



SHIRE OF
HARVEY

A Breath of Fresh Air

Access and Inclusion Advisory Group **Minutes**

Boundary Meeting Room – HRCC Harvey
2 July 2025
2pm

1. Official Opening

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and country. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past, present and emerging.

2. Attendee List

Councillor (Chairperson)	John	Bromham
Councillor (Deputy)	Alicia	Hitchcock
Community Representative	Pam	McGregor
Service Representative (Advocacy WA)	Larissa	Beeby
Service Representative (Advocacy WA)	Prathmesh	Bhatt
Manager, Community Development	Ben	Rose
Manager, Special Projects	Kelly	Beaublehole
Acting Director, Infrastructure Services	Shane	Faber
Community Development Officer	Amy	Cleasby
Community & Lifestyle Youth Trainee	Lily	Anzellino

3. Apologies –

Cody Smith – Community Representative

Brian Bevans - Service Representative (Harvey CRC)

Kerry Morrison - Service & Community Representative (Empowerment2B)

Shayne Taylor – Service Representative (SWAMS)

4. Confirmation of Previous Minutes – none (quorum not reached)

5. Actions from Previous Meetings

Refer to Updated Action Register (attached)

6. Agenda Items for Discussion

6.1 Project Updates:

6.1.1 Meredin Park Changing Places – Kelly Beaublehole (Attachment 2)

The Advisory Group were presented with plans outlining the new Changing Places facility plus accessible toilet block to be located at Meredin Park, Harvey. The Facility will include a Changing Places (adult changing) room, plus a public accessible toilet and two standard toilets that will be accessible by pool and park users, with wayfinding paths included in the plan. Considerations to automatically lock toilet facilities at night is being considered. The Changing Places facility will be accessible by an MLAC key as per the national standard. The plan displayed will be flipped so the Changing Places facility is the closest to the Pool exit. Works are scheduled to start in November with minimal disruption to pool and park access.

Feedback from the group included:

- Having the two standard toilets signed and promoted as gender neutral. Kelly informed the group that this will be incorporated into the design.
- Request that the accessible toilet be fitted with a manual sliding door. In recognising an electric push button sliding door is out of cost scope and a swing door is not accessible for seated people, a manual sliding door is the better option for universal access.

- **ACTION** Kelly to determine if this would be compliant and can be delivered as part of this project.

6.1.2 Meredin Park Master Plan Accessible Playground – Shane Faber (Attachment 3)

The Advisory group was presented with a Master Plan of Meredin Park which includes the new Changing Places facility and an accessible “all abilities” playground. Fitting in with the current infrastructure which includes Peter Topham Pool and the Harvey Skate Park, it will also include additional drop-off parking for school buses.

Works are scheduled to start in November with minimal disruption to pool and park access.

6.1.3 Binningup Bowling Club – Ben Rose

The Shire supported the installation of a concrete access ramp at the Binningup Bowling Club. Works completed and recorded in the 2024 / 2025 DAIP report.

6.1.4 HRG accessible toilet – Kelly Beauglehole

Upgrades to the Harvey Recreation Ground changerooms will now see an accessible toilet build on an external wall for public access. To be completed 2025/2026.

6.1.5 Easy Read Brochure – Amy Cleasby

The Shire has developed an “Easy Read” brochure to support community members with low levels of English. Available at Admin counters and Shire Libraries it outlines the ‘need to know’ information for residents to remain compliant with Shire policies. It is designed to match the Shire’s “Accessibility Guidelines” Checklist to support access and inclusion practices across the Shire. Documents found here:

<https://www.harvey.wa.gov.au/community/access-and-inclusion/accessible-communication>

Cr Bromham also suggested we develop a brochure outlining support for people experiencing homelessness.

ACTION: Access & Inclusion CDO to develop the current list of homelessness support services.

6.2 Accessibility Audit - presentation of priority outcomes – Amy Cleasby

The Shire completed two accessibility audits across the majority of Shire public buildings and spaces in February 2024 and 2025. The outcomes have been tabled and prioritised.

ACTION: Access & Inclusion CDO to develop a five-year plan to improve accessibility infrastructure across the Shire.

6.3 Discussion – of Terms of Reference for Advisory Group

Updated Terms of Reference accepted (attached).

6.4 Updating Membership of Advisory Group and completing an EOI form

Thank you to our new members who attended this meeting. In order to maintain a robust Advisory Group, the Shire welcomes all community members including with lived and / or service experience of disability.

7. Community Roundtable

7.1 Larissa Beeby (Advocacy WA) says Advocacy WA will continue to promote and deliver skill building workshops to support businesses and committees engaging people living with disability.

7.2 Advocacy WA will also be offering accessibility auditing “D-Connect” services to ensure events, businesses and programs are truly inclusive and accessible.

Action: The Shire of Harvey will request they audit two community events this year.

7.3 The Harvey CDAN (Community Disability Advocacy Network) is no longer operating so the Access & Inclusion Officer will look at alternatives to support a community disability action network.

7.4 Access & Inclusion CDO completed 2024/2025 DAIP report. To be published on Shire of Harvey website by 16 July 2025.

8. Next Meeting

Wednesday 15 October, 2025.

2pm -330pm.

Boundary Room, HRCC, Harvey.

9. Closure