



SHIRE OF
HARVEY



Ordinary Council Meeting **Minutes**

Harvey Council Chambers
Tuesday, 28 April 2026
4PM

Shire of Harvey
Council Minutes

Minutes of the Ordinary Council Meeting of the Harvey Shire Council, held in the Council Chamber, Young Street, Harvey, on Tuesday, 28 April 2026, commencing at 4pm.

Attendance

Shire President	Ms.	M.	Campbell
	Cr.	K.	McCarthy
	Cr.	W.	Dickinson
	Cr.	J.	Bromham
	Cr.	R.	Coleman
	Cr.	A.	Hitchcock
	Cr.	L.	Morley
	Cr.	C.	Carbone
	Cr.	R.	Holly

Staff

Chief Executive Officer	Ms.	A.	Riordan
Director Infrastructure Services	Mr.	C.	Yardley
Director Sustainable Development	Mr.	P.	Hughes
Director Corporate Services	Mr.	D.	Winter
Acting Director Community Lifestyle	Mr.	D.	Putland
Manager Public Relations and Communications	Ms.	T.	Palmonari
Manager Information Services	Mr.	A.	Ewing
Manager Finance	Mr.	S.	Chopra
Manager Waste and Safety Services	Mr.	H.	Jones
Manager Parks Services	Mr.	S.	Faber
Manager Economic Development	Ms.	A.	Williams
Senior Governance Officer	Ms.	C.	Peterson

There were 4 members of the public and 1 member of the press present.

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1. Official Opening

The Shire President declared the meeting open at 4pm.

Disclaimer

Members of the Public are advised that recommendations to Council contained within this Agenda can be subject to change. Applicants and other interested parties should refrain from taking any action until written advice is received confirming Council's decision with respect to any particular issue.

Any statement or insinuation of approval regarding any planning or development application made during an Ordinary Council Meeting, is not to be taken as notice of approval. Anyone who has an application lodged with the Shire must obtain, and should only rely on, written confirmation of the outcome of the application and any conditions attached to the decision made by Council.

Council Members and the Community are reminded that should an exception resolution be passed; this has the effect of making the decision to accept the Officer Recommendation stated in the Agenda as the Council's decision without change.

An audio and visual record will be made, by means of livestreaming, of these proceedings and uploaded to the Shire's YouTube page for viewing.

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities, their cultures, and to Elders past, present and emerging.

Procedural Motion

President Campbell put forth the following:

That Council suspend Standing Orders Part 8 Clause 8.5 "Members to indicate their intention to speak and to rise when speaking" to allow Members to remain seated when speaking; to improve the quality of the audio recording of the meeting.

Moved: President Campbell

Seconded: Cr. Coleman

That Council suspend Standing Orders Part 8 Clause 8.5 "Members to indicate their intention to speak and to rise when speaking" to allow Members to remain seated when speaking; to improve the quality of the audio recording of the meeting.

Carried 9-0

26/57

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

2. Record of Apologies and Leave of Absence

Apologies:

Nil.

Leave of Absence:

Nil.

3. Applications for Leave of Absence

Nil.

4. Declarations of Members' and Officers' Personal Interest

Cr. Coleman declared an impartiality interest in Item 12.3.2 – Public Health Plan. Cr. Coleman declared she sits on the Wellington District Health Council and declared that she would deal with the matter on its merits and stay in the Chamber for the duration of the item.

5. Questions by Members of Which Due Notice Has Been Given

Nil.

6. Response to Previous Questions Taken on Notice

Ms. Maree Goulden asked the following questions:

Regarding the former worker's accommodation site on Paris Road Australind, recently acquired by the Aspen Group for conversion into all ages rental community and over 50s lifestyle village.

Question 1: Given the critical shortage of houses available for rent in the Greater Bunbury and surrounding regions, what is the current status of the development and structure plan approvals for this site?

Answer 1: Development approval (planning approval) and a Building Permit have been issued by the Shire to convert the existing accommodation units into two-bedroom, two-bathroom and one-bedroom, one-bathroom as rental units. A development approval application has been submitted to the Shire for a proposed 'lifestyle village'.

Question 2: What specific regulatory or infrastructure hurdles are currently preventing these 140 plus rental units from being released to alleviate the urgent need for unhoused people in our community?

Answer 2: The Shire is not aware of any specific planning, regulatory or infrastructure constraints that would prevent these dwellings from being occupied. The timing of their release to the housing market is a commercial decision of the private landowner, and the Shire has no statutory authority to compel or expedite the leasing or sale of approved and completed dwellings. The Shire can, however, continue to engage with relevant stakeholders and advocate for timely occupancy in recognition of the significant housing need within the community.

Ms. India Stone asked the following questions:

Question 1: Given the failure of the regional FOGO processing system linked to the Bunbury Harvey Regional Council facility including contamination limits, capacity constraints and PFAS-related issues,

what specific changes have been implemented to ensure any future FOGO system will be viable, sustainable, and not repeat these failures?

Answer 1: A future processing facility would be carefully assessed to ensure it is appropriately scaled to regional volumes and capable of managing variability in feedstock. This would be supported by improved contamination management measures, including clearer community education, enhanced bin auditing, and stricter acceptance criteria.

Question 2: Noting that the Shire of Harvey is a 51% equity owner of the Bunbury Harvey Regional Council, how is the Shire ensuring BHRC meets its governance and compliance obligations under the Local Government Act 1995 (WA), including through oversight mechanisms and the tabling or public release of evidence such as reports, audit findings, compliance assessments, or correspondence demonstrating that this oversight is being actively undertaken?

Answer 2: The stated percentage of equity ownership in the question is incorrect. As stated in the Shire of Harvey' Financial Report for the year ending 30 June 2025, the ownership interest of the Shire of Harvey in the Bunbury Harvey Regional Council (BHRC) is 46%. BHRC is a regional local government with its own Council which is responsible for oversight and compliance. The Shire of Harvey has two Councillor representatives on the Bunbury Harvey Regional Council.

Ms. Leanne Pettersson asked the following questions:

Regarding aquatic facilities, Multiple local governments, many smaller than the Shire of Harvey, have recently secured significant funding for aquatic facilities.

- *Shire of Dumbleyung – \$1.6M Federal + \$1.6M State (2024)*
- *Shire of Wyndham-East Kimberley (Kununurra) – \$4.9M additional funding (2024–2025)*
- *Town of Port Hedland – \$22.5M State funding (2025–2026)*
- *City of Wanneroo – \$2.5M additional State funding (2024), \$12.5M total*
- *Shire of Cunderdin – \$2.88M Federal funding (2025)*
- *Shire of Dalwallinu – CSRFF funding (2024)*
- *Shire of Bruce Rock – CSRFF funding (2024)*
- *Shire of Plantagenet – \$8.4M redevelopment progressing (2024–2025)*

Question 1: Given the examples above, why does the Shire of Harvey continue to suggest that City status is needed to secure funding, when both smaller Shires and other local governments are successfully obtaining funding now, and what is preventing Harvey from achieving the same outcome?

Answer 1: The Shire of Harvey has not suggested that City status is needed to secure funding. During the recent consultation on potential City status, Officers commented that a former City of Busselton CEO stated that City status provided the City of Busselton Council with improved ability to lobby for funding with State and Commonwealth funding bodies. The Shire has been successful in advocating for funding from the State Government securing election commitments and also been successful in the Federal Growing Regions – Round 2 grant funding round.

Question 2: Can the Shire confirm what specific advocacy actions and funding applications have been undertaken, and whether the aquatic redevelopment is being formally treated as "Stage 2" of the Leschenault Leisure Centre upgrade, given it currently appears only in forward planning as a "Business Case" and not as a defined, funded project?

Answer 2: No funding applications for aquatic upgrades have been made as a comprehensive business case is required to support such an application and has not been developed. The Shire President and Chief Executive Officer have advocated for funding for aquatic upgrades during meetings with local State and Federal members and the funding for infrastructure upgrades will be included in the Shire's new advocacy document currently being developed. There is no defined Stage 2 for an aquatic redevelopment at the Leschenault Leisure Centre.

7. Public Question Time

Ms. India Stone asked the following questions to be read by the Shire President:

The Australian Prime Minister recently asked all Australians to do their bit in reducing fuel costs amid concerns regarding fuel shortages due to the ongoing closure of the Straits of Hormuz. The Shire of Harvey fuel costs from the Statement of Accounts for March 2026 were in the vicinity of \$50,000.

Question 1: What measures have been put in place to reduce fuel usage across the Shire, including whether there is a policy that guides vehicle allocation and fuel use with limits and allowances, and how is compliance of this policy monitored and enforced?

Answer 1: Taken on notice.

Question 2: The ongoing cost and shortage of fuel compounds the difficulty residents of Australind have in attending Council meetings due to their time and location. Councillors are able to attend Council meetings remotely. Are Council intending to allow residents to remotely attend Council meetings during public question time so that residents are able to actively participate in Council meetings as the majority of questions that are emailed in are taken on notice and responded to via email which removes any nuance or opportunity for clarifications.

Answer 2: Taken on notice.

Ms. Belinda Williams asked the following questions to be read by the Shire President:

In 2024 Council endorsed the Sport and Recreation Strategy 2033. This plan was included in the Forward Capital Works Program (FCWP) for future planning. This plan was a significant expense to the Shire and was prepared after extensive consultation by industry experts, both of local community and state partners.

Upon reviewing the draft FCWP being presented to Council and comparing to the prioritised projects listed from page 29 of the linked plan, most projects have been removed. The proposed budget amount for ovals 7 and 8 is around 1/3 of the endorsed concept. The BRG amphitheatre is budgeted less than 1/4 of the proposed project in the plan. There are many more anomalies.

I have seen that an additional \$40k has been nominated for an investigation into equestrian facilities. This was not identified as a priority action in this plan, nor the Tourism plan.

Question 1: Why does the draft FCWP not reflect the infrastructure priorities and financial summary endorsed by Council in the Sport and Recreation Plan 2033 which was endorsed within the last 2 years?

Answer 1: All strategies adopted by Council are intended to be guiding documents and are a snapshot of community aspirations at the time of their development. Given competing priorities and economic challenges, Council is obliged to prioritise these aspirations against emerging community needs and financial constraints. Nevertheless, the Sport and Recreation Plan 2033 was certainly considered as part of the development of the Draft FCWP.

Question 2: Has Council received a condition report for Harvey Pool that validates the budget allocation to Harvey Aquatic Facilities as a true reflection of the potential costs to repair and maintain the facility?

Answer 2: The Shire is currently seeking professional advice regarding the structural investigation of the Dr Peter Topham Memorial Swimming Pool. The amount included in the Draft FCWP reflects a cost estimate to replace the pool liner. Should the investigation identify further required works, Council will be requested to consider the financial implications and make a decision.

8. Petitions/Deputations/Presentations

Mr. Ferraro addressed the Council in relation to Wickham Road Renaming.

Mrs. Sheila Ferguson addressed the Council in relation to Public Question Time.

My deputation is about question time. It is brief and if not prohibited by the Local Government Act or Regulations, I request that it be published in the minutes. At the last Council meeting, after asking two questions, I requested to ask another but was not permitted to do so.

In the past people have asked more than two questions without there being a problem. Standing Orders state "Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions." The implication of this is that further questions may be allowed after other members of the public have had the opportunity to ask theirs, and this has also happened in the past. I have attended many Council meetings over the last ten to twelve years, both in Shire of Harvey and Shire of Dardanup, and I don't recall anyone ever being refused permission to ask a question.

I believe I should have been allowed to ask another question for the following reasons:

- 1. Standing Orders does not prohibit the asking of more than two questions.*
- 2. The Department of Local Government states in a publication freely available on-line that its view is that when someone has asked their allowed number of questions, if they have more questions the presiding member should note the request and put them at the end of the queue. When everyone else has been given an opportunity to ask questions the presiding member may, if time permits, provide an opportunity for those who have already asked a question to ask further questions.*
- 3. Local Government (Administration) Regulations 1996 state "The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils ... is 15 minutes."*
- 4. Question time at the last Council meeting ran for less than 13 minutes.*

I believe that to be a true and correct record of the meeting, the fact that I requested to ask another question, and was not permitted to do so, should be recorded in the minutes but that request has been disallowed. This deputation is to ask Council to adhere to the view of the Department of Local Government in future and allow members of the public to ask more than two questions in line with the procedure suggested by the Department. Thank you.

9. Announcements by Presiding Members or CEO Without Discussion

The Shire President Campbell acknowledged the Harvey RSL, community volunteers and participating organisations that coordinated a number of ANZAC Day Services within the Shire. Shire President attended three commemoration services; all were extremely well attended. Thank you to everyone involved.

Shire President also congratulated the Harvey Agricultural Society for another successful Harvey Show. Once again, the attendance looked amazing. These events take a significant amount of work by volunteers and Shire Staff, acknowledging their efforts on a successful 104th Harvey Show.

10. Confirmation of Minutes

Ordinary Council Meeting – Tuesday, 24 March 2026.**Recommendation**

That the Minutes of the Council Meeting held on Tuesday, 24 March 2026, as published be confirmed as a true and correct record.

Moved: Cr. Holly

Seconded: Cr. McCarthy

That the Minutes of the Council Meeting held on Tuesday, 24 March 2026, as published be confirmed as a true and correct record.

Carried 7-2

26/58

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Cr. Coleman and Cr. Hitchcock

Cr. Coleman Amendment Motion

Cr. Coleman proposed the following amendment:

That the Minutes of the Ordinary Council Meeting held on Tuesday, 24 March 2026, as published, be confirmed as a true and correct record with an amended change to include the wording for Item 10 – Confirmation of Minutes:

“Mrs. Sheila Ferguson asked to present a third question, but the decision was made to deny the request.”

Moved: Cr. Coleman

Seconded: Cr. Hitchcock

That the Minutes of the Ordinary Council Meeting held on Tuesday, 24 March 2026, as published, be confirmed as a true and correct record with an amended change to include the wording for Item 10 – Confirmation of Minutes:

“Mrs. Sheila Ferguson asked to present a third question, but the decision was made to deny the request.”

Lost 3-6

Votes:

For: Cr. Hitchcock, Cr. Coleman, and Cr. McCarthy,

Against: President Campbell, Cr. Morley, Cr. Carbone, Cr. Dickinson, Cr. Holly, and Cr. Bromham.

11. Receipt of Minutes and Recommendations from Committees

Audit Committee Meeting – Tuesday, 14 April 2026.

Recommendation

That the Minutes of the Audit Committee Meeting held on Tuesday, 14 April 2026, as published be received and the recommendations therein be adopted.

Moved: Cr. Dickinson

Seconded: Cr. Morley

That the Minutes of the Audit Committee Meeting held on Tuesday, 14 April 2026, as published be received and the recommendations therein be adopted.

Cr. McCarthy Amendment Motion

Cr. McCarthy proposed the following amendment:

That the Minutes of the Audit Committee Meeting held on Tuesday, 14 April 2026, as published, be received and the recommendations therein be adopted with an amended change to replace Cr. Holly with Cr. McCarthy in the voting lists throughout the minutes.

Moved: Cr. McCarthy

Seconded: Cr. Carbone

That the Minutes of the Audit Committee Meeting held on Tuesday, 14 April 2026, as published, be received and the recommendations therein be adopted with an amended change to replace Cr. Holly with Cr. McCarthy in the voting lists throughout the minutes.

Carried 9-0

26/59

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

SUBSTANTIVE MOTION

Moved: Cr. Dickinson

Seconded: Cr. Morley

That the Minutes of the Audit Committee Meeting held on Tuesday, 14 April 2026, as published, be received and the recommendations therein be adopted with an amended change to replace Cr. Holly with Cr. McCarthy in the voting lists throughout the minutes.

Carried 9-0

26/60

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Behavioural Complaints Committee Meeting – Tuesday, 14 April 2026.

Recommendation

That the Minutes of the Behavioural Complaints Committee Meeting held on Tuesday, 14 April 2026, as published be received and the recommendations therein be adopted.

Moved: Cr. Dickinson

Seconded: Cr. Morley

That the Minutes of the Behavioural Complaints Committee Meeting held on Tuesday, 14 April 2026, as published be received and the recommendations therein be adopted.

Carried 9-0

26/61

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

12. Officer's Reports

12.1. Chief Executive Officer

Item No.:	12.1.1.
Subject:	Proposed 'Standard' Scheme Amendment No. 3 – Lot 8 Wright Street, Harvey
Proponent:	Shire of Harvey
Location:	Lot 8, Corner Wright Street and Roy Street Harvey
Reporting Officer:	Executive Advisor
Authorising Officer:	Chief Executive Officer
File No.:	LPS2003, P117/26
Attachments:	<ol style="list-style-type: none"> 1. Amendment 3 Report Wright Street [12.1.1.1 - 25 pages] 2. Local Planning Scheme Amendment Flowchart [12.1.1.2 - 1 page]

Summary

Council is requested to amend the Shire of Harvey’s Local Planning Scheme No. 2 (Scheme) to reclassify Lot 8 corner Wright Street and Roy Street, Harvey from Local Scheme Reserve ‘Public Open Space’ to the ‘Residential’ zone and apply a density coding of ‘R15/40’ (refer **Attachment 1**).

It is recommended that Council initiates proposed Amendment No. 3 to the Scheme.

Background

Site Description

Lot 8 Wright Street is reserved for ‘Public Open Space’ (POS) under the Scheme and is located within Harvey. The site is of regular shape with an area of 1.0103 hectares and has little existing vegetation.

Site History

While Lot 8 Wright Street is owned in freehold by the Shire of Harvey (Shire) and has been maintained by the Shire, the site has historically been used as an extension of the adjacent school playing fields and has been utilised by the school for sporting carnivals and other sporting events. The site has also been used by the Harvey Cricket Club on an occasional basis. However, no formal agreement exists for this use.

The school has been maintaining the site under an informal agreement with the Shire and has some irrigation infrastructure located on the site that will require relocation when the site is developed. Discussions with the school will commence prior to advertising.

Proposal

The Scheme Amendment proposes that Lot 8 Wright Street (corner Wright Street and Roy Street), Harvey is reclassified from Local Scheme Reserve ‘Public Open Space’ (POS) to the ‘Residential’ zone with a density coding of ‘R15/40’.

The land was identified in the Shire Land Optimization Strategy as being suitable for residential development, with a recommendation for “Disposal” noting the following:

“The optimal development option is to rezone the site to ‘Residential Medium Density’ or ‘Mixed Use Residential’ or the like. This would offer greater scale, flexibility, incentive and capacity to unlock the potential of the site with an integrated a mix of residential housing types and/or short stay tourism accommodation”.

The subject land is undeveloped, was identified by Council in mid-2025 as an ideal site to deliver affordable housing, particularly with an emphasis on over-55s accommodation, alongside staff housing and Government Regional Workers Housing (GROH).

Harvey is currently experiencing a severe shortage of affordable housing, particularly affecting people on low incomes. Development of affordable living units on Lot 8 Wright Street would significantly alleviate the housing shortage in Harvey and provide much needed housing for over-55 residents, Shire staff and State Government workers.

The site is centrally located within 200m of the town centre and is well serviced by urban amenities, including the bowling club, men's shed, hospital and a range of community services. Its proximity to the town centre and established services make it particularly suitable for over-55 accommodation.

Preliminary concept planning for the site considers a range of lot sizes consistent with R30/R40 density, enabling a range of dwelling sizes and types. This approach is expected to yield approximately 25 lots across the site, ranging in size from 190m² to 400m² with potential to include an 815m² group dwelling site to accommodate Shire staff housing.

Comment

The proposed reclassification from POS to ‘Residential’ with a density of ‘R15/40’ is compatible with the surrounding land use and consistent with the objectives of the residential zone under the Scheme.

The anticipated lot layout will be compatible with the surrounding R15/30 density; however, applying the R40 density will provide flexibility in development of control standards to support smaller, affordable accommodation options. The application of R40 density alleviates the need to apply for Special Purpose Dwelling permissions under the Residential Design Codes if the prevailing density is applied, enabling a more streamlined planning approvals process.

The proposal is consistent with the “Urban” zone under the Greater Bunbury Region Scheme, facilitating residential development outcomes that align with the strategic intent for consolidation and efficient use of serviced urban land within the Greater Bunbury sub-region.

The Planning and Development (Local Planning Schemes) Regulations 2015 (Division 3 – Process for Standard amendment and provision of amendment to the Commission) establishes the process for ‘standard’ amendments to be made to the Scheme.

The first stage of this process is for Council to initiate the amendment and forward the amendment to the Environmental Protection Authority (EPA), following which it is forwarded to the Western Australian Planning Commission (WAPC) with a request that the Minister for Planning approves the amendment for advertising.

Once approval is granted, the amendment is advertised for a 42-day period for public comment. Following the comment period, the amendment is considered by Council along with any comments received and, if Council resolves to support the amendment, it will be forwarded to the WAPC, with a recommendation that the Minister approves the amendment.

This process is set out in the attached flowchart (**Attachment 2**).

Type of Amendment

Council is required to determine the type of Amendment as per the Planning and Development (Local Planning Schemes) Regulations 2015. Pursuant to clause 34, it is considered that the proposed Amendment is a 'standard' amendment for the following reasons:

- (e) an amendment that would have minimal impact on land in the Scheme area that is not the subject of the amendment.
- (f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
- (g) an amendment that is not a complex or basic amendment.

In addition to the above, the amendment:

- Is consistent with the Greater Bunbury Region Scheme.
- Supports orderly and proper planning consistent with the objectives of the Shire's Local Planning Scheme.
- Is consistent with the WAPC Position Statement – Public Open Space.

Conclusion

The proposed Amendment seeks to reclassify the subject land from "Public Open Space" reserve to "Residential" zone to allow for the development of a range of housing options, particularly with an emphasis on over-55s accommodation, staff housing, Government Regional Workers Housing (GROH) and other affordable dwelling options.

It is recommended that Council initiates Scheme Amendment No. 3.

Statutory/Policy Environment

Planning and Development Act 2005

- Section 75 – Amending a scheme
- Section 81 – Referral of proposed scheme or amendment to the Environmental Protection Authority (EPA).
- Section 83A – Submission of proposed scheme or amendment to Minister for approval to advertise

Planning and Development (Local Planning Schemes) Regulations 2015

- Clause 34 – Terms used (definitions of 'basic', 'standard' and 'complex' amendments)
- Clause 35 – Resolution to prepare or adopt amendment to local planning scheme
- Clause 46A – Resolution to seek approval to advertise standard amendment and provision of amendment to Commission
- Clause 46B – Submission of standard amendment for advertising approval (provides that the Commission makes a recommendation to the Minister on whether the proposed amendment should be advertised, modified prior to advertising, or refused)

- Clause 46C – Modifications to standard amendment submitted for approval to advertise
- Clause 47 – Advertisement of standard amendment

Strategic Framework

The Shire's Council Plan 2025–2035, states:

<i>Pillar 3 – Place:</i>	A liveable, sustainable and well-designed built environment that is accessible to all.
<i>Objective 11:</i>	Increase access to diverse and affordable housing.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

The Amendment 3 planning proposal report contains details of the proposed amendment and its potential implications. The report will be advertised and will be made publicly available for 42 days to provide the community ample opportunity to understand the proposal and make a formal submission on the proposed amendment to Council.

Promise to the Community

Consult: We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.

The proposed Amendment 3 will be advertised for public comment for a period of 42 days in accordance with Clause 47 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Following this advertising period, the proposed Amendment 3 and results of the consultation will be referred to Council for consideration.

Risk Management

The Risk Theme Profile identified as part of this report is **Failure to Fulfil Compliance Requirements and Inadequate Engagement Practices**. The Consequence could be **Financial, Reputational or Compliance** if the statutory procedure is not followed or the Scheme is not updated to reflect the changes. The risk is considered **Minor** and the likelihood **Unlikely**, given that the report has been thoroughly researched, peer reviewed and provided by a qualified Shire Officer and the statutory process has been identified. This results in a **Low** risk being present.

Budget Implications

The cost of preparing the Scheme Amendment documentation was \$5,100 excluding GST. The cost of advertising the amendment in local newspapers is estimated at between \$120 to \$200.

Authority/Discretion

Legislative: Includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Determines that proposed Amendment No. 3 to Local Planning Scheme No. 2 is a 'standard amendment' pursuant to Clause 34 of the Planning and Development (Local Planning Scheme) Regulations 2015 for the following reasons:
 - a. The proposed amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment.
 - b. The proposed amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
 - c. The Proposed amendment is not a complex or basic amendment.
2. Pursuant to Clause 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to adopt Amendment No. 3 to Local Planning Scheme No. 2 to:
 - a. Reclassify Lot 8 Wright Street (corner Wright Street and Roy Street), Harvey from Local Scheme Reserve 'Public Open Space' to the 'Residential' zone and apply a density coding of 'R15/40'.
 - b. Update the Scheme Maps accordingly.
3. Refers proposed Amendment No. 3 to the Environmental Protection Authority pursuant to Section 81 of the *Planning and Development Act 2005*.
4. Following receipt of comments from the Environmental Protection Authority, submits proposed Amendment No. 3 to the Western Australian Planning Commission pursuant to Section 83A of the *Planning and Development Act 2005* and Clause 46A of the Planning and Development (Local Planning Schemes) Regulations 2015 for approval to advertise.

Moved: Cr. Coleman**Seconded: Cr. McCarthy****That Council:**

1. **Determines that proposed Amendment No. 3 to Local Planning Scheme No. 2 is a 'standard amendment' pursuant to Clause 34 of the Planning and Development (Local Planning Scheme) Regulations 2015 for the following reasons:**
 - a. **The proposed amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment.**
 - b. **The proposed amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.**
 - c. **The Proposed amendment is not a complex or basic amendment.**
2. **Pursuant to Clause 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to adopt Amendment No. 3 to Local Planning Scheme No. 2 to:**

- a. **Reclassify Lot 8 Wright Street (corner Wright Street and Roy Street), Harvey from Local Scheme Reserve 'Public Open Space' to the 'Residential' zone and apply a density coding of 'R15/40'.**
 - b. **Update the Scheme Maps accordingly.**
3. **Refers proposed Amendment No. 3 to the Environmental Protection Authority pursuant to Section 81 of the *Planning and Development Act 2005*.**
 4. **Following receipt of comments from the Environmental Protection Authority, submits proposed Amendment No. 3 to the Western Australian Planning Commission pursuant to Section 83A of the *Planning and Development Act 2005* and Clause 46A of the Planning and Development (Local Planning Schemes) Regulations 2015 for approval to advertise.**

Carried 9-0

26/62

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Item No.:	12.1.2.
Subject:	Proposed 'Standard' Scheme Amendment No. 4 – Lot 9 Lee Street, Harvey
Proponent:	Shire of Harvey
Location:	Lot 9 Corner Lee Street and Hester Street Harvey
Reporting Officer:	Executive Advisor
Authorising Officer:	Chief Executive Officer
File No.:	LPS2004, P118/26
Attachments:	<ol style="list-style-type: none"> 1. Amendment 4 Report Hester Street, Harvey [12.1.2.1 - 24 pages] 2. Local Planning Scheme Amendment Flowchart [12.1.2.2 - 1 page]

Summary

Council is requested to amend the Shire of Harvey's Local Planning Scheme No. 2 (Scheme) to reclassify Lot 9 corner Lee Street and Hester Street, Harvey from Local Scheme Reserve 'Public Open Space' to the 'Residential' zone and apply a density coding of 'R15/R40' (refer **Attachment 1**).

It is recommended that Council initiates proposed Amendment No.4 to the Scheme.

Background

Site Description

Lot 9 Lee Street is reserved for 'Public Open Space' under the Scheme and is located within Harvey. The site is of regular shape with an area of 1.0421 hectares and has little existing vegetation.

Site History

Lot 9 Lee Street was set aside as public open space when the area was developed. However, the site is not used as a formal recreation area, with the site being maintained by the Shire of Harvey (Shire) to manage vegetation on the site.

Proposal

The Scheme Amendment proposes that Lot 9 Lee Street (corner Lee Street and Hester Street), Harvey is reclassified from Local Scheme Reserve 'Public Open Space' (POS) to the 'Residential' zone with a density coding of 'R15/40'. The subject land is undeveloped and was identified by Council in mid-2025 as an ideal site to deliver affordable housing options.

The land was identified in the Shire Land Optimization Strategy as being suitable for residential development, with a recommendation that the Shire request that the Minister for Lands amend the Management Order for the site to allow its development, noting the following:

"The optimal development option is to rezone the site to 'Residential Medium Density' or 'Mixed Use Residential' or the like. This would offer greater scale, flexibility, incentive and capacity to unlock the potential of the site with an integrated a mix of residential housing types and/or short stay tourism accommodation".

Harvey is currently experiencing a severe shortage of affordable housing, particularly affecting individuals and families on low incomes. Development of affordable living units on Lot 9 Lee Street would significantly alleviate the housing shortage in Harvey and provide much needed housing for low-income persons and families.

The site is centrally located within 300m of the town centre and is close to urban amenities, including churches, schools, the Harvey Connect seniors centre, shops, library and a range of community services. Its proximity to the town centre and established services make it particularly suitable for people with limited transport resources and for affordable housing.

Preliminary concept planning for the site considers a range of lot sizes consistent with R30/R40 density, enabling a range of dwelling sizes and types. This approach is expected to yield approximately 30 lots across the site, ranging in size from 230m² to 400m².

Comment

The proposed reclassification from POS to 'Residential' with a density of 'R15/40' is compatible with the surrounding land use and consistent with the objectives of the residential zone under the Scheme.

The anticipated lot layout will be compatible with the surrounding R15/30 density; however, applying the R40 density will provide flexibility in development of control standards to support smaller, affordable accommodation options. The application of R40 density alleviates the need to apply for Special Purpose Dwelling permissions under the Residential Design Codes if the prevailing density is applied, enabling a more streamlined planning approvals process.

The proposal is consistent with the 'Urban' zone under the Greater Bunbury Region Scheme, facilitating residential development outcomes that align with the strategic intent for consolidation and efficient use of serviced urban land within the Greater Bunbury sub-region.

Reclassifying the land to 'Residential' will improve the likelihood for the Shire to work with not-for-profit affordable housing providers to successfully develop affordable housing on the site to benefit the Harvey community.

The Planning and Development (Local Planning Schemes) Regulations 2015 (Division 3 – Process for Standard amendment and provision of amendment to the Commission) establishes the process for 'standard' amendments to be made to the Scheme.

The first stage of this process is for Council to initiate the amendment and forward the amendment to the Environmental Protection Authority (EPA), following which it is forwarded to the Western Australian Planning Commission (WAPC) with a request that the Minister for Planning approve the amendment for advertising.

Once approval is granted, the amendment is advertised for a 42-day period for public comment. Following the comment period, the amendment is considered by Council along with any comments received and, if Council resolves to support the amendment, it will be forwarded to the WAPC, with a recommendation that the Minister approves the amendment.

This process is set out in the attached flowchart (**Attachment 2**).

Type of Amendment

Council is required to determine the type of Amendment as per the Planning and Development (Local Planning Schemes) Regulations 2015. Pursuant to clause 34, it is considered that the proposed Amendment is a 'standard' amendment for the following reasons:

- (e) an amendment that would have minimal impact on land in the Scheme area that is not the subject of the amendment.
- (f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

(g) an amendment that is not a complex or basic amendment.

In addition to the above, the amendment:

- Is consistent with the Greater Bunbury Region Scheme.
- Supports orderly and proper planning consistent with the objectives of the Shire's Local Planning Scheme.
- Is consistent with the WAPC Position Statement – Public Open Space.

Conclusion

The proposed Amendment seeks to reclassify the subject land from 'Public Open Space' reserve to the 'Residential' zone to allow for the development of a range of affordable housing options by not-for-profit affordable housing providers.

It is recommended that Council initiates Scheme Amendment No. 4.

Statutory/Policy Environment

Planning and Development Act 2005

- Section 75 – Amending a scheme
- Section 81 – Referral of proposed scheme or amendment to the Environmental Protection Authority (EPA).
- Section 83A – Submission of proposed scheme or amendment to Minister for approval to advertise

Planning and Development (Local Planning Schemes) Regulations 2015

- Clause 34 – Terms used (definitions of 'basic', 'standard' and 'complex' amendments)
- Clause 35 – Resolution to prepare or adopt amendment to local planning scheme
- Clause 46A – Resolution to seek approval to advertise standard amendment and provision of amendment to Commission
- Clause 46B – Submission of standard amendment for advertising approval (provides that the Commission makes a recommendation to the Minister on whether the proposed amendment should be advertised, modified prior to advertising, or refused)
- Clause 46C – Modifications to standard amendment submitted for approval to advertise
- Clause 47 – Advertisement of standard amendment

Strategic Framework

The Shire's Council Plan 2025–2035, states:

<i>Pillar 3 – Place:</i>	A liveable, sustainable and well-designed built environment that is accessible to all.
<i>Objective 11:</i>	Increase access to diverse and affordable housing.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

The Amendment 4 planning proposal report contains details of the proposed amendment and its potential implications. The report will be advertised and will be made publicly available for 42 days to provide the community ample opportunity to understand the proposal and make a formal submission on the proposed amendment to Council.

Promise to the Community

Consult: We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.

The proposed Amendment 4 will be advertised for public comment for a period of 42 days in accordance with Clause 47 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Following this advertising period, the proposed Amendment 3 and results of the consultation will be referred to Council for consideration.

Risk Management

The Risk Theme Profile identified as part of this report is **Failure to Fulfil Compliance Requirements** and **Inadequate Engagement Practices**. The Consequence could be **Financial, Reputational** or **Compliance** if the statutory procedure is not followed or the Scheme is not updated to reflect the changes. The risk is considered **Minor** and the likelihood **Unlikely**, given that the report has been thoroughly researched, peer reviewed and provided by a qualified Shire Officer and the statutory process has been identified. This results in a **Low** risk being present.

Budget Implications

The cost of preparing the Scheme Amendment documentation was \$5,100 excluding GST. The cost of advertising the amendment in local newspapers is estimated at between \$120 to \$200.

Authority/Discretion

Legislative: Includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Determines that proposed Amendment No. 4 to Local Planning Scheme No. 2 is a 'standard amendment' pursuant to Clause 34 of the Planning and Development (Local Planning Scheme) Regulations 2015 for the following reasons:

- a. The proposed amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment.
 - b. The proposed amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
 - c. The Proposed amendment is not a complex or basic amendment.
2. Pursuant to Clause 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to adopt Amendment No. 4 to Local Planning Scheme No. 2 to:
 - a. Reclassify Lot 9 Lee Street (corner Lee Street and Hester Street), Harvey from Local Scheme Reserve 'Public Open Space' to the 'Residential' zone and apply a density coding of 'R15/R40'.
 - b. Update the Scheme Maps accordingly.
 3. Refers proposed Amendment No. 4 to the Environmental Protection Authority pursuant to Section 81 of the *Planning and Development Act 2005*.
 4. Following receipt of comments from the Environmental Protection Authority, submits proposed Amendment No. 4 to the Western Australian Planning Commission pursuant to Section 83A of the *Planning and Development Act 2005* and Clause 46A of the Planning and Development (Local Planning Schemes) Regulations 2015 for approval to advertise.

Moved: Cr. Coleman

Seconded: Cr. Holly

That Council:

1. **Determines that proposed Amendment No. 4 to Local Planning Scheme No. 2 is a 'standard amendment' pursuant to Clause 34 of the Planning and Development (Local Planning Scheme) Regulations 2015 for the following reasons:**
 - a. **The proposed amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment.**
 - b. **The proposed amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.**
 - c. **The Proposed amendment is not a complex or basic amendment.**
2. **Pursuant to Clause 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to adopt Amendment No. 4 to Local Planning Scheme No. 2 to:**
 - a. **Reclassify Lot 9 Lee Street (corner Lee Street and Hester Street), Harvey from Local Scheme Reserve 'Public Open Space' to the 'Residential' zone and apply a density coding of 'R15/R40'.**
 - b. **Update the Scheme Maps accordingly.**
3. **Refers proposed Amendment No. 4 to the Environmental Protection Authority pursuant to Section 81 of the *Planning and Development Act 2005*.**
4. **Following receipt of comments from the Environmental Protection Authority, submits proposed Amendment No. 4 to the Western Australian Planning Commission pursuant to Section 83A of the *Planning and Development Act 2005* and Clause 46A of the Planning and Development (Local Planning Schemes) Regulations 2015 for approval to advertise.**

Carried 9-0

26/63

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Item No.:	12.1.3.
Subject:	Council Plan Quarterly Report, Quarter Three 2025–2026
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Council Planning and Reporting Officer
Authorising Officer:	Chief Executive Officer
File No.:	F/08/00058
Attachments:	1. Council Plan Quarterly Report Quarter Three 2025-2026 [12.1.3.1 - 108 pages]

Summary

The Integrated Planning and Reporting Framework and Operational Guidelines (2016) issued by the Department of Local Government, Industry Regulation and Safety (LGIRS) states that it is best practice for local governments to report quarterly progress against a Local Government's key guiding documents. As of Quarter Three 2025–2026, the Shire of Harvey's (Shire) key guiding documents have been the Shire Council Plan 2025–2035 and annual Service Plans adopted and set by Council.

The Council Plan Quarterly Report, Quarter Three 2025–2026 (refer **Attachment 1**) is presented to be received by Council.

Background

Section 5.56(1) of the *Local Government Act 1995* requires all Local Governments to have a plan for the future of the district, and under the Local Government (Administration) Regulations 1996, all Local Governments are required to have adopted key strategic documents that meet a series of requirements. As of Quarter Three 2025–2026 the Shire's key strategic documents are the Shire's Council Plan 2025–2035 and the Shire's Service Plans 2025–2026. These documents are supported by informed strategies and together these documents drive the development of the Local Government's Annual Budget.

The Integrated Planning and Reporting Framework and Operational Guidelines (2016) issued by the LGIRS, which guides the strategic planning process, require that regular monitoring and reporting of these plans are undertaken. Quarterly updates form part of this key reporting process.

The Shire's Council Plan 2025–2035 sets out the actions and services the Shire aims to deliver, with key actions noted for the next four years to work towards achieving the goals and objectives of the ten-year Council Plan. The Council Plan and Service Plans are reviewed and updated as needed every year, with progress and achievements reported in the Annual Report.

The Shire's Service Plans 2025–2026 were adopted by Council on Tuesday, 22 July 2025, and the Council Plan 2025–2035 on Tuesday, 26 August 2025.

Comment

The Council Plan Quarterly Report is designed to provide information on the progress and milestones of key actions and services in the Shire's Council Plan 2025–2035 and the Shire's Service Plans 2025–2026.

The actions in the Council Plan Quarterly Report, Quarter Three 2025–2026 are a list of filtered actions excluding actions that are not set to be commenced or budgeted for in the 2025–2026 financial year. Each action is presented with progress status, where applicable a percentage completed range, and commentary.

The report also displays information on the Key Performance Indicators (KPI) from each service within the Shire Service Plans. Each KPI is displayed with the Service, KPI Title, KPI Target, Figure, and where required, commentary is provided.

Quarter Three Summary

Of the 124 Actions reported against:

- 8% are ‘Completed’.
- 73% are ‘In Progress’.
- 0% are ‘Behind Schedule’.
- 9% are ‘On Hold’.
- 0% are ‘Future Commencement’.
- 10% are ‘Not Commenced’.

Progress status	Description	Number	Percentage
Completed	The project or action has been completed.	10	8%
In Progress	The project or action has started and is in progress.	91	73%
Behind Schedule	The project or action has started, but work is behind schedule.	0	0%
On Hold	The project or action has started, but work has stalled and has been put on hold.	11	9%
Future Commencement	The project or action is not due to start until a future financial year.	0	0%
Not Commenced	The project or action has not yet started but is still expected to start in the current financial year.	12	10%
TOTAL		124	100%

Statutory/Policy Environment

Local Government Act 1995

- Section 5.56 – Plan for the future.

Strategic Framework

The Shire’s Council Plan 2025–2035, states:

- Pillar 5 – Performance:* A representative leadership that is future thinking, transparent and accountable.
- Objective 21:* Continue to deliver proactive and responsible leadership and governance.
- Objective 22:* Continue to deliver customer-centred service, communication and engagement.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

No feedback is required for the Quarterly Report however, the actions within the report were derived from the Shire's Council Plan, which was created from extensive community consultation.

Promise to the Community

Inform: We will keep you informed.

The Shire of Harvey Council Plan Quarterly Report, Quarter Three 2025–2026 will be published on the Shire's website.

Risk Management

The Risk Theme Profile identified as part of this report is **Failure to Fulfill Compliance Requirements**. The Consequence could be **Compliance** if the requirements of the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* are not met in terms of the Shire having a plan for the future of the district. Another potential Consequence could be **Reputational** if the public perceives that the Shire does not have adequate business planning tools in place to manage finances and resources in a transparent and accountable manner. The Measure of Consequence is **Minor**, and the Likelihood is **Unlikely** giving an overall Risk Rating of **Low**. Both risks will be mitigated through adherence to the Integrated Planning and Reporting framework.

Budget Implications

The information contained within this report and future quarterly and annual reports are used to inform the budgeting process.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council e.g., adopting plans and reports, accepting tenders, directing operations, setting, and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council receives the Shire of Harvey Council Plan Quarterly Report, Quarter Three 2025–2026 as included (refer **Attachment 1**).

Moved: Cr. Coleman

Seconded: Cr. Hitchcock

That Council receives the Shire of Harvey Council Plan Quarterly Report, Quarter Three 2025–2026 as included (refer Attachment 1).

Carried 9-0

26/64

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

12.2. Infrastructure Services

Item No.:	12.2.1.
Subject:	WALGA Climate Change Advocacy Position Change
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Waste and Sustainability Officer
Authorising Officer:	Director Infrastructure Services
File No.:	F/40/27929
Attachments:	<ol style="list-style-type: none"> 1. WALGA Climate Change Policy Statement [12.2.1.1 - 15 pages] 2. 2026 Climate Change Advocacy Position Consultation Paper [12.2.1.2 - 14 pages]

Summary

The West Australian Local Government Association (WALGA) has released a Consultation Paper seeking feedback from Member Councils on a revised Climate Change Advocacy Position.

The updated position reflects legislative changes to the *Local Government Act 1995* which now require Local Governments to plan for and mitigate risks associated with climate change. The revised advocacy position also places a stronger emphasis on calling for dedicated funding and practical support from the State and Commonwealth Governments to enable Local Governments to deliver climate adaptation works and manage increasing climate-related risks.

It is recommended that Council endorses the revised advocacy position and advises WALGA that the Shire supports the strengthened focus on securing dedicated funding and practical support to assist Local Governments in meeting their legislated responsibilities.

Background

WALGA adopted its existing WALGA Climate Change Policy Statement (*refer to **Attachment 1***) in 2018. Since that time, there have been a number of significant legislative and policy developments at both Commonwealth and State level.

Of particular relevance to Local Government is the *Local Government Amendment Act 2023*, which amended the *Local Government Act 1995* to expand the general function of Local Governments. Under section 3.1(1A), Local Governments are now required to:

- Promote the economic, social and environmental sustainability of the district
- Plan for, and plan for mitigating, risks associated with climate change
- Consider potential long-term consequences and impacts on future generations.

These changes are intended to formalise the role of Local Government in addressing climate-related risks and impacts across infrastructure planning, service delivery and community resilience.

In response to these legislative changes and the evolving policy environment, WALGA has developed a revised draft WALGA Climate Change Advocacy Position Consultation Paper (*refer to **Attachment 2***) which calls for stronger leadership and coordination from higher levels of government and specifically seeks dedicated funding and practical support to enable Local Governments to undertake emissions reduction and adaptation actions.

Comment

The legislative changes introduced through the *Local Government Amendment Act 2023* create a clear statutory expectation that Local Governments will plan for and mitigate climate-related risks.

While these responsibilities are now embedded within the *Local Government Act 1995*, no corresponding long-term funding mechanism or implementation framework has been established to support Local Governments in delivering the necessary adaptation works required to reduce climate risks.

As climate impacts intensify, Local Governments are increasingly responsible for managing and responding to risks such as extreme weather events, flooding, bushfire exposure, coastal erosion and heat impacts on communities and infrastructure. These pressures place increasing demands on Local Government assets, operational budgets and emergency management responsibilities.

Officers recommend Council support WALGA's revised advocacy position, particularly the strengthened language that explicitly calls for dedicated funding and practical support from State and Commonwealth Governments to enable Local Governments to undertake climate adaptation works.

This emphasis appropriately recognises that legislative responsibility must be supported by sustainable investment and coordinated intergovernmental action if Local Governments are to effectively manage climate risks and protect community infrastructure and services.

Statutory/Policy Environment

Local Government Act 1995 (as amended by the *Local Government Amendment Act 2023*).

Climate Change Act 2022 (Commonwealth).

Strategic Framework

The Shire's Council Plan 2025–2035, states:

<i>Pillar 2 – Planet:</i>	A natural environment that is highly valued, protected and enjoyed.
<i>Objective 7:</i>	Manage and protect natural habitats and ecosystems.
<i>Objective 8:</i>	Facilitate climate action and responsible use of natural resources.
<i>Objective 10:</i>	Enhance natural disaster and emergency management.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

This report and its attachments will form part of the April 2026 Council Meeting Agenda and Minutes to be posted on the Shire's website and be made available for public access.

Promise to the Community

Inform: We will keep you informed.

This report and its attachments will form part of the April 2026 Council Meeting Agenda and Minutes to be posted on the Shire's website and be made available for public access.

Risk Management

The Risk Theme Profile Identified as part of this report is **Inadequate Environment Management**. The Consequence could be to **Environment** and **Reputation** if the Shire does not continue implementing programs with positive environmental outcomes. The risk is considered **Major** and the likelihood **Likely**, resulting in a **High** risk being present.

Budget Implications

Nil.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Endorses the revised WALGA Climate Change Advocacy Position outlined in the WALGA Climate Change Advocacy Position Consultation Paper, January 2026.
2. Requests the Chief Executive Officer to advise WALGA of the Shire of Harvey's support of the revised advocacy position, particularly the emphasis on securing dedicated funding and practical support for Local Governments to undertake climate adaptation works in response to their expanded statutory responsibilities under the *Local Government Act 1995*.

Moved: Cr. Bromham

Seconded: Cr. Dickinson

That Council:

1. **Endorses the revised WALGA Climate Change Advocacy Position outlined in the WALGA Climate Change Advocacy Position Consultation Paper, January 2026.**
2. **Requests the Chief Executive Officer to advise WALGA of the Shire of Harvey's support of the revised advocacy position, particularly the emphasis on securing dedicated funding and practical support for Local Governments to undertake climate adaptation works in response to their expanded statutory responsibilities under the *Local Government Act 1995*.**

Carried 9-0

26/65

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Item No.:	12.2.2.
Subject:	Uduc Road – Plane Trees (subsequent report)
Proponent:	Shire of Harvey
Location:	Uduc Road, Harvey
Reporting Officer:	Manager Parks Services
Authorising Officer:	Director Infrastructure Services
File No.:	C334/00002
Attachments:	London Plane Tree in the Harvey CBD - Community Engagement Report

Summary

At the December 2025 Ordinary Council Meeting, Council resolved (Resolution 25/265) to undertake community consultation with Shire of Harvey residents to obtain feedback on three base options regarding the future management of the London Plane trees located along the Central Business District (CBD), Uduc Road, Harvey.

Council further resolved that a subsequent report be presented detailing the results of the community consultation and providing analysis to assist Council’s decision-making in relation to the future management of the trees.

This report presents the outcomes of the community consultation process and outlines a proposed way forward for Council’s consideration.

Background

Sixteen London Plane trees (*Platanus x acerifolia*) are currently established within the central median of Uduc Road in the Harvey CBD. While these trees have matured into a prominent visual feature their normal secondary root swelling has increasingly caused damage to the surrounding road infrastructure.

As roots expand between the road construction layers in search of stability and moisture, the adjoining road surface has become significantly uneven, resulting in an uncomfortable driving experience, even at low vehicle speeds.

On Tuesday, 16 December 2025, Council considered a report outlining the issues associated with the trees and resolved to undertake community consultation prior to determining an appropriate course of action.

Council may note that inconsistencies between the options presented at the December 2025 Ordinary Council Meeting and the community consultation discussed in this background arose due to the sequence of earlier decisions and documentation. The original report prepared by the then Acting Director Infrastructure Services, outlined four options, however Council’s resolution resolved to put only three options out for community consultation. Additionally, the wording used during the consultation did not precisely mirror the resolution, although the underlying intent was effectively the same.

Three primary options were presented for community feedback, with an additional option discussed in relation to alternative tree species. The following summarises each option as presented to Council.

Option 1 – Status Quo (Retain Trees and Do Not Remove Roots)

Under this option, the trees would remain in their current locations without any intervention to remove or mitigate root growth. The aesthetic benefits, particularly the seasonal greenery, would be fully retained, and the Shire would continue to manage ongoing cleaning requirements across the seasons.

However, the existing humps in the road would continue to increase in size as root expansion progresses. While these raised areas could serve as incidental traffic-calming devices, they may also lead to increased community concern should they become excessively pronounced. At the posted 40 km/h speed limit, the road is unlikely to present a safety hazard but is expected to remain uncomfortable for motorists.

Although there are no immediate additional costs associated with this option, it is not considered sustainable or advisable in the longer term. Without root management intervention, the road surface will continue to deteriorate, eventually necessitating costly repairs to protect the underlying base course and asphalt from water intrusion and continuing deflection of the road surface. If left unmanaged, the unevenness may become so severe that the road could become difficult to traverse, even at lower speeds.

Option 2 – Periodic Removal of Superficial Tree Roots

This option retains the trees and their positive contribution to the CBD's character while improving the road surface by removing the most problematic roots. Over time, however, the trees will likely regenerate new roots to maintain stability and to reach water sources, meaning root-related road issues will reoccur.

Based on a recent assessment identifying 16 prominent roots requiring removal, the initial cost is estimated at \$62,000–\$70,000. Subsequent removals, expected to be required at periodic intervals, were initially estimated at approximately \$30,000 per intervention. The actual cost for future removals will be dependent on the number of roots requiring treatment, the frequency of required works, and the level of road restoration necessary to maintain a safe and serviceable surface.

This option was considered viable but was not recommended at the time of the original report due to ongoing operational costs and the likelihood of recurring road impacts.

Option 3 – Complete Removal of All Trees

This option involves the full removal of all London Plane trees in the median. While the removal would significantly alter the visual character of Uduc Road—potentially drawing objections from local businesses and community members—it is considered the least costly option in the long term.

At the time of reporting, the estimated cost was approximately \$120,000 for both tree removal and necessary road repairs to eliminate the existing humps. Once completed, this option would remove ongoing maintenance related to root issues. This option was considered viable but, like Option 2, **was** not recommended at the time of the original report.

Option 4 – Removal of All Trees and Replacement with an Alternative Species

This option was explored with input from the Manager Parks. It was determined that no single tree species can achieve a suitable canopy height for heavy-vehicle clearance while simultaneously ensuring no long-term damage to nearby road or underground infrastructure.

While tree-root mitigation systems such as guards or root cells may be effective in some environments, it would require significant and costly works to retrofitted to the existing road structure and narrow median.

A restricted planting zone would likely also not provide sufficient root volume to support large street trees without posing future infrastructure risks.

Given these limitations, Option 4 was not considered viable at the time of the original report.

Comment

Community feedback was sought through multiple mediums with a wide range of responses and suggestions being provided. The full context of this information can be found in the Community Engagement Report (refer **Attachment 1**) and within the Community Engagement section of this report.

The aim of the consultation was to receive feedback from the community on the London Plane Trees in the Harvey CBD. The consultation period was undertaken from 19 January – 8 February 2026.

The following is a breakdown of the results of the consultation.

Question – Which of the following responses would you support for the London Plane Trees in Harvey CBD	Responses
Retain the trees as is, but remove the secondary roots	235
Remove the trees completely	111
Other	31

Community Feedback

There was a significant community response provided around the value of the London Plane Trees in the Harvey CBD.

There is a majority sentiment in this survey (62%) in favour of keeping the trees and repairing the damage. There was also strong community feedback indicating that if the trees were to be removed, they should be replaced with a more suitable species, rather than having no trees at all.

Community feedback provided through the qualitative survey responses highlighted strong appreciation for the aesthetic, cultural, and environmental value of the London Plane Trees. Many respondents described the trees as an important part of Harvey’s identity, contributing shade, beauty, biodiversity, habitat, improved air quality, and urban cooling.

Concerns were raised that the CBD would become barren, hot, and less inviting if the trees were removed. A significant portion of comments expressed retaining the trees. At the same time, a substantial number of respondents proposed alternative solutions, including replacing the trees with alternative species or less invasive trees. Other ideas included shade structures, potted plants, hedges, engineered green infrastructure, and relocating existing trees or offset planting elsewhere if removal were to occur.

Respondents also raised issues relating to damage, safety, pedestrian-focused design, and traffic management. Comments identified uneven road surfaces, clogged drains, damage to nearby structures, ongoing debris cleanup. Safety concerns included slippery leaf fall, vehicle and pedestrian risks from road deformation, narrow traffic lanes, allergenic impacts, and instances of vehicle damage caused by protruding roots or truck strikes.

Some community members suggested converting the CBD into a pedestrian mall, arguing this would retain the trees while improving public amenity. Traffic-related feedback noted differing views, some felt the trees act as natural traffic-calming devices, while others were concerned that removing them may increase heavy-vehicle movement or require changes such as angled parking.

Many local governments widely recognise that the maintenance of urban trees, along with the management of associated root damage as an ongoing responsibility inherent in providing green infrastructure within the community. Trees play a critical role in mitigating urban heat generated through development, and they contribute meaningfully to community wellbeing by enhancing visual amenity, providing shade, and delivering psychological and environmental benefits.

Approaches to balancing these benefits against infrastructure impacts and costs vary among local governments however, the underlying considerations remain consistent.

In the context of Uduc Road within the Harvey CBD, the existing London Plane trees present both advantages and challenges associated with their placement in a constrained urban environment.

It should be noted however that any tree planted within this type of environment would likely have similar positive or less positive aspects.

Positive Aspects of the London Plane Trees

- **Strong Visual Presence:**
The trees provide a significant visual contribution to the CBD during spring and summer, displaying a dense canopy of green foliage that enhances the overall amenity of the streetscape.
- **Urban Cooling:**
Their canopy creates deep shade which contributes to measurable urban cooling benefits and will, with time, extend further across adjacent areas. Being deciduous they provide light and warmth into an area that would feel cold and closed through the cooler months
- **Traffic-Calming:**
The canopy height creates a narrowing effect that encourages motorists to reduce speed when travelling through the CBD, thereby contributing to passive traffic-calming outcomes.

Less Positive Aspects

- **Root-Related Infrastructure Damage:**
As with most mature tree species, London Plane trees extend lateral roots in search of stability and moisture. These roots have begun to impact the road base and asphalt, resulting in uneven driving conditions along Uduc Road.
- **Increasing Road Surface Deformation:**
Existing humps in the road are expected to become more pronounced as the trees continue to mature, leading to progressively uncomfortable driving conditions.
- **Pollen Production:**
During spring, London Plane trees can produce substantial quantities of pollen, which may adversely affect individuals with allergies, including hay fever sufferers.
- **Debris Generation:**
The species contributes to litter within the CBD with the shedding of leaves, seed pods and small twigs. This activity results in seasonal accumulation of debris requiring regular removal in high-use areas such as the CBD. It should be noted that London Plane tree leaves do break down quickly after season fall.
- **Autumn Leaf Fall:**
The leathery leaves, when wet, may become slippery for pedestrians and present additional maintenance challenges by contributing to blockages in stormwater drainage systems during decomposition.

Recommendation

Based on the strong level of community support for retaining the existing trees, together with a balanced assessment of the positive and less favourable factors, it is recommended that the trees be retained and that repair works proceed.

Officers advise that the available evidence indicates that retention delivers the greatest overall value to the community, the landscape, and the long-term amenity of the area.

Rationale Conclusion

Removing the existing trees and replanting with alternative species would likely introduce significant costs, uncertainties, and practical challenges. These include the financial burden of removal, the time required for new plantings to establish canopy and shade, and the risk that replacement species may not deliver comparable environmental or aesthetic benefits. At this stage, these drawbacks outweigh any potential advantages of replacement.

Furthermore, the mature trees currently in place provide established ecological and community benefits that cannot be immediately replicated through new plantings. Given this, removal and replacement do not present a compelling financial or environmental justification at this time.

Statutory/Policy Environment

Asset Management Policy – Policy 2.2.3

Urban and Rural Tree Management – Policy 5.2.6

Strategic Framework

The Shire's Council Plan 2025–2035, states:

- | | |
|---------------------------|---|
| <i>Pillar 1 – People:</i> | A safe, accessible and connected community where everyone has the opportunity to contribute and belong. |
| <i>Objective 2:</i> | Facilitate healthy and active communities. |
| <i>Pillar 3 – Place:</i> | A liveable, sustainable and well-designed built environment that is accessible to all. |
| <i>Objective 12:</i> | Enhance the appearance of public spaces and streetscapes. |

Community Engagement

Community Participation Goal

Involve: To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

Significant community engagement was undertaken with the focus on the London Plane Trees within the Harvey CBD. The survey was the primary tool for collecting feedback.

Surveys were made available online, and in paper form at Harvey Administration Centre, Harvey Library, and Harvey Recreation and Cultural Centre (HRCC). The survey was advertised through flyers on noticeboards throughout the Harvey townsite and at Shire venues. Additionally, the flyers were displayed on electronic screens at the Shire office and HRCC.

More detailed advertising and information was made available on the website, social media, the 4 o'clock report, the Shire newsletter and on the Shire President's weekly update on Harvey Community Radio.

Facebook proved an effective medium for communicating the survey link. Three posts were shared on the Shire's corporate profile. The first gained 35 reactions, 104 comments, six shares, and 3,120 link clicks.

Two additional posts were made after a decision was taken to close comments on community engagement posts to redirect community engagement in the topic to official channels.

These two posts gained 499 link clicks between them. Screenshots of the posts can be found in Appendix B of the Community Engagement Report (refer **Attachment 1**).

The engagement was further picked up as a story by various news outlets, include ABC South West and the Harvey Reporter. Screenshots of this coverage can be found in appendix C of the Community Engagement Report (refer **Attachment 1**).

Promise to the Community

Inform: We will keep you informed.

This report and its attachments will form part of the April 2026 Council Meeting Agenda and Minutes to be posted on the Shire's website and be made available for public access.

Risk Management

The Risk Theme Profile identified as part of this report is **Inadequate Asset Sustainability Practice**. The Consequences could be **Financial** and **Reputational** due to the long-term damage to the assets of the Shire and the possible significant cost in the repair of the assets. As there are already indications of damage to the road structures and a significant unevenness of the road surface resulting in community complaints, the **Financial** risk is considered **Moderate** and the likelihood **Likely**, with the Reputational risk **Low** and the likelihood **Likely**, resulting in an overall **High** risk being present.

The Reputational risk has been mitigated in some degree by carrying out community consultation, and the financial risk can be mitigated by performing root removals at shorter intervals.

Budget Implications

There is no funding allocation in the adopted 2025–2026 Budget for tree removal, root extraction, or any associated road repair works relating to either of the two options previously outlined.

Should Option 2 be pursued as per the recommendation, a funding provision will need to be considered for inclusion as part of the 2026–2027 Annual Budget deliberations.

Preliminary estimates indicate that the works associated with Option 2 would require an allocation of \$65,000–\$70,000.

If Option 3 is preferred, the estimated funding requirement increases to approximately \$120,000–\$130,000

The ongoing periodic removal of superficial tree roots, or the implementation of a modified version of Options 2 or 3, will require additional budget allocations in future financial years. While future costs are expected, final funding requirements would be determined at the time of the works required and incorporated into subsequent budget considerations.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Resolves to retain the existing trees and plan for the removal of the offending roots and associated road repairs in the 2026–2027 financial year at an estimated initial cost of \$70,000, acknowledging that ongoing maintenance will be required to manage both the trees and the road surface in the future.
2. Requests the Chief Executive Officer to allocate funding for these works in the 2026–2027 Draft Annual Budget for Council's consideration.

Moved: Cr. Bromham**Seconded: Cr. Coleman****That Council:**

1. **Resolves to retain the existing trees and plan for the removal of the offending roots and associated road repairs in the 2026–2027 financial year at an estimated initial cost of \$70,000, acknowledging that ongoing maintenance will be required to manage both the trees and the road surface in the future.**
2. **Requests the Chief Executive Officer to allocate funding for these works in the 2026–2027 Draft Annual Budget for Council's consideration.**

Carried 7-2**26/66****Votes:****For:** President Campbell, Cr. McCarthy, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley and Cr. Carbone.**Against:** Cr. Dickinson and Cr. Holly.

12.3. Sustainable Development

Item No.:	12.3.1.
Subject:	Proposed 'Standard' Scheme Amendment No. 5 – Lot 51 Raymond Road, Roelands
Proponent:	Harley Dykstra (on behalf of Shannon Soak Pty Ltd)
Location:	Lot 51 Raymond Road, Roelands
Reporting Officer:	Senior Planning Officer
Authorising Officer:	Director Sustainable Development
File No.:	LPS2005, P64/26
Attachments:	<ol style="list-style-type: none"> 1. Scheme Amendment Report [12.3.1.1 - 25 pages] 2. Structure Plan [12.3.1.2 - 1 page] 3. Subdivision Plan [12.3.1.3 - 1 page]

Summary

The Shire of Harvey (Shire) has received a request from Harley Dykstra (on behalf of Shannon Soak Pty Ltd) to initiate an amendment (refer **Attachment 1**) to Local Planning Scheme No. 2 (the Scheme) to amend the zoning of Lot 51 Raymond Road, Roelands from 'Priority Agriculture' to 'Rural Residential'.

It is recommended that Council initiates proposed Amendment No. 5 to the Scheme.

Background

The Scheme Amendment proposes to rezone the subject property from 'Priority Agriculture' to 'Rural Residential'. The property is subject to the approved Treendale Road Policy Area 3B Structure Plan, which designates the lot as 'Special Residential' which is now obsolete under the Scheme. The amendment seeks to align the zoning with the intended low-density residential use, while maintaining consistency with the rest of the land subject to the Treendale Road Policy Area 3B Structure Plan which has already been rezoned to 'Rural Residential'.

Site Description

Lot 51 Raymond Road, Roelands is zoned 'Priority Agriculture' under the Scheme and 'Rural' under the Greater Bunbury Region Scheme (GBRS). The proposed Scheme Amendment area is 9.0849ha in total.

Site History

The Treendale Road Policy Area 3B Structure Plan (refer **Attachment 2**) was approved by the Western Australian Planning Commission (WAPC) on Thursday, 6 April 2023.

Previously, an application for the subdivision of the lot was referred to the Shire of Harvey on Wednesday, 17 December 2025. The application sought approval from the WAPC for the subdivision of the site into nine lots of approximately 1ha in size in accordance with a 'Rural Residential' zoning (refer **Attachment 3**). The Shire was unsupportive of the application at the time as the lot is zoned 'Priority Agriculture' and it would not be best practice to rezone the lots after subdivision.

Proposal

The Scheme Amendment proposes to amend the zoning of Stage 3 of the Treendale Road Policy Area 3B Structure Plan to enable the immediate subdivision of the lot. The subject land is currently undeveloped and has been underutilised following the construction of the Willman Wadandi Highway, which bisected the property and significantly reduced its area.

Given the reduced lot size, the site is not capable of supporting intensive agricultural pursuits and would more effectively be utilised for low-density residential/rural living as outlined by the objective of the Structure Plan.

The site is located approximately 1.9km from Treendale estate and provides a buffer between the Wilman Wadandi Highway and Raymond Road and the adjacent Meadow Landing estate.

Comment

The proposed rezoning from 'Priority Agriculture' to 'Rural Residential' is compatible with the nearby land use and is consistent with the 'Rural' zone under the GRBS, by facilitating carefully planned rural living developments.

The Planning and Development (Local Planning Schemes) Regulations 2015 (Division 3 – Process for Standard amendment and provision of amendment to the Commission) establishes the process for 'standard' amendments to be made to the Scheme.

The first stage of this process is for Council to initiate the amendment and forward the amendment to the Environmental Protection Authority (EPA), following which it is forwarded to the WAPC with a request that the Minister for Planning approves the amendment for advertising.

Once approval is granted, the amendment is advertised for a 42-day period for public comment. Following the comment period, the amendment is considered by Council along with any comments received and, if Council resolves to support the amendment, it will be forwarded to the WAPC, with a recommendation that the Minister approves the amendment.

Type of Amendment

Council is required to determine the type of Amendment as per the Planning and Development (Local Planning Schemes) Regulations 2015. Pursuant to clause 34, it is considered that the proposed Amendment is a 'standard' amendment for the following reasons:

- (e) an amendment that would have minimal impact on land in the Scheme area that is not the subject of the amendment.
- (f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
- (g) an amendment that is not a complex or basic amendment.

Conclusion

The proposed Amendment seeks to facilitate the subdivision and development of the subject site for the purpose of low-density residential/rural living in accordance with the objectives of the approved Structure Plan.

It is recommended that Council initiates the proposed Scheme Amendment.

Statutory/Policy Environment

Planning and Development Act 2005

- Section 75 – Amending a scheme
- Section 81 – Proposed scheme or amendment to be referred to Environmental Protection Authority (EPA)

- Section 83A – Submission of proposed scheme or amendment to Minister for approval to advertise

Planning and Development (Local Planning Schemes) Regulations 2015

- Clause 34 – Terms used (definition of ‘basic’, ‘standard’ and ‘complex’ amendments)
- Clause 35 – Resolution to prepare or adopt amendment to local planning scheme
- Clause 46A – Resolution to seek approval to advertise standard amendment and provision of amendment to Commission
- Clause 46B – Submission of standard amendment for advertising approval (provides that the Commission makes a recommendation to the Minister on whether the proposed amendment should be advertised, modified prior to advertising, or refused)
- Clause 46C – Modifications to standard amendment submitted for approval to advertise
- Clause 47 – Advertisement of standard amendment

Strategic Framework

The Shire’s Council Plan 2025–2035, states:

- Pillar 4 – Prosperity:* A diversified and thriving economy that offers a wide range of business and work opportunities as well as consumer choice.
- Objective 19:* Facilitate sustainable urban, rural and industrial development, infrastructure and services to support population and economic growth.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

The Amendment 5 planning proposal report contains details of the proposed amendment and its potential implications. The report will be advertised and will be made publicly available for 42 days to provide the community ample opportunity to understand the proposal and make a formal submission on the proposed amendment to Council.

Promise to the Community

Consult: We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.

The proposed Amendment 5 will be advertised for public comment for a period of 42 days in accordance with Clause 47 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Following this advertising period, the proposed Amendment 5 and results of the consultation will be referred to Council for consideration.

Risk Management

The Risk Theme Profile identified as part of this report is **Failure to Fulfil Compliance Requirements and Inadequate Engagement Practices**. The Consequence could be **Financial, Reputational** or **Compliance** if the statutory procedure is not followed or the Scheme is not updated to reflect the changes. The risk is considered **Minor** and the likelihood **Unlikely**, given that the report has been thoroughly researched, peer reviewed and provided by a qualified Shire Officer and the statutory process has been identified. This results in a **Low** risk being present.

Budget Implications

All costs incurred are recouped from the Applicant.

Authority/Discretion

Legislative: Includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Determines that proposed Amendment No. 5 to Local Planning Scheme No. 2 is a 'standard amendment' pursuant to Clause 34 of the Planning and Development (Local Planning Scheme) Regulations 2015 for the following reasons:
 - a. The proposed amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment.
 - b. The proposed amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
 - c. The Proposed amendment is not a complex or basic amendment.
2. Pursuant to Clause 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to adopt Amendment No. 5 to Local Planning Scheme No. 2 to:
 - a. Rezone Lot 51 Raymond Road, Roelands from 'Priority Agriculture' to 'Rural Residential'.
 - b. Update the Scheme Maps accordingly.
3. Refers proposed Amendment No. 5 to the Environmental Protection Authority pursuant to Section 81 of the *Planning and Development Act 2005*.
4. Following receipt of comments from the Environmental Protection Authority, submits proposed Amendment No. 5 to the Western Australian Planning Commission pursuant to Section 83A of the *Planning and Development Act 2005* and Clause 46A of the Planning and Development (Local Planning Schemes) Regulations 2015 for approval to advertise.

Moved: Cr. Bromham

Seconded: Cr. Carbone

That Council:

1. **Determines that proposed Amendment No. 5 to Local Planning Scheme No. 2 is a 'standard amendment' pursuant to Clause 34 of the Planning and Development (Local Planning Scheme) Regulations 2015 for the following reasons:**
 - a. **The proposed amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment.**
 - b. **The proposed amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.**
 - c. **The Proposed amendment is not a complex or basic amendment.**
2. **Pursuant to Clause 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to adopt Amendment No. 5 to Local Planning Scheme No. 2 to:**
 - a. **Rezone Lot 51 Raymond Road, Roelands from 'Priority Agriculture' to 'Rural Residential'.**
 - b. **Update the Scheme Maps accordingly.**
3. **Refers proposed Amendment No. 5 to the Environmental Protection Authority pursuant to Section 81 of the *Planning and Development Act 2005*.**
4. **Following receipt of comments from the Environmental Protection Authority, submits proposed Amendment No. 5 to the Western Australian Planning Commission pursuant to Section 83A of the *Planning and Development Act 2005* and Clause 46A of the Planning and Development (Local Planning Schemes) Regulations 2015 for approval to advertise.**

Carried 9-0

26/67

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Item No.:	12.3.2.
Subject:	Public Health Plan 2026–2029
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Senior Environmental Health Officer
Authorising Officer:	Director Sustainable Development
File No.:	F/11/00017
Attachments:	<ol style="list-style-type: none"> 1. Public Health Plan 2026-2029 [12.3.2.1 - 46 pages] 2. State Public Health Plan 2025-2030 [12.3.2.2 - 96 pages] 3. Shire of Harvey Public Health Profile 2025 [12.3.2.3 - 54 pages]

The following information is provided in regard to Item 12.3.2

Amendments made to Public Health Plan 2026–2029 (**Attachment 1**) which include Spelling updates and reworded actions on pages listed throughout the document.

Summary

This report presents the Shire’s draft Public Health Plan 2026–2029 (the Plan) as in **Attachment 1** to Council for review for the purpose of being advertised for public consultation for a three-week period prior to final adoption, in line with the Shire’s Community Engagement Framework.

Background

Public health in Western Australia (WA) has been governed by the *Health Act 1911*, a prescriptive framework applied uniformly across Western Australia. In 2016, the *Public Health Act 2016* (the Act) introduced a modern, flexible and risk based approach, enabling WA local governments to tailor public health responses to the needs and priorities of their communities.

Part 5 of the *Public Health Act 2016* requires two levels of public health planning:

- A State Public Health Plan prepared by the Chief Health Officer, and,
- A Local Public Health Plan prepared by each WA local government.

Part 5 of the Act came into effect and was fully operational as of 4 June 2024. The State Public Health Plan for Western Australia 2025–2030 (**Attachment 2**) was released in June 2025. Under the Act, all local governments must prepare and publish their Local Public Health Plans by 4 June 2026, ensuring they reflect the objectivities of the State Plan while addressing local public health risks, determinants and community priorities. The Shire will seek an extension of time from the Department of Health, as it is expected that the earliest opportunity for Council to endorse this Plan will be at the June 2026 Ordinary Council Meeting.

Comment

A major adjustment under the *Public Health Act 2016* is its focus on outcomes rather than prescriptive processes. WA local governments now have greater autonomy to determine how best to achieve effective public health outcomes within their local context. This creates an opportunity for the Shire of Harvey to deliver more targeted, evidence based and community specific public health initiatives.

Pursuant to Part 5, Section 45 of the Act, a WA local government Public Health Plan must address the following:

- Identify the public health needs of the district.
- Analyse local health status and determinants.

- Set clear objectives and policy priorities.
- Outline how public health services will be delivered.
- Report on the local government's performance in meeting its public health functions.

The Shire engaged the services of an independent Environmental Health consultant, KAJE Environmental Health Services (KAJE), to assist with carrying out research and drafting the Shire's first Public Health Plan.

Shire of Harvey Public Health Profile

In September 2025, the Shire of Harvey Public Health Profile 2025 (the Profile) (**Attachment 3**) was prepared by KAJE. The Profile was developed to support the creation of the Shire's Public Health Plan 2026–2029 and draws on data from the Australian Bureau of Statistics, the WA Department of Health and the Shire. It also acknowledges assistance from the WA Country Health Service in its development.

The Profile is an overview of the Shire of Harvey's current health status, demographics and the social, environmental and economic factors that influence community wellbeing. The Profile highlights the need for an integrated, contemporary approach to public health planning that considers the environments in which people live, work and age.

The Profile meets the first two requirements of the *Public Health Act 2016* by identifying local public health needs and analysing the determinants of health. The Profile also describes the Shire's broad influence on health through existing services such as environmental health, infrastructure, recreation, community development, planning, building and cultural services. While some data limitations exist, and are acknowledged within the Profile, the Profile uses best practice methods to provide reliable insights that will guide evidence based public health planning for the Shire.

Key Priority Areas

The draft Public Health Plan identifies seven key priority areas to guide the Shire's efforts in improving community health and wellbeing. These priorities focus on supporting healthy lifestyles, strengthening mental health and social connection and creating safe, inclusive environments. They also emphasise the importance of protecting environmental health, supporting early childhood development, promoting healthy ageing and enhancing public health leadership and partnerships.

Development of the Shire of Harvey Public Health Plan 2026–2029 represents a key step in meeting statutory requirements and supporting healthier, more resilient communities across the Shire. The Plan will guide the Shire's priorities, actions and partnerships over the coming years, supporting improved opportunities for healthy living for current residents, businesses, visitors to the Shire and future generations.

The Action Plan within the proposed Public Health Plan builds on the significant work the Shire already undertakes to support positive public health outcomes. Progress on the Plan will be monitored and reported through the Shire's existing reporting frameworks.

Public Consultation

Given the intensive community consultation undertaken over the past 12 months on major Shire initiatives, including the Shire of Harvey Council Plan and the Community Perceptions Survey, the feedback gathered through these processes informed the initial development of the draft Plan. In addition, Shire Officers and the consultant participated in a community health workshop coordinated by the Wellington District Health Advisory Committee.

In line with the Shire's Community Engagement Framework, community consultation will be undertaken for a 21-day period following Council's decision for the draft Plan to be released for public review and comment.

A range of public consultation engagement methods will be used to encourage broad community participation, including:

- An updated project page with details on how to make written submissions on the Shire of Harvey website.
- Engagement with internal and external stakeholders involved in developing the draft Plan.
- Promotion through Shire newsletters and social media.
- Hardcopy draft Plans available at Shire facilities.

Following the consultation period, the draft Plan will be reviewed and amended as required. The attached draft is not in its final design format; full styling and layout will be completed prior to the Plan being presented to Council for adoption.

Statutory/Policy Environment

Public Health Act 2016

- Section 45 – Local Health Plans

Local Government Act 1995

- Section 3.1 – General Functions
- Section 5.56 – Future Planning

Strategic Framework

The Shire's Council Plan 2025–2035, states:

- Pillar 1 – People:* A safe, accessible and connected community where everyone has the opportunity to contribute and belong.
- Objective 2:* Facilitate healthy and active communities.

Community Engagement

Community Participation Goal

Consult: To provide the public feedback on analysis, alternatives and/or decisions.

Community participation and collaboration will be facilitated through a combination of promotion through Shire newsletters, website and social media and advice provided by Shire Officers.

Promise to the Community

Consult: We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.

The draft Public Health Plan 2026 – 2029 will be advertised for public consultation and the opportunity to provide comment for a period of 21 days.

Risk Management

The Risk Theme Profile identified as part of this report is **Errors, Omissions and Delays, Failure to Fulfil Compliance Requirements and Inadequate Engagement Practices**. The Consequence could be **Environmental, Financial, Reputational and Compliance**. The risk is considered **Minor** and the likelihood **Unlikely**, given that Council Officers have followed the identified procedures and the draft strategy has been thoroughly researched, peer reviewed and provided by a qualified Shire Officer. This results in a **Low** risk being present.

Budget Implications

Future amendments to the Plan will be completed with assistance from the Shire's consultant and internal staff. All costs, activities and investments arising from the Plan will be managed within the current operational budget.

There are no financial or budget implications that arise from advertising the draft Plan. All costs associated with consultation will be met through the Shire's operational budget. Any future budget allocations to implement the draft Plan would be considered through annual budget processes.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Approves the release of the draft Public Health Plan 2026–2029 (**Attachment 1**) for a public comment period of not less than 21 days, inviting community and stakeholder feedback.
2. Requests the Chief Executive Officer to prepare a report for Council summarising feedback received during the public consultation period, along with any recommended changes to the draft Public Health Plan 2026–2029.
3. Requests the Chief Executive Officer to submit the final draft Public Health Plan 2026 – 2029 to Council at the June 2026 Ordinary Council Meeting to be endorsed.

Moved: Cr. Coleman

Seconded: Cr. Dickinson

That Council:

1. **Approves the release of the draft Public Health Plan 2026–2029 (*Attachment 1*) for a public comment period of not less than 21 days, inviting community and stakeholder feedback.**
2. **Requests the Chief Executive Officer to prepare a report for Council summarising feedback received during the public consultation period, along with any recommended changes to the draft Public Health Plan 2026–2029.**
3. **Requests the Chief Executive Officer to submit the final draft Public Health Plan 2026 – 2029 to Council at the June 2026 Ordinary Council Meeting to be endorsed.**

Carried 9-0

26/68

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Item No.:	12.3.3.
Subject:	Economic Development Strategy – We Are Forward 2031
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Director Sustainable Development
Authorising Officer:	Chief Executive Officer
File No.:	F/37/00215
Attachments:	<ol style="list-style-type: none"> 1. Attachment 1 [12.3.3.1 - 71 pages] 2. Attachment 2 [12.3.3.2 - 5 pages]

Summary

This report presents the Shire's Economic Development Strategy –We Are Forward 2031 (**Attachment 1**) following the public comment period and recommends that Council adopt the Strategy.

Background

On Tuesday, 26 May 2020, Council adopted the Shire of Harvey's first Economic Development Strategy, which covered the period 2020 to 2025. That Strategy was developed by consulting firm Pracsys.

Since that time, there have been significant economic, social and environmental changes at the local, regional and global levels. As a result, a new Economic Development Strategy has been prepared to ensure the Shire's approach remains relevant and responsive to current and emerging conditions.

The draft Economic Development Strategy – We Are Forward 2031 was developed by Shire Officers and informed by a comprehensive consultation program. This included targeted engagement with local businesses, education providers, industry stakeholders and internal stakeholders across the organisation. Members of the Executive Leadership Team and the Shire President met with twelve businesses and schools representing a cross-section of the Harvey Region's major industries. In addition, further businesses and schools were invited to provide feedback via email or phone, and all businesses across the Shire were able to provide input through an Economic Development Strategy Business Survey made available on the Shire's Have Your Say platform and promoted via the Shire's Facebook page and the Shire and Harvey Region websites. Consultation also took place with key regional stakeholders, and feedback received during the Council Plan consultation process was considered in developing the draft Strategy.

At its Ordinary Council Meeting held on Tuesday, 24 February 2026, Council resolved to approve the release of the draft Economic Development Strategy – We Are Forward 2031 for a public comment period of not less than 21 days and requested a further report summarising feedback received during the consultation period, together with any recommended changes to the draft Strategy.

Comment

The Economic Development Strategy – We Are Forward 2031 is presented for Council's consideration following the completion of the public consultation process. The draft Strategy was advertised for a period of 21 days, with the community and stakeholders invited to provide feedback.

Four submissions were received during the public comment period; no material changes to the draft Strategy were required. A summary of the feedback received, and any minor amendments, is provided in **Attachment 2**.

The Strategy will guide the Shire's economic development activities over the period 2026 to 2031 and will inform future planning, advocacy and investment decisions. The cost of any works, activities or initiatives arising from the Strategy will be considered through future budget deliberations.

Statutory/Policy Environment

Local Government Act 1995

- Section 3.1 – General Functions
- Section 5.56 – Future Planning

Strategic Framework

The Shire's Council Plan 2025–2035, states:

<i>Pillar 4 – Prosperity:</i>	A diversified and thriving economy that offers a wide range of business and work opportunities as well as consumer choice.
<i>Objective 20:</i>	Create a business-friendly environment to support and attract investment, competition and productivity.

Community Engagement

Community Participation Goal

Collaborate: To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.

Community participation and collaboration were facilitated through a combination of one-on-one meetings conducted by Shire Officers and a public online survey.

Promise to the Community

Collaborate: We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.

The draft Economic Development Strategy – was advertised for public comment for a period 21 days.

Risk Management

The Risk Theme Profile identified as part of this report is **Errors, Omissions and Delays, Failure to Fulfil Compliance Requirements and Inadequate Engagement Practices**. The Consequence could be **Environmental, Financial, Reputational and Compliance**. The risk is considered **Minor** and the likelihood **Unlikely**, given that the Strategy has been thoroughly researched, peer reviewed and provided by a qualified Shire Officer. This results in a **Low** risk being present.

Budget Implications

The Shire conducted consultation and drafted the Economic Development Strategy using internal resources. Future consulting and amendments to the Strategy will also be achieved through internal resources. The cost of all works, activities and investments arising from the Strategy will be considered and addressed through future draft Budget deliberations.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council adopts the Shire's Economic Development Strategy – We Are Forward 2031.

Moved: Cr. Dickinson

Seconded: Cr. Morley

That Council adopts the Shire's Economic Development Strategy – We Are Forward 2031.

Carried 9-0

26/69

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

12.4. Corporate Services

Item No.	12.4.1.
Subject:	Financial Statements as at 31 March 2026
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Accountant
Authorising Officer:	Director Corporate Services
File No.:	FM/S/006
Attachments:	1. Monthly Financials as at 31 March 2026 [12.4.1.1 - 10 pages]

Summary

The Financial Statements as at Tuesday, 31 March 2026 are provided at **Attachment 1**.

The following key balances are provided to assist in reporting the Shire of Harvey’s (the Shire) financial performance.

	ACTUAL 31 March 2026	BUDGET 2025–2026	VARIANCE
Statement of Financial Performance			
Ordinary Revenue	\$47,813,376	\$50,431,067	\$ 2,617,691
Ordinary Expenditure	\$45,452,993	\$60,793,339	\$15,340,346
Capital Revenue	\$ 8,462,046	\$49,809,701	\$41,347,655
Capital Expenditure	\$ 7,590,580	\$58,153,079	\$50,562,499
End of Period Surplus/(Deficit)			\$18,549,690
Statement of Financial Position			
Current Assets			\$ 46,990,200
Net Assets			\$829,656,381

It is recommended Council receives the Financial Statements (refer **Attachment 1**).

Background

In accordance with provisions of Section 6.4 of the *Local Government Act 1995*, and Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (refer **Attachment 1**) reporting on the revenue and expenditure as set out in the Annual Budget under Regulation 22 (1)(d) for the month.

Comment

Rates Revenue

Rates revenue of \$31.7 million and waste service charges of \$6.5 million including the waste facilities maintenance rate were raised in September 2025. The due date for rates payment was Sunday, 30 November 2025. Approximately 89% of the rates were collected by Tuesday, 31 March 2026 compared to 89% for the previous year. The Shire continues to pursue unpaid rates as part of its formulated rates debt collection process.

Cash Flow and Interest Earnings

The Shire holds by way of cash and term deposits \$13.8 million in Municipal funds and \$26.6 million in restricted Trust and Reserve funds.

The average interest rate on these funds is 4.3%. New term deposits are attracting an interest rate of approximately 4.3% for a term of 90 days.

Operating Grants and Subsidies

The Shire received \$2.4 million as advance payment for Financial Assistance Grants 2025–2026 in the last quarter of the 2024–2025 financial year. Three instalments of Financial Assistance Grant 2025–2026 were also received to date in 2025–2026.

Employee Costs

The employee costs reflect the employee costing for the first nine months of the financial year 2025–2026. The Shire is anticipated to remain in line with the Budget 2025–2026 and the Shire's Workforce and Diversity Plan.

Material, Contracts, Utilities and Other Expenses

These accounts reflect the first nine months of the financial year and although the Shire is mindful of fuel price cost implications, it is anticipated the Shire will operate within its means and in line with the adopted Budget for the 2025–2026 financial year.

Capital Expenditure

The Shire has budgeted to spend \$58.2 million on capital projects throughout the Shire in 2025–2026. Some of these projects include carry over projects from the financial year 2024–2025. Expenditure totalling \$7.6 million on capital works has been reported at the end of March 2026. As major projects are completed, and as the Shire is invoiced for these works, the level of reported expenditure will increase.

Attachment 1 provides the Financial Report for the reporting period which includes the following:

- Statement of Financial Performance by Nature
- Statement of Financial Position
- Notes to the Statement of Financial Performance
- Total Municipal Revenue and Expenditure – Graph
- Statement of Cash at Bank – Loans
- Statement of Cash at Bank – Reserves
- Statement of Cash at Bank – Bonds and Deposits
- Statement of Cash at Bank – Trust
- Current Ratio – Graph
- Outstanding Rates – Graph
- Aged Debtors Summary – Graph
- Current Account Coverage – Graph

- Statement of Investments.

The Notes to the Statement of Financial Performance include additional information reported by Nature, identifying reasons for variances between budgets and actuals.

Statutory/Policy Environment

Local Government Act 1995

- Section 6.4 – deals with reporting requirements for Financial Reports

Local Government (Financial Management) Regulation 1996

- Regulation 34 – Financial Activity Statement required each month (*Act* Section 6.4).

Strategic Framework

The Shire's Council Plan 2025–2035, states:

- Pillar 5 – Performance:* A representative leadership that is future thinking, transparent and accountable.
- Objective 21:* Continue to deliver proactive and responsible leadership and governance.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

A report is brought to Council monthly for Council and the public to view and be informed of the Shire's financial position.

Promise to the Community

Inform: We will keep you informed.

A report is brought to Council monthly for Council and the public to view and be informed of the Shire's financial position, and minutes are made publicly available.

Risk Management

The Risk Theme Profile identified as part of this report is **Providing Inaccurate Advice/Information**. The Consequence could be **Financial, Reputation** or **Compliance** if the financial statements are not reported accurately, timely or in the required format. The risk is considered **Minor** and the Likelihood **Unlikely**. The risk is mitigated by Council receiving financial statements on a monthly basis and in a form that is in accordance with the *Local Government Act 1995* and associated Regulations, resulting in a **Low** Risk being present.

Budget Implications

Review of the monthly accounts aids in ensuring works and services are undertaken and the Shire operates within its adopted Budget.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council receives the Financial Statements as at 31 March 2026 provided at ***Attachment 1.***

Moved: Cr. Holly

Seconded: Cr. Carbone

That Council receives the Financial Statements as at 31 March 2026 provided at *Attachment 1.*

Carried 9-0 26/70

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Item No.	12.4.2.
Subject:	Payments March 2026
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Manager Finance
Authorising Officer:	Director Corporate Services
File No.:	FM/S/006
Attachments:	1. Payments March 2026 [12.4.2.1 - 23 pages]

Summary

A listing of payments for goods and services for March 2026 is provided as **Attachment 1**. It is recommended that Council notes the attached payments.

Background

Pursuant to Section 5.42 of the *Local Government Act 1995* (Delegation of some powers and duties to the Chief Executive Officer), Council has resolved to delegate to the Chief Executive Officer (Delegation No 2.2.1) the exercise of its powers to make payments from municipal and trust funds.

As a result of this delegation, there is a requirement under the Local Government (Financial Management) Regulations 1996, Regulation 13(3) for a list of payments to be prepared and presented to Council. With the inclusion of Clause 13A in the Local Government (Financial Management) Regulations 1996, a list of payments using the Shire’s purchasing cards (fuel and store) has also been included.

Comment

The list of accounts paid for March 2026 is presented as **Attachment 1**, as summarised below.

<u>Voucher</u>	<u>Amount</u>
Schedule of Accounts	
Municipal CP.40.1 – CP.44.139	\$ 3,838,162.74
117748	\$ 15.30
CBA Credit Cards	\$ 14,916.24
Electronic Funds Submitted/Direct Debits	<u>\$ 1,499,685.51</u>
Total	<u>\$ 5,352,779.79</u>

Purchasing Card Payments included in the Municipal payments above

AMPOL Fuel Card	\$ 2,429.19
BP Fuel Card	\$ 6,352.02
Puma Fuel Card	\$ 2,122.62
Total	<u>\$ 10,903.83</u>

Statutory/Policy Environment

Local Government Act 1995

- Section 5.42 – Delegation of some powers and duties of CEO.

Local Government (Financial Management) Regulation 1996

- Regulation 13 – Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

- Regulation 13A – Payments by employees via purchasing cards

Strategic Framework

The Shire's Council Plan 2025–2035, states:

Pillar 5 – Performance: A representative leadership that is future thinking, transparent and accountable.

Objective 21: Continue to deliver proactive and responsible leadership and governance.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions. To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

A report is brought to Council each month with an Attachment detailing the payments that were made in the month detailed.

Promise to the Community

Inform: We will keep you informed.

A report is brought to Council each month with an Attachment detailing the payments that were made in the month detailed.

Risk Management

The Risk Theme Profile identified as part of this report is **Providing Inaccurate Advice/Information**. The Consequence could be **Financial, Reputation** or **Compliance** if the payments report is not reported accurately, timely or in the required format. The risk is considered **Minor** and the Likelihood **Unlikely**. The risk is mitigated by Council receiving the payments report on a monthly basis and in a form that is in accordance with the *Local Government Act 1995*, resulting in a **Low** risk being present.

Budget Implications

The payments listed above have been budgeted for in the Shire's 2025–2026 Annual Budget.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council notes the list of accounts paid at **Attachment 1** for the period of March 2026 totalling \$5,352,779.79.

Moved: Cr. Morley

Seconded: Cr. McCarthy

That Council notes the list of accounts paid at *Attachment 1* for the period of March 2026 totalling \$5,352,779.79.

Carried 9-0

26/71

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

Item No.	12.4.3.
Subject:	Forward Capital Works Plan 2026–2031
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Accountant
Authorising Officer:	Director Corporate Services
File No.:	F/14/00035
Attachments:	1. FCWP 2026-31 v 1.11 [12.4.3.1 - 23 pages]

Summary

This report presents the Forward Capital Works Plan (FCWP) 2026–2031. The FCWP defines and details the proposed investment in capital infrastructure for the next five years and is linked to the Shire of Harvey's (the Shire's) Council Plan 2025–2035.

Following a workshop of the FCWP held with Councillors on Tuesday, 7 April 2026, Officers now present for consideration and adoption, the Forward Capital Works Plan 2026–2031.

It is recommended that the Forward Capital Works Plan 2026–2031 be adopted (refer **Attachment 1**).

Background

A full-day FCWP workshop was held with Councillors on Tuesday, 7 April 2026. During this workshop, Councillors reviewed the major projects and planned infrastructure works identified and prioritised for the 2026 to 2031 period.

Alterations and amendments made at that workshop or as communicated to Council have been included in the FCWP (refer **Attachment 1**).

Following its adoption by Council, the FCWP will inform the Council Plan 2025–2035 as well as feed into the draft 2026–2027 Budget.

Comment

The FCWP is a five-year rolling plan that is linked to the Shire's Council Plan 2025–2035. It identifies major capital works planned to be undertaken over the life of the Plan allowing for those works to be costed and progressed for consideration and inclusion in the draft Budget process.

The Shire's objective in preparing the FCWP is to identify:

- Key infrastructure projects that will benefit its community.
- Cost of the projects in today's dollars and affordability.
- Potential sources of revenue available to the Shire to fund the infrastructure projects.

The FCWP was prepared based on the following principles:

- Planning for new assets aligns with the needs of the community and the Shire's capacity to maintain them into the future.
- The social, environmental and economic impacts of creating any new assets in the Shire have been carefully considered.

- The Shire has considered the renewal of assets and will ensure that they are maintained in good condition into the future.
- The amount of funding the Shire allocates to capital works is based on the Shire’s financial capacity and consideration of sustainability into the future.
- The Shire’s future revenue base from rates and other sources is likely to grow along with the community expectations for infrastructure and services.

Statutory/Policy Environment

Local Government Act 1995

- Section 5.56 – deals with planning for the future.

Local Government (Financial Management) Regulations 1996

- Regulation 5(2)(a) – The Chief Executive Officer is to ensure that the resources of the local government are effectively and efficiently managed.

Strategic Framework

The Shire’s Council Plan 2025–2031, states:

- Pillar 5 – Performance:* A representative leadership that is future thinking, transparent and accountable.
- Objective 21:* Continue to deliver proactive and responsible leadership and governance.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

The Shire will publish the adopted FCWP on its website for public information. The annual Budget, which is made available to the public, will also include projects from the FCWP in the year those projects are to be undertaken.

Promise to the Community

Inform: We will keep you informed.

The Shire will publish the adopted FCWP on its website for public information. The annual Budget, which is made available to the public, will also include projects from the FCWP in the year those projects are to be undertaken.

Risk Management

The Risk Theme Profile identified as part of this report is **Providing Inaccurate Advice/Information**. The Consequence could be **Financial** and **Reputational** should inappropriate or unrealistic assumptions be used in the Forward Capital Works Plan. The risk is considered **Moderate** and the likelihood **Unlikely**.

The risk is mitigated by Council having workshopped and reviewed the Plan and the Plan having been prepared by professionally qualified Officers, resulting in a **Low** risk being present.

Budget Implications

The Forward Capital Works Plan 2026–2031 informs the Council Plan and forms the predominant basis for the development of the draft 2026–2027 Budget. It is anticipated the draft 2026–2027 Budget will be presented to Council for consideration in July 2026.

Authority/Discretion

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council adopts the Forward Capital Works Plan 2026–2031 as per **Attachment 1**.

Moved: Cr. Bromham

Seconded: Cr. McCarthy

That Council adopts the Forward Capital Works Plan 2026–2031 as per Attachment 1.

Carried 8-1

26/72

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Cr. Coleman.

Item No.:	12.4.4.
Subject:	Cybersecurity Policy, Strategy and Implementation Plan
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Manager Information Services
Authorising Officer:	Director Corporate Services
File No.:	F/16/00073
Attachments:	1. Attachment 1 [12.4.4.1 - 5 pages]

Reason for Confidentiality

Pursuant to Section 5.23(4)(e) of the *Local Government Act 1995*, portions of this report contained within **Confidential Attachment 1** and **Confidential Attachment 2** include information the making public would likely endanger the security (including cyber security) of any of the Shire's property and operations.

This information has not been made public, and its disclosure could reasonably be expected to impact the Shire's Cybersecurity measures. Accordingly, the contents of **Confidential Attachment 1** and **Confidential Attachment 2** are provided to Council on a confidential basis.

Should Council wish to discuss the information contained within the confidential attachment, Council will be required to resolve to close the meeting to members of the public in accordance with Section 5.23 of the *Local Government Act 1995*.

During the closed session, discussion is to be limited to the confidential information contained within the attachment and matters directly relating to the tender evaluation and recommendation.

Summary

Council is requested to adopt the new Policy 2.1.4 – Cybersecurity Policy as included in **Attachment 1**. This Policy aims to ensure that adequate planning, systems, and processes to provide the best possible defence against malicious cyber related behaviour are understood, resourced and implemented effectively.

The Cybersecurity Strategy 2026–2030 as included in **Confidential Attachment 1** informs the Policy and provides strategic guidance to the Shire on:

- Identifying the current cybersecurity position.
- Implementing systems and processes to protect, detect and respond to cybersecurity threats.
-
- Implementing abilities to recover from any consequences of a successful attack or breach.

The Cybersecurity Implementation Plan 2026–2030 as included in **Confidential Attachment 2** provides actionable initiatives with measurable and accountable timelines to increase the effectiveness of the Shire's cybersecurity position.

Background

Policies set a guiding direction for the management of the Shire and establish a fair, transparent and cohesive approach to decision making. Policies develop as Council considers and addresses issues, or because of external changes such as amendments to legislation or changes to identified risks.

The objectives of Council policies are to:

- Provide Council with a formal written record of policy decisions.
- Enable Council to maintain a process to continually review policy decisions and to ensure these decisions are remaining in alignment with community expectations, current legislation and other industry trends.
- Provide Shire Officers with clear direction to respond to issues and act in accordance with Council decisions and direction.
- Enable Elected Members to adequately manage enquiries relating to the role of Council in particular situations.
- Enable community members to obtain immediate direction on matters of Council Policy.

The Information Services Strategic Plan 2024–2027 adopted by Council in August 2023 identified strengthening the Shire’s cybersecurity position as the number one technology initiative. The Shire has completed various actions in response to this initiative. These include physical security, hardware and software such as firewalls, configurations and controls including email.

This Policy has been developed to allow for the augmentation of these existing cybersecurity controls, systems and measures along with new advanced ones to achieve an elevated cybersecurity position. The aim of this is to protect the Shire’s information systems, critical data and maintain service continuity.

Policies developed at a State and Federal Government level have informed the development of this policy.

To understand the desired cybersecurity position a strategic approach is required. This approach acknowledges the gains made to date, identifies the current position and exposes the enhancements to be made as objectives.

Achieving this position requires the identification of tangible tasks that are planned across achievable timelines. The Cybersecurity Implementation Plan 2026–2030 (refer **Confidential Attachment 2**) defines these as initiatives delivered in workstreams to allow parallel implementation.

The Shire’s Council Plan 2025–2035 identifies cybercrime and failure of IT and/or communications systems as strategic risks. The implementation of this policy, strategy and plan are significant mitigation steps to reduce the residual risk of cyber related malicious activity.

Comment

Cybersecurity represents a critical risk to the Shire’s information systems and data assets, which underpins all Shire services. Without them the Shire is unable to deliver these services to the community and ratepayers.

A planned and coordinated approach provides a clear, well defined and achievable pathway to obtaining the best possible protection of this critical asset.

The approach prescribed by the cybersecurity policy and implemented in the cybersecurity strategy and plan requires an appropriate level of ongoing resourcing and is justified by transparent and measurable accountability.

The Cybersecurity Strategy 2026–2030 (refer **Confidential Attachment 1**) and Cybersecurity Implementation Plan 2026–2030 (refer **Confidential Attachment 2**) contain information sensitive to the data security of the Shire. For this reason, they have been included as confidential attachments.

Statutory/Policy Environment

Local Government Act 1995

Strategic Framework

The Shire's Council Plan 2025–2035, states:

Pillar 5 – Performance: A representative leadership that is future thinking, transparent and accountable.

Objective 21: Continue to deliver proactive and responsible leadership and governance.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

This report is included in the Ordinary Council Meeting Agenda that is made publicly available via the Shire of Harvey website

Promise to the Community

Inform: We will keep you informed.

This report and Council's decision will be included in the Ordinary Council Meeting Minutes that is made publicly available via the Shire of Harvey website.

Risk Management

The Risk Theme Profile identified as part of this report is **External Theft and Fraud (including Cyber Crime)** and **Failure of IT and/or Communications Systems and Infrastructure**. The Consequence could be **Service Delivery Interruption, Financial or Reputation**. The risk is considered **Moderate** and the likelihood **Possible**, resulting in a **Medium** Risk being present.

Budget Implications

Initiatives identified in the Cybersecurity Implementation Plan 2026–2030 will require Council consideration in the formation of the annual budget each year beginning with the 2026–2027 financial year.

Authority/Discretion

Legislative: Includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Adopts Policy 2.1.4 – Cybersecurity Policy as included in **Attachment 1**.
2. Notes the Cybersecurity Strategy 2026–2030 as included in **Confidential Attachment 1**.
3. Notes the Cybersecurity Implementation Plan 2026–2030 as included in **Confidential Attachment 2**.

Moved: Cr. Bromham

Seconded: Cr. Coleman

That Council:

1. **Adopts Policy 2.1.4 – Cybersecurity Policy as included in Attachment 1.**
2. **Notes the Cybersecurity Strategy 2026–2030 as included in Confidential Attachment 1.**
3. **Notes the Cybersecurity Implementation Plan 2026–2030 as included in Confidential Attachment 2.**

Carried 9-0

26/73

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

12.5. Community and Lifestyle

Item No.:	12.5.1.
Subject:	Leschenault Leisure Centre Service Review Update
Proponent:	Shire of Harvey
Location:	Leschenault Leisure Centre
Reporting Officer:	Director Community and Lifestyle
Authorising Officer:	Chief Executive Officer
File No.:	C356/00008
Attachments:	Nil

Summary

This report provides an update on the outcomes of the trial waiver of membership joining fees and progress of the current review of operations, structure, and facility infrastructure, at the Leschenault Leisure Centre (LLC).

Background

At the Ordinary Council Meeting (OCM) held on Tuesday, 16 December 2025, Council resolved to waive membership joining fees for memberships to the Leschenault Leisure Centre for a six-month trial period from January – June 2026. Council further requested the Chief Executive Officer to present a report at the April 2026 OCM updating Council on outcomes of the trial waiver of membership joining fees and progress of the current review of operations and facility infrastructure (Resolution 25/271).

At the time, Council was provided with the following pertinent information:

Sport and recreation facilities are one of the many community services provided by local governments. Other such services include public open space, roads and drainage, trails and footpaths, library services, and buildings for community use. These services are funded through State and Commonwealth Government grants, Shire rates and, to a lesser extent, fees and charges levied for the service.

In line with other services provided by the Shire, most of the funding for recreation and leisure facilities is derived from Shire rates, with membership and other fees contributing funds that are used to assist in paying the operational costs of these facilities.

By bringing a diverse range of recreation and leisure activities together within one centre, facilities such as the LLC play a vital role in supporting strong, healthy communities. They deliver wide-ranging social and community benefits, including:

- Improved public health and wellbeing
- Greater social inclusion and community cohesion
- Positive engagement opportunities for young people
- Reduction in anti-social behaviour
- Improved equity and accessibility to services
- Enhanced overall liveability within the community.

The LLC opened in the 1980's and is now one of the premier leisure and sporting facilities in the South-West region. Population growth in Treendale, Australind and the neighbouring Shire of Dardanup since the early 2000's has seen the demand for services provided by the LLC grow. The LLC also services residents of the City of Bunbury.

However, it is recognised that the LLC is an ageing facility requiring a structured asset maintenance and renewal program to be developed and implemented to meet compliance requirements and current and future community needs.

The State Government has committed \$18.5 million to the LLC Court Expansion Project which will result in construction of four new courts, changerooms, improved spectator amenity, and storage. The new courts are being constructed to replace non-compliant Courts 3 and 4.

In addition, Community Sporting and Recreation Facilities Fund (CSRFF) funding of \$293,739 was secured to support lighting upgrades worth \$880,739 on Oval 1 of the Leschenault Recreation Park (with contractors commencing in February 2026).

A power upgrade was completed in November 2025 to enable the upgrade of the heating, ventilation, air-conditioning and air-handling in the aquatics area (which commenced in January 2026 and is anticipated to be completed by end of April 2026).

A customer survey identified that while the age and high cost of membership are barriers to increased patronage, the location of the LLC and quality of service provided by LLC staff are important satisfaction and retention factors for users of the facility.

Additional background information

In July 2024, Council considered the recommendations resulting from a broad financial review of the LLC operations in relation to the café, childcare services, fitness programs, and general sport and recreation services management across the Shire. At the OCM held on Tuesday, 26 August 2025, Council adopted the following action as part of the Chief Executive Officer's Key Performance Indicators for 2025–2026:

“Implement the structural review of the Leschenault Leisure Centre and bring a progress report to Council quarterly on the progress of the structural changes.”

Following the resignation of the long-term LLC Manager in September 2025, an interim Manager was appointed and charged with a full review of the LLC operations. At a presentation to the Concept Forum held on Tuesday, 18 November 2025, the LLC Manager outlined the following observations gleaned from a customer satisfaction survey and a review of current operations:

- The LLC has a strong, loyal customer base.
- Patrons value the location and the customer service provided.
- The number of fitness providers in the area has increased significantly, targeting predominantly young, more price-sensitive customers with no-frills memberships, 24/7 access and online sign-ups.
- Team is engaged and genuinely wants to make a difference.

In response to Council's direction, the LLC café was closed on 21 November 2025. While this action was met with negative media commentary and Council was presented with a petition (Save Our Hot Chips), vending machines installed after the café closure are well utilised by patrons. A coffee/food van was organised by the LLC in response to a customer request to cater for a finals sporting fixture in March 2026.

Due to time constraints and limited menu choice, it was unfortunately, not well-patronised. Officers will continue to work with clubs and event organisers on a case-by-case basis to determine the need and appropriate planning for additional catering options for specific events.

Comment

The following provides an overview of the actions undertaken and their outcomes since the report to the December 2025 OCM.

Operations

Membership joining fees waiver January – June 2026

The purpose of this recommendation was to reduce barriers to entry and try to stimulate membership growth. The membership joining fee was originally imposed to offset the administrative costs associated with establishing new memberships. However, given current automation and online processes, Officers will be recommending the membership joining fee to be abolished in the 2026–2027 Fees and Charges to maintain market competitiveness.

Since the waiver was implemented, 29 new financial members have joined, nine of which are rehabilitation members whose memberships are funded by their health provider. In addition, eight new free memberships have been provided to over-80 patrons in accordance with Council adopted Fees and Charges, and five new employee memberships have been provided (in accordance with the provisions of the Shire's Enterprise Bargaining Agreements).

As at 31 March 2026, LLC memberships total 511, compared to 669 at the same time in 2025. Market competitiveness remains a significant barrier, with increased competition from commercial fitness providers. Factors such as facility conditions, outdated equipment, and restricted service options have an impact. Actions undertaken include:

- Analysis of industry and local competitors
- Review of membership structures to improve clarity, conversion and customer experience
- Comprehensive review of and recommended changes to 2026–2027 Fees and Charges to improve market competitiveness.

It should be noted that while gym, group fitness and aquatics visit annual statistics have declined, the LLC continues to service a significant portion of the resident Australind population and surrounds with the average number of visits per month totalling:

- Aquatics 10,659 plus Swim School 4,120
- Creche 282
- Gym 1,598 plus Group Fitness 1,096
- Sports / Stadium 2,136

In contrast to local health and fitness competitors, which predominantly target the 18–45 age bracket, the LLC fills an important service gap for teenagers and older adults. Families and children remain an under-represented market, with barriers such as ageing facilities and equipment, along with the absence of 24/7 gym access, limiting the Centre's capacity to attract and retain new members within this cohort.

Service and Customer Experience Improvements

Several processes have been introduced to simplify and improve the customer experience at the LLC. These are aimed at improving transparency, reducing administrative complexity, and enhancing the customer experience.

These include:

- Membership structure review:
 - reducing more than 50 membership types to three core offerings; Full access, Fitness only, Aquatics only.
 - Renaming “flexi” membership categories (Fees 12.7) to make them clearer and more meaningful for customers.
 - Removal of joining fees and lock-in contracts
 - Promotion of flexible payment arrangements with direct debit as a preference
 - Continued options for concession holders.

The membership structure has been revised within the scope of the existing fees and charges. For example, one month and 18-month memberships are no longer offered. Further amendments are proposed as part of the 2026–2027 Fees and Charges.

- Group fitness service review:
 - Introduction of strength-based programming aligned with industry trends
 - Expansion of timetable variety and optimisation of class scheduling
 - Provision of access to virtual fitness classes
 - Engagement of new instructors to inform program diversity and broaden market appeal.

These changes are aimed at enhancing participation, improving member retention and ensuring the on-going relevance of the group fitness programs. Notably, while attendances and memberships have declined, group fitness numbers have remained comparatively stable with only a slight reduction in attendances.

- Teen membership review:
 - A targeted membership for 14–15-year-olds has been introduced
 - Support youth engagement in the fitness industry and developing healthy lifestyles
 - Provide a safe, structured and supervised introduction to gym use
 - Promote positive youth engagement and social inclusion
 - Provide an alternative for non-sporting teenagers.

Creche and Children’s Services

Although the 2024 report to Council recommended reviewing the LLC creche with the possibility of closure,

Officers have advocated for its ongoing operation as this service allows parents the opportunity to participate in activities and services provided by the LLC. Council increased the adopted budget in the Mid-Year Budget Review to support the continuation of the creche service until the end of the 2025–2026 financial year.

The crèche is a key point of difference for the LLC compared to many private fitness providers, which generally do not offer onsite childminding. By enabling parents and carers to participate in gym, swim school, group fitness, sports and court programs, the crèche removes a significant barrier to access and supports utilisation across multiple services.

While it carries a standalone operating cost, the crèche contributes to the Centre’s competitiveness, inclusivity and family-friendly profile, and supports member retention and broader community participation outcomes. Its value is best considered as a demand enabling service that strengthens the Centre’s overall role as a community facility rather than a purely commercial operation.

While creche attendances have been impacted by reduced membership, Officers are investigating a business case to establish an after-school care service to expand the LLC’s Children’s Services program with actions to date including:

- Development and distribution of a community needs analysis survey (closing 11 May 2026)
- Engagement through schools, digital platforms and customer databases

The next step will be to analyse the survey outcomes and finalise the business case for internal consideration and presentation to Council.

Recently, a new initiative called “Little People Parties” for 2–5-year-olds has been implemented to:

- Increase utilisation of existing creche facilities
- Retain qualified and quality staff
- Engage families with young children
- Support cross-promotion of children’s services.

Seasonal Court Bookings

A formalised seasonal booking system has been introduced to:

- Improve transparency and accountability
- Ensure equitable access for user groups
- Maximise utilisation of court space
- Align bookings with sporting calendars.

The realignment of an existing role to ensure strategic responsibility for Sport and Recreation Services will see this system implemented across firstly, the playing fields of the Leschenault Recreation Park (LRP), followed by other sporting facilities within the Shire of Harvey.

Operational Challenges

Despite on-going operational improvements, several challenges continue to impact performance. These include:

- Facility condition: Ageing infrastructure, increased maintenance requirements and operational disruptions are affecting customer experience and service delivery. Asset management planning is outlined below.
- Gym access: To remain competitive in the modern fitness industry, the Shire should offer 24/7 gym access, a high-value, low-cost option for members. Officers are proposing conversion to 24/7 gym access as part of the 2026–2027 budget process.
- Equipment: Gym equipment has exceeded its service life with increasing breakdowns and maintenance costs. Officers are proposing a rationalisation and upgrade of gym equipment as part of the 2026–2027 budget process.
- Technology systems: The current leisure management software (utilised by LLC, Harvey Recreation and Cultural Centre and the Dr Peter Topham Memorial Swimming Pool) is now obsolete and is no longer fit for purpose, requiring significant manual workarounds which affect customer experience and reporting capability. Officers are recommending a replacement project as part of the 2026–2027 budget process.
- Staffing: On-going difficulties in attracting and retaining staff remain a constant pressure. Contributing factors are infrastructure limitations, system inefficiencies and the inability to provide competitive remuneration. Qualified instructors continue to be difficult to secure. As a result of staff shortages, the LLC has introduced ‘virtual’ classes which have proven popular. Officers are exploring the implementation of ‘virtual’ classes at the Harvey Recreation and Cultural Centre.

Structural Review

At the July 2024 OCM, Council was presented with a suggested restructure to incorporate the establishment of a Manager Sport and Recreation Services.

Currently, the Sport and Recreation portfolio sits concurrently within the following business units:

- Community Development: with a Community Development Officer having responsibility for the Sport and Recreation Plan, club liaison across the Shire, facilities development, industry liaison, funding applications.
- LLC: responsible for the LLC’s sports, health and fitness, childcare facilities and programs and Shire aquatic operations along with LRP bookings.
- Harvey Recreation and Cultural Centre: responsible for the HRCC’s sports, health and fitness, childcare and cultural facilities and programs.

Responsibility for the Shire’s remaining sport and recreation facilities falls across several areas and would benefit from a more strategic approach to management. In addition, increased expectations by clubs have been evident following the adoption of the Shire of Harvey Sport and Recreation Plan 2033 and need to be managed to balance the expectations of our sporting community and the constraints of the Shire.

The Acting LLC Manager’s contract will expire in July this year. It is proposed that the position of Manager Active Lifestyles and Recreation is advertised to replace this role. The new position will provide overall strategic direction to the Shire’s Sport and Recreation portfolio while providing an on-site management focus at the LLC in the first instance, with a view to taking on oversight of the HRCC within the next two years.

Amendments to the LLC and Community Development operational structures are proposed to support this change, which include removal of the sport and recreation portfolio from the Community Development business unit, and the realignment of LLC and aquatics business units under two operational managers.

Infrastructure

Several significant projects have previously been identified for implementation at the LLC and either have been completed or are currently underway. These include:

- Electrical upgrade to improve load capacity to service lighting, heating, ventilation and air-conditioning (HVAC) and court upgrades (\$550,000).
- \$1.1 million HVAC upgrade to improve air quality and environmental conditions in the aquatic areas, reducing humidity, condensation and chemical exposure, and protecting building infrastructure and assets.
- \$23.5 million court expansion project incorporating demolition of Courts 3 and 4 and construction of four new courts, changerooms and storage, supported by an election commitment of \$18.5 million from the State Government.

Following the establishment of the Asset Management and Property Services team within the Infrastructure Services directorate, the Shire has developed a structured asset management framework that incorporates:

- Risk-based prioritisation
- Safety and legislative compliance as primary considerations
- Renewal planning informed by lifecycle modelling
- Integration of identified works into the Forward Capital Works Program
- Whole-of-life cost consideration in decision-making.

The LLC was identified as a priority for the development of a comprehensive asset management plan for the facility. An independent consultant was commissioned to undertake a comprehensive Building Condition Assessment of the LLC. The purpose of the assessment was to establish an independent and evidence-based baseline of asset condition and to inform future renewal and capital planning decisions. The review included:

- Building structure and envelope
- Mechanical, electrical, and hydraulic systems
- Internal finishes and amenities
- Aquatic assets and associated plant
- Compliance-related infrastructure

The consultant was asked to provide condition ratings for major components along with a risk and urgency categorisation for each. The report will also include asset lifecycle analyses and 10-year renewal modelling.

While the final comprehensive report is due to be received by end of April 2026, the summary report has informed preliminary estimates for the draft Forward Capital Works Plan 2026–2031 with further information to be provided to Council in due course.

Conclusion

While the LLC faces recognised challenges associated with ageing infrastructure, evolving community expectations, and on-going financial pressures, it remains a critical asset to the Shire of Harvey and its community. The LLC plays an essential role in supporting community health and wellbeing, fostering social connection, and providing accessible recreation opportunities for all age groups. For many residents, it is not only a place to exercise, but a key community hub that fosters inclusion, resilience and quality of life.

Responding effectively to these challenges requires a deliberate and sustained commitment to ongoing operational improvement, service optimisation and informed decision-making. Central to this approach is the implementation of a robust asset management framework to support proactive maintenance, prioritised investment and long-term planning. This will enable the Shire to manage risk, maximise asset life, improve service quality and ensure value for money over time.

Officers are therefore proposing a strategic and proactive approach to a process of continuous improvement for the future management of the Leschenault Leisure Centre. By implementing targeted operational improvements and strengthening asset management practices, the Shire can safeguard this important community asset and ensure it continues to meet both current and future community needs.

Statutory/Policy Environment

Local Government Act 1995

Strategic Framework

The Shire’s Council Plan 2025–2035, states:

- Pillar 1 – People:* A safe, accessible and connected community where everyone has the opportunity to contribute and belong.
- Objective 2:* Facilitate healthy and active communities.
- Objective 5:* Ensure equitable access to local services, facilities and places.
- Pillar 3 – Place:* A liveable, sustainable and well-designed built environment that is accessible to all.
- Objective 15:* Ensure Shire facilities, buildings, gardens and grounds are fit for purpose and well maintained.
- Pillar 5 – Performance:* A representative leadership that is future thinking, transparent and accountable.
- Objective 22:* Continue to deliver customer-centred service, communication and engagement.

Community Engagement

Community Participation Goal

Inform: To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.

This report is included in the Ordinary Council Meeting Agenda that is made publicly available via the Shire of Harvey website.

Promise to the Community

Inform: We will keep you informed.

This report and Council's decision will be included in the Ordinary Council Meeting Minutes for April 2026 that is made publicly available via the Shire of Harvey website.

Risk Management

Two Risk Theme Profiles have been identified as part of this report.

The first, relating to operational management, is **Business and Community Disruption**. The Consequence could be **Reputation** if the Shire fails to meet the needs of LLC users. This consequence is considered **Moderate** and the likelihood **Likely**, resulting in a **High** risk rating. This risk is mitigated by the proposed targeted strategic and operational improvements.

The second Risk Theme Profile is **Inadequate Asset Sustainability Practices**. The consequence could be **Service Delivery Disruption** if asset components fail and the LLC is required to close. This consequence could be considered **Major** with a **Possible** likelihood, resulting in a **High** risk rating. Development of a comprehensive Asset Management Plan for the LLC as a priority is the treatment implemented to mitigate this risk.

Budget Implications

The financial implications of proposed recommendations will be considered by Council as part of the 2026–2027 annual budget process, informing the Shire's Forward Capital Works Plan, Long Term Financial Plan and Annual Budget.

Authority/Discretion

Information Purposes: Includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').

Voting Requirements

Simple Majority

Officer's Recommendation

That Council notes:

1. The updates regarding operations at the Leschenault Leisure Centre provided in this report and the operational challenges that continue to impact performance.
2. That quarterly updates on the Leschenault Leisure Centre will be provided to Council that include information regarding operational improvement initiatives and progress, financial performance, asset management projects and progress.
3. The outcome of the structural review of the Leschenault Leisure Centre and the intent to engage a Manager Active Lifestyles and Recreation.

4. The progress of the Shire's new strategic asset management framework in relation to the Leschenault Leisure Centre.

Moved: Cr. Morley

Seconded: Cr. Coleman

That Council notes:

1. The updates regarding operations at the Leschenault Leisure Centre provided in this report and the operational challenges that continue to impact performance.
2. That quarterly updates on the Leschenault Leisure Centre will be provided to Council that include information regarding operational improvement initiatives and progress, financial performance, asset management projects and progress.
3. The outcome of the structural review of the Leschenault Leisure Centre and the intent to engage a Manager Active Lifestyles and Recreation.
4. The progress of the Shire's new strategic asset management framework in relation to the Leschenault Leisure Centre.

Carried 9-0

26/74

Votes:

For: President Campbell, Cr. McCarthy, Cr. Dickinson, Cr. Bromham, Cr. Coleman, Cr. Hitchcock, Cr. Morley, Cr. Carbone and Cr. Holly.

Against: Nil.

13. Elected Members Motions of Which Previous Notice Has Been Given

Nil.

14. Notice of Motion for Following Meeting

Nil.

15. Reports of Members

Cr. McCarthy reported on her attendance at the following:**January 2026**

- Bunbury Harvey Regional Council Ordinary Meeting
- Drop in session
 - Harvey Library
 - Leschenault Leisure Centre Australind
 - Australind Library
 - Brunswick Hall

February 2026

- WALGA Essentials two-day training
- Lot 208 Board Meeting

March 2026

- Shire of Harvey Art Exhibition and Awards
- WALGA Essentials Training – understanding finance
- Bunbury Harvey Regional Council Workshop
- Shire of Harvey CEO performance committee review
- Bunbury Harvey Regional Council Ordinary Council Meeting
- Shire Councillor Bus Trip

April 2026

- Shire Forward Capital Works Planning Workshop
- Shire Service Plan and Rate Meeting
- Lot 208 Board Meeting
- Shire Fees and Charges Review

- Bunbury Harvey Regional Council Special Audit Committee Meeting

President Campbell reported on her attendance at the following:

April 2026

- Shire Chat on Radio
- Meeting with Our Lady of Mercy College
- Forward Capital Works Workshop
- April Citizenship Ceremony
- SEN Radio
- Bunbury Geographe Economic Alliance Board Meeting
- Audit Committee Meeting
- 'TROPHY' Showing
- Meeting with David Bolt MLA
- Leeuwin Advisory Group
- South West WALGA Zone Meeting
- ANZAC Day Service
 - Binningup
 - Brunswick
 - Harvey
- Harvey Agricultural Show

Cr. Bromham reported on his attendance at the following for April 2026

- ANZAC Services

Cr. Dickinson reported on her attendance at the following for April 2026

- ANZAC Services
- Harvey Agricultural Show

16. New Business of an Urgent Nature Introduced by Decision of Meeting

Nil.

17. Matters Behind Closed Doors

Nil.

18. Closure of Meeting

There being no further business to discuss, the meeting was declared closed at 4.58pm.

I, Ms. Michelle Campbell, certify that the aforesaid Minutes of the meeting held on Tuesday, 28 April 2026, are a true and correct record of that meeting on Tuesday, 28 April 2026.



A handwritten signature in black ink that reads "MECampbell". The signature is written in a cursive style with a horizontal line underneath it.

Ms. Michelle Campbell
Shire President