



SHIRE OF
HARVEY

A Breath of Fresh Air

Brunswick and Surrounding Areas Place Advisory Group **Minutes**

**Online Zoom Meeting
Thursday, 12 May 2022
4pm**

Minutes

1. Official Opening

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

2. Election of Chairperson and Deputy Chairperson

Chairperson: Cr Burgoyne

Deputy Chairperson: Cr Dickinson

3. Attendance

Councillor	Cr.	Francis	Burgoyne
Councillor	Cr.	Wendy	Dickinson
Community Representative	Ms.	Heidi	Bibby
Community Representative	Mr.	Jamie	Fry
Community Representative	Ms.	Judy	Talbot
Community Representative	Mr.	Mike	Kelly
Community Representative	Mr.	Murray	Piggott
Community Representative	Mr.	Nathan	Dawe
Community Representative	Mr.	Gerald	Fry
Community Representative	Mr.	Bernard	Ridley
Community Representative	Ms.	Tina	Wallis
Chief Executive Officer	Ms.	Annie	Riordan
Director Community and Lifestyle	Ms.	Kirstie	Davis
Director Infrastructure Services	Mr.	Rick	Lotznicker
Manager Environmental Health	Mr.	Mark	Chadwick
Community Development Officer (Minutes)	Ms.	Belinda	Williams

4. Apologies

Director Corporate Services	Mr.	Dean	Winter
Director Sustainable Development	Mr.	Simon	Hall
Manager Place	Ms.	Amy	Pitts
Manager Economic Development	Ms.	Anissa	Williams
Manager Special Projects	Ms.	Pauline	Pieteron
Marketing and Communications Officer	Ms.	Irene	Liitiaainen
Community Representative	Mr.	Cameron	Parsons
Community Representative	Mr.	Garry	Criddle
Community Representative	Ms.	Leanne	Juricev

5. Declarations of Members' and Officers' Personal Interest

NIL Declared

6. Confirmation of Previous Minutes

Moved: Mike Kelly

Seconded: Nathan Dawes

NIL against

7. Review of Current Action Register

As per Current Action Register (refer **Attachment 1**).

- **Action 7:** Shire & Lions Club silhouettes project. Lions Club meeting to be held on 6th June and Jamie Fry to be consulted to find out who did the Yarloop silhouettes.
- Attendee reported that Roelands entry requires tree trimming for traffic visibility and requested to revisit possibility of lighting the Roelands entry. Attendees informed that this is a Main Roads long term project.

Action 16: Infrastructure to re-investigate time frame on Main Roads Project at this location including opportunity for solar lighting at South West Highway intersections of Heppingstone and Government Roads.

- **Action 17:** Ongoing lobbying to Main Roads regarding South West High Way speed limits through Brunswick town center to 40km/h post publication of Brunswick Place Plan and community activation.

8. Agenda Items

8.1 Chief Executive Officer Update

- The successful application for \$4.98M Brunswick River Cottages is a fantastic opportunity for Brunswick.
 - Congratulations to the Brunswick River Cottages Committee and Director of Community and Lifestyle for work community on the Brunswick River Cottages project.
 - Looking forward to future planning and the coming FY budget, plus \$1.2M from Shire of Harvey.
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8.2 Director Community and Lifestyle Update

- National Reconciliation Week virtual breakfast is on 27 May. Brunswick Advisory Group is invited to attend Bunbury Golf Course and will receive invites this week.
- Art & culture: online consultation, 1:1 interviews and workshops are active in the community and members are encouraged to participate and share the opportunity with the community.

- Brunswick Place Plan is coming soon. Development of the Place Plan has been supported by community events & will be available for community endorsement.
- Community safety
 - 19 reported incidents for Q3 in Brunswick & surrounds, less than Q2.
 - Free anti-graffiti kits available to eligible businesses and residences.
- Covid restrictions have been lifted with the Shire taking additional measures noting high numbers of cases. Free RAT tests are available to the community and online meetings will be continued.
- Early Years & Age Friendly:
 - Congratulations to the Brunswick River Cottages Committee for their successful advocating and subsequent funding.
- Sport and Recreation
 - Sport Spotlight newsletter, first Thursday of each month, now has 102 subscribers.
 - The Shire is working through the Brunswick Recreation Ground lighting upgrade project alongside HBL Football Club and Brunswick Ag Society as a substantial amount of funding is required.
 - Brunswick Tennis Club have an opportunity for funding with a nomination in the forward capital works plan and potential for a grant application for court resurfacing.
 - The Sport and Recreation Strategy will include an action to capture the historically significant people & places to create a “Hall of Fame” or similar, and the Shire looks forward to working with the community to gather this information.
- Library services
 - Gratitude to Tina at Brunswick CRC for her ongoing collaboration and services to the broader community.
 - The Library Advisory Group identified the potential for a public library service in Brunswick, this is being investigated further.
- Community Engagement
 - A phenomenal 1700 people have contributed to projects this quarter.
 - There are 11 surveys open online for consultation. The Shire is looking forward to sharing the results and using it to develop plans for the area.
- Grants
 - Currently being assessed across eight funding categories and will be announced shortly after adoption of budget.
- Community awards
 - Nominations close 13 May 2022
 - Winners will be announced at WA Week Community Dinner Thursday 9 June 2022.

8.3 Director Corporate Services Update
N/A

8.4 Director Infrastructure Services Update

Attendees were informed:

- Funds have been allocated to repair the dam wall at Brunswick River Park.
- The Forrest Highway/ Paris Rd and Forrest Highway/ Clifton Rd intersections continue to have reduced lanes and congestion issues due to construction of the BORR.
- Clifton Rd upgrade funding to be carried forward due to location of a high pressure gas main alongside the road. This is currently being investigated.
- Brunswick Oval
 - Additional parking location is an ongoing debate and is not yet finalised.
 - Lighting project requires the Lots to be amalgamated to support execution of an upgraded lighting plan. Ridley Place will remain as is but a part will be closed and amalgamated into the space as power crosses the road.
 - Funding has been listed on the draft budget for fencing around Brunswick Oval.
- The Treendale Promenade extension is well under way and has been fully cleared requiring mulching. There is potential to change pavement at the intersection to save some money on the project and this is being investigated.
- **Action 18:** Plan to decide location for Brunswick Fire Shed, considered for next years budget.

8.5 Director Sustainable Development Update

- The Brunswick Block Party was a great opportunity to meet people and hear feedback during the Walkshop. As Manager of Health for the Shire of Harvey, we had resources available to the community to support healthy eating, including recipe books and lunch boxes.
- Feedback from the community at the Block Party included river walk to be improved around cottages to be more accessible and requests for a free breakfast/ dinner program.
- Feedback from this event supports the development of Public Health Plan. Surveys continue to be available online and at Brunswick CRC.
- Council is reviewing the Food Van Trading Policy as vendors seek opportunities to trade in Harvey and Brunswick.
- Covid update: RAT tests are available to community members at the Shire of Harvey administration offices. This has been advertised through social media and the website.

Q: NIL

9. Community Representative Roundtable

- Attendees were requested by community member Nathan Dawe to investigate the opportunity for more lighting on eastern side of town to discourage crime. The area to includes from Channel Park at Brunswick Rd to Partridge Rd.

Infrastructure informed that Channel Park has funding allocated to replace two poles.

Infrastructure informed that Western Power normally allocate one light per every second pole. If additional lighting is required, we need to identify where, if on existing poles or are additional poles required?

- Attendees were informed by Heidi Bibbi that the Cattle Handlers Camp that was due to occur in April was cancelled. Participants were disappointed but this was unavoidable due to Covid restrictions. Organizers have been approached by WA Agricultural Society to run Cattle Camp State Finals in September 2022 at Brunswick Showground.
- Advisory Group informed by Judy Talbot that the screen door to the Brunswick Town Hall kitchen has been locked and is inaccessible and the Shire is requested to fix.
 - Update Monday, 16 May: issue was reported through Report It after the Brunswick Block Party and has been fixed. Key now matches the solid kitchen door.
- Advisory Group informed by Bernard Ridley that the caravan parking signage on the South West Highway is too small and that caravan parking location is unsafe for users. Suggestion received that the footpath and caravan turning infrastructure needs to be improved.

ACTION 19: Infrastructure to review footpath and caravan turning infrastructure.

ACTION 20: Economic Development to share Shire of Harvey Signage Strategy and Signage Policy with Advisory Group and review location and size of signage.

- Community member Mike Kelly enquired about Town Teams and the relationship with the Shire of Harvey and the Advisory Group. Attendees were informed that some of the concerns raised by Town Team meetings include how to improve appearance of prominently located, poorly presented private properties. Can the Shire of Harvey make an offer of Goodwill to these property owners to improve these properties? Other concerns include footpath hazards such a fallen A-frame signage on walkways.
- Community member Tina Wallis offered thankyou to the Shire for engaging Town Teams, describing them as a breath of fresh air. The meetings have encouraged lots of exciting ideas with great positivity amongst the group.
 - RAT kits and masks are available at Brunswick CRC.
- Cr Wendy Dickinson offered thankyou for the Town Teams events and suggested there needs to be a report to present to this AG meeting, to collaborate and align goals within the Brunswick Community.
- Cr Francis Burgoyne queried the suggestion of a Sports Hall of Fame and would like to know what types of things people will be recognized for? He recommends reviewing examples such as Walk of Fame in Hanna St in Kalgoorlie which identifies people of significance, including judges and people of exceptional service

10. Next Meeting

Thursday 11 August 2022 4pm

11. Closure
5.11pm