



SHIRE OF
HARVEY

A Breath of Fresh Air

Sport and Recreation Advisory Group **Minutes**

Zoom
Thursday 26 May 2022
6pm

*Meeting recorded for Minute taking purposes

Agenda

1. Official Opening

Meeting open 6:06pm

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

2. Advisory Group Membership

Chairperson	Cr.	P.	Gillett
Councillor	Cr.	A.	Lovitt
Australind Basketball Association	Mr.	D.	Hart
Australind Junior Soccer Club	Mr.	N.	O'Connor
Binningup Surf Life Saving Club	Mr.	N.	O'Connor
Brunswick Tennis Club	Ms.	T.	Musitano
HBLFC and HBLJFC	Mr	B.	Piggot
Harvey Cricket Club	Mr.	H.	Jones
Harvey Hawks Soccer Club	Mr.	L.	Vaughan
Leschenault Sporting Association	Mrs.	R.	South

Shire of Harvey Officers

Director Community and Lifestyle	Ms.	K.	Davis
Manager Place	Ms.	A.	Pitts
Manager Harvey Recreation and Cultural Centre	Mr.	D.	Marshall
Manager Leschenault Leisure Centre	Mr.	R.	Duke
Community and Lifestyle Projects Officer	Ms.	B.	Williams

3. Apologies

Chief Executive Office (or nominated officer)	Ms.	A.	Riordan
Australind Junior Soccer Club	Mr.	D.	Stapleton
Binningup Surf Life Saving Club	Ms.	J.	Doyle
Brunswick Tennis Club	Ms.	J.	Hill
Brunswick Bowling Club	Mr.	P.	Lewis
Bunbury Archery Club	Mr.	G.	Pattenden
Harvey Agricultural Society	Mr.	D.	Fazzolari
Harvey Basketball Association	Mr.	B.	Jones
Harvey Hockey Club	Mr.	D.	Fielder
Harvey Hockey Club	Mr.	P.	Davis

4. Declarations of Members' and Officer's Personal Interest

Nil

5. Action List

Action 1: Complete: Send survey link to group members as requested.

Action 2: Complete: Develop E-newsletter to communicate grant requirements and application process to Sport and Recreation Clubs and Associations when grant rounds open in March 2022.

6. Agenda Items

6.1 Roundtable Discussion from Members

- Ms. T Musitano for Brunswick Tennis Club (BTC): BTC is actively seeking quotes for replacement of court surfaces with a synthetic turf and require funding support. BTC has nominated \$40k contribution.

Initial quote for total project is \$125,000 and includes resurfacing four courts using synthetic turf over the existing tiles similar to the installation at Southern Cross Tennis Club. Courts are noted to have good mobility and dry quickly with a 7-year warranty. A second quote is pending and will confirm if the product can be installed over existing tiles. Tennis West has provided a list of suppliers for BTC to contact.

The group was informed that the Shire has informed the club president of upcoming funding opportunities (see 6.4 CSRFF funding plan).

Discussion regarding concern of corellas causing damage to the turf surface and BTC has been requested to seek additional information including warranty details for surface damage.

Attendees were informed that BTC have reached out to Tennis West to seek support for the development of a Club Constitution. BTC have recently completed affiliation with Tennis West and have communicated Public Liability Insurance to the shire.

Attendees were informed that the Sport and Recreation Strategic Plan will provide a 7-10-year view with a plan for the tennis facility long term within the Brunswick Recreation Ground.

The group was informed that clubs will be required to present funding requests through the Sport and Recreation Advisory Group to be prioritised and to gain support for CSRFF funding applications. Applications for CSRFF will not be considered by Council if not submitted through the Advisory Group.

- Mr L. Vaughan for Harvey Hawks Soccer Club complimented Shane and the Parks Services team for Meridan Park soccer pitch being the best it's ever been. The pitch surface seems drier after rain than in previous years.

The Meridan Park Kiosk will open soon with two workers to complete training. The group was informed that the showers now have hot water and the storage at the facility is good.

6.2 Update on Major Projects over \$500K

- **Leschenault Leisure Centre Court Expansion**

The group was informed that Hodge Collier Preston (HCP) completed the recreation club and group consultation report which was presented to the Leschenault Leisure Centre Advisory Group at the most recent meeting. The report informed high level costings and options for staging the project, which will develop the funding model.

The HCP report will be reviewed with the advisory group with key discussion points to be:

- Level of expense
- Project stages one, two and three.
- Features, if any, for inclusion or exclusion.

The current design for Stage 1 is a complete package which can stand alone and operate independently.

LLC Court Expansion Plan shared with group see [Attachment A](#).

The new design is an all-encompassing, integrative centre, incorporating internal change facilities that have external access and including a retractable grandstand for internal or external viewing over future fields 7 and 8 plus the cricket pitch. The gym may have 24/7 access so additional parking is being considered behind the upgraded basketball court. Availability of funding will be investigated as current costs escalate.

The group were informed that through Stage 1, LLC Courts 1 and 2 will remain open. Courts 3 and 4 will be demolished for rebuild to prepare for additional two courts to be added. LLC will then have six indoor courts available to users. During this period, users will be required to share courts available at other facilities. Options may include (but not limited to) Leschenault Catholic Primary School and/or Harvey Recreation Centre.

- **Brunswick Power and Lights Upgrade**

Shire President informed the group of the meeting last week with Brunswick Ag Society and HBLFC last week regarding the project.

The update included details of the SAGE Report (2019): the existing lighting does not comply with the current standard; existing poles are not suitable to upgrade due to deterioration and updated standards; existing cabling does not comply to current standards; existing switchboard needs to be upgraded plus an additional switchboard added to comply with updated standards; cabling to poles and the Vincent Place switchboard requires replacement, and; recommendations that a new floodlight distribution board be installed.

Retro fitting of existing infrastructure is high risk, not covered by public liability and insurance, and will not achieve current standards.

The likely project funding model includes:

- CRSFF forward planning 550k
- Shire of Harvey 500k
- HBLFC/Brunswick Ag Society/User Groups 170k
- Alcoa/WAFC/Other combined 120k

The total project is 1.3M with an approximate shortfall of 20k.

The Shire of Harvey President advised that he has offered HBLFC the opportunity to discuss a self-supporting loan through the Shire of Harvey for the balance of 20k and is seeking a response asap so it can be included in the budget. Loan can be over 5 or more years. Attendees were informed that a proposal has been sent to HBLFC and Brunswick Ag Society earlier this same day seeking feedback.

Shire spending on the project so far includes:

- Geotechnical and site investigation 50k
- Design 23k
- Surveyors 5.5k
- Land amalgamation 3.5k

The power and light upgrade at Brunswick Recreation Ground has been prioritised as a result of Brunswick community feedback. Other Brunswick projects including recreation ground universal toilet and Brunswick entry statement have been delayed to support availability of funding.

Attendees were advised that the project will be executed through the CSRFF funding (see 6.4) Yr 2023-24 annual forward planning round. This meeting's agenda informed group members that CSRFF was 300K request. The Shire is seeking Council support an increase to \$500k to increase likelihood of the project progressing.

Estimated project timeline:

- CSRFF funding will be announced Feb 2023

- Construction could commence July 2023 however noting this is mid-season and winter, construction would most likely will be October 2023 at the conclusion of the football season.

Attendees were informed that the Shire is also requesting Council contribute \$40kpa towards temporary lighting until successful completion of the project to keep the club active. The project will provide services for 20-25 years bringing the facility up to standard including halogen lighting with digital controls, improving management and energy efficiency of training lights and game lights.

HBLFC representative Mr B. Piggot expressed gratitude to all involved with the project.

Advisory group member Mr D. Hart queried the future planning of the Brunswick Recreation ground and potential relocation of tennis courts toward the oval and will the lighting accommodate that?

The group was informed that the power upgrade includes provision for infrastructure for power supply to support the relocation of courts, should that progress.

6.3 Update on all other projects

- **Harvey oval drainage and playing fields**

Attendees were updated on the drainage project at HRG by David Marshall HRCC Manager. Drainage has been problematic in the winter for decades especially on northern end. The project was funded with thanks to CSRFF and the Shire of Harvey.

Works have been done to create outfall drainage at the location. The exterior of the ovals were completed first, with pipework replaced with increased diameter pipework, increasing outflow. 20 drainage pits have been added plus 370m of swale drains to pits.

Demolitions of the old bar are complete and the area has been re-turfed creating more playing space.

This means that the HRG Drainage Project status is “at practical completion”. Next steps are to wait and see if the works are successful. The group was informed that the drainage seems to be operating better in some areas but not in others with the real seasonal test to be July – September.

Harvey Cricket Club Representative Mr H. Jones requested information about the development in regards to playing field future planning as in what code goes where. The group were informed that the Shire of Harvey will be sending correspondence in the next fortnight with more information.

The Shire of Harvey published the HRG project tender on 17 January 2022 and had zero responses. A decision was made to revisit the quote and it is noted that this delay to finalise the project is not ideal for clubs and other user groups.

The group was informed that the Shire of Harvey is trying to work out fastest way to analyze the design and have it constructed in the shortest time frame possible but need a contractor to quote on the tender.

Soccer representative Mr L. Vaughan informed the group that the Harvey Hawks Soccer Club has concerns that the drainage is already visibly ineffective and there is no clear information for the club. The Shire re-iterated that the drainage has been addressed and works completed to date have significantly improved the big issues in the space but still need winter season to come to gain real effect. Soccer is disappointed that it now seems unlikely that they will be able to use the ovals in 2023. Project delays are making it difficult for the soccer club to plan strategically as their location is unclear and are looking forward to more information soon.

HRCC Manager David Marshall informed the group that across the whole oval, drainage is working better. Some swale drains are very effective, others are not and the July-September period is needed to confirm the next steps.

The group was informed that the scope to tender:

- testing geo technical soil profile
- permeability and suitability of turf
- impact levels etc
- assess current storm water and oval drainage and proposed future infrastructure if required based on work already done
- sports field lighting locations infrastructure
- restrictions and limitations to surface ground and level changes,
- location of underground and overhead services
- old surface under trotting track and what that means for building up turf
- goal post location and management options
- irrigation installation
- playing surface levels and patterns for training and competition
- overall design with additional allowance for subsurface drainage at completion

The Shire will be sending information to user groups as soon as it the information is consolidated.

- **Leschenault Recreation Ground (LRP) Master Plan**

The Shire informed the group that budgeted funds are earmarked for a new masterplan for LRP including:

- building up oval 7 & 8 including a new lighting design
- improvements and modifications to Leschenault Sporting Association Pavilion

The Shire of Harvey is aware of 3 codes wanting to use LRP for premier games. This plan will create a premier playing ground to suit future needs of the clubs.

This project is being facilitated by Paatsch Group, who are skilled at state and national level football and cricket planning and who are keen to advocate for the Shire of Harvey. It will be rolled into the Sport and Recreation Strategy and include the aquatic feasibility study

- **Harvey Skate Park concept planning**

Manager Place Ms Amy Pitts informed the group that in 2021, the council endorsed the skate park feasibility study including relocating the Harvey skate park from its current location to Meridan Park. The Shire has secured funding through Local Roads and Community Infrastructure (LRCI) which is fully funding the project. The Shire is developing the RFQ which will be advertised soon, to develop the concept plan for community and user group consultation.

The group were informed that the skate park addition to Meridan Park will support the establishment of a youth precinct for Harvey youth.

The project is expected to add value to the soccer club in its current location.

- **Binningup Skate Park consultation**

Manager Place Ms Amy Pitts informed the group that funding for Binningup Skate Park is listed for consideration for forward capital works. Binningup has a strong community that is advocating for a new skate park. The skate park will be rolled out during 2022-2023 FY pending funding.

The group was informed that Fiveight has bought the Binningup golf course equaling 260 hectares. Fiveight are looking at the town planning scheme and there is hope that EPA and Shire of Harvey can have some input. This development may also support the Binningup skate park development.

Group members queried if there is an opportunity to engage Albermarle to support community projects.

Group members also queried if there may be an opportunity for a recreation masterplan in Binningup. The Shire informed the group that an action in the Sport and Recreation Strategy is to complete a masterplan for recreation in Binningup. Planning for the area will include decision making to keep the skate park in the existing community precinct. Discussion was held around potential to relocate Basketball and Tennis closer to the Country Club with consideration to include Paatsch Group in the planning process to make facility planning better across the Shire.

- **LRP Oval 1 lights replacement**

LLC Manager Richard Duke informed the group of the plan to replace existing lighting with like for like products. Electricians have informed the Shire that old HID fittings no longer available and need upgrading to LED's. This refit requires re-engineering and requires a different power source and a different number of poles. Consultants are required to do full new specification. Money has been allocated in budget to do.

Challenges to complete this project include:

- cost increase of around 40%
- contractors are hard to get
- materials difficult to source

Materials for this project need to be ordering a year in advance. The Shire appreciate's everyone's patience and support through these challenges.

- **Aquatic Feasibility Study**

Paatsch group consultants and Shire of Harvey will conduct community consultation in two locations across three timeslots plus online surveys. The intention is to look at both major aquatic facilities to determine the expansion of LLC and provision of services in Harvey. A survey will also be published.

- **HRCC Master Plan**

The HRCC turns 30 in 2023 and the Shire is looking at the Shire of Harvey Masterplan as a guide for future development at the location. Over an 8 week community consultation period there were 54 respondents and this will be assessed in coming weeks. HRCC is looking at internal and external opportunities for development with timelines and funding being investigated.

- **Sport and Recreation Strategy**

The deadline for the Sport and Recreation Strategy has been delayed to the end of calendar year. This will enable the Aquatic Feasibility outcomes and LRP masterplan to be wrapped into the strategy.

The Shire of Harvey has identified that it may have expertise with two major sport and recreation facilities but a lot of clubs within the SOH are falling in the gaps. The Shire is looking at review of management structure around Sport and Recreation to resource internally. For clubs, that may mean better support, strategic development and master planning.

6.4 [CSRFF Applications](#)

Round	Open	Close	Project	Grant Req.
22-23 Small Grants Round	1 July 2022	31 Aug 2022	Brunswick Tennis Court Resurfacing	\$50k AG agreed
23-24 Annual and Forward Planning Round	1 June 2022	30 Sep 2022	BRG Power and Lights Upgrade	\$300k AG Agreed - Updated to \$550K
23-24 Small Grants Round	1 Feb 2023	31 Mar 23	Nil but need to work with community	Under 500k
24-25 Annual and Forward Planning Round	1 June 2023	30 Sep 2023	Ovals 7 & 8 SOH priority	\$1M

Applications should come through this group to gain priority – no others mentioned.

The Shire will communicate grants in Sport Spotlight newsletter and need to plan to communicate a clear application process. Clubs can nominate requests for grant funding, needing them approved through the Sport and Recreation Advisory Group, then through council for endorsement.

Brunswick tennis club need to complete the application on 1 July 2022.

Advisory Group members can bring projects from other groups and propose them for applications.

On behalf of Brunswick Tennis Club, Tanya Musitano queried funding delivery and what time of year is it paid. The Shire advised that notification is usually October - November for successful applications. Services will be procured to suit tennis season.

Advisory Group members are encouraged to bring any requests for upgrades or grant opportunities to the group.

The Advisory Group will work with Shire to prioritise projects when there are multiple applications and inform the council the order of priority. A considerable amount of work needs to be completed prior to application submission to be on CRSFF radar.

7. Access and Inclusion

7.1 Proud to Play

The final workshop for the Sport and Recreation community consultation will be held via zoom on Wednesday 8 June 2022. The group will be resent invitations via email.

8. Other Business/Round Table

8.1 Bunbury Hockey Club Request

Defer to next meeting

Re: promo of the sport in SOH, support for the centralized Bunbury Pitch for hockey.

8.2 Sport Spotlight Newsletter

Potential content suggested: Ahlias kindness day, Ahlias mum worked at LLC and numerous clubs are involved.

8.3 SEDA College Applications

LLC is looking to partner with SEDA. LLC is hosting Jaxon and Jason from SEDA one day per week from May – October. LLC is looking forward to encouraging Sport and Recreation through education. Participants will obtain their Cert III in Recreation. This is a good opportunity for LLC to be looking at future resources and give local kids a heads up that there are pathways into recreation.

SEDA applications open next month, SEDA has a high standard and small intake numbers.

8.4 Additional News

The Shire is excited to share that they are waiting on an announcement to confirm funding for a Shire-wide sport and recreation event called SPORTDAZE, which will activate the LLC and LRG facilities on Saturday 8 October 2022.

All sporting codes and community members will be invited and are encouraged to participate.

9. Next Meeting

Thursday 25 August, 6-8pm, via Zoom.

10. Closure