



SHIRE OF
HARVEY

A Breath of Fresh Air



Terms of Reference – Harvey Precinct Community Reference Group

The purpose of the Harvey Precinct Community Reference Group is to provide a platform where community representatives can give guidance and feedback on matters relating to the development of the Shire of Harvey's Harvey Community Precinct.

Terms of Reference

- 1.1. The Harvey Precinct Community Reference Group is not formal a Committee of Council created under s5.8 of the *Local Government Act 1995*.
- 1.2. The Harvey Precinct Community Reference Group has no delegated authority to make decisions on behalf of Council.
- 1.3. Harvey Precinct Community Reference Group meetings will be held monthly or as often as necessary to perform the objectives of the group.
- 1.4. The nomination process will include final endorsement by the CEO.
- 1.5. The quorum for the Harvey Precinct Community Reference Group will be one more than 50% of the membership.
- 1.6. Strategic and policy recommendations of the Harvey Precinct Community Reference Group will be reported to Council for decision.
- 1.7. Management and operational recommendations of the Harvey Precinct Community Reference Group will be reported to the CEO for decision.
- 1.8. The Shire of Harvey will provide an appropriate venue for Harvey Precinct Community Reference Group meetings.
- 1.9. Objectives of the Group:
 - i) To receive outcomes from broader community engagement and consultation undertaken in relation to the Harvey Community Precinct project, and
 - ii) To provide guidance, based on this feedback, to the Project Control Group during the development of the Harvey Community Precinct project.
- 1.10. Membership of the Group:
 - i) Shire President
 - ii) Two Shire of Harvey Councillors and one Deputy
 - iii) Shire of Harvey CEO or delegate
 - iv) Director Community and Lifestyle
 - v) Director Infrastructure Services
 - vi) Director Sustainable Development

- vii) Manager Special Projects
- viii) Manager Place
- ix) Library Projects Manager
- x) Twelve community members, representing diverse community groups and users of the proposed facility.

1.11. Responsible Division



- (1) Office of the Chief Executive Officer.

1.12. Administrative Support

- (1) Special Projects.

Strategic Objective

This Terms of Reference aligns to the following strategic directions of the Shire of Harvey's Strategic Community Plan:

	<p>Connected Communities A connected community is resilient. People have opportunities to come together and celebrate success and to support one another in creating a sense of safety, well-being and belonging.</p>
	<p>Effective Civic Leadership Effective civic leadership is visionary and influential. It means listening to the community, balancing competing demands, making fair decisions and acting with integrity.</p>

Related Documents

- Policy 3.1.8 Community Engagement Policy