



SHIRE OF
HARVEY

A Breath of Fresh Air

Access and Inclusion Advisory Group Minutes

**Blue Manna Meeting Room
Australind Shire Building**

15 October 2025

2:00pm

1. Official Opening

Meeting officially opened at 2:00pm by Chair Bromham.

Acknowledgement of Country: The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and country. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past, present and emerging.

Introductions around the table.

New nominations are being received and will need to be endorsed by CEO as per the Terms of Reference. At the next meeting, we will formalise members, and only members will be invited to attend this forum.

Harvey CRC invitation to be sent to one generic email address (instead of the 4 sent out on the invitation, and they will who will attend from Harvey CRC.

2. Attendee List

Councillor (Chairperson)	John	Bromham
Councillor (Deputy)	Alicia	Hitchcock
Community Representative	Pam	McGregor
Service & Community Representative (Empowerment2Be)	Kerry	Morrison
Manager, Community Development	Ben	Rose
Community Development Officer	Amy	Cleasby

3. Apologies

Service Representative (Harvey CRC)	Anne	Haylock
Manager, Special Projects	Kelly	Beaaglehole
Acting Director, Infrastructure Services	Shane	Faber
Community & Lifestyle Youth Trainee	Lily	Anzellino
Service Representative (Advocacy WA)	Larissa	Beeby

Non Attendance

Community Representative	Ranawaka	Perea
Community Representative	Cody	Smith
Service Representative (WACHS) WA Country Health	Shayne	Taylor
Service Representative (Included Solutions)	Tristan	Payne

4. Confirmation of Previous Minutes

Pam McGregor moved that the minutes from the previous meeting were an accurate and be accepted as a true record. Seconded by Cr Hitchcock. All members in attendance were in favour of carrying this motion.

5. Actions Register from Previous Meetings*Action items*

The Status Updates on the Action Register (attachment 1) sent out with meeting invitation were not up to date, therefore all items on the Register were reviewed and action items are as per below.

Action 24: Shire Officers to investigate possibility of shelters to be added at bus stops 72212 and 72213.

Status Update: *Council officer (Amy) to re-investigate bus stop shelters to check if this has been completed. Investigate what the intent of this action was initially.*

Action 28: investigate installation of ramps for public gallery seating in both Harvey and Australind Chambers

Status Update: Ramp 2022 – in progress. *Remove from Register.*

Action 32: include map of Paris Rd in minutes for walkability consideration for shade, water and way-finding signage.

Status Update: This item probably coincides with Action 24 and seats being installed and access to drinking fountains. Cr Bromham asked if dog fountains can be installed for assistance dogs. *Council officers will walk the relevant part of this route and report back on installations and/or percentage completion on this item.*

Action 39: investigate addition of a pedestrian crossing and rearrange road lanes to help with a better safer link to the foreshore from the Australind shopping centre side of Old Coast Rd.

Status Update: *Council officer (Ben) to pursue the status of this plan and report back to next meeting.*

Associated discussion:

- Main Roads is becoming more sensitive to Local Government requests and are now supporting this request.
- Kerry stated that this solution could be problematic, especially in winter and school terms. Left hand lane frequently becomes traffic logged between Paris Road and Mardo Avenue. The recent traffic accident (not at this intersection) raised the concern of how emergency vehicles would navigate this intersection during these times.
- Also discussed road blockages: Leschenault (Old Coast and Travis Roads are only egress); emergency redirections due to highway blockages.
- Cr Bromham will be attending a design meeting and will raise at this forum.

Action 40: investigate installation of crossing indicators at Christina Park carpark entry crossing.

Status Update: No ACROD parking or accessible toilet at this park which connects retirement village at the end of Christina to a regular coffee van and the path along the estuary. *Kerry will bring photos to the next meeting.*

Action 42: Look into Bin signage rather than A-Frame signage to minimize hazards on footpaths at Treendale Shopping Centre

Status Update: *Council officer (Amy) to investigate if this has been completed and bring photos to the next meeting.*

Action 43: Investigate the installation of tactile tiles on road crossings

Status Update: This is an ongoing item. Council officers are investigating price of different tactile installations as some are perishing on a regular basis, whilst maintaining Australian Standards and value for money. *Council officer (Amy) to discuss with SoH Infrastructure what is currently being used. Council officer (Deb) to obtain a copy of the appropriate Australian Standard and send out to Advisory Group members.*

Associated discussion: Options for SoH accessing funding for accessibility, which is scarce.

Action 47: Investigate opportunities to recognize the community member who installed water fountain near Christina Park.

Status Update: Completed, to be removed

Action 48: investigate which Shire locations have Quiet Zones or inclusive programs including business and advertise them to the community

Status Update: *Council officer (Ben) to discuss this with Marketing and Communications to clarify if we can advertise businesses with compliant accessibility.*

Can a "Champions of Access and Inclusion" category be added to SoH Honours and Awards program to allow businesses to access funding for improvements. SoH Honours and Awards committee will be meeting soon to discuss the Australia Day awards, this can be added to the agenda for that meeting.

Associated discussion:

- All Coles and Woolworths have Quiet Zones. Treendale shopping complex to have a Quiet Zone, but it is only open for one hour at a time.
- Centre Management offices at shopping complexes are difficult to contact.
- Should we advertise what businesses are accessible?
- Ask members of the public to nominate their favourite accessible stores.

Action 49: Shire to increase conversations with shop and business owners about accessibility. Link activity into Action 48.

Status Update: See Action 48.

Associated discussion:

- Business awards for small businesses, some could be eligible.
- Grant to make changes internally to shop.
- 1981 International Day of People with Disability, fortnightly newspaper showcased businesses with good accessibility. 2026 is anniversary 45 years on.
- Cr Hitchcock attended a WALGA convention where there was a presentation about the City of Swan running access reviews for businesses based on a self checklist, with people with disability becoming involved with the review. Note: City of Swan have two full time staff working on Access and Inclusion.
- Advocacy WA employing young people with disability, reports, photos, ideas (D-connect new program). Advocacy WA will be attending the Sunset Festival.
- If Advisory Group members want to do some research on what other local governments are doing and come back to this meeting with ideas. Cr Bromham suggested using AI for this research.
- How do we show businesses how much business they are missing out on by not being accessible.
- Good reference documentation highlighted by Kerry: Adam Johnson (phd), [Most Accessible Regional City in Australia](#) (MARCIA).

Action 51: Look into a key staff member potentially attending the Access and Inclusion Summit next year. Perhaps someone who is in planning and infrastructure

Status Update: *Remove, this has been completed.*

Action 11: Consult with Leschenault Progress Association on UAT installations at Settlers

Status Update: Cancelled, LPA did not want to go ahead with a universal accessible toilet (UAT). *Remove.*

Action 48: Investigate which Shire locations have Quiet Zones (Low Sensory Zones) or inclusive programs including business and promote them to the community

Status Update: *Remove, duplicated.*

Action 52: Manager Special Projects to determine if a manual sliding door on the Meredin Park accessible toilet would be compliant and can be delivered as part of the project.

Status Update: Kelly Beauglehole asked for this information to be passed on at the meeting. Sliding door has been installed. *Remove as now completed.*

Cr Bromham asked that thanks be passed on to all of the SoH staff involved in this project.

Action 53: Access & Inclusion CDO to develop the current list of homelessness support services.

Status Update: This has been done and circulated to SoH staff: Rangers team, Libraries, Customer Service officers, Community Development officers and Community Resource Centres. Is being checked each month. Five people in a 5 to 6 month period have been referred to services. *This item is complete, but update would be appreciated at the February 2026 meeting.*

Associated discussion:

- Locations of other homelessness: Christina Park women sleeping rough down at boat ramp at end of Barnes Avenue. Australind gentleman living on boat. Man at back of Lot 208 (this person has now been referred to services). Pockets of bush behind HRCC. Families coming from outlying farms. Back of Kemmerton tracks, as they want to keep off the radar, have some privacy.
- In an emergency situation, people with disability are 4 to 40 times more likely to die during an emergency. They are also more likely to be homeless. Cr Bromham will bring this up at an upcoming Incident Support meeting that he is attending.
- Shire of Harvey do not have a mandate to become involved in homelessness, this is usually a State or Federal mandate, and as such SoH has no budget line for this. But, as a local government SoH can make referrals.
- SoH has no land to open up for tiny homes projects. Most land is set aside for future public infrastructure assets. Cr Hitchcock advised that in February 2025 Council updated Policy 4.3.1 –Temporary Accommodation. [Shire of Harvey - Temporary Accommodation on Private Land Policy Adopted.](#)

Action 54: Access & Inclusion CDO to develop a five-year plan to improve accessibility infrastructure

Status Update: Underway. Currently identifying ACROD bays works planning for 2025-2026. Approximately \$94,000 of works have been identified. *5-year plan to be finalized in preparation for taking to Council.*

Associated discussions:

- Treendale shopping complex and daycare have non compliant parking bays. CD will draft a letter for the CEO to review.
- Cr Hitchcock clarified that this is not a budgeted expenditure and it was advised that these works will be coming from the Infrastructure operating budget.
- Cr Bromham will raise this at a future Council meeting.

6. Agenda Items for Discussion

- 6.1 Update on Meredin Park Master Plan / Changing Places – changing places facility is on track. There will be a sliding door on the toilet. Design timeline will be can be found on the Shire’s webpage: [Shire of Harvey - Meriden Park Masterplan](#).
- 6.2 Update on ACROD Parking Bay upgrades / installations – this agenda item has been covered above.

7. Community Roundtable

Kerry:

- \$20 M upgrade to LLC. This will be funded through the Shire of Harvey and a State Government election commitment. Concerned about some of the election promises/platforms: terms used around Access and Inclusion and the abolishment of Acknowledgement/Welcome to Country. A&I has been referred to as “woke”. Some State government funding is subject to terms where Indigenous culture is to be embraced and acknowledged. There were comments made by a Councillor that could put future State funding in jeopardy. Cr Bromham will raise this with the CEO. It was advised by Council officer present that our Governance and Marketing areas do monitor social media for this purpose.

8. Next Meeting

Wednesday 4 February 2026, at the Boundary Room in Harvey at 9:00am, on-line access to be available.

This meeting invitation to be sent out until after the local government election results are determined.

9. Closure 3:41pm

Attachment 1 – Actions Register (Shire of Harvey website – Reporting)

Advisory Group	Meeting Date	Action	Directorate	Responsible Officer	Status Update Due Date	Status Update	Update Oct 2024 (AC)
Access and Inclusion	31-May-22	Action 24: Shire Officers to investigate possibility of shelters to be added at bus stops 72212 and 72213.	Infrastructure Services	Rick Lotznicker	4/29/2022	Audit of bus stops undertaken to determine which will have shelters installed through LRCI funding. 24-Nov-22 Mapping of multiple sites for shelters and seating is underway	unknown
Access and Inclusion	30-Aug-22	Action 28: investigate installation of ramps for public gallery seating in both Harvey and Australind Chambers	Infrastructure Services	Rick Lotznicker	16/2/23	Now Co-design panel action.	Panel deemed unnecessary
Access and Inclusion	24-Nov-22	ACTION 32: include map of Paris Rd in minutes for walkability consideration for shade, water and way-finding signage.	Infrastructure Services	Rick Lotznicker and Belinda Williams	16/2/23	Suggest to use the same method at Treendale Walkability audit. To be confirmed after the Advisory Group 16/02	
Access and Inclusion	16-Feb-22	ACTION 39: investigate addition of a pedestrian crossing and rearrange road lanes to help with a better safer link to the foreshore from the Australind shopping centre side of Old Coast Rd.	Infrastructure Services	Rick Lotznicker	18/5/23	Part of future improvements plan for the area	Now part of planned Old Coast Rd upgrade
Access and Inclusion	16-Feb-22	ACTION 40: investigate installation of crossing indicators at Christina park carpark entry crossing.	Infrastructure Services	Rick Lotznicker	18/5/23	Solution to be implemented	check -complete?
Access and Inclusion	16-Feb-22	Action 42: Look into Bin signage rather than A-Frame signage to minimize hazards on footpaths at Treendale Shopping Centre	Sustainable Development	Simon Hall/ Anissa Williams	18/5/23		check -complete?
Access and Inclusion	16-Feb-22	Action 43: Investigate the installation of tactile tiles on road crossings.	Infrastructure Services	Rick Lotznicker	18/5/23	Implemented on a case by case basis.	ongoing
Access and Inclusion	18-May-23	ACTION 47: Investigate opportunities to recognize the community member who installed water fountain near Christina park.	Community and Lifestyle	Trish Palmonari	17-8-23		completed
Access and Inclusion	18-May-23	ACTION 48: investigate which Shire locations have Quiet Zones or inclusive programs including business and advertise them to the community.	Community and Lifestyle	Amy Cleasby	17-8-23	Key criteria of quiet zones include: -Quiet rooms, Possibly dimly lit, May include: speciality noise reduction earmuffs, fidget toys and soft tactile seating, special needs staff to assist Shire will investigate if any key Shire facilities (namely Rec centres and libraries can facilitate quiet zones.	ongoing. Australind Shops has quiet hour. All Events encouraged to have low sensory zone
Access and Inclusion	18-May-23	ACTION 49: Shire to increase conversations with shop and business owners about accessibility. Link activity into Action 45.	Sustainable Development	Amy Cleasby	17-8-23	Community Development Officer presented details of Accessibility expo held in Harvey on Saturday 4	completed
Access and Inclusion	17-Aug-23	ACTION 51: Look into a key staff member potentially attending the Access and Inclusion Summit next year. Perhaps someone who is in planning and infrastructure	Community and Lifestyle	Rick Lotznicker		Noted - deferred to Aug 2024 meeting	completed - conference not appropriate for WA staff
Access and Inclusion	27-May-24	Action 11: Consult with Leschenault Progress Association on UAT installations at Settlers Hall	Director Infrastructure Services	Rick Lotznicker	27/5/2024	cancelled	application withdrawn.
Access and Inclusion	2-Jul-25	Action 48: Investigate which Shire locations have Quiet Zones (Low Sensory Zones) or inclusive programs including business and promote them to the community.	Community and Lifestyle	Amy Cleasby	10/15/2025		
Access and Inclusion	2-Jul-25	Action 52: Manager, Special Projects to determine if a manual sliding door on the Meredin Park accessible toilet would be compliant and can be delivered as part of the project.	Special Projects Team	Kelly Beaughole	10/15/2025		
Access and Inclusion	2-Jul-25	Action 53: Access & Inclusion CDO to develop the current list of homelessness support services.	Community and Lifestyle	Amy Cleasby	10/15/2025		
Access and Inclusion	2-Jul-25	Access & Inclusion CDO to develop a five-year plan to improve accessibility infrastructure across the Shire	Community and Lifestyle	Amy Cleasby / Ben Rose	10/15/2025		