentage of accounts received on time	98%	92%	98%	96%	95% (96%)
Outstanding Creditors	Percentage of accounts paid on time	98%	99%	99%	99%	99% (99%)
Rates Paid	Percentage of rates paid on time	80%	64%	72%	77%	71% (58%)
Community Grants	Dollar value of community grants	Maintained	\$48,882	\$3,000	\$26,500	\$78,382 (\$102,099)
Complaints	Percentage of complaints responded to within required time frame	100%	100%	100%	100%	100% (100%)



SHIRE OF
HARVEY

A Breath of Fresh Air

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