

# SWIMMING POOL/SPA & BARRIER Application Checklist

*A Breath of Fresh Air*

Please submit application along with this checklist to: [shire@harvey.wa.gov.au](mailto:shire@harvey.wa.gov.au)

Required Information	Checklist
<b>Application Form</b> <ul style="list-style-type: none"> <li>Completed <a href="#">Certified BA1</a> or <a href="#">Uncertified BA2</a> application form</li> <li>All sections of the form must be completed.</li> <li>All property owner/s must be named on the form and signatures where applicable</li> <li>The Applicant and Builder need to sign the relevant sections: <i>A Class 10b application does not need a registered builder, however the Builders section 4 must be filled out and signed</i></li> <li>Certificate of Design Compliance BA3 (if a BA1 certified application form is used)</li> </ul>	<input type="checkbox"/>
<b>BCITF Levy payment receipt:</b> <ul style="list-style-type: none"> <li>This is required for all works with an estimated cost of construction above <b>\$20,000</b></li> <li>Can be paid online at <a href="http://ctf.wa.gov.au">BCITF Levy - Construction Training Fund (ctf.wa.gov.au)</a> please provide receipt with application when submitting</li> </ul>	<input type="checkbox"/>
<b>Building Fees &amp; Charges:</b> <ul style="list-style-type: none"> <li>Please refer to: <a href="#">Shire of Harvey - Building Schedule of Fees and Charges</a></li> </ul>	<input type="checkbox"/>
<b>Pool Barrier:</b> <ul style="list-style-type: none"> <li>All pools/spas are required to have an associated barrier around them (compliant with Australian Standard 1926.1). See <a href="#">Rules for Pools and Spas</a> for requirements. An indicative location of all proposed safety barriers is to be shown on the site plan drawings.</li> <li>If a masonry wall is going to be installed for a pool barrier a separate building permit will be required.</li> </ul> <p style="text-align: center;"><b>Safety barrier enquiries can be forwarded to:</b> <a href="mailto:pools@harvey.wa.gov.au">pools@harvey.wa.gov.au</a></p>	<input type="checkbox"/> <input type="checkbox"/>
<b>Plans and supporting documentation:</b> <ul style="list-style-type: none"> <li>Site plan, including: <ul style="list-style-type: none"> <li>Lot Boundaries and dimensions</li> <li>Pool location, distance from lot boundaries and/or dwelling</li> <li>Indicative location of safety barrier including type/style and gate shown to swing away from the pool area</li> </ul> </li> <li>Swimming pool specifications – length, width and depth</li> <li>Details of retaining walls (where relevant and if proposed)</li> <li>Is the pool located in a landscape value area or the front yard of a property? If so, planning approval may be required prior to issuing a building permit.</li> <li>Pool engineering design documents and certification.</li> <li>Water Reticulation System to AS1926.3 (Compliant skimmerbox).</li> <li>Pool Blanket to AS5348</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Once a complete application has been received the applicant will receive a payment request

**Enquiries:** Building Services (08) 9729 0380 or email at [shire@harvey.wa.gov.au](mailto:shire@harvey.wa.gov.au)