



SHIRE OF  
**HARVEY**

*A Breath of Fresh Air*

# Access and Inclusion Place Advisory Group **Minutes**

**The Boundary, Harvey Recreation and Cultural  
Centre**

Tuesday 12 December 2023

1pm

## 1. Official Opening

The meeting officially opened at 1:07pm.

## 2. Attendance

|   |          |           |
|---|----------|-----------|
| Councillor                                  | Tiny     | Holly     |
| Councillor                                  | John     | Bromham   |
| Community Representative                    | Anthony  | Toop      |
| Community Representative                    | Ranawaka | Perea     |
| Community Representative                    | Tonia    | Bolton    |
| Director Community and Lifestyle            | Kirstie  | Davis     |
| Director Corporate Services                 | Dean     | Winter    |
| Manager Design and Development              | Ronald   | Wildschut |
| Manager Community and Recreation            | Andrew   | Dingley   |
| Manager Public Relations and Communications | Trish    | Palmonari |
| Community Development Officer (Minutes)     | Andre    | Morris    |

## 3. Apologies

|   |         |            |
|---|---------|------------|
| Community Representative                    | Rebecca | Shepherd   |
| Community Representative                    | Cody    | Smith      |
| Community Representative                    | Tristan | Smith      |
| Community Representative                    | Robyn   | Malvi      |
| Chief Executive Officer                     | Annie   | Riordan    |
| Director Infrastructure Services            | Rick    | Lotznicker |
| Director Sustainable Development            | Simon   | Hall       |
| Director Corporate Services                 | Dean    | Winter     |
| Manager Public Relations and Communications | Trish   | Palmonari  |

## 4. Nomination of Access and Inclusion Advisory Group Chairperson and Deputy Chairperson

Please refer to the Terms of Reference these roles may be filled by either a Councillor or a community representative.

### Meeting Schedule 2024

| Date                     | Time  | Location   |
|--------------------------|-------|------------|
| Tuesday 21 May 2024      | 1-3pm | Australind |
| Tuesday 20 August 2024   | 1-3pm | Harvey     |
| Tuesday 19 November 2024 | 1-3pm | Australind |

*Please note: Locations selected to reflect location of Council meetings for these dates.*

Cr Holly nominated Councillor Bromham for the position of Chairperson and as there were no further nominations, Councillor Capogreco was elected unopposed.

Councillor Bromham nominated Anthony Hoop for the Deputy Chairperson and as there were no further nominations, Anthony Hoop was elected unopposed.

## 5. Actions from Previous Meetings

Refer to Current Action Register (**Attachment 1**)

- **Action 28:** Investigate installation of ramps for public gallery seating in both Harvey and Australind Chambers.

This action transferred to the Co-design panel action register for consideration for Australind and Harvey Community Precincts.

- **Action 31:** Shire to investigate opportunities to offer local businesses support and education around disability inclusion as well as ongoing education programs.

Accessibility workshop held 6 December 2023 at the Boundary. Positive feedback. Numerous local businesses invited. Group discussed inviting public to next workshop.

- **Action 32:** Include map of Paris Rd in minutes for walkability consideration for shade, water and way-finding signage and Investigate Pedestrian refuges strategically placed along Paris Road (17/08 meeting).

Benches provided every 400m along sections of Paris and Old Coast road. The concreted bench area is large enough to accommodate mobility scooters and wheelchairs.

If installed the Shire uses water fountains that incorporate a dog bowl at the base of the fountain structure.

Discussion regarding a bus tour to investigate accessibility improvements required in key locations including Newell road footpath.

- **Action 54:** Shire Officers to arrange an access improvement bus tour with Adam Topham to visit key locations. This action will incorporate Actions 31, 32, 43, 48 and 49.

- **Action 35:** Investigate and advise on Australind Jetty accessibility. Jetty is asset of Department of Water and Environmental Regulation (DWER).

Jetty upgrades ongoing with a host issues including no buoys or lighting. Council can advocate for jetty accessibility given DWER asset.

- **Action 48:** Investigate which Shire locations have Quiet Zones or inclusive programs including business and advertise them to the community.

1) Grow Eat Cook Create

[https://www.mycommunitydirectory.com.au/Western\\_Australia/Harvey/Disability\\_Services/General\\_Disability\\_Services/91199/221310/Grow\\_Cook\\_Eat\\_Create](https://www.mycommunitydirectory.com.au/Western_Australia/Harvey/Disability_Services/General_Disability_Services/91199/221310/Grow_Cook_Eat_Create)

Through inclusive and participatory and person-centred programming, participants have the opportunity to develop life skills including cooking, growing an edible and sensory garden, and fostering lasting friendships including social connections.

2) Headspace Bunbury offers mental health services and is available for consultation appointments <https://headspace.org.au/headspace-centres/bunbury/>

- 3) Southern Care in Harvey (<https://www.southerncare.net.au/>) also offers disability service provider that seeks to create opportunity, promotes independence and progression in a safe and non-discriminatory environment.
- 4) Shire of Harvey libraries <https://www.harvey.wa.gov.au/facilities/libraries/contacts,-opening-hours-and-faqs>

Shire has contacted Advocacy WA, South West Autism Network and APM for any Neuro divergent population statistics and the characteristics/requirements to quiet zones.

- **Action 50:** Adam to present the Access and Inclusion Expo presentation to the Advisory Group.

Group informed about Accessibility Saturday 4 November expo held in Harvey:

- Kids events including animal farm
- Food trucks and BBQ
- Guest speakers on topics such as Neurodiversity, dementia and hearing amongst others
- Disability service providers including Inclusion Solutions, Anglicare WA amongst others.

Discussion regarding various forms of advertising media when events hosted including:

- Community Facebook Noticeboards
  - Vehicle Message Systems roadside (even rented)
  - Supermarket centre message boards and noticeboards
  - Via Community Resource Centre's bulletin boards and Facebook
- **Action 51:** Look into a key staff member to potentially attend the Access and Inclusion Expo held in Melbourne each year. May be helpful to provide insights and education around Access and Inclusion planning and infrastructure.

The expo held 22 and 23 Nov 2024. Cr Holly has offered to attend expo. The group supports Cr Holly's attendance at expo.

**Action 52:** CD Officer to arrange catch up with Community Representative about the South West Joint Design Review Panel.

Shire Officer has reached out to City of Bunbury who facilitate the Panel for further information on what actions the Panel has undertaken.

Information about the panel is here: <https://www.bunbury.wa.gov.au/planning-services/design-review-panel>

## 6. Community Roundtable

Included in Action Register update.

## 7. Agenda Items for Discussion

### 7.1. Co-design panel

The Shire will launch Co-design Panel in 2024. The Panel includes five members and is open to community members with Access and Inclusion professional or lived experience.

The Panel comprises self-nominated community members with experience and understanding of disability to work collaboratively with Shire Officers on projects. The Co-Design Panel ensures fulfilment of accessibility standards across the Shire's projects.

Further information on the Panel here <https://www.harvey.wa.gov.au/community/access-and-inclusion/co-design-panel#:~:text=What%20is%20Co%2DDesign%3F,met%20across%20the%20Shire's%20projects>.

### 7.2. ACROD Bay at Leschenault Mens Shed

Shire supported an ACROD bay installation at the Leschenault Mens Shed.

ACROD Bay is step towards improving accessibility for volunteers and visitors. Part of Shire's commitment to make the Shed's newly expanded premises accessible for all.

Project aligns with goals outlined in Shire's Access and Inclusion Plan 'Even Better Together' (2021-2026) <https://www.harvey.wa.gov.au/community/access-and-inclusion/access-and-inclusion-plan?fbclid=IwAR1uDBxUMPi1FnhgNdiS8sJMrS02FCRosaPlnIfyQd5N3P9tsD8O-bjP18g>

### 7.3. Waabiny signage at Binningup Playground installed.

To celebrate recent opening of Binningup Foreshore Playground Shire requested community feedback to decide name for playground centrepiece, the pirate ship.

Waabiny chosen as the ship name, which is a Noongar word for play or play-time.

### 7.4. Danjoo Koorliny sign installation

Shire to install interpretive sign on North side of Treendale bridge connecting Shires of Harvey and Dardanup).

Sign discusses importance of the location to the local First Nation Bindjareb peoples. Sign developed in consultation with local Senior Elder Dennis Jetta.

### 7.5. Shire of Harvey Access and Inclusion video update

<https://www.harvey.wa.gov.au/community/access-and-inclusion/access-and-inclusion-plan>

### 7.6. Accessible Highway expo recap

Refer discussion for Action 50.

### 7.7. Advocacy WA accessibility training

Refer discussion for Action 31.

### 7.8. Library Outreach services

- Dementia Workshop (21 November)  
The Harvey library held free dementia workshop.

The presenter Michael Verde is an award-winning writer, speaker, documentary producer and globally recognized thought leader in the field of dementia care.

The presentation discussed the common factors contributing to the emotional isolation of people with dementia-related cognitive impairments. Further, the person-centred communication that mitigates/ends emotional isolation with video footage was presented.

- Paint and Sip (14 December)  
A social paint and sip event was held at Australind library incorporating social inclusion and promotion of art and culture.
- Multicultural Program  
Shire collaborating with Albemarle, Harvey Fresh and Harvey Beef to provide support for new community members arriving from other countries.

This program to assist the quicker assimilation of international community members. These community members also introduced to available social services.

### 7.9. Shire Update

- Christmas Office Closures
- Shire closed 22 December 2023 to 2 Jan 2024.
- HRCC has following opening hours  
<https://www.harvey.wa.gov.au/facilities/harvey-recreation-and-cultural-centre#:~:text=Christmas%20and%20New%20Year%20Opening%20Hours&text=Saturday%2C%202023%20December%202023%20%2D%208am,25%20December%202023%20%2D%20Centre%20Closed>
- HRCC 24 hour gym open over Christmas period.
- Skeleton staff over closure period.
- Rangers and parks and garden staff available during this period.
- Call centre for after-hours queries.
- Library opening hours:
- Australind and Harvey libraries closed from 25 December 2023 and reopen Tuesday, 2 January 2024.
- Binningup Library closed from 25 December 2023 and reopen Wednesday, 3 January 2024.

- Yarloop Library closed from Tuesday, 19 December 2023 and reopen on Thursday, 1 February 2024. The community can access books/items from Yarloop CRC and/or Harvey Library during this time.

## **8. Other Business**

- Emergency resource for babies

Emergency webpage for people with babies and young children so they can prepare their emergency kits. There are four kits based on a baby's usual feeding: breastfed, expressed milk or formula fed and age baby or toddler.

<https://www.breastfeeding.asn.au/emergency-resources-babies-and-toddlers>

## **9. Next Meeting**

The next meeting Tuesday 21 May 2024 at 1pm.

## **10. Closure**

The meeting officially closed at 1:38pm.