



Ordinary Council Meeting

Addendum to Item: 5.1.3 – Council Action Register January to June 2026

**Harvey Council Chamber
Tuesday, 28 July 2026
4PM**

Item No.:	12.1.3.
Subject:	Council Action Register January to June 2026
Proponent:	Shire of Harvey
Location:	Shire of Harvey
Reporting Officer:	Senior Governance Officer
Authorising Officer:	Chief Executive Officer
File No.:	CC/C/0126
Attachments:	1. Council Action Register January to June 2026 [12.1.3.1 - 50 pages]

The following additional information is provided in regard to Item 5.1.3

At the Agenda Briefing Session held on 22 July 2026, Council requested additional information be provided in relation to this report.

This Addendum includes the Council Action Register prior to 2025 and the Council Action Register covering the period January to December 2025. Both these Action Registers were previously provided to Council in January 2026 and is included again on request.

As part of the Council reporting framework, the annual Action Register report presented at the conclusion of each calendar year typically includes all Action Registers. The mid-year Action Register report aims to provide Council with an update on actions during the first six months of the calendar year.

Meeting Date	Minute No.	Subject	Director	Actioning Officer	Comment	Status
2020						
25.02.2020	20/038	Technical Services Reports – 12.2.3 – Treendale Estate – Proposed Landscaping Improvements	DIS	DIS	<i>Will be completed in 25/26 financial year</i>	<i>Completed</i>
24.03.2020	20/060	Chief Executive Officer Reports – 12.1.2 – Ridley Place Foreshore Master Plan – Proposed Stage 4 – Design and Construct development of Café Restaurant	CEO	MSP	<i>Survey works being completed. Discussions with DPLH are positive and finalisation of lease area anticipated in 2026</i>	<i>In Progress</i>
24.03.2020	20/061	Technical Services Reports – 12.2.1 – Uduc Road – Undergrounding of overhead power lines	DIS	DIS	<i>EOI to be submitted when next SUPP is called by the state government.</i>	<i>On Hold</i>
28.04.2020	20/098	Technical Services Reports – 12.2.2 - Old Coast Road – Travers Drive and Cathedral Avenue Intersection Upgrades	DIS	MDD	<i>Tender awarded for works</i>	<i>Completed</i>
26.05.2020	20/115	Technical Services Report – Item No. 12.2.2 – Lighting at Main Roads WA intersections with Shire Roads	DIS	MDD	<i>One intersection only being approved by MRWA. Kelly Road / SWH</i> <i>Two intersections completed. Remainder on hold</i>	<i>On Hold</i>
23.06.2020	20/144	Community Services Report – Item No. 12.5.1 – Proposed Tourist Information Bays and Signage Strategy – Shire of Harvey	DCL / DSD	MED	<i>Ongoing signage installations will form part of the future budgets.</i>	<i>Completed</i>
2021						
23.03.2021	21/042	Chief Executive Officer Reports – 12.1.1 – Harvey Administration Centre Building Report	CEO	Manager Governance and Strategy	<i>Ongoing maintenance and upgrades will form part of future budgets</i>	<i>Completed</i>
23.03.2021	21/046	Infrastructure Services Reports – 12.2.2 – Closure and Post Closure Management Plan – Richardson Road Landfill	DIS		<i>Richardson Road Landfil Site is now fully managed and staffed by the Shire of Harvey. The management plan is still ongoing.</i>	<i>In Progress</i>
25.05.2021	21/087	Sustainable Development Reports – 12.3.1 – Application for an Existing “Use Not Listed” (Reception Centre)	DSD	Planning Officer – ND	<i>Further information requested following a meeting between the Applicant and Planning Compliance Officer has not been provided. Application to be refused.</i>	<i>In Progress</i>
	21/088					
22.06.2021	21/121	Sustainable Development Reports – 12.3.1 – Harvey Region Tourism Development, Visitor Servicing and Signage Strategic Report	DSD	Economic Development Officer	<i>Ongoing strategy implementation will form part of future budgets</i>	<i>Completed</i>
28.09.2021	21/204	Community and Lifestyle Officers Reports – 12.5.2 – Harvey Recreation Ground Drainage Project	DCL and DIS	Manager Parks Services	<i>Phase one completed. Phase 2 concept design finalised and various options to be considered and costed.</i>	<i>In Progress</i>
26.10.2021	21/222	Sustainable Development Officers Reports – 12.3.5 - Brunswick River Cottages - Caveat Lift	CEO	DSD	<i>Land Acquisitions has been referred to external consultant to complete. which will facilitate lifting of the caveat</i>	<i>In Progress</i>

2022

22.03.2022	22/023	Chief Executive Officer Reports - Item 12.2.1 - Bridge No. 4930 Collie River Road	CEO	DIS	<i>Design completed, studies with environmental consultants is in progress.</i>	<i>In Progress</i>
26.04.2022	22/037	Chief Executive Officer Reports - Item 12.1.4 - Transfer Funds from Harvey Recreation Grounds - Oval Drainage to Arthur Marshall Stand Repairs and Maintenance	CEO	Project Coordinator	<i>Funds allocated in 2025-2026 in conjunction with Harvey Bulls Changeroom upgrade project</i>	<i>In Progress</i>
26.04.2022	22/046	Matters Behind Closed Doors 18.1.1 - Community Purpose Land, Lot 9001 Kingston Drive, Australind Eden Life	CEO	DSD	<i>An agreement is being reviewed by the solicitors of the owner of Lot 9001 Leisure Drive. McLeods is dealing with the owner's solicitors.</i>	<i>In Progress</i>
	22/047					
28.06.2022	22/072	Infrastructure Services Reports - Item 12.2.2 - Harvey Diversion Drain Artwork	CEO	DIS	<i>Prelim discussions have occurred with Watercorp, awaiting a draft MoU, wanting further advice from them about the MoU.</i>	<i>In Progress</i>
25.10.2022	22/185	Infrastructure Services Reports - Item 12.2.1 - Bridge No. 4930 Collie River Road - Further Report	CEO	DIS	<i>Design completed, studies with environmental consultants is in progress.</i>	<i>In Progress</i>
22.11.2022	22/201	Infrastructure Services Reports - Item 12.2.2 - Proposed Traffic Calming along a portion of Seventh Street, Harvey	CEO	DIS	<i>Shire to engage the stakeholders necessary in 2026 and look to install in 2026/27 Financial Year. Confirmation has been sent in January 2026 to confirm if the original funding arrangement will still be honoured, as well as the additional costs.</i>	<i>In Progress</i>
20.12.2022	22/228	Sustainable Development Reports - 12.3.3 - Land Acquisition - Harvey Town Hall and Memorial Library	CEO	DSD	<i>Land Acquisitions has been referred to external consultant to complete.</i>	<i>In Progress</i>

2023

18.04.2023	23/053	Infrastructure Services Items - 12.2.2 - Playground Replacement and Maintenance Program	DIS	Manager Parks Services	<i>Ongoing 15 year projects will be included in future budgets. Strategy to be reviewed in 2026</i>	<i>Completed</i>
18.04.2023	23/053	Sustainable Development Items - 12.3.1 - Harvey Region Trails and Adventure Master Plan	DSD	Tourism Development and Support Industry Officer	<i>State Government Election Commitment of \$1M. Working with DBCA to finalise governance and project lead for the project</i>	<i>In Progress</i>

27.06.2023	23/094	Chief Executive Officer Items - 12.1.1 - Public Transport Authority of Western Australia Lease Renewals	CEO	Manager Governance and Strategy	Legal advice received for draft Licence Agreement. Further negotiations to occur, however hold-over arrangement in place until a decision is made.	In Progress
	23/095					
28.11.2023	23/263	Corporate Services Items - 12.4.4 - Bunbury Harvey Regional Council - Equity Split	CEO	DCS	Strategic planning being undertaken by BHRC which will further review equity in BHRC	In Progress
2024						
30.01.2024	24/8	Infrastructure Services - Item 12.2.1 - Uduc Road / Government Road / Forestry Road Intersection Reconfiguration - Progress Report	CEO	Acting DIS	Detailed design / approvals in progress	In Progress
30.01.2024	24/9	Infrastructure Services - Item 12.2.2 - 30% Light Vehicle Fleet Electrification by 2030	Acting DIS	Manager Waste and Safety Services	FCWP updated to include EV	In Progress
28.05.2024	24/97	Infrastructure Services - Item 12.2.1 - Braidwood Drive, Balwyn Road and Leisure Drive Proposed Traffic Safety Improvements - Further Report	CEO	Acting DIS	Traffic calming to be implemented	In Progress
25.06.2024	24/133	Matters Behind Closed Doors - Community and Lifestyle - Item 17.2.1 - LLC Structure Review	CEO	DCL	Cafe service discontinued November 2025. Future efficiency improvements being investigated	In Progress
24.09.2024	24/192	Infrastructure Services - Item 12.2.2 - Cathedral Avenue Shared Path - Proposed Land Acquisition	CEO	Acting DIS	Land acquisition not able to be progressed. Project will now not progress	Completed
24.09.2024	24/193	Infrastructure Services - Item 12.2.3 - Further Report - Proposed Closure Road Pin 11624952 as Part of Leschenault Peninsula Conservation Park	CEO	Acting DIS	Council has supported a request from DBCA to close an unused road reserve within the Leschensult Peninsula. The existing access track is not required to be contained within a gazetted road reserve. Closure process being undertaken.	In Progress
26.11.2024	24/236	Infrastructure Services - Item 12.2.2 - Proposed Harvey Accessible Play Ground (and Fenced Dog Park) Masterplan	CEO	Acting DIS	Tender for playground and carpark to be advertised early in 2026. Enclosed dog park completed December 2025	In Progress

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
28-01-2025	12.2.1 Proposed Harvey Accessible Playground (and Fenced Dog Park) Masterplan – Further Report	In Progress	That Council: Endorses the proposed Meriden Park Masterplan, including Harvey Accessible Playground, public toilets, fenced Dog Exercise Area and associated works as shown in Attachment 2. Authorises Officers to commence Stage 1 of the project and seek funding for Stage 2 of the project. Notes that: There is an amount of \$348,150 to be reallocated at the Mid-Year Budget Review for Stage 1 of the Meriden Park Development for the Changing Place and Universal Access Toilet facility, which will be considered by Council at the February Ordinary Council Meeting. The progression of Stage 2 will be determined by available funding as well as the final playground configuration.	Director Infrastructure Services	01/07/2025 Acting Director Infrastructure Services Project is progressing. Tender has been received and adopted by Council for the installation of the toilets and changing places facility. Dog park is progressing - contractor has been engaged to install fencing July 2025. Survey works have commenced to allow for the design of the carpark and playground area. Project will be taken to the July access and inclusion committee. tender for the playground will commence September 2025. 07/01/2026 Director Infrastructure Services Concept design and cost estimates have been prepared. Progress is currently dependent on completion of internal engineering input to finalise carpark design and levels required for tender documentation. Funding is in place. The action is currently on hold pending engineering completion and is at risk of carrying over into the 2026/27 financial year.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
28-01-2025	13.0 Elected Members Motion Previously Given	Awaiting External Response	That the Shire of Harvey develop a local planning policy under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 to encompass a Renewable Energy Facility and Battery Storage.	Director Sustainable Development	30/06/2025 Acting Director Sustainable Development Renewable Energy policy is currently pending finalization of the Shire's Local Planning Strategy to provide guidance and framework for the policy 08/01/2026 Director Sustainable Development In accordance with Part 2, Division 2, Regulation 7 and Regulation 10 of the Planning and Development (Planning Codes) Regulations 2024, the Draft Renewable Energy Planning Code has been advertised by DPLH for public comment from 12 December 2025 to 10 April 2026, along with its accompanying Guidelines. Once in force, this Planning Code will provide guidance for the Shire's planning policy on renewable energy facilities.
28-01-2025	17.1.1 T012024 – Harvey Golf Club Expansion	In Progress	That Council: Allocates the Harvey Golf Club Expansion project an additional amount of \$153,000 in the Mid-Year Budget Review.	Manager Special Projects	28/02/2025 Manager Special Projects Mid-Year Budget Review Adopted Contract signed on 7 February 2025. Self-supporting loan increased to \$215,000 and documentation amended.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Awards Tender T012024 Harvey Golf Club Expansion to Civilcon (W.A) Pty Ltd for the Tendered price of \$616,636 excluding GST. Authorises the Chief Executive Officer to prepare and sign the required Contract documentation. Amends the Harvey Golf Club Self-Supporting Loan amount in the 2024–2025 Budget to \$215,000 and the loan documentation amended accordingly.		
20-05-2025	12.2.1 Harvey Oval Redevelopment	In Progress	That Council: Notes the previous resolution of Council to provide for a drainage solution for the Harvey Recreation Ground and complete as part of the 2024–2025 Forward Capital Works Program prior to a decision being made with regard to playing space optimisation. Notes the inefficiencies and potential cost escalation which would occur delivering the project in two stages. Endorses the implementation of a combined drainage and playing surfaces planning and project delivery for the Harvey Recreation Ground. Provide a further report to Council including a user impact statement and multi-user layout for endorsement.	Director Infrastructure Services	01/07/2025 Acting Director Infrastructure Services Consultant presented to sporting groups 30062025. Discussed drainage options and solutions. Next process to discuss with users their needs around oval optimisation. Council report to follow to present recommendation. Funding needs analysis to meet shortfall to be considered. 07/01/2026 Director Infrastructure Services Preliminary drainage investigations and concept planning have been undertaken

Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
					to address identified drainage issues at Harvey Oval. Consultation has occurred with Council, the HRCC Committee and key user groups to understand potential impacts associated with any future works. While drainage solutions are broadly defined, further consideration is required in relation to field optimisation options and their operational implications. Additional design assessment may be required to inform these options. Due to the complexity of the matter and current workload priorities, further progression is ongoing. At this stage, it is not anticipated that major development works would occur prior to the 2027/28 financial year.
22-07-2025	12.3.1 Proposed Naming of Public Open Space Reserve 54790 – Meadow Views Estate, Harvey	In Progress	That Council: Endorses the proposed name, as identified within the Report, for the Public Open Space Reserve 54790 Willmott Crescent, Harvey for public consultation. Notes that further public consultation be undertaken with the Harvey community, pursuant to Section 9 of Landgate's "Policies and Standards for Geographical Naming in Western Australia". Following the closure of the public consultation period, receives a further report on the proposed name.	Senior Planning Officer	08/01/2026 Senior Planning Officer Renaming of the public open space completed. A further report to Council was prepared and presented to October OCM. List of names for pre-approval for the naming of parks and roads within the Shire of Harvey incomplete. 22/07/2026 Director Sustainable Development

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			Requests the Chief Executive Officer to present a list of names for pre-approval for the naming of parks and roads within the Shire of Harvey.		Public Open Space has been renamed and sign is currently being prepared for installation, as of July 2026.
22-07-2025	13.1 Cr. Hitchcock	Completed	That Council request the Chief Executive Officer to investigate the installation of bike repair stations in suitable areas within the Shire of Harvey and provide a report back to Council.	Director Infrastructure Services	06/01/2026 Governance Officer Report to go to Council 2026 18/03/2026 Governance Officer Report went before Council in the March 2026 Agenda
26-08-2025	12.1.2 Lease Agreement – Yarloop Community Resource Centre	Completed	That Council: Approves the granting of a new Lease Agreement to Yarloop Community Resource Centre Inc. for the management of the Yarloop Community Resource Centre located at 21 Station Street, Yarloop and known as Lot 100 on Plan 415340 for a period of five years, commencing Wednesday, 1 January 2025 and expiring Tuesday, 31 December 2030, with an option to extend for a further five-year period as per Attachment 1. Authorises the Chief Executive Officer to negotiate minor Lease terms consistent with Community Lease Policy – 1.1.13 including Appendix 1 in Attachment 3. Authorises the Chief Executive Officer and Shire President to execute the Lease Agreement and to sign and affix the common seal.	Contract Administration Officer	12/11/2025 Contract Administration Officer Awaiting for Yarloop CRC to return the signed lease 08/01/2026 Contract Administration Officer Lease has been signed and returned.
26-08-2025	12.2.1 Ridley Place Fish Cleaning Station	Awaiting Internal Response	That Council:	Director Infrastructure Services	05/11/2025 Acting Director Infrastructure Services

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Resolves to support the inclusion of a fish cleaning station at Ridley Place. Approves a location to be determined after taking into consideration forward capital works requirements. Requests the Chief Executive Officer to bring a further report to Council for inclusion in the 2025–2026 capital works program.		Instruction dd 5 November 2025 sent to the Manager Parks to ensure that this project is scoped, estimated and included in the 2026/2027 budget deliberations. 08/01/2026 Director Infrastructure Services Instruction has been issued to progress scoping and cost estimation to inform consideration as part of the 2026/27 budget deliberations.
26-08-2025	13.2 Cr. Junio	Awaiting Internal Response	That Council requests the Chief Executive Officer to Amend the Shire of Harvey Policy 5.2.6 – Urban and Rural Tree Management to include: “The Shire of Harvey supports the planting of trees that are considered low in height (4–8 meters), have non-invasive roots and are waterwise.”	Director Infrastructure Services	05/11/2025 Acting Director Infrastructure Services Instruction dd 5 November 2025 sent to Manager Parks to amend the Policy as per the Council resolution. 08/01/2026 Director Infrastructure Services Instruction has been issued to amend the Policy in accordance with the Council resolution. Work is ongoing.
16-09-2025	12.1.1 Ridley Place Cafe and Public Facilities Update	Awaiting External Response	That Council: Notes the update report on the Ridley Place Foreshore Redevelopment project and future stages. Authorises an expenditure allocation of \$40,000 in the Ridley Place Foreshore Development budget account 112310 to fund the survey for the Ridley Place Cafe /	Executive Advisor to the CEO	09/01/2026 Governance Officer Budget expenditure actioned for the 2025-2026 budget. Consultation and market research to commence. 07/07/2026 Executive Advisor to the CEO

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Restaurant lease area and detailed site works design and costings. Deals with the reallocation of funds for account 112310 as part of its 2025–2026 Budget Review. Authorises the Chief Executive Officer to undertake initial consultation and market research with the commercial sector and local businesses to gauge the level of interest in operating a Cafe / Restaurant on the subject site. Notes that Shire Officers will explore opportunities to acquire additional funding for provision of the necessary siteworks and potential design and construction of the Cafe / Restaurant building.		Waiting confirmation from DPLH and Minister for Planning on the payment required for a commercial lease Meetings have been held with DPLH officers who have advised that a business proposal is required to justify peppercorn lease payment for the cafe/restaurant lease area, and that this will require approval from the Minister for Planning Business case prepared for peppercorn lease meeting set with Minister for Planning on the 14 July to discuss 22/07/2026 Executive Advisor to the CEO Meeting held with Minister for Planning who supported peppercorn lease until cafe is operating on a commercial basis, following which potential arrangements will need to be resolved. Potential options mentioned by Minister included - continuation or peppercorn lease, profit sharing arrangement or commercial land lease. Minister indicated that he is open to discussion as to which option may be supported. Meeting held with DPLH officers to present business case discuss next

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					steps to progress the lease on a peppercorn lease basis.
16-09-2025	13.1 Cr. Krispyn	Completed	That Council requests the Chief Executive Officer to: Investigate and prepare a report on the feasibility and impact of introducing a Vacant Land Differential Rate within the Shire of Harvey, to be considered for the 2026–2027. Develop a draft Statement of Objects and Reasons for the proposed differential category, consistent with Section 6.33 and 6.36 of the Local Government Act 1995. Undertake the required public advertising and consultation process for the Vacant Land Differential Rate, ensuring submissions are sought and considered prior to Council's next formal rate review. Provide Council with a final report and recommendations on the introduction of a Vacant Land Differential Rate, including the analysis of: The potential financial impact on rate revenue The number and distribution of vacant residential, commercial and industrial lots across the Shire of Harvey.	Director Corporate Services	08/01/2026 Director Corporate Services Works are being completed on the Shire's new Property and Rates system. Following internal checks of the new system and as part of the draft Budget process, a differential general rates model will be provided to Council including a differential general rates category of GRV - vacant land.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Potential incentives for activation of vacant land and alignment with the Shire of Harvey's Strategic Community Plan and Long-Term Financial Plan. Consideration of fairness for landowners delayed by external servicing constraints (e.g. Water Corporation, Western Power, Main Roads).		
28-10-2025	12.1.3 Lease Agreement – Leschenault Sporting Association	Completed	That Council: Approves the granting of a new Lease Agreement between the Shire of Harvey and the Leschenault Sporting Association Inc for the Premises located on Lot 42 on Plan D060534, known as The Pavilion for a term of three years and seven months, expiring on Saturday, 30 September 2028. Notes that the lease term has been intentionally shortened from the standard five-year term to align with the full repayment period of the \$30,000 loan with an additional three-month buffer. Authorises the Chief Executive Officer to negotiate minor amendments consistent with Community Lease Policy – 1.1.13 including Appendix 1 in Attachment 2. Requests the Chief Executive Officer undertake a formal inspection of the premises and complete a Property Condition Report prior to the execution of the Lease Agreement.	Contract Administration Officer	12/11/2025 Contract Administration Officer Scheduled to send to LSA next week 09/01/2026 Governance Officer Officer is waiting for signed lease to be returned. 23/07/2026 Manager Governance and Strategy Lease signed. Conversations with the Community Development Team and the Association regarding operations are ongoing.

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			Authorises the Chief Executive Officer and Shire President to sign and affix the common seal to the Lease Agreement.		
28-10-2025	17.2.1 Bunbury Harvey Regional Council – Request for Funding to Remove Non-conforming Organic Material	In Progress	That Council endorses the request from to the Bunbury-Harvey Regional Council for a contribution of up to \$1 million to assist with the completion of the organic material removal project at the Banksia Road Organics Processing Facility.	Manager Waste and Safety Services	08/01/2026 Manager Waste and Safety Services Awaiting request from BHRC 02/07/2026 Manager Waste and Safety Services Project near completion
28-10-2025	17.3.1 Proposed Prosecution – Unauthorised Development and Breach of Local Planning Scheme No. 2	Awaiting External Response	Officer's Recommendation 1 of 2 That Council defer this Item to be considered at a future Ordinary Council Meeting after further direction has been given by the State Administration Tribunal.	Manager Planning Services	12/12/2025 Manager Planning Services Awaiting outcome of State Administrative Tribunal review. 22/07/2026 Director Sustainable Development State Administrative Tribunal review between the property owner and Shire of Harvey is active, however, the SAT process is awaiting outcome of a civil action (Magistrate's Court) related to the property owner and current tenant, as of July 2026. The SAT process and action is being addressed in-house and represented by Shire Planning Services Officers. The tenancy dispute between the property owner and current tenant is not within the jurisdiction of the Shire,

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					however, the civil action process is being monitored by Shire Officers.
28-10-2025	17.3.1 Proposed Prosecution – Unauthorised Development and Breach of Local Planning Scheme No. 2	Completed	Officer's Recommendation 2 of 2 That Council acknowledges that as there is no statutory requirement for Council to approve or authorise the commencement of prosecution under the Planning and Development Act 2005, the Chief Executive Officer will determine when prosecution is to be commenced in the future, pursuant to section 218 of the Planning and Development Act 2005 and section 20 of the Criminal Procedure Act 2004.	Manager Planning Services	06/11/2025 Manager Planning Services No further action required.
25-11-2025	12.1.2 Lease Agreement – Brunswick Tennis Club	Completed	That Council: Defers this item to be considered at the Ordinary Council Meeting held in February 2026. Requests the Chief Executive Officer to use their delegated authority to issue a license to the Brunswick Tennis Club to use the Brunswick Tennis Courts in the interim period.	Contract Administration Officer	06/01/2026 Governance Officer A license to the Brunswick Tennis Club to use the Brunswick Tennis Courts in the interim period has been issued in December 2025. Matter will go before Council in February 2026. 10/07/2026 Senior Governance Officer Report went before council in February OCM 23/07/2026 Manager Governance and Strategy Lease signed.
25-11-2025	12.1.3 Lease Agreement – Riverlinks Child Care Centre	In Progress	That Council: Approves the proposed Lease Agreement between the Shire of Harvey and Riverlinks Child Care and Community Centre Inc to use a portion of Lot 42 on plan D060534.	Contract Administration Officer	13/07/2026 Contract Administration Officer Waiting new draft lease process which will be required to go to Council

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			Approves the lease term of five years, with an option to renew for a further five years, in accordance with Community Lease Policy – 1.1.13 (Attachment 2). Requires Riverlinks Child Care and Community Centre Inc. to execute the Lease Agreement prior to any capital works on the heating and cooling systems commencing on the Premises. Approves the installation of reverse cycle air conditioning systems to all childcare rooms and facilities within the Premises, which would include the removal of the gas heater systems and evaporative cooling system, at a cost of \$42,766 ex GST, to be funded from current budget allocations provided in the Property Capital – Reactive Building Maintenance account, and notes that servicing of foyer and reception areas is excluded for this scope. Requests the Chief Executive Officer to provide Riverlinks with quotations for air conditioning installation in the foyer and reception areas for consideration at their own cost. Authorises the Chief Executive Officer to negotiate minor amendments consistent with Community Lease Policy – 1.1.13 including Appendix 1 in Attachment 2. Requests the Chief Executive Officer undertake a formal inspection of the premises and complete a Property Condition Report prior to the execution of the Lease Agreement.		23/07/2026 Manager Governance and Strategy. Meeting held between the Shire and Riverlinks. Full asset pickup of building to be completed prior to the finalisation of the new lease.

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			Authorises the Chief Executive Officer and Shire President to sign and affix the common seal to the Lease Agreement.		
25-11-2025	13.1 Notice of Motion	Completed	That Council: Requests the Chief Executive Officer to investigate potential reclassification of the Shire of Harvey to City status, recognising the Shire of Harvey's population growth, urban development, and regional significance. Requests the Chief Executive Officer undertakes public consultation to seek community views on the proposed change of status from Shire to City and gauge community views on naming of the City if the Shire of Harvey acquired City status. Information available at the public consultation is to include An assessment of the Shire of Harvey, against criteria to become recognised as a City. An outline of the transition process. Potential costs of the transition. Potential benefits of acquiring City status. Requests the Chief Executive Officer prepares a report for Council's consideration which includes: The results of the community consultation, including whether there is broad community support or opposition and the preferred name for the City.	Executive Advisor to the CEO	07/07/2026 Executive Advisor to the CEO Report and consultation results presented to Council Shire has written to Minister for Local Government requesting reclassification to City Status

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			A recommendation to Council on whether the transition to City status should occur. Authorises an expenditure allocation of \$15,000 in the External Strategic Communications budget account 42126 to fund marketing and other expenditure incurred in investigating an application for redesignation to City status. Deals with the reallocation of funds for account 42126 as part of the 2025–2026 budget review.		
25-11-2025	17.2.1 Application for Installation of a Memorial Bench – Dog Park	Awaiting Internal Response	That Council: Approves the application for the installation of a memorial bench in the Harvey dog park, in memory of Julie Gerschow. Authorises the installation of the memorial bench in the Harvey Dog Park, with the specific location to be determined by the Shire, in consultation with the applicant, following a receipt of a contribution to cover the cost of purchase and installation. Notes that the Applicant and their family are donating the memorial bench and the costs associated with the installation and thanks them for their contribution to the park's infrastructure.	Director Infrastructure Services	07/01/2026 Director Infrastructure Services Council approval has been granted for the installation of a memorial bench at the Harvey Dog Park. Implementation has not yet progressed as the associated playground works are not yet completed. The installation will be scheduled following completion of the playground.
25-11-2025	17.2.2 Capacity Improvements – Infrastructure Services	In Progress	That Council Notes and supports the proposed amendments to the Infrastructure Services Directorate organisational	Director Infrastructure Services	07/01/2026 Director Infrastructure Services A report was presented to Council as a Confidential Item in November 2025.

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			structure as outlined in this report and as detailed in Confidential Attachment 1. Approves the implementation of the first stage of the revised structure in the 2025–2026 Financial year. Endorses in principle a staged implementation plan of the remaining structure. Notes that the estimated net cost of the structure review will be absorbed in year one within the existing salary budget. Approves the reallocation of funding from the postponed vehicle replacements in the 2025–2026 Budget to provide vehicles for the new positions required in the first stage, with any variance to be addressed as part of the mid-year Budget review.		Council approved implementation of Stage 1 of the revised Infrastructure Services structure and endorsed in principle a staged implementation of remaining elements. Further stages will be progressed and submitted to Council for consideration as part of future Workforce Plan and budget processes.
16-12-2025	12 2.1 Uduc Road – Plane Trees	Completed	That Council: Requests the Chief Executive Officer to conduct community consultation with Shire of Harvey residents early in 2026 with the following base options relating to the London Planes trees in Uduc Road, Harvey: Retain the trees as at present, with no removal of the roots. Retain the trees as is but remove the offending roots at an initial cost of approximately \$62,000 and a recurring approximate cost of \$30,000 every three years.	Director Infrastructure Services	08/01/2026 Director Infrastructure Services In accordance with the Council resolution, the Shire's Communications team is preparing and coordinating a community consultation process to seek feedback on the London Plane trees in Uduc Road, Harvey. The consultation will be undertaken in early 2026 and will inform a subsequent report to Council.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Remove the trees completely at an approximate cost of \$120,000. Considers a report on the outcome of the community consultation at a subsequent Ordinary Council Meeting.		23/07/2026 Senior Governance Officer Report went before Council in April 2026.
16-12-2025	12 2.2 Brunswick Agricultural Showgrounds – Electrical Upgrade	In Progress	That Council: Endorses not proceeding with the full power upgrade at the Brunswick Recreation Grounds at the quoted additional cost from Western Power of \$226,924 ex GST (Revised total cost of \$330,491 ex GST less deposit of \$103,567 ex GST). Requests the Chief Executive Officer to complete the works related to Phase 1 of the project, utilising the \$30,000 ex GST funding already included in the 2025–2026 Budget for this purpose. Approves the additional works to provide for a secure electrical supply during period of high demand. to be funded from the Western Power deposit return (estimated at \$100,567): Installation of a uni-pillar at a cost of \$35,000 ex GST. Installation of a manual change over switch at an estimated cost of \$38,000 ex GST. Requests the Chief Executive Officer to inform the Brunswick Agricultural Society of Council's decision.	Director Infrastructure Services	08/01/2026 Director Infrastructure Services Council resolved not to proceed with the full power upgrade at the Brunswick Agricultural Showgrounds and to progress completion of Phase 1 works within the approved budget. Planning is underway to progress the endorsed works and associated actions in accordance with Council's decision.

Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Increases the Partnership Agreement funding to the Brunswick Agricultural Society to cover the costs of annual generator hire for the Brunswick Agricultural Society Show commencing in the 2026–2027 financial year and to be reviewed as part of the Annual Budget process.		
16-12-2025	12 5.1 Proposed Updates to the Shire of Harvey Grants Process	Completed	That Council: Approves the proposed amendments as shown in Attachment 2 to Policy 3.1.6 – Community Funding Notes that the changes will be implemented for projects funded from the 2026–2027 financial year, including: • Two fixed grant rounds per year. • An expression of interest process for Infrastructure Grants. • Merging the Community Support, Placemaking, Arts, Culture, Heritage and Community Events grant categories. • Discontinuing rolling Community Support Grants. • Increasing allocation to Athlete Travel Subsidy. • The inclusion of a Youth Achievement Grant pilot program.	Grants Officer	08/01/2026 Manager Community Development The Policy amendments have been made and work has commenced on amending the guidelines 01/04/2026 Grants Officer Policy and guidelines have been updated for 2026 grant round.
16-12-2025	12 5.2 Leschenault Leisure Centre Service Review Update	Completed	That Council: Notes the update on the ongoing review of the Leschenault Leisure Centre.	Acting Manager Leschenault Leisure Centre	08/01/2026 Acting Manager Leschenault Leisure Centre Membership promotion highlighting "No Joining Fee" is scheduled to begin the week commencing Monday 19 January.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Resolves to waive membership joining fees for memberships to the Leschenault Leisure Centre for a six-month trial period from January — June 2026. Authorises an increase of \$70,000 in the budgeted expenditure for account 118103, offset by increased income of \$10,000 for account 118203, and requests the Chief Executive Officer to include these amendments in the 2025—2026 Budget Review process. Notes that Shire Officers will continue to explore opportunities to improve the long-term financial viability of the Leschenault Leisure Centre, improve service provision and customer satisfaction levels to ensure strong ongoing patronage of the facility. Requests the Chief Executive Officer to present a report at the April 2026 Ordinary Council Meeting updating Council on outcomes of the trial waiver of membership joining fees and progress of the current review of operations and facility infrastructure.		01/04/2026 Acting Manager Leschenault Leisure Centre Membership Joining Fee Waiver – Trial Update: Council resolved to waive membership joining fees for the period January to June 2026 to reduce barriers to entry and stimulate membership growth. Current Status: - As at 31 March 2026, total membership stands at 511, compared to 699 at the same time in 2025. - Membership numbers have continued to decline, indicating that the removal of joining fees alone has not been sufficient to drive growth. Key Observations: - Market competitiveness remains a significant factor, with increased competition from local fitness providers (World Gym, Revo, Anytime Fitness and private services). - Facility condition, ageing equipment, and limited service offerings are impacting member attraction and retention.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
					Actions Undertaken: • Completion of an industry and competitor analysis. • Development of recommended changes to 2026/27 fees and charges to improve market competitiveness. • Review and simplification of membership structures to improve clarity, conversion and customer experience.
16-12-2025	12.1.2 Harvey Land for Aged and Affordable Housing	Awaiting External Response	That Council: Receives the update report on Lot 8 Wright Street and Lot 9 Hester Street Harvey. Endorses the next steps to progress Lot 8 Wright Street, Harvey as follows: Supports the development of Lot 8 for a mix of residential lots and strata titled independent living units for over 55 age residents. Council resolves to initiate a Local Planning Scheme Amendment to rezone Lot 8 from “Public Open Space” to “Residential” with a density coding of R40; the report to be presented to Council in February 2026. The determination of servicing costs and a variation report to support the compilation of a Business Case for the development of the Lot. The presentation of the completed Business Case for consideration by Council in mid 2026.	Executive Advisor to the CEO	08/01/2026 Executive Advisor to the CEO Shire has engaged a consultant to prepare scheme amendment documentation for both Lot 8 and 9. 22/07/2026 Executive Advisor to the CEO Waiting permission from Minister for Planning to advertise planning scheme amendments. During meeting Shire CEO and Executive Advisory with Minister for Planning on 14 July, the Minister stated that he is supportive of the scheme amendments. Currently waiting on confirmation of Minister's consent from DPLH.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			Endorses the next steps to progress Lot 9 Hester Street, Harvey as follows: Supports the development of Lot 9 Wright Street Harvey for affordable housing units. Council resolves to initiate a Local Planning Scheme Amendment to rezone Lot 9 Hester Street Harvey from “Public Open Space” to “Residential” with a density coding of R30; the report to be presented to Council in February 2026. Notes that Shire Officers will use information currently available to assist in compilation of a Business Case for the development of the lot. The presentation of the completed Business Case for consideration by Council in mid 2026. The Shire facilitates discussions between not-for-profit organisations and the State Government to allow access to Lot 9 for the development of affordable housing. Endorses the next steps to progress Lot 555 Young Street Harvey as follows: The Chief Executive Officer to further investigate this potential of Lot 555 Young Street Harvey for independent living units for over 55 age residents. Council receives an update report identifying the development potential for the lot and potential costs to develop a Business Case for consideration by Council in mid 2026.		Waiting on land valuations which have been delayed. However, these are expected in late July.
16-12-2025	12.3.1 Proposed Structure Plan – Lot 401 Raymond Road, Roelands	Awaiting External Response	That Council: In accordance with Schedule 2, Clause 19(1) of the Planning and Development (Local Planning Schemes) Regulations 2015, considers:	Director Sustainable Development	08/01/2026 Director Sustainable Development Shire Officers are moving to complete resolution 3, to advertise a modified structure plan design, pursuant to

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			all submissions received and endorses the Schedule of Submissions at Attachments 4 and 5 on the proposed Structure Plan for Lot 401 Forrest Highway, Roelands in accordance with subclauses (a) and (b). the nature of submissions received warrants consideration of modifications to the proposed Structure Plan for Lot 401 Forrest Highway, Roelands. Pursuant to Schedule 2, Clause 19(1)(c) of the Planning and Development (Local Planning Schemes) Regulations 2015, requests the Applicant to provide further information in the form of the following modifications: reduce the density to a mixture of R2.5 and R5. ensure new development adjoining existing lots are comparable or provided with a suitable transition. Pursuant to Schedule 2, Clause 19(1)(d) of the Planning and Development (Local Planning Schemes) Regulations 2015, advertises the modified plan, upon receipt, for Lot 401 Forrest Highway, Roelands for the purpose of obtaining comments on the reduced density. Receives a further report at the conclusion of the advertising of the modified plan for Lot 401 Forrest Highway, Roelands.		Schedule 2, Clause 19(1)(d), Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations). Advertisement expected to commence the week of 12 January 2026 via the Shire's website, newspaper and letters to residents for public review and comment (submissions). Pursuant to the Regulations the advertisement timeframe will be 42 calendar days once commenced. On completion of the advertisement, the Shire's Planning Services Officers have 60 calendar days to review submissions, complete the remaining assessment and provide a report to Council (Council Resolution 4). 22/07/2026 Director Sustainable Development As of July 2026, the Structure Plan application is with the Western Australian Planning Commission for review and determination.
16-12-2025	13.1 Elected Members Motion Previously Given	Completed	That Council: Requests the Western Australian Local Government Association through the Western Australian Local Government Association South West Zone to advocate to the Western Australian Electoral	Manager Governance and Strategy	09/01/2026 Governance Officer Communication has been drafted internally, awaiting approval before being sent.

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			Commission Expert Advisory Committee and the Department of Local Government, Industry Regulation and Safety to explore the feasibility of electronic voting for Local Government elections in Western Australia. Authorises the Chief Executive Officer to liaise with the Executive Officer of the Western Australian Local Government Association South West Zone to include this item on the next meeting agenda for consideration by member councils.		30/06/2026 Senior Governance Officer Item was brought before WALGA SW at the following meeting.
16-12-2025	17 2.1 Implications of ceasing the Food Organics and Garden Organics (FOGO) kerbside collection service	In Progress	That Council: Notes the information contained within this report regarding the operational, financial, environmental, contractual, and community implications associated with ceasing the Food Organics and Garden Organics kerbside collection service. Recognises the constraints and challenges currently impacting the regional Food Organics and Garden Organics processing network, including contamination thresholds, infrastructure limitations, and regulatory requirements. Acknowledges that further work is required to assess long-term service delivery options, community impacts, and future infrastructure pathways for organics management within the Shire. Requests the Chief Executive Officer to continue monitoring regional developments and provide Council with further advice and recommendations as	Manager Waste and Safety Services	08/01/2026 Manager Waste and Safety Services Discussions on options have commenced with Local Governments. Considerations for State Government transport rebate is included in these discussions.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			new information, funding opportunities, or processing solutions become available. Requests the Chief Executive Officer to bring a report to Council in March 2026 providing an update on the Food Organics and Garden Organics (FOGO) kerbside collection service.		
16-12-2025	17 2.2 T082025 - Hire of Miscellaneous Plant and Equipment	Complete	That Council: In respect of Tender T082025 for the Hire of Miscellaneous Plant and Equipment, does not accept any of the tender submission, as detailed in Confidential Attachment 1. Instructs the Chief Executive Officer to readvertise for a Panel Tender for Hire of Miscellaneous Plant and Equipment.	Director Infrastructure Services	08/01/2026 Director Infrastructure Services Following Council's resolution, preparations are underway to readvertise and establish a panel tender for the hire of miscellaneous plant and equipment. Work is ongoing.
16-12-2025	17 2.3 T092025 - Supply of Pre-Mixed and Hot Mixed Asphalt and Supply and Laying of Hot Mixed Asphalt	Complete	That Council: Awards Tender T092025 for the Supply of Pre-Mixed and Hot Mixed Asphalt and Supply and Laying of Hot Mixed Asphalt to Malatesta Group Holding Pty Ltd, as per their schedule of rates contained in Confidential Attachment 2, for an estimated financial year spend of \$600,000 and aggregate spend of \$2,500,000 over the extended contract period of four years. Authorises the Chief Executive Officer to prepare and sign the required Contract documentation.	Director Infrastructure Services	08/01/2026 Director Infrastructure Services Council awarded Tender T092025 for the supply and laying of pre-mixed and hot mixed asphalt. Contract documentation is being progressed in accordance with Council's resolution.
16-12-2025	17 2.4 T102025 - Supply and Delivery of Hot Bitumen	Complete	That Council: Awards Tender T102025 for the Supply and Delivery of Hot Bitumen to Fulton Hogan Pty Ltd, as per their	Director Infrastructure Services	08/01/2026 Director Infrastructure Services Council awarded Tender T102025 for the supply and delivery of hot bitumen.

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Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken
			schedule of rates as contained in Confidential Attachment 2. Authorises the Chief Executive Officer to prepare and sign the required Contract documentation.		Contract documentation is being progressed in accordance with Council's resolution.
16-12-2025	17 2.5 T122025 - Old Coast Road Intersection Upgrade - Travers Drive and Cathedral Avenue	Completed	That Council: Awards Tender T122025 for the upgrade of Old Coast Road at the intersection of Travers Drive and Cathedral Avenue, Australind, to Carbone Bros. Pty Ltd, for the amount of \$561,601.18 (ex GST) in accordance with their submitted terms and conditions. Authorises the Chief Executive Officer to prepare and sign the required Contract documentation.	Director Infrastructure Services	08/01/2026 Director Infrastructure Services Council awarded Tender T122025 for the upgrade of the Old Coast Road intersection at Travers Drive and Cathedral Avenue, Australind. Contract documentation is being progressed in accordance with Council's resolution.