SHIRE OF HARVEY

Special Council Meeting
Minutes

Harvey Council Chambers

Thursday, 2 July 2026

4PM

Shire of Harvey
Special Council Meeting

Minutes of the Special Council Meeting of the Harvey Shire Council, held in the Council Chamber, Young Street, Harvey, on Thursday, 2 July 2026, commencing at 4pm.

Attendance

Shire President	Cr.	M.	Campbell	
	Cr.	J.	Bromham	
	Cr.	W.	Dickinson	
	Cr.	R.	Coleman	
	Cr.	R.	Holly	*Electronically*
	Cr.	A.	Hitchcock	*Electronically*

Staff

Chief Executive Officer	Ms.	A.	Riordan	
Manager Information Services	Mr.	A.	Ewing	
Human Resources Officer	Ms.	T.	Martella	
Senior Governance Officer	Ms.	C.	Peterson	*Electronically*

There were 0 members of the public and 0 member of the press present.

1. Official Opening

The Shire President declared the meeting open at 4.01pm.

Disclaimer

Members of the Public are advised that recommendations to Council contained within this Agenda can be subject to change. Applicants and other interested parties should refrain from taking any action until written advice is received confirming Council's decision with respect to any particular issue.

Any statement or insinuation of approval regarding any planning or development application made during a Special Council Meeting, is not to be taken as notice of approval. Anyone who has an application lodged with the Shire must obtain, and should only rely on, written confirmation of the outcome of the application and any conditions attached to the decision made by Council.

Council Members and the Community are reminded that should an exception resolution be passed; this has the effect of making the decision to accept the Officer Recommendation stated in the Agenda as the Council's decision without change.

An audio and visual record will be made, by means of livestreaming, of these proceedings and uploaded to the Shire's YouTube page for viewing.

Acknowledgement of Country

The Shire of Harvey acknowledges the traditional custodians of the land and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities, their cultures, and to Elders past, present and emerging.

2. Record of Apologies and Leave of Absence

Cr. Holly requested to attend the Tuesday, 2 July 2026 Special Council Meeting electronically. In accordance with Regulation 14C(2)(b) of the Local Government (Administration) Regulations 1996, the Shire President has approved this request and is satisfied that the location from which the member intends to attend the meeting, and the equipment that the member intends to use to attend the meeting, is suitable for the member to be able to effectively engage in deliberations and communications during the meeting, as per Regulation 14C(5) and 14D(6) of the Regulations.

Cr. Hitchcock requested to attend the Tuesday, 2 July 2026 Special Council Meeting electronically. In accordance with Regulation 14C(2)(b) of the Local Government (Administration) Regulations 1996, the Shire President has approved this request and is satisfied that the location from which the member intends to attend the meeting, and the equipment that the member intends to use to attend the meeting, is suitable for the member to be able to effectively engage in deliberations and communications during the meeting, as per Regulation 14C(5) and 14D(6) of the Regulations.

Apologies

Cr. Morley

Leave of Absence

Cr. Carbone

Cr. McCarthy

3. Declarations of Members' and Officers' Personal Interest

Cr. Coleman declared an Impartiality interest in Item 11.1.1 Cr. Coleman declared that Mr. Nottle is known to her through a previous business association. Cr. Coleman stated that she would stay in the Chamber and vote on the matter on its merits.

4. Response to Previous Questions Taken on Notice

Nil.

5. Public Question Time

Nil.

6. Petitions/Deputations/Presentations/Submissions

Nil.

7. Purpose of Meeting

The purpose of the Special Council Meeting is to consider a variation to the Temporary Chief Executive Officer contract

8. Moving Behind Closed Doors

That Council move behind closed doors in accordance with section 5.23(2)(b), a matter relating to the recruitment or employment of the Chief Executive Officer.

Moved: Shire President **Seconded: Cr. Bromham**

That Council move behind closed doors.

Carried 6-0 26/126

Votes:

For: Cr. Bromham, Cr. Coleman, Cr. Dickinson, Cr. Hitchcock, Cr. Holly, and President Campbell.
Against: Nil.

Council moved behind closed d*oors at *4.05pm.

9. Suspend Standing Orders

That Council suspends Standing Orders to allow consideration of Item 11.1

Moved: Shire President **Seconded: Cr. Dickinson**

That Council suspends Standing Orders.

Carried 6-0 26/127

Votes:

For: Cr. Bromham, Cr. Coleman, Cr. Dickinson, Cr. Hitchcock, Cr. Holly, and President Campbell.
Against: Nil.

10. Resume Standing Orders

That Council resume Standing Orders.

Moved: Shire President **Seconded: Cr. Bromham**

That Council resume Standing Orders.

Carried 6-0 26/128

Votes:

For: Cr. Bromham, Cr. Coleman, Cr. Dickinson, Cr. Hitchcock, Cr. Holly, and President Campbell.
Against: Nil.

11. Officer's Reports

Item No.:	**11.1.1.**
Subject:	**Temporary Chief Executive Officer Contract Amendment**
Proponent:	**Shire of Harvey**
Location:	**Shire of Harvey**
Reporting Officer:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
File No.:	**F/08/00053**
Attachments:	1. Confidential Attachment 1 [11**.1.1.1** - 22 pages] 2. Confidential Attachment 2 [11**.1.1.2** - 5 pages]

Reason for Confidentiality

Pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, this report contains information about a matter relating to the recruitment or employment of the Chief Executive Officer, including the termination of employment.

Accordingly, this report is provided to Council on a confidential basis.

Should Council wish to discuss matters contained within this report or attachments, Council will be required to resolve to close the meeting to members of the public in accordance with Section 5.23 of the *Local Government Act 1995*.

Discussion during any closed session is to be limited to matters directly relating to interim leadership arrangements.

Summary

This report follows Council's acceptance at the May 2026 Ordinary Council Meeting of the resignation of the Chief Executive Officer (CEO), effective Friday, 14 August 2026. Council is required to determine appropriate interim executive leadership arrangements pending completion of the recruitment and appointment of a substantive Chief Executive Officer.

In accordance with Policy 1.3.4 – Temporary Employment or Appointment of Acting Chief Executive Officer and Section 5.39C of the *Local Government Act 1995*, preliminary enquiries have been undertaken regarding suitably qualified and experienced persons available to undertake the role of Temporary Chief Executive Officer (TCEO).

This report presents suitably qualified candidates for Council consideration and recommends the appointment of one of the Candidates as TCEO for a period of six months with the possibility of extension for a further three months while the recruitment of a substantive CEO takes place.

Voting Requirements

Absolute Majority

Officer’s Recommendation

That Council:

1. Endorses the Performance Criteria as provided in Annexure 2 to the Contract of Employment as detailed in the Letter of Variation to the Contract of Employment (*Confidential Attachment 2*)

2. Approves the Letter of Variation to the Contract of Employment (*Confidential Attachment 2*)

and authorises the Shire President to sign and provide to Anthony Nottle for acceptance.

3. Approves an allocation of $10,000 in the 2026-2027 Budget for Governance legal expenditure.

BY ABSOLUTE MAJORITY

Moved: Shire President **Seconded: Cr. Bromham**

That Council:

1. **Endorses the Performance Criteria as provided in Annexure 2 to the Contract of Employment as detailed in the Letter of Variation to the Contract of Employment (*Confidential Attachment 2*)**

2. **Approves the Letter of Variation to the Contract of Employment (*Confidential Attachment 2*) and authorises the Shire President to sign and provide to Anthony Nottle for acceptance.**

3. **Approves an allocation of $10,000 in the 2026-2027 Budget for Governance legal expenditure.**

BY ABSOLUTE MAJORITY

Carried 6-0 **26/129**

Votes:

For: Cr. Bromham, Cr. Coleman, Cr. Dickinson, Cr. Hitchcock, Cr. Holly, and President Campbell.

Against: Nil.

12. Returning from Behind Closed Doors

That Council return from behind closed doors in accordance with section 5.23(2)(b), a matter relating to the recruitment or employment of the Chief Executive Officer.

Moved: Shire President **Seconded: Cr. Holly**

That Council return from behind closed doors.

Carried 6-0 **26/130**

Votes:

For: Cr. Bromham, Cr. Coleman, Cr. Dickinson, Cr. Hitchcock, Cr. Holly, and President Campbell.

Against: Nil.

Council returned from behind closed doors at 4.22pm.

13. Closure of Meeting

There being no further business to discuss, the meeting was declared closed at 4.23pm.

I, Ms. Michelle Campbell, certify that the aforesaid Minutes of the meeting held on Thursday, 2 July 2026, are a true and correct record of that meeting on Thursday, 2 July 2026.

MECampbell

____

Ms. Michelle Campbell
Shire President