1.	Description of Tender	Cleaning Services LLC, Oval and Change Rooms		Tender No.	T072022
2.	**Authorisation to Tender:** *Refer Delegation 2.2.3*	i. Allocation included within the Budget $ 163500/ yr Allocation/Job No. 1118 1540			
		ii. CEO approval of tender specification	CEO sign:	Date: 12.8.22	
		iii. Tender Selection criteria approved	CEO sign:	Date: 12.8.22	
		iv. WALGA Tender process: ~~YES~~ / NO	CEO sign:	Date: 12.8.22	

3.	**TENDER ADVERTISEMENT**		
Advertisement Details: *(Copies of advertisement to be attached)*	**Advertising Date(s):** 13 August 2022 (WA) and 12 August 2022 (Web) until closing date (15 September 2022) 16 August 2022 (The 4 o'clock Report)	**Newspaper(s): (*Must be state wide Notice*)** West Australian — Yes ✓ Harvey Reporter 4 o'clock Report — Yes ✓ Shire of Harvey Website — Yes ✓	
Closing Date and Time of Tender:	Closing Date: 15 September 2022 Closing Time: 3pm **(Must be minimum 14 days from advertising)**		

Copy of Advertisement to be placed below (*Must be copied – Word version to be attached and extract from Newspaper to be placed below*):

TENDER COVERSHEET

4.	TENDERS RECEIVED			
Certification:	Tenders opened at 8·55 am / pm on 16 / 9 / 2022			

Tenders opened in the presence of: *(A Senior Staff Member must be present).*	**NAME AND POSITION:**		**SIGNATURE:**	
	Renae Doyle		D	
	Coordinator Governance & Risk			

No.	Company Name and Address:	Date & Time Opened	Officers' Initials	
1.	Cleanmaster International P/L	16/9 8·55am	D	
2.	Iconic Property Services P/L	16/9 8·55am	D	
3.	Indigenous Commercial Cleaning	16/9 8·55am	D	
4.	DMC Cleaning	16/9 8·55am	D	
5.	Uniting Global Pty Ltd	16/9 8·55am	D	

DETAILS OF TENDERERS IN ATTENDANCE AT THE OPENING OF THE TENDER	
Contact Name	**Company Name**

5.	COUNCIL RESOLUTION AND DETAILS OF SUCCESSFUL TENDER *(List Resolution Number and date of Meeting – Copy of Council Item and Resolution to be attached)*	
	DATE OF COUNCIL MEETING	**RESOLUTION NUMBER**
	25/10/2022	
Name of Successful Tenderer(s):	Uniting Global Pty Ltd	
Amount of Successful Tender(s):	$ 291,702.06 (exc GST)	
Was this a decision by Delegated Authority:	Yes ☑ ☐	