

Leschenault Leisure Centre Childcare

Collection Notice

Who we are and how to contact us

The Shire of Harvey collects, holds and manages personal information to provide Outside School Hours Care (OSHC) holiday programs at the Leschenault Leisure Centre (LLC).

If you have questions about how your personal information is handled, or wish to request access to, or correction of your personal information, please contact:

Privacy Officer

Shire of Harvey
102 Uduc Road, Harvey WA 6220
Phone: (08) 9729 0300
Email: privacy@harvey.wa.gov.au

Why we are collecting your information

Your personal information is collected for the purpose of:

- enrolling children in OSHC holiday programs
- processing childcare enrolments and related applications
- managing medical management plans and ensuring child safety

How your information may be disclosed

Your personal information may be used and disclosed for the purposes outlined above.

The Shire may disclose personal information to:

- the Department of Communities (WA) for regulatory and compliance purposes
- Services Australia for Child Care Subsidy administration
- the Australian Government Department of Education
- OWNA, as the childcare management system used to administer enrolments and records

Disclosures will only occur where authorised or required to do so by law.

How we are authorised to collect your information

We collect, use and disclose your personal information in accordance with applicable laws, including:

- Education and Care Services National Law (WA) Act 2012
- Family Assistance Law

Consequences of not providing information

If you choose not to provide the required information, you may be unable to:

- enrol your child in childcare programs
- access Child Care Subsidy or related benefits