



SHIRE OF  
**HARVEY**

*A Breath of Fresh Air*

# Brunswick and Surrounding Areas Advisory Group **Minutes**

**Brunswick Recreation Grounds  
Presidents Room**  
Thursday 7 December 2023  
4pm

## 1. Official Opening

### Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

## 2. Attendance

Councillor	Alicia	Hitchcock
Councillor	John	Bromham
Shire President	Michelle	Campbell
Community Representative	Bernard	Ridley
Community Representative	Judy	Talbot OAM
Community Representative	Chris	Rutter
Community Representative	Nathan	Dawe
Community Representative	Tina	Wallis
Community Representative	Julianne	Hill
Community Representative	Heidi	Bibby
Chief Executive Officer	Annie	Riordan
Director Community and Lifestyle	Kirstie	Davis
Director Corporate Services	Dean	Winter
Director Infrastructure Services	Rick	Lotznicker
Director Sustainable Development	Simon	Hall
Manager Public Relations and Communications	Trish	Palmonari
Community Development Officer (Minutes)	Belinda	Williams

## 3. Apologies

Councillor	Wendy	Dickinson
Councillor	Craig	Carbone
Community Representative	Cameron	Parsons
Community Representative	Garry	Criddle
Community Representative	Gerald	Fry
Community Representative	Mike	Kelly
Community Representative	Jamie	Fry
Community Representative	Peter	Davis
Community Representative	Leanne	Juricev
Community Representative	David	Power
Manager Community and Recreation	Andrew	Dingley

## 4. Nomination of Brunswick Place Advisory Group Chairperson and Deputy Chairperson

Nomination of Brunswick Place Advisory Group Chairperson and Deputy Chairperson deferred until February meeting when nominated Councillor delegates are in attendance.

Community is reminded and welcomed to nominate in February.

## Meeting Schedule 2024

Date	Time	Location
Thursday 8 February 2024	4-6pm	Brunswick
Thursday 9 May 2024	4-6pm	Brunswick
Thursday 8 August 2024	4-6pm	Brunswick
Thursday 7 November 2024	4-6pm	Brunswick

Meeting schedule and location confirmed.

## 5. Actions of Previous Minutes

Refer to Current Action Register (**Attachment 1**)

ACTION 50: Shire to investigate the IGA property populating Ridley Street including overflowing sulo bins, excess rubbish as well as broken down cars on verge of road. Community has issues with IGA trucks using shaded parking and not leaving any for community.

## 6. Community Roundtable

*Opportunity for community members and organisations to discuss ideas or concerns as well as include standing agenda items of significance to Brunswick and surrounds.*

### 6.1 WA Youth Cattle Handlers Camp

Community reports that the WA YCHC is planned for 11-13 April 2024. Event applications will be submitted to the Shire in the New Year to achieve the 3 month application period that the Shire prefers.

Applications will be published to community at the beginning of January. The organizing committee haven't been able to host a face to face meeting but Zoom meetings are proving successful for the members who are mostly breeders which makes the committee work for more volunteers.

Event will operate as 2023.

The Shire informed that it will continue to offer support in partnership for the award presentation. Cr Campbell will be welcomed to the presentation.

### 6.2 Rotary Youth Exchange

The Shire shared that inline with actions outlined by the Shire of Harvey Youth Strategy, we have are excited that a Brunswick community member will be embarking on leadership journey through the Rotary Youth Exchange.

This Brunswick Youth will be going to Austria in January 2024 for 12 months. Rotary Club of Harvey have taken on sponsorship for the program. This Youth community member recently finished her ATAR, working part time jobs and learning German in preparation for the journey.

### 6.3 Brunswick Show post event report

Brunswick Agricultural Society (BAS) President presented an event report to the group informing that 17,658 people attended, 2,500 less than previous year.

The Brunswick Ag Show will barely break even this year and the committee informed that this is consistent with other similar events including Waroona Show which was also 20% down on attendance.

Overall it was a great day with lots of positive feedback. 291 Traders were happy as well as over 300 competitors on Sunday.

St Johns Ambulance report informed that it was a quiet day with low injuries.

The Farm to Fridge theme was successful as well as the more spread out food vans was well received by attendees. People did bring own food in, but food vendors were still happy.

The BAS made donations to community groups for their event support and Harvey Agricultural High School students enjoyed supporting the day.

Notes for next year include:

- ACROD parking underdone with more spaces required for next year.
- The event ran short on bin bags.
- The BAS will be aiming to have all Shire approvals and paperwork complete well before the event in 2024.

The BAS would like to thank Rob Burgoyne and his team for their amazing support for the event.

Shire President reported the formal lunch was amazing and the auction was incredible.

#### **6.4 Brunswick Pool**

Shire Infrastructure reported that a safety assessment of the Brunswick Pool has been completed. It looked at liability and has some recommendations. The Shire is working through those including improved signage, possible fencing and life buoys. These improvements are unbudgeted so Shire trying to source funding.

The Shire pegged out the boundary of camping ground however when installed, any fencing may be closer to the pool.

#### **6.5 CRC Christmas event and Thank a Volunteer Event**

The CRC reported that they were approached to ask community organizations to host a Christmas event with \$250 budget. The CRC reported that the request was simply too late and plans had already been made. Going into next year 2024, the CRC and community groups hope to have information earlier.

Thank a Volunteer event: The CRC is hosting an event in Brunswick and all volunteers should have received an invite. The event will be at Burekup Country Club to be a games night with a twist.

The CRC AGM was held with positions filled.

The CRC has been awarded traineeship funding. Advertisements have been published seeking a trainee to study horticulture. This person doesn't need to be a school leaver, any age encouraged to apply.

### **6.6 Brunswick Town Team movie night event**

The Brunswick Town Team Plans to host a movie night on Brunswick Recreation Ground on 14 January 2024.

Event will include an inflatable movie screen, food trucks and popcorn. It is a free family event. This event will be using some of the Shire Community Grant funding to support the event.

Movie to be confirmed.

### **6.7 Brunswick Mens Shed extension**

Mens Shed reported that the Brunswick Mens Shed has a fundamental flaw in design in that it has nowhere to sit and have a chat. The new extension takes care of that and will encourage more communication to combat loneliness and mental health issues as well as additional storage space. The extension will come toward the oval rather than to the side

The Mens Shed is currently seeking engineered plans. The Shire has kindly waived development fee of \$380. Once drawings are complete, the group will approach shed builders for quotes.

The project is very exciting but the committee realizes that when plans are complete, funding will need to be attracted. They are investigating Lotterywest and Albemarle funding.

### **6.8 Main Street Banners**

Community members queried any progress with banners in the main street, in line with banners populating Uduc Rd, Harvey and Old Coast Rd, Australind. Community would like to have banners on display for ANZAC day and other days of significance.

The Shire responded that there are no current banner poles on South West Highway through Brunswick. This infrastructure belongs to MainRoad. Shire owns infrastructure on Clifton Rd and George Ave, Brunswick.

The Shire is trialing flag pole style banners that can be installed on Uduc Rd without the need for scissor lift machinery. These banners can be double or single outreach. Another example of this is on the main street of Margaret River. Shire representatives noted that these could not be installed until the perimeter road was built.

**ACTION 51:** Shire to ask MainRoads about banner poles. Investigate if banner poles can be inside the path overhead rather than over traffic.

### **6.9 Restrictive Burning and Fire Bans**

Community members noted the dry start to the summer. The Shire bought the fire ban further forward, community enquired is there any policy or recommendations about rotary hoeing or slashing?

Community member lives in Beela Valley and has experienced quite a few fires which have been bigger over dry grass. People can be seen rotary hoeing long dry grass, and there are great concerns about this starting fires. Is there a date the Shire places on mechanical shire breaks?

Shire Infrastructure team to take on notice to speak to Fire Mitigation staff. Shire reported that mitigation was reduced as not a lot of burn off was completed.

Community asked if going forward the Shire will consider bringing in mechanical fire breaks? Can properties be prepared earlier? The Shire responded that as conditions change, the rules can change.

**ACTION 52:** Shire to provide more info about Fire Mitigation actions.

Community member reported that he has been trying to get a permit to do restructive burning around his shed and house. It's extremely hard to get a permit now that the fire condition categories have been reduced from seven to four. Other community members have same issue, but this is making it very difficult to find a safe time to complete burns.

Community member reported that DFES suggested that one reason to not release permits, is that fire fighters are too busy.

## **7. Agenda Items for Discussion**

### **7.1 Shire Update**

- **Office of the CEO**

- Elections Outcome: Local Government elections were held at the end of October. The Shire had five Councilors retire and went from 13 to 11 Councilors to proceed with reduced Council size including three new Councilors elected.

The Shire welcomed the first popularly elected President Michelle Campbell and Council elected Deputy President John Bromham.

- Shire Christmas Closure: afternoon of Friday 22 December to re-open Tuesday, 2 January 2024.
- Brunswick River Cottages Stage 3

Shire CEO presented to the group a project update. Prosser construction is the successful tender. Site will sit with Prosser soon which was delayed as a result of additional works completed by Carbone to finish forward works and remove machinery from site.

The Shire anticipates an 18 month contract to completion of 12 units. The project will proceed slightly differently in stages, completing 4 units at a time. This will keep the construction crew engaged with ongoing work through to completion.

- The Group was asked for permission to be subscribed to the Shire newsletter. No objections were reported.

- President Campbell gave a plug for the new President video initiative which is taken after each Ordinary Council Meeting (OCM) and for any other issues around the shire.

December will be a cracker! The President is excited to offer another platform to get information to the community across both Facebook and Youtube platforms.

- **Community and Lifestyle**

- LLC Court Expansion Project reported to be shovel ready, awaiting funding. The Shire hosted Lotterywest onsite yesterday.

- Bookable: online bookings platform for Shire managed bookable spaces, creating an opportunity for the community to manage their bookings themselves. Bookable will go live in 2024 and will include spaces such as ovals, courts and function spaces. User acceptance testing is currently underway.

Existing bookings will be integrated into the system before Bookable goes live and clubs will be informed to set up their registration to manage their bookings.

- Sport and Recreation Plan 2033

We encourage you to continue to review the draft plan and supporting documents on Have Your Say via the link below. If you have any questions or cannot find particular information, please reach out to any of the contacts on the Have Your Say link.

[Sport and Recreation Plan | Have Your Say \(harvey.wa.gov.au\)](https://www.harvey.wa.gov.au/sport-and-recreation-plan)

Shire staff are planning to workshop with council in march

- Brunswick Recreation Ground Mura

The group was informed that Shakey Jakey has been selected by the Shire's Public Art Panel for an installation the BRG entry on Ridley Street.

The installation will be complete in 2024-2025 FY due to budget constraints but this supports community consultation to ensure the most suitable images are used. Some modification to the rough brick surface may need to be included in the project to get the best outcome.

- YouthChella

The Shires signature youth event will be hosted Friday 15 December from 3pm – 6pm.

- The Shire Community Grants program opens in March 2024. Community groups are encouraged to get in touch early and to be prepared to complete applications.

- Youth Trainee position applications have closed. The Shires current Youth Trainee, Neveiah will leave in January.

- **Corporate Services**

- Shire project budget updates

Community has been seeking information about project updates and budgets.

Community was informed that the Shire budget is available on the Shires website. Using the search box, and the control-F function, entries relation to Brunswick can be found.

You can do the same to find information about fees and charges.

If there is information that you would like to see in the budget, community is encouraged to inform the Shire to ensure that the document is relevant to community.

The group was informed that the team is compiling a list of projects relevant to Brunswick, to be tabled in each meeting to see progress.

- **Infrastructure Services**

- Brunswick Recreation Ground Power and Lights update

The tender closed on 17 November 2023 and a report is aimed to go to Council OCM 19 December

Six tenders were received, with pricing including 100 lux, 200 lux as well as charges relating to western power.

A number of the tenders exceeded the budget allocation. The Shire is seeking information from the lowest tender to confirm capacity and capability to deliver the project. The Shire is completing its due diligence to get it right.

Community enquired about the inclusion of any local tenders and was informed that the lowest is from the South West with others scattered in surrounding locations. The Shire is looking for previous works of similar nature.

The group was informed that the lighting consultant who created the specification is on the tender assessment panel.

- Other infrastructure project reports include:
  - \$234k to upgrade, Clifton Rd to George Ave. Repair next calendar year 2024 to be complete before June 30.
  - Bus stop on George Ave in progress, with Carbone completing the project.
  - The Waterloo Rd footpath will start soon. WaterCorp have been there to complete related works and the footpath to be built soon.



- BRG additional parking is complete and looks great.
- Brunswick pool structural improvements to come soon.
- Community is encouraged to refer to this [Link to Playground Strategy](#). Discussion held about Channel Park. Community reminded that water play areas are not on budget. With reference to the Crab Park at Australind, Shire has found the water play to be prohibitive due to maintenance and repair costs.

- BORR

Paris Rd was going to be closed until April - May 2024. The project is progressing well and it looks like Paris Rd will reopen when the interchange is open.

The Shire is meeting with the BORR team to discuss when and which parts of the Clifton Rd ramp will become a Shire asset, determining asset ownership and responsibility.

- **Sustainable Development**

- Moka City visit

Shire reported on the Moka City delegation in early November with representatives from education and city administration combined with a school visit.

The visit was very successful, with staff showing the visitors many SOH high quality places including Brownes Dairy. The Shire has been invited to attend their 70<sup>th</sup> anniversary celebrations in 2024

President Campbell reported that delegates loved Harvey Agricultural College, finding the space overwhelming but very enjoyable.

- Rodeo: With not hosting Country Sounds in 2023, the Shire has been approached to host a rodeo. This is being considered if the BRG lighting project has not started in January, but that has been a clash of dates and times.

A series of dates have been proposed but the lighting project creates a conflict and makes it problematic. We may be able to host end Jan 2024. Many people follow and locals may be able to participate in open class.

- East Treendale Development

The proposed new subdivision south of Clifton Rd towards Roelands. Developers have a structure plan with the Shire including 2200 lots. Developers are looking at some alternative technology including waste water, construction, and power supply. A lot of effort has been made to include sustainability principles in the estate. The Shire is working to educate other arms of government that we do not need to connect to traditional water and power supply.

The Shire anticipates approximately 2 – 2.5 years to see development on ground.

**8. Access and Inclusion**

Co-Design panel: 5 community members have formed the Co-Design Panel. The first meeting will be Wednesday, 17 January.

**9. Next Meeting**

Thursday 8 Feb 2024, 4-6pm

**10. Closure 5.35pm**