




Shire of Harvey  
**TENDER COVERSHEET**

1.	<b>Description of RFT</b>	Supply and Delivery of Gravel Basecourse Road Material	<b>Tender No.</b>	T102023
2.	<b>Authorisation to RFT: Refer Delegation 2.2.3</b>	i. Allocation included within the Budget ii. Budget Allocation/Job No. iii. CEO approval of tender specification    CEO sign:  Date: 7.9.23 iv. Tender Selection criteria approved        CEO sign:  Date: 7.9.23 v. WALGA Tender process: YES/ NO            CEO sign:  Date: 7.9.23		
<b>3. TENDER ADVERTISEMENT</b>				
<b>Advertisement Details:</b> <i>(Copies of advertisement to be attached)</i>	<b>Advertising Date(s):</b>		<b>Newspaper(s): (Must be state wide Notice)</b>	
	From: 08 September 2023 (Web) until closing date.		West Australian	Yes <input type="checkbox"/>
	From: 08 September 2023 (Noticeboards).		Bunbury South Western	Yes <input type="checkbox"/>
	Saturday, 9 September 2023 (West Australian)		Shire of Harvey Website	Yes <input type="checkbox"/>
	Thursday, 12 September 2023 (Bunbury South Western Times)			
<b>Closing Date and Time of Tender:</b>	Closing Date: Friday, 06 October 2023  Closing Time: 3.00pm (AWST)  <i>(Must be minimum 14 days from advertising)</i>			
<b>Copy of Advertisement to be placed below (Must be copied – Word version to be attached and extract from Newspaper to be placed below):</b>				



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<b>4. TENDERS RECEIVED</b>			
<b>Certification:</b>		Tenders opened at <u>3:30</u> am/pm on <u>6/10/23</u>	
<b>Tenders opened in the presence of:</b> <i>(A Senior Staff Member must be present).</i>	<b>NAME AND POSITION:</b>		<b>SIGNATURE:</b>
	TAMARA GARRETT PROCUREMENT OFFICER		
	Rena'e Doyle Coordinator Governance & Risk		
No.	Company Name and Address:	Date & Time Opened	Officers' Initials
1	BS Catalano Pty Ltd	6/10 3:30pm	TG RD
<b>DETAILS OF TENDERERS IN ATTENDANCE AT THE OPENING OF THE TENDER</b>			
<b>Contact Name</b>		<b>Company Name</b>	
n/a.		n/a.	
<b>5. COUNCIL RESOLUTION AND DETAILS OF SUCCESSFUL TENDER</b> <i>(List Resolution Number and date of Meeting – Copy of Council Item and Resolution to be attached)</i>			
	<b>DATE OF COUNCIL MEETING</b>		<b>RESOLUTION NUMBER</b>
	28 November 23		23/269.
<b>Name of Successful Tenderer(s):</b>	BS Catalano Pty Ltd		
<b>Amount of Successful Tender(s):</b>	\$ Submitted Schedule of rates		
<b>Was this a decision by Delegated Authority:</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <b>no</b>			