

Creditor Details and EFT Payments Collection Notice

Who we are and how to contact us

The Shire of Harvey collects, holds and manages personal information when processing Creditor Details Forms and EFT Payment Requests.

If you have questions about how your personal information is handled, or wish to request access to your information, please contact:

Privacy Officer

Shire of Harvey
102 Uduc Road, Harvey WA 6220
Phone: (08) 9729 0300
Email: privacy@harvey.wa.gov.au

Why we are collecting your information

We collect personal information for the following purposes:

- establishing and maintaining creditor accounts.
- verifying creditor details and banking information.
- processing EFT payments, including refunds, grant payments and other approved payments.
- processing and paying invoices submitted to the Shire.

How your information may be disclosed

Your personal information may be used and disclosed for the purposes outlined above.

The Shire may disclose personal information:

- to financial institutions to facilitate EFT payments.
- to Eftsure for bank account validation.

Consequences of not providing information

If you do not provide the requested information, the Shire may be unable to:

- establish or maintain a creditor account
- process EFT payments, refunds or grant payments
- process payment of invoices