



SHIRE OF
HARVEY

A Breath of Fresh Air

Sport and Recreation Advisory Group
Unofficial Minutes (*quorum not met*)

**Boundary Room, Harvey Recreation and
Cultural Centre
Online Zoom/In Person**

Wednesday 8 October 2025, 6pm

1. Official Opening

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

2. Advisory Group Membership

Australind Soccer Club	Carl	Wilson
Australind Tennis Club and HBFC	Paul	Gillett
Brunswick Bowling Club	John	Exton
Brunswick Tennis Club	Julianne	Hill
Bunbury Barbarians Rugby Club	Thomas	Greaves
Harvey Amateur Swim Club	Janine	Rae
Harvey Bulls Football Club	Tony	Fimmano
Harvey Benger Cricket Club	Haydn	Jones
Harvey Hockey Club	Daniel	Fielder
Harvey Golf Club	Michael	Lowe
HBLFC and HBLJFC	Luke	Freemantle
Leschenault Crabs AFL Masters	James	Yorath
Yarloop Equestrian Association	Ian	Willis

Shire of Harvey Officers

Manager Public Relations and Communications	Trish	Palmonari
Harvey Recreation and Cultural Centre (Manager)	David	Marshall
Acting Manager Leschenault Leisure Centre	Kirsty	Shooter
Manager Community and Lifestyle	Ben	Rose
Community Development Officer	Andre	Morris

3. Apologies

Leschenault Cricket Club	Angelo	D'Agostino
Binningup Surf Lifesaving Club	Niall	O'Connor
Australind Basketball Association	Dean	Hart
Australind Swimming Club	Mark	Crispin
Bunbury Archery Club	Barry	Owen
Harvey Basketball Association	Steve	Rees
Harvey Bowling Club	Rose	Cumine
Harvey Bulls Football Club	Michael	Zappia
Harvey Hawks Soccer Club	TBC	
Harvey Netball Club	Sophie	Cox
Harvey Poultry Club	Sarah	Doyle
Kaizen Elite Sports Club Incorp	Ralph	Azucena
WA Youth Cattle Handlers Assoc	Heidi	Bibby
West Cycle – CB Cycles - MTB	Will	Frizzell

4. Confirmation of Previous minutes (13 May 2025 23 July 2025)

Not applicable (quorum not met)

5. Action Register update

Action 13: Bookable: Include a booking condition that if a booking is made but no arrival within 15 minutes that it becomes available to the public/ other user groups.

Action 24: Group to provide feedback regarding efficiency and effectiveness of Advisory Groups.

- Council Resolution Changes:
 - Minor adjustments to activities for remaining advisory groups.
 - Major changes in membership for all but three advisory groups.
 - Terms of Reference for the Alcoa Sustainability Fund Advisory Group remain unchanged, as these are governed by Alcoa.

- Revised Terms of Reference:
 - Improved clarity, consistency, and structure across advisory groups while maintaining tailored variations for specific focus areas.
 - Membership updates include:
 - Reduction in the number of executive officers and councillors involved.
 - Refined selection criteria emphasizing lived experience and expertise for more representative participation.

- Expanded Role of Advisory Groups:
 - Transition from solely providing strategic advice to:
 - Identifying barriers.
 - Recommending solutions.
 - Fostering collaboration with the community.

- Governance and Meeting Procedures Enhancements:
 - Introduction of a structured conflict resolution process.
 - Clear division of responsibilities among elected members, Shire officers, and community representatives.
 - Formalised meeting procedures, including mandated timelines for minute distribution.

Action 25: Investigate provision of pool hoist at Dr Topham Memorial Swimming Pool.

At present, we are unable to identify a pool hoist that meets the following requirements:

- Ability to reach over the existing pool bulkhead into a safe water depth for user dismount.
- Exemption from equipotential bonding (earthing).

Available mobile hoists are designed for modern wet deck pools without raised edges, while most traditionally mounted hoists are steel and require earthing. However, PTMSP lacks an earthing ring, making retrospective modifications unfeasible.

Question regarding whether the pool hoist will be purchased in the near future. A 2022 quote estimated earthing installation at \$60,000 (ex. GST), but further discussions have not progressed due to the uncertain future of the PTMSP pool shell. Investigative works, scheduled post-2025/26 pool season in March 2026, will inform council decisions regarding long-term aquatic facility provisions in Harvey.

Action 27: investigate emergency after-hours contact details in Shire leases.

When a Lease Agreement is issued, it is accompanied by the Community Lease Policy and the attached Maintenance Procure flowchart.



Maintenance
Procedure Flowchart.j

6. Agenda Items

6.1. Update on Sport and Recreation Plan 2033 standing agenda

[Sport-and-Recreation-Plan-2033.pdf](#)

6.2. Update on all other projects

- **Sport and Recreation priority listing**

The Shire is currently developing a 10-year priority list for Sport and Recreation projects. This list is informed by the Sport and Recreation Plan 2033 and integrates needs assessments conducted by ABV and Paatschworks consultants, along with broader community engagement. It will provide a structured framework to guide grant applications—identifying which projects to pursue, when, and with what funding sources.

The Group discussed they would like to comment on the priority listing.

- **LED lighting priority listing**

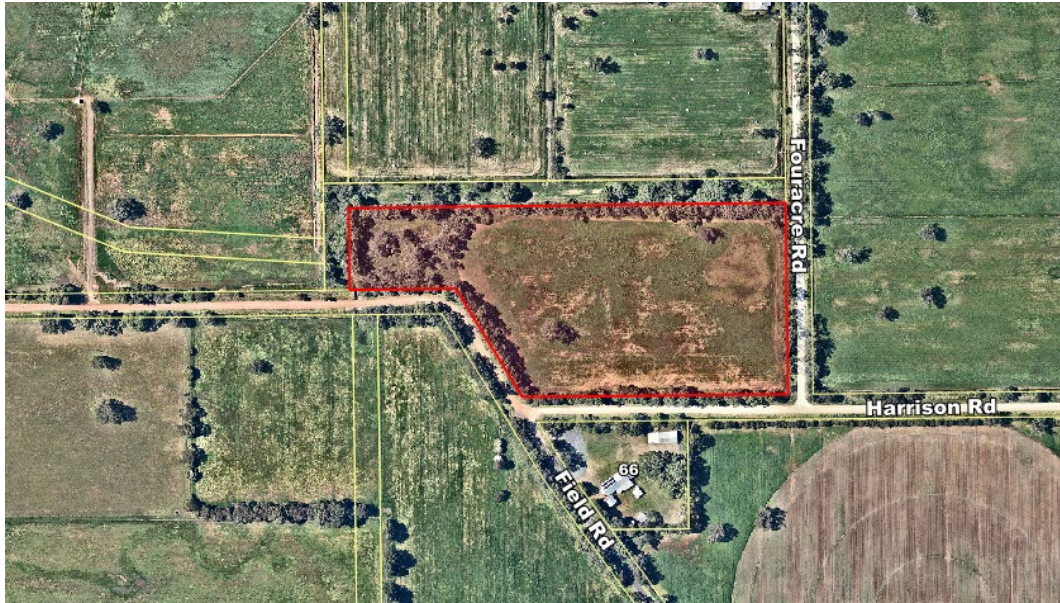
Shire has engaged Vlambda to create a priority listing for LED lighting in the Shire focussing on the Shires 3 major Recreation grounds – Harvey, Leschenault and Brunswick. The list will provide information for decision making in which sport lighting to undertake first for council decision makers with the Shire budget and for the Shire to engage with DCITS for their CITS sport lighting grant.

- **Shire equestrian facility investigation**

The Shire is commissioning a consultant to assess the feasibility of a multi-use equestrian facility. A key site under consideration is a 10-acre parcel on Uduc Road, adjacent to Uduc Hall, which has been identified by the Department of Lands Planning and Heritage (DLPH) as the only suitable location for equestrian use. The land is zoned for Recreation, and DLPH has expressed support for the equestrian community to pursue a shared purpose for its use.

The Riding for the Disabled Association (RDA) currently holds the lease for this property, and the Shire intends to maintain this arrangement while consultation and planning discussions take place.

Group discussion regarding the suitability of Stanton Park as a potential Shire equestrian facility. Various considerations were discussed including the inadequate vehicle access, unavailability of potable water, level ground and an active gun club adjacent to the Park.



As part of this investigation, the consultant will consult with all known equestrian groups within the Shire, as well as the broader community, to assess needs and preferences for an inclusive, multi-purpose equestrian space.

- **A New Chapter at Leschenault Leisure Centre!**

We recently farewelled Richard Duke, LLC's Centre Manager for nearly 11 years. Richard's dedication and leadership have left a legacy, and while it's always bittersweet to say goodbye, we're delighted to welcome Kirsty Shooter as Acting Centre Manager.

Kirsty brings more than 30 years of experience in the leisure industry, having led teams across metro and regional recreation and aquatic facilities – including Broome, Collie, and Eaton. More recently, she's been an integral part of our team as Marketing and Communications Officer, strengthening community connections and supporting program growth.

A proud Australind local, Kirsty is known for her authenticity, transparency, and deep commitment to community engagement.

Please join us in congratulating Kirsty on her new role.

- **Binningup Watersports Facility**
 - Stage 1 - Firewall construction - Complete
 - Stage 2A - Mezzanine construction - Complete
 - Stage 2B - Lift supply & installation - Ordered
- **Binningup Skatepark**
 - CONVIC detailed design 100% complete and approved by Shire.
 - Awaiting Lotterywest funding application (due November 2025)
- **Brunswick Tennis Courts**
 - Works 80% complete.
- **Brunswick Lighting**
 - Amalgamation of Lots progressing Survey being undertaken

- Confirmation of Completion
- Western Power Connection date still pending, temporary power at present.
- **Harvey Golf Club Extension**
 - Construction 95% complete
 - Practical Completion pending
- **Harvey Rec Ground (HRG) – Upgrade Football Club Change Room**
 - Tender is live until 2 October 2025
 - Construction - After Football season - Nov 2025
- **Harvey Recreation Ground Drainage – Drainage Project**
 - Concept Design Phase
 - Presented concept to Council April – 2025
 - May 2025 all stakeholders met with consultant.
 - Shire consulting with key HRG stakeholders for drainage/field configuration considerations
- **Harvey Accessible Playground**
 - Funding commitment.
 - Service locations done for carpark area.

Discussion regarding the exact location of the proposed Harvey Accessible Playground.



- **LLC Court Expansion**
 - Stage 1B Funded
 - Waiting results of Disaster Ready Fund grant to proceed
- **LLC – Solar Energy System**
 - On hold pending successful grant funding - Round 2 Federal funding
- **LLC Ovals 7 & 8**
 - On hold until LLC expansion boundaries determined
- **Leschenault Pavilion Remedial works**

- Finalising Scope of Works for RFQ, proposed works for January 2026.
- **LRP Oval (1) Lighting**
 - Live Tender (completed)
 - Tender uploaded 28/8/2025. Closing 3/10/2025
- **Leschenault Cricket Club Practice Wicket on Oval 3**
 - Project scoped and will commence in late 2025.

6.3. Grant Funding

- **Play on WA (formerly Community Sporting and Recreation Facilities Fund (CSRFF)) and Club Night Lights Program (CNLP)**
 - **Play on WA**
 - [About CSRRF \(Play on WA\)](#)
 - [What can I apply for?](#)
 - [Timeframes](#)
 - [How to apply](#)
 - **CNLP**
 - [Eligibility](#)
 - [Timeframes](#)
 - [How to apply](#)

ROUND	OPEN	CLOSE
2025/26 July Small Grants Round	1 July 2025	30 Aug 2025
2026/27 Forward Planning Round	1 June 2025	30 Sept 2025

Round	Open	Close	Project	Grant Req.	Grant Funded
Play on WA					
26-27 Annual and Forward Planning Round	1 June 2025	30 Sep 2025			
25-26 February Small Grants Round	1 July 2025	31 Aug 2025	Changerooms at Harvey Rec Ground	\$191,000	\$191,000
CNLP					
26-27 Annual and Forward Planning Round	1 June 2025	31 August 2023			
25-26 February Small Grants Round	1 July 2025	30 Aug 2025	Oval 1 lighting – Leschenault Recreation Park	\$293,739	\$293,739

Current Sport and Recreation Plan 2033 projects (till 30 June 2026) in Forward Capital Works plan

Project #	Project	Priority (H,M,L)	Status	Included in Forward Capital Works program ?	Grant required per Forward Capital works plan?	Estimated value (1 Jan 2024)
1.15	LLC Court expansion	H	In progress	Y	N	23,300,000

1.17	PV solar or alternative at LLC and HRCC	H	Shire applying for Community Renewable Energy Upgrade grant which include LLC solar energy	Y	Y	106,547
1.35	LRP Oval 6 Turf Wicket block	H	Now Oval 4 - in progress	Y	Y	205,000
1.41	BRG replacement of tennis courts	M	In progress	Y	N	500,000
1.51	HRG upgrades to HBFC change room	H	In progress	Y	Obtained	553,000
1.65	Binningup Skatepark	H		Y	Y	650,000+

- **Shire of Harvey Community grants**

- **Annual grants**

- Open early calendar year (February)
 - Refer Shire website for dates [Shire of Harvey - Community Grants and Funding](#)
 - [Guidelines – Eligibility, Assessment process, FAQs](#)
 - Types of grants
 - Infrastructure
 - Alcoa Harvey Sustainability Fund
 - Community Events
 - Community Support

7. Access and Inclusion

- Peter Topham Pool will soon have a co-located Changing Places (adult change table) facility and accessible toilet facility. ACROD parking will also be installed in the car park upgrade.
- New ACROD Bay installed at Brunswick Bowling Club.
- New ramp to support access of the Binningup Bowling Club
- Upgrades to the ACROD Parking at LLC is planned.
- As part of the works to the Harvey Bulls change rooms there will be a new external accessible toilet for public use.
- Seniors Week (9-16 Nov) – promotion of free recreational activities at the Australind Senior Citizens for anyone over 50.
- Development of poster to promote free recreation opportunities at LLC and HRCC for people aged over 80.

8. Roundtable discussion from community members

Janine Rae (Harvey Swimming Club)

- Club not active until Nov 2025.

Ian Willis (Yarloop Equestrian Association - YEA)

- Club recently received grant for Worsley. Purchased a diesel fire tender for \$3.5k.

- YEA also received grant from Shire for trailer.

Luke Freemantle (Harvey-Brunswick Lions Football Club)

- Juniors made finals.
- Colts went undefeated.
- League made elimination final.
- Southwest football league brought wheelchair, building not to spec, no changerooms for kids.
- Discussion compliance issues.
- Lights with junior football out on Friday night.

Daniel Fielding (Harvey Hockey Club)

- Offseason now for hockey.
- Club didn't make finals.
- Junior program looking great.
- Running out junior program.

Michael Lowe (Harvey Golf Club)

- Golf Club project has been fraught with increased costs and compliance issues.
- The builder firm used for the project has been instrumental in the current stage of project completion.
- Compliance costs for building renovation projects high.
- Golf club issues with firewall.
- Club utilising two outdoor toilets.
- Record levels of members, volunteers.

Tony Fimmano (Harvey Bulls Football Club)

- One season finished and another season starts.

David Marshall (HRCC)

- Basketball courts filled with players tonight.
- 20 x 80+ yr old members currently attend gym.

John Exton (Brunswick Bowling Club)

- Club and local region boasting champion bowlers - Megan Warburton and Calvin rogers of note.
- Delighted to have new members attending Club.
- Club working towards Disability access design plan that meets Australian standards.
- Accessibility concept design for club shared with Group.
 - Concept includes wheelchair access to green and clubroom.
- Shire to arrange a meeting to discuss accessibility.

Julianne Hill (Brunswick Tennis Club)

- Brunswick Tennis Club out of commission due to tennis court development. Keen to finish the tennis courts and commence club activity again.
- Brunswick Recreation Grounds looking reasonable for the Brunswick Show. Shire acknowledged for this.

Haydn Jones (Harvey-Benger Cricket Club)

- Club undertaking pre-season administration work. Demands on volunteers and legal responsibilities are at record highs.
- Club hosting over-55 year old competition national carnival hosting in November 2025.
- Cricket team from Binningup competing under the Harvey-Benger Cricket Club banner.
- Thank you to volunteers.

James Yorath (Leschenault Crabs AFL Masters)

- Club attended Masters AFL football tournament in Darwin.
- Supported womens AFL team.
 - Seven registered master womens competition players.
- Keen to see Ovals 7 and 8 progress.
- Booking ovals difficult in 2025 season.

Thomas Greaves (Bunbury Barbarians)

- Biggest goal is to get accessible changeroom facilities – in particular for women.
- High number of active participants in club.
- Kirsti Greaves has previously spoken with the Shire regarding the changerooms.
- Shire to send the Bunbury Barbarians upcoming grant information.

Paul Gillett (Australind Tennis Club)

- Congratulated Harvey Golf Club on building project.

- Encouraged all Clubs to create a 10-year strategic plan similar to the plan created by Brunswick Bowling Club.

• **Future meetings of Sport and Recreation Advisory Group**

- Group members expressed a preference for conducting future meetings in person.

- Shire Officers highlighted the importance of initiating a renomination process to ensure that only current and committed members are invited to participate. This aligns with the Terms of Reference adopted in March 2025, which stipulate that all members must be formally nominated for a two-year term, subject to approval by the Chief Executive Officer.

- Shire Officers to send out renomination forms with these meeting minutes.

9. Next Meetings

- Leschenault Leisure Centre – Conference room
 - February 4, 2026

- Harvey Recreation and Cultural Centre – Boundary room
 - April 8, 2026

10. Closure

The meeting was closed at 7:36pm.