



SHIRE OF
HARVEY

A Breath of Fresh Air

Yarloop and Surrounding Areas Advisory Group **Minutes**

Yarloop Community Resource Centre
Online Zoom/In Person
Wednesday 13 December 2023
12pm

1. Official Opening

The meeting was officially opened at 12:08pm.

2. Attendance

Councillor	James	Junio
Councillor	Robyn	Coleman
Community Representative	Helen	Alexander
Community Representative	Kathryn	Camisa
Chief Executive Officer	Annie	Riordan
Director Community and Lifestyle	Kirstie	Davis
Director Corporate Services	Dean	Winter
Director Sustainable Development	Simon	Hall
Manager Parks Services	Shane	Faber
Manager Community and Recreation	Andrew	Dingley
Manager Public Relations and Communications and Marketing	Trish	Palmonari
Community Development Officer (Minutes)	Andre	Morris

3. Apologies

Councillor	Wendy	Dickinson
Community Representative	Phillip	Garside
Community Representative	Frank	Bellairs
Yarloop Community Resource Centre Representative	Julie-Ann	Ford
Community Development Officer	Belinda	Williams

4. Nomination of Access and Inclusion Advisory Group Chairperson and Deputy Chairperson

Please refer to the Terms of Reference, these roles may be filled by either a Councillor or a community representative.

Meeting Schedule 2024

Date	Time
Wednesday 15 May 2024	12pm
Wednesday 14 August 2024	12pm
Wednesday 13 November 2024	12pm

The Group confirmed the above dates were suitable.

The Community Development Officer invited nominations for the role of Chairperson.

Helen Alexander nominated Councillor Dickinson for the position of Chairperson. Councillor Dickinson has accepted position nomination.

Group to decide Deputy Chairperson at next meeting.

5. Actions from Previous Meetings

Refer to Current Action Register (**Attachment 1**)

Action: Shire Officers to investigate possible locations for and consult with the Public Transport Authority.

Determined that Station Street bus station is suitable given pull-in bay and nearby shade and shelter from elements.

Action: Shire Officers to install 'No U-Turn' sign on Uduc Road near cross walk.

Sign installed.

Action: Shire Officers to investigate if the owner of the building beside the general store can repair the hole in the wall.

Owner repaired hole which was subsequently re-damaged. Owner to re-repair hole.

Action: Shire Officers to send information regarding caravan stays at Yarloop Recreation Park (YRP) to the Yarloop CRC.

Numerous caravan stays at YRP.

Action: Community Development Officer to contact Yarloop CRC regarding Place Plan development. \$10,000 budget allocated.

Shire has informed Yarloop CRC about \$10,000 allocated for place plan. Yarloop CRC confirmed current time not suitable to develop place plan.

Action: Director of Sustainable Development to investigate process regarding Yarloop Equestrian Association leasing suitable land.

Investigation ongoing. Cookernup Community hall area deemed not suitable.

Action: Contact Yarloop Bowling Club (YBC) to attend Yarloop Advisory Group in November.

Email sent 13/10/2023. No response from YBC.

6. Community Roundtable

- **Yarloop CRC alarm**

Yarloop CRC alarm activates for no reason.

Action: Shire Officers to investigate Yarloop CRC alarm activating for no reason.

7. Agenda Items for Discussion

7.1 Shire Update

- **Office of the CEO**

- Yarloop Workshops Redevelopment Project (YWRP).

- 26 September 2023 Ordinary Council meeting approved alternative motion to:

- award YWRP tender to Pennant Construction Pty Ltd (Pennant) to recommence and complete construction

- Give Local Public Notice of its intention to alter the purpose of the Yarloop Heritage Precinct Reserve and the Alcoa – Yarloop Townscape Reserve to include Funding of Yarloop Workshops and Men’s Shed Construction
- Request Chief Executive Officer to assess the performance of Pennant Construction Pty Ltd and bring to the Council regular reports on the continuation of the Project with Pennant.
- Currently in process of engaging builder for early contract submission. If this submission is accepted Pennant will investigate works to be completed. The Shire will then discuss budgeted funds available to determine subsequent progress of contract.
- Christmas closure dates
 - Shire closed 22 December 2023 to 2 Jan 2024.
 - HRCC has following opening hours
<https://www.harvey.wa.gov.au/facilities/harvey-recreation-and-cultural-centre#:~:text=Christmas%20and%20New%20Year%20Opening%20Hours&text=Saturday%2C%202023%20December%202023%20%2D%208am.25%20December%202023%20%2D%20Centre%20Closed>
 - HRCC 24-hour gym open over Christmas period.
 - Skeleton staff over closure period.
 - Councillors available for community concerns
<https://www.harvey.wa.gov.au/shire/council/our-councillors>
 - Rangers and parks and garden staff available during this period.
 - Call centre directing staff after hours.
 - Library opening hours:
 - Australind and Harvey libraries closed from 25 December 2023 and reopen Tuesday, 2 January 2024.
 - Binningup Library closed from 25 December 2023 and reopen Wednesday, 3 January 2024.
 - Yarloop Library closed from Tuesday, 19 December 2023 and reopen on Thursday, 1 February 2024. The community can access books/items from Yarloop CRC and/or Harvey Library during this time.
- Harvey Community precinct.
 - Kelly Beaglehole replacing Pauline Pietersen as Manager Special Projects leading this \$30m project.
 - The Shire has received the pre Tender estimate for the seven stages of work within precinct. Tender received is less than budgeted amount.

- Next stage is to work with lobbyist for private funding opportunities for Stage One and start preparing applications for State and Federal grant funding rounds in 2024.

- **Community and Lifestyle**

- Yarloop Public School library mural
 - Arc Infrastructure informed Shire no location within proximity of rail corridor suitable for art project.
 - Six or seven possible locations identified.
 - Community consultation in early 2024 to identify artist and location.
 - A regional arts fund identified as possible funding source.
 - Artist Len Zuks has been approached to create a sculpture for the Yarloop township using recycled materials. Len's previous work can be seen here: <https://www.aussietowns.com.au/town/boddington-wa>
- 2023-2024 Mural Program
 - Public Art Selection Panel recommendations for endorsement by LEAP.
 - LEAP members were presented the Selection Panel minutes and the preferred concepts. The group supports the preferred concepts as well as the promotional video concept to show community engagement in the installations.
 - Shire to engage artists to commence work early 2024.
- Community grants will open in March 2024 through to April 2024.

The following grants will be available to applicable community organisations:

- Alcoa Harvey Sustainability Fund
 - Coastal Communities Fund
 - Community Support Grant
 - Placemaking Grant
 - Infrastructure grant
 - Arts, Culture and Heritage Grant
 - Community Events Grant
 - Partnership Agreements
- YouthChella
 - Artist in Situ and roving performers at YouthChella, 15 December 2023, 3-6pm.

- **Corporate Services**

- Budget update

Shire 2023-2024 budget endorsed by Council 8 October 2023 and searchable pdf available to public on Shire website (search 2024 budget) <https://www.harvey.wa.gov.au/documents-and-forms>

- **Infrastructure Services**

Nil.

- **Sustainable Development**

- MOKA City Visit
 - Moka city Local Government, education officials and students visited Harvey region
 - Cultural exchange events held to showcase region and welcome visitors

8. **Access and Inclusion**

- Co-Design Panel
 - Co-Design Panel has 5 community members nominated and will meet on 17 January, 2024.

9. **Other Business**

- **Pile of wood Southwestern Highway**

Private owner of property adjacent to Southwestern Highway has created a 10m firebreak around large woodpile.

Owner originally intended to reduce woodpile over winter but did not. Shire has communicated with owner fire risk concerns about pile which is located on private property.

- **Corella's in Yarloop**

Discussion regarding Corella concern in Yarloop.

Shire member of collective of local governments who monitor and contract out Corella reduction measures.

Traditionally corella numbers are reduced when numbers exceed 200 in a location.

Action: Shire Officers to investigate Corella numbers on corner Railway Parade and Clifton Road area.

- **Teesdale street Yarloop**

Discussion regarding Teesdale street and footpath flooding.

Discussed in Ordinary council with Director of Infrastructure aware of issue.

Further investigation ongoing with Teesdale street property owners to be consulted for most viable option to remedy.

Action: Shire Officers to investigate solution to Teesdale street flooding.

- **Vegetation fire risk in Carol, Aitken and Boundary streets in Yarloop**

Discussion regarding Carol, Aitken and Boundary roadside excess vegetation fire risk concern.

Action: Shire Officers to investigate Carol, Aitken and Boundary roadside excess vegetation fire risk concern.

- **Shire You Tube channel**

Promotion of Shire You Tube channel

<https://www.youtube.com/channel/UCi61ojqNspwFzq7zsedVj-A>

- **Shire Report-it function**

The Shires 'Report It' function promoted for all safety, maintenance or other issues:

<https://www.harvey.wa.gov.au/services/report-it/>

Rangers to be called for all dog control issues - during office hours call 9729 0333, after office hours contact a duty Ranger on 9729 0300

10. **Next meeting**

The next meeting Wednesday 15 May 2024 at 12pm.

11. **Closure**

Meeting officially closed at 1:06pm.