

SHIRE OF
HARVEY

A Breath of Fresh Air

Sport and Recreation Advisory Group **Minutes**

**Conference Room, Leschenault Leisure Centre
Online Zoom/In Person**

Wednesday 4 February 2026, 6pm

1. Official Opening

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

2. Advisory Group Membership

Australind Junior Soccer Club	Rob	Birnie
South West Horse Trials	Jenny	Brett
South West Horse Trials	Melissa	Jenkins
South-West Horse Trials	Anton	Krulatz
South West Horse Trials	Ashleigh	Plaskett
Binningup Surf Lifesaving Club	Niall	O'Connor
Brunswick Districts Bowling Club	John	Exton
Harvey Benger Cricket Club	Haydn	Jones
Harvey Golf Club	Michael	Lowe
HBLFC and HBLJFC	Luke	Freemantle
Harvey Swimming Club	Janine	Rae
Yarloop Equestrian Association	Ian	Willis

Shire of Harvey Officers

Harvey Recreation and Cultural Centre (Manager)	David	Marshall
Acting Manager Leschenault Leisure Centre	Kirsty	Shooter
Manager Community and Lifestyle	Ben	Rose
Community Development Officer	Andre	Morris

3. Apologies

Brunswick Tennis Club	Julianne	Hill
Harvey Hockey Club	Daniel	Fielder
Harvey Bulls Football Club	Tony	Fimmano
Manager Public Relations and Communications	Trish	Palmonari

4. Nomination of Chairperson

Chairperson to be nominated at next meeting once CEO has approved recent group re-nominations.

5. Confirmation of Previous minutes (8 October 2025)

Not applicable (quorum not met).

6. Action Register update

7. Agenda Items

7.1. Update on Sport and Recreation Plan 2033 standing agenda

[Sport-and-Recreation-Plan-2033.pdf](#)

7.2. Update on all other projects

- **Sport and Recreation priority listing**

The Shire is currently developing a 10-year priority list for Sport and Recreation projects. This list is informed by the Sport and Recreation Plan 2033 and integrates needs assessments conducted by ABV and Paatsch consultants, along with broader community engagement. It will provide a structured framework to guide grant applications—identifying which projects to pursue, when, and with what funding sources.

The listing is currently being reviewed by key departments and will subsequently be presented to the Executive Leadership Team. The Group indicated that they would like the opportunity to provide feedback on the priority listing.

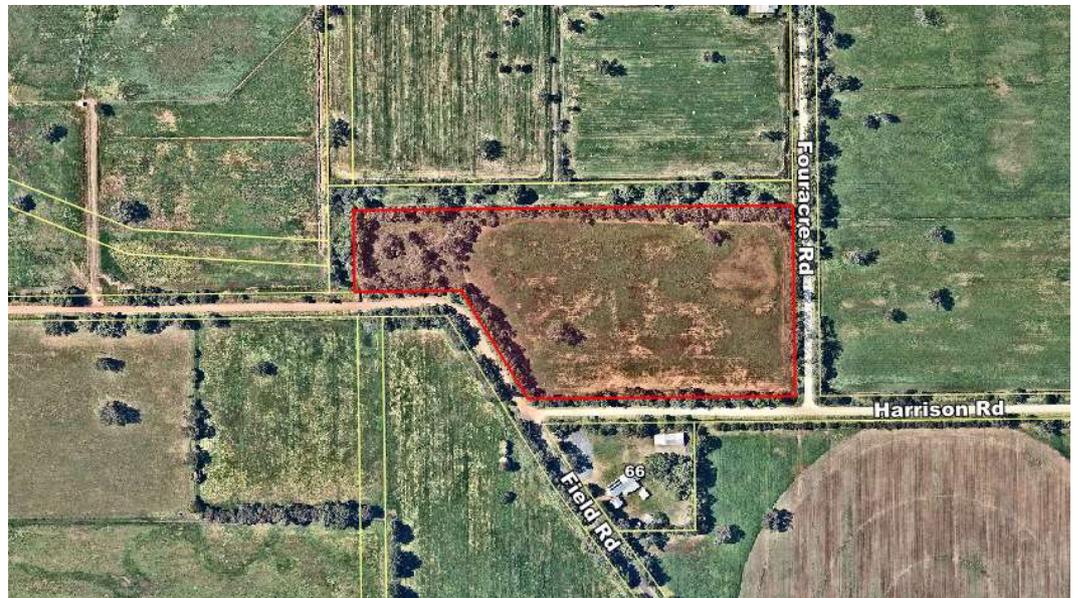
- **LED lighting priority listing**

Shire has engaged Vlambda to create a priority listing for LED lighting in the Shire focussing on the Shires 3 major Recreation grounds – Harvey, Leschenault and Brunswick. The list will provide information for decision making in which sport lighting to undertake first for council decision makers with the Shire budget and for the Shire to engage with DCITS for their CITS sport lighting grant.

4 February 2026 Update: Vlambda has completed the identification and testing of LED lumen levels for three priority fields in line with user requirements. The next phase of the priority audit involves meeting with stakeholders at Leschenault Recreation Park to inform the fit-for-purpose design of LED sports lighting for Ovals 2–6.

- **Shire equestrian facility investigation**

The Shire has contracted Connex Consulting to consult all Shire equestrian groups to assess the feasibility of a multi-use equestrian facility. A key site under consideration is a 10-acre parcel on Uduc Road, adjacent to Uduc Hall, which has been identified by the Department of Lands Planning and Heritage (DLPH) as the only suitable location for equestrian use. The land is zoned for Recreation, and DLPH has expressed support for the equestrian community to pursue a shared purpose for its use.



The Shire has forwarded on all contact details of equestrian groups. Connex Consulting will consult all groups over the coming months.

Discussion regarding the equestrian needs of each equestrian group will vary. Discussed that all needs and preferences will be considered in the investigation.

- **Binningup Watersports Facility**

- Stage 1 - Firewall construction - Complete

- Stage 2A - Mezzanine construction - Complete
- Stage 2B - Lift supply & installation – Installation of lift nearing completion.
- **Binningup Skatepark**
 - Lotterywest funding confirmed
 - Request for Tender in development
- **Brunswick Tennis Courts**
 - Courts now 100% complete
 - Public can attend Open day – Registration required: [Clubspark / Brunswick Tennis club / Programs / Summary](#)
- **Harvey Golf Club Extension**
 - Construction complete
 - Defects Liability period
 - Club has a lot of activity and new members
- **Harvey Rec Ground (HRG) – Upgrade Football Club Change Room**
 - Construction in progress
- **Harvey Recreation Ground Drainage – Drainage Project**
 - Shire to present report to Council outlining options incorporating consultancy undertaken with key stakeholders.
- **Meriden Park Changing Places Facility**
 - Car park design to be finalised, followed by development and release of the Request for Tender.



- **LLC Court Expansion**
 - Stage 1B Funded
 - Disaster Ready Fund grant not successful
 - Shire will review design in line with budget
- **LLC HVAC (Heating Ventilation Air Conditioning) Upgrades**
 - Builders works commenced
- **LLC Electrical SMSB (Site mains switch board) Upgrade**

Completed

- **LLC – Solar Energy System**
 - On hold pending successful grant funding - Round 2 Federal funding
- **LLC Ovals 7 & 8**
On hold until LLC expansion boundaries determined
- **Leschenault Pavilion Remedial works**
RFQ closes 27.01.2026
- **LRP Oval (1) Lighting**
Works in progress
- **Leschenault Cricket Club Practice Wicket on Oval 3**
 - Request for Quote (RFQ) process* to finish on 2 Feb 2026.
 - Contractor to be engaged post RFQ
 - Retaining wall contractor to commence wall works in early 2 Feb 2026.
- **Meriden Park Changing Places Facility**
Preliminary site works underway

7.3. Grant Funding

- **Play on WA (formerly Community Sporting and Recreation Facilities Fund (CSRFF)) and Club Night Lights Program (CNLP)**
 - **Play on WA**
 - [About CSRFF \(Play on WA\)](#)
 - [What can I apply for?](#)
 - [Timeframes](#)
 - [How to apply](#)
 - **CNLP**
 - [Eligibility](#)
 - [Timeframes](#)
 - [How to apply](#)

ROUND	OPEN	CLOSE
2025/26 July Small Grants Round	1 July 2025	30 Aug 2025
2026/27 Forward Planning Round	1 June 2025	30 Sept 2025

Round	Open	Close	Project	Grant Req.	Grant Funded
Play on WA					
26-27 Annual and Forward Planning Round	1 June 2025	30 Sep 2025			
25-26 February Small Grants Round	1 July 2025	31 Aug 2025	Changerooms at Harvey Rec Ground	\$191,000	\$191,000
CNLP					
26-27 Annual and Forward Planning Round	1 June 2025	31 August 2023			

Round	Open	Close	Project	Grant Req.	Grant Funded
25-26 February Small Grants Round	1 July 2025	30 Aug 2025	Oval 1 lighting – Leschenault Recreation Park	\$293,739	\$293,739

Current Sport and Recreation Plan 2033 projects (till 30 June 2026) in Forward Capital Works plan

Project #	Project	Priority (H,M,L)	Status	Included in Forward Capital Works program?	Grant required per Forward Capital works plan?	Estimated value (1 Jan 2024)
1.15	LLC Court expansion	H	In progress	Y	N	TBC
1.17	PV solar or alternative at LLC and HRCC	H	Shire applying for Community Renewable Energy Upgrade grant which include LLC solar energy	Y	Y	106,547
1.35	LRP Oval 6 Turf Wicket block	H	Now Oval 4 - in progress	Y	Y	205,000
1.51	HRG upgrades to HBFC change room	H	In progress	Y	Obtained	553,000
1.65	Binningup Skatepark	H		Y	Obtained – Lotterywest	1,025,000

- **Shire of Harvey Community grants**
 - **Annual grants**
 - Open May 2026
 - For a general idea of grant categories and conditions please refer Shire website for dates. Please note: these conditions and categories may change for the 2026/27 grant round: [Shire of Harvey - Community Grants and Funding](#)
 - [Guidelines – Eligibility, Assessment process, FAQs](#)
 - Types of grants
 - Infrastructure**
 - Alcoa Harvey Sustainability Fund
 - Community Support

On 16 December 2025 Council approved the following changes for the 2026-27 financial year to the Shire's grant program (and Policy 3.1.6 – Community Funding):

- a) Two fixed grant rounds per year.
- **b) An expression of interest process for Infrastructure Grants (*refer below*)
- c) Merging the Community Support, Placemaking, Arts, Culture, Heritage and Community Events grant categories.

- d) Discontinuing rolling Community Support Grants.
- e) Increasing allocation to Athlete Travel Subsidy. [Shire of Harvey - Athlete Travel Subsidy](#)
- f) The inclusion of a Youth Achievement Travel Subsidy pilot.

**The Shire has also developed a new Expression of Interest process for all building/Shire property modification or other infrastructure requests.

The Expression of Interest (EOI) process for Infrastructure Grant projects

This process supports early engagement with community groups and allows feasibility, governance, and compliance matters to be considered before applicants are invited to submit a formal Infrastructure Grant application.

• Stage 1 – Letter of Intent

Under the new process, a **Letter of Intent** is required as the first step. Please find the attached template for completion by the Tennis Club. Once received, the Letter of Intent will be reviewed by the CEO to determine whether the project can progress to Stage 2.

• Stage 2 – Project Development

If the project progresses, a Community Development Officer will be in contact to work collaboratively with you to confirm:

- A brief scope of works outlining the proposed project
 - A high-level preliminary cost estimate
 - Details of the Club's proposed financial or in-kind contribution (if applicable)
- This stage is intended to be supportive and exploratory and does **not** require detailed designs or final quotes.

• Subsequent Internal Assessment

Once Stage 2 information is confirmed, the Shire will undertake a series of internal reviews before determining whether to invite a formal Infrastructure Grant application. These reviews include:

- **Governance assessment** (leasing, tenure, insurance, and risk considerations)
- **Infrastructure / Special Projects assessment** (feasibility, delivery model, and resourcing)
- **Planning, building, and compliance review** (to identify any statutory approval requirements)

These steps are undertaken internally to ensure projects are achievable, appropriately resourced, and aligned with Shire requirements before applicants invest further time or cost.

Following completion of these stages, a recommendation will be made on whether the Shire invites the applicant to submit a formal Infrastructure Grant application.

Please email any queries for your sport and recreation project/grant queries to Community Development Officer – Andre Morris on E: andrem@harvey.wa.gov.au and M: 0418 289 061.

8. Access and Inclusion

9. Capacity Development for Clubs

- Youth Leadership opportunity
 - Free adventure camps for young people (15 – 18 years): [Stand Up for Young Minds - zero2hero](#)
- How to make events accessible
 - Shire of Harvey Event Accessibility checklist - [Accessibility-Guidelines.pdf](#)
- Volunteering Resources
 - [Resources - Volunteering WA](#)
- Free cyber security checks for clubs
 - [WACOSS Cyber EOI](#) (applications close 13 February 2026)

10. Roundtable discussion from community members

- **Michael Lowe (Harvey Golf Club)**
 - Club growing in membership.
 - May recruit Manager. Club is retaining volunteers.
- **Rob Birnie (Australind Junior Soccer)**
 - Query for meeting to discuss condition of Ovals

Action 1

Officers to organise meeting with Parks team and Clubs that utilise Ovals.

- Clubs under Football South-West.
 - Advisory Groups being formed to assist clubs.
 - Juniors and seniors soccer Clubs to amalgamate.
 - Club seeking 12 months use of Ovals
 - Discussion regarding multi-use of ovals. Shire is growing and Clubs of all codes (Rugby, Soccer and Football growing). Need for all Clubs to keep communication open to seek best result for community as a whole.
- **Melissa Jenkins (South-West Horse Trials)**
 - Query about lease of Stanton Park.

Action 2

Governance team to be queried regarding Stanton Park lease.

- SWHT discussed:
 - Area required for their operation and need for water for fire mitigation and overheating of horses.
 - improvements Club has invested in Stanton Park.
 - Difficulty in retaining members with current conditions.
- **Ian Willis (Yarloop Equestrian Centre)**
 - Closing of Shire of Harvey and Alcoa grant to purchase equipment trailer.
 - Club is growing.

- Club has been able to accommodate all interested members of the community – including those with accessibility challenges.
- **Haydn Jones (Harvey Benger Cricket Club)**
 - Over 55's National Carnival held in Harvey. Great feedback about Harvey Recreation Ground condition.
 - National Schools 15's Carnival also held in Harvey and Australind.
 - Volunteer challenges in respect of administration/training required including Child Safe training and accreditation amongst other courses.

Action 3

Officers to contact Department of Creative Industries and Sport for resources to assist Club volunteers and the onerous administrative/training work required.

- **Janine Rae (Harvey Swimming Club)**
 - HSC awaiting outcome of Dr Topham Memorial Pool investigation.
 - Club will be going to Country Pennants.
 - Club has 27 members including 11 swimmers.
- **John Exton (Brunswick Bowling Club)**
 - Accessibility project plans with Shire in new EOI infrastructure process.
 - Successfully installed fence thanks to grant from Shire and Alcoa Harvey Sustainability fund.
 - Positive feedback for youth Peel Development Squad (Football).
 - Approximately 20 people a weekend playing in open gender and 20 men playing Tuesdays.
- **David Marshall (Harvey Recreation and Cultural Centre)**
 - Managing year-round pressure for bookings and court/space availability.
 - Table tennis is one of the non-traditional sports seeking space in the predominately Basketball dominated court bookings. Other sports include badminton and Volleyball.

Action 4

Officers to identify any court/space opportunity for other sporting interests such as table tennis to play.

- **Luke Freemantle (Harvey Brunswick Leschenault Football Club)**
 - Nominations coming in for new season
 - Clubroom accessibility upgrades planned
 - New coach
 - 5 kids <18 training in Peel
 - Peel ran camp for Club

11. Next Meetings

Harvey Recreation and Cultural Centre – Boundary Room

- 6pm, 8 April 2026

12. Closure

Meeting was officially closed at 7:32pm.