

# Cemeteries Collection Notice

*A Breath of Fresh Air*

## Who we are and how to contact us

The Shire of Harvey collects, holds and manages personal information when administering cemetery services, including applications for burial, placement of ashes, reservations of graves and niches and approvals for monumental works.

If you have questions about how your personal information is handled, or wish to request access to your information, please contact:

### Privacy Officer

Shire of Harvey  
102 Uduc Road, Harvey WA 6220  
Phone: (08) 9729 0300  
Email: [privacy@harvey.wa.gov.au](mailto:privacy@harvey.wa.gov.au)

## Why we are collecting your information

We collect this information for the following purposes:

- processing applications for the placement of ashes within Shire cemeteries
- processing applications for burials and graves within Shire cemeteries
- administering reservations of niches and rose garden memorial sites for ashes
- administering reservations of graves for future burials
- assessing and approving applications for monumental works and headstones

## How your information may be disclosed

Your personal information may be used and disclosed for the purposes outlined above.

The Shire may disclose personal information to:

- funeral directors
- monumental masons

## How we're authorised to collect your information

We collect, use and disclose your personal information in accordance with applicable laws, including:

- Cemeteries Local Law 2017

## Consequences of not providing information

If you choose not to provide certain information, we may be unable to:

- process an application for the placement of ashes
- process an application for burial
- reserve a grave, niche or rose garden memorial site
- assess and approve monumental works applications