



Harvey Place Advisory Group **Minutes**

The Boundary HRCC
Online Zoom/In Person
Monday 11 December 2023
6.00pm

1. Official Opening

The meeting was officially opened at 6:05pm.

2. Attendance

Councillor	Joe	Capogreco
Councillor	Tiny	Holly
Community Representative	Susan	Marshall
Community Representative	Brian	Bevans
Community Representative	Tracey-Ann	Davis
Community Representative	Graham	Winter
Chief Executive Officer	Annie	Riordan
Director Community and Lifestyle	Kirstie	Davis
Director Sustainable Development	Simon	Hall
Director Infrastructure Services	Rick	Lotznicker
Manager Information Services	Adam	Ewing
Manager Community and Recreation	Andrew	Dingley
Community Development Officer (Minutes)	Andre	Morris

3. Apologies

Councillor	Wendy	Dickinson
Community Representative	Brian	Kealley
Director Corporate Services	Dean	Winter
Manager Public Relations and Communications and Marketing	Trish	Palmonari
Manager Waste and Safety Services	Haydn	Jones

4. Nomination of Access and Inclusion Advisory Group Chairperson and Deputy Chairperson

Please refer to the Terms of Reference, these roles may be filled by either a Councillor or a community representative.

Meeting Schedule 2024

Date	Time
Monday 13 May 2024	6pm
Monday 12 August 2024	6pm
Monday 11 November 2024	6pm

None of these dates fall on a 2024 Public Holiday.

The Community Development Officer invited nominations for the role of Chairperson.

Susan Marshall nominated Councillor Capogreco for the position of Chairperson (Seconded: Cr Holly) and as there were no further nominations, Councillor Capogreco was elected unopposed.

Councillor Capogreco nominated Susan Marshall for the Deputy Chairperson (Seconded: Brian Bevans) and as there were no further nominations, Susan Marshall was elected unopposed.

5. Actions from Previous Meetings

Refer to Current Action Register (**Attachment 1**)

Action: Shire Officers to undertake investigation of a proposed fenced dog area in the Dr. Peter Topham Memorial area including consideration of youth precinct and skatepark.

Shire Officers to follow formal Gazettal process and consult Wright Street adjoining residents in 2024 leading up to budget process.

Action: Shire to report the number of tourism related enquiries received by Australind and Harvey Administration.

Majority of enquiries channelled through social media and website. Minimal enquiries via front desk. Action complete.

Action: Shire Officers to ensure future Independent Living survey submission forms are editable. Community representatives handed in 38 print outs to the survey to the front desk.

Community Development Team incorporate continuous improvement to ensure submission forms are editable.

Action: Invite Manager of Economic Development to attend next meeting to provide information on tourism development in Harvey region.

- Summer 2023-2024 Harvey region promotion on social media.
- Successful 'Lost and Found' promotion to showcase Harvey region. Positive feedback for Harvey businesses and Australind Arts program.
- Workshop held in conjunction with Bungeo at Boundary room for tourism providers. Workshop taught providers how to take 'Instagram-able' photos.

Chairperson complemented Tourism team on effective promotion of region.

Action: Update on Harvey Community precinct.

- Kelly Beaglehole replacing Pauline Pietersen as Manager Special Projects leading this \$30m project.
- The Shire has received the pre Tender estimate for the seven stages of work within precinct. Tender received is less than budgeted amount.
- Next stage is to work with lobbyist for private funding opportunities for Stage One and start preparing applications for State and Federal grant funding rounds in 2024.

6. Community Roundtable

- **Harvey Southwest Highway Information Bay**

Two new billboards to be installed north and south on Southwest highway to promote information bay.

Discussion with Main Roads to investigate co-fund and approve design work and wording. Advanced discussions with applicable businesses for inclusion on information bay.

- **Forrest Highway signage and traffic island**

Discussions with Main Roads to improve signage into Harvey.

Re: traffic island awaiting banner pole to commence works

- **Intersection Southwest Highway and Weir Road tourism signage**

Discussions with Main Roads to improve signage into Harvey from Southwest highway.

Main Roads have budgeted \$160k to improve Harvey tourism signage.

- **Lighting within main street over murals**

Query whether new lighting installations over murals down Uduc road.

IGA owner willing to host timed flood lighting on building premises.

To be discussed at next Harvey Main Street meeting.

- **Splash park on Koombana Drive Bunbury**

Query whether the Shire would consider installing a splash park in Harvey rather than children's pool.

Action: Shire Officers to investigate installing a splash park in Harvey.

- **Official update on Arc Infrastructure discussions**

Discussion regarding Shire communicate with Arc regarding use of Snells and McQuade Park and rail corridor.

Arc have not responded to Shire response to issues raised by Arc for use of rail corridor and parks. The Shire has sought further feedback via Governance team and McLeod's.

Shire has reached out three times to Hon. Robyn Clarke MLA to communicate Arc approval process as discussed on Facebook. Shire to meet with Robyn.

Lawyers engaged to obtain appropriate licensing for use of helipad amongst other resources.

Arc have stated community can approach them directly for access to Arc managed spaces.

Harvey Rotary club (HRC) to confirm Arc Infrastructure application and subsequent approval. HRC to forward Arc approval to Shire for event application consideration.

- **Harvey RV facilities along rail corridor**

Shire in process of engaging affected landowners for use of basketball courts at Harvey Recreation and Cultural Centre (HRCC).

Likely can allow access early 2024. Consideration of potable water best considered at end of RV trial period.

No justification to relocate dump points.

- **Tip passes for fire preparedness green waste**

Discussion regarding rural properties in Shire given four annual tip passes. The query is whether the issuance of annual tip passes be increased on a pro-rata basis relative to property size to facilitate the removal of fire-prone green waste.

Query if Shire can provide additional tip passes for larger properties for disposing of green waste fire-prone materials to mitigate fire hazards on larger rural properties.

Action: Councillors to investigate whether large rural properties be allotted extra tip passes to remove fire-prone green waste to mitigate fire risk.

7. Agenda Items for Discussion

7.1 Shire Update

- **Office of the CEO**

- Elections Outcome
 - In recent election's Councillors (Cr) reduced from 13 to 11.
 - In next election's Cr reduced from 11 to 9.
 - New Shire President Michelle Campbell
 - Cr's lost in recent election
 - Former Shire President Paul Gillett
 - Former Shire President Tania Jackson
 - Former Shire Deputy President Francis Burgoyne
 - Long-term Cr Amanda Lovitt
 - Previous Shire employee and long-term Cr Paul Beech
 - Three new Councillors
 - Cr Tiny Holly
 - Cr James Junio
 - Cr Alicia Hitchcock
- Shire Christmas closure dates.
 - Shire closed 22 December 2023 to 2 Jan 2024.
 - HRCC has following opening hours
<https://www.harvey.wa.gov.au/facilities/harvey-recreation-and-cultural-centre#:~:text=Christmas%20and%20New%20Year%20Opening%20Hours&text=Saturday%2C%202023%20December%202023%20%2D%208am,25%20December%202023%20%2D%20Centre%20Closed>
 - HRCC 24 hour gym open over Christmas period.
 - Skeleton staff over closure period.
 - Rangers and parks and garden staff available during this period.
 - Call centre directing staff after hours.
 - Library opening hours:
 - Australind and Harvey libraries closed from 25 December 2023 and reopen Tuesday, 2 January 2024.
 - Binningup Library closed from 25 December 2023 and reopen Wednesday, 3 January 2024.

- Yarloop Library closed from Tuesday, 19 December 2023 and reopen on Thursday, 1 February 2024. The community can access books/items from Yarloop CRC and/or Harvey Library during this time.
- **Community and Lifestyle**
 - 2023-2024 Mural Program
 - Art Panel Recommendations for endorsement by Libraries, Early Years and Art and Culture and Performing Arts Advisory Group (LEAP) and Harvey Art Group.
 - Water tank on Harvey-Myalup road chosen for 2023-2024 mural program to acknowledge the history of the 10th Light Horse Bridle trail and water component.
 - Harvey pool opening
 - Pool opening before Christmas.
 - Staff currently undertaking safe commission pool into summer season.
 - Seven days of testing to certify new filtration system commenced on 10 December 2023. Post testing, samples sent to Leisure Institute of Western Australia for approval to open pool.
 - Free open day to welcome community back.
 - Shire to investigate if residents with annual passes can be reimbursed 4 weeks pool closed.
 - HRCC gym
 - Children under 16 years old ineligible to use gym due to safety reasons.
 - Anti-social behavior Harvey library
 - Shire has managed antisocial behavior in Harvey library of certain youth in collaboration with local Police and schools.
 - Library staff to undergo de-escalation training on 4 February 2024.
 - Australia Day program
 - Harvey Mainstreet to host Australia Day awards at the HRCC.
 - All Australia day award nominations received and winners selected by Awards, Honours and Prizes Advisory Group.
 - HRCC Program of Events
 - Discussion regarding upcoming shows at the HRCC: <https://www.harveyrec.com/culture/shows>
 - Literacy Festival 2024
 - 2024 literacy festival program reviewed by LEAP.
 - Theme: 'imagine the possibilities'.
 - Eight authors confirmed and Auslan interpreters.
 - Exploring possibility of hosting night events.
 - Bookable

- Shire facilities including sporting ovals, halls and other resources will be available to hire on an online platform.
- Community Development Team to host soft launch to guide community through this new system.
- Youth services
 - Report going to Council for Youth services in Harvey township
 - Ordinary Council endorsed lease old church on Young Street to host Shire's art collection.
 - Community Development team to work with Infrastructure and Marketing team organise Harvey skatepark opening.

- Youthchella

The Shire's annual youth festival targeting youth 10 to 18 years is at the Ridley Place Foreshore on Friday December 18 from 3pm to 6pm.

A key action of the Shire's youth strategy 'Voices of Youth 2021-2026' the event combines entertainment with key youth service providers.

The day's festivities will include a silent disco, rock climbing wall, mini golf, hair braiding, henna body painting, a bungee-jump trampoline, a live art installation by Elaine Clocherty and a photo booth.

- 2024 Youth Trainee

The Shire has advertised for a 2024 Youth Trainee (YT). The YT is a priority action of the Shire's youth strategy - 'Voices of Youth 2021-2026' <https://www.harvey.wa.gov.au/news-and-events/latest-news/2021/june/voices-of-our-youth>

The Youth Trainee is a key position in the Shire communicating with local youth and developing the Youth Collective.

The event is drug, alcohol, vape and smoke-free.

- Multicultural Program
 - Program to support internationally relocated residents of Shire region who don't speak english.
 - Colloboration between Harvey CRC, libraries, Albemarle, Harvey Fresh and Harvey Beef
- Community grants will open in March 2024 through to April 2024.

The following grants will be available to applicable community organisations:

- Alcoa Harvey Sustainability Fund
- Coastal Communities Fund
- Community Support Grant
- Placemaking Grant
- Infrastructure grant

- Arts, Culture and Heritage Grant
- Community Events Grant
- Partnership Agreements

- Sport and Recreation Plan 2033

We encourage you to continue to review the draft plan and supporting documents on Have Your Say via the link below. If you have any questions or cannot find particular information, please reach out to any of the contacts on the Have Your Say link.

<https://haveyoursay.harvey.wa.gov.au/sport-and-recreation-plan> (Harvey group to give particular attention to Parts 1, 14 and 15)

- **Corporate Services**

- Budget update

Shire 2023-2024 budget endorsed by Council 8 October 2023 and available to public on Shire website: (search 2024 budget) <https://www.harvey.wa.gov.au/documents-and-forms>

- **Infrastructure Services**

- Third Street Path – Korejikup Ave to Big Orange completed.
- Harvey Skate park – Contractor works scheduled due for completion mid-February 2024.
- Harvey Quindanning Road extend seal – road located in state forest negotiating road side clearing
- Hocart/Dixon/SWH intersection costing undertaken. May need to be carried forward to 2023/2024
- Haywood Street path extension (past hospital) to be extended
- Harvey Christmas Lights – extensively damaged by parrots. Options to be considered by Council in 2024
- Harvey main Drain, Uduc Road – options for improvements in water conveyance being investigated
- Forestry Road Water Corp Bridge – open under traffic control, substructure works continuing
- Uduc Road entry island at SWH, to be implemented once banner pole is available
- Uduc/Forestry/Government Rd intersection – design in progress
- Harvey Lawn Cemetery – area to be reticulated 2023/2024

- **Sustainable Development**

- MOKA City Visit
 - Moka city Local Government, education officials and students visited Harvey region
 - Cultural exchange events held to showcase region and welcome visitors

- Investigation into Introduction to short-stay business bill
 - Proposed change in how Air BnB's and short stay accommodation is managed/approved.
 - Best practice promotion
- Harvey region tourism website
 - To be developed in 2024.
 - Website to promote businesses and region.

8. Access and Inclusion

- Co-Design Panel
 - Co-Design Panel has five community members nominated and will meet in early 2024.

9. Other Business

Nil.

10. Next meeting

The next meeting Monday 13 May 2024 at 6pm.

11. Closure

Meeting officially closed at 7:23pm.