



Office Use Only: GD0072001

Building Permit Approval Information Request Form – 2026/2027

This request provides a list of building approvals the Shire have on record for the requested property. A response form is provided with all listed approvals for the property, listing Building permit numbers, issue date and description of works.

1. Property Address:

Lot number:		Street Number:	
Street Name:			
Suburb:		Post Code:	

2. Applicant Details:

Name:			
Address:			
Phone:			
Email Address:			
	Yes	No	
Are you the owner of the Property? If no, please provide written authorisation from the owner/s			
Is this request for a property sale?			

3. Letter Required and Schedule of Fees & Charges 2026/27:

Building approval information	\$110.00	
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4. Lodgement of applications

By Email: shire@harvey.wa.gov.au

By Mail: PO Box 500, Harvey WA 6220

In Person:

Harvey Administration Office: 102 Uduc Road, Harvey WA 6220

Australind Administration Office: 7 Mulgara Street, Australind WA 6233

5. Payment Options

In Person	Email	Phone	Post
Please complete the attached Credit Card Authority Form if paying via email.			
Cheques payable to: Shire of Harvey PO Box 500, Harvey WA 6220			
Credit Card Only if paying over the phone – please call 9729 0380			

6. Applicant Declaration

Terms and Conditions:
I hereby accept that the search fee is non-refundable.
I understand that as the applicant if I am not the owner of the property, the current owners written authorisation is required.
The Shire has a minimum of a ten (10) day working timeframe.
I have read and understood the above terms and conditions.

Sign: _____ Date: _____



Credit Card Payment Authorisation

Part 1 – Reference	
Please provide details of the Reference Number provided	Company/Name <input type="text"/>
	Reference Number <input type="text"/>
Part 2 – Property Details	
Property details for application	Lot # <input type="text"/> Street # <input type="text"/> Street name <input type="text"/>
	Suburb <input type="text"/> Post Code <input type="text"/>
	Further details (if required) <input type="text"/>
Part 3 – Card Details	
Please note: Your card details will be destroyed once payment has been processed	Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amount (if known) <input type="text"/>
	Cardholder's name <input type="text"/>
	Card number <input type="text"/> / <input type="text"/> / <input type="text"/>
	Expiry date <input type="text"/> / <input type="text"/> CCV <input type="text"/> Phone number <input type="text"/>
	Cardholder signature <input type="text"/>
	Email address (tick if you'd like your receipt and write email) <input type="checkbox"/> <input type="text"/>