



SWIMMING POOL/SPA & BARRIER Application Checklist

A Breath of Fresh Air

Please submit application along with this checklist to: shire@harvey.wa.gov.au

Required Information	Checklist
<p>Application Form</p> <ul style="list-style-type: none"> Completed Certified BA1 or Uncertified BA2 application form All sections of the form must be completed. All property owner/s must be named on the form and signatures where applicable The Applicant and Builder need to sign the relevant sections: <i>A Class 10b application does not need a registered builder, however the Builders section 4 must be filled out and signed</i> Certificate of Design Compliance BA3 (if a BA1 certified application form is used) 	
<p>BCITF Levy payment receipt:</p> <ul style="list-style-type: none"> This is required for all works with an estimated cost of construction above \$100,000 Can be paid online at BCITF Levy - Construction Training Fund (ctf.wa.gov.au) please provide receipt with application when submitting 	
<p>Building Fees & Charges:</p> <ul style="list-style-type: none"> Please refer to: Shire of Harvey - Building Schedule of Fees and Charges 	
<p>Pool Barrier:</p> <ul style="list-style-type: none"> All pools/spas are required to have an associated barrier around them (compliant with Australian Standard 1926.1). See Rules for Pools and Spas for requirements. An indicative location of all proposed safety barriers is to be shown on the site plan drawings. If a masonry wall is going to be installed for a pool barrier a separate building permit will be required. <p>Safety barrier enquiries can be forwarded to: pools@harvey.wa.gov.au</p>	
<p>Plans and supporting documentation:</p> <ul style="list-style-type: none"> Site plan, including: <ul style="list-style-type: none"> Lot Boundaries and dimensions Pool location, distance from lot boundaries and/or dwelling Indicative location of safety barrier including type/style and gate shown to swing away from the pool area Swimming pool specifications – length, width and depth Details of retaining walls (where relevant and if proposed) Is the pool located in a landscape value area or the front yard of a property? If so, planning approval may be required prior to issuing a building permit. Pool engineering design documents and certification. Water Reticulation System to AS1926.3 (Compliant skimmerbox). Pool Blanket to AS5348 	

Once a complete application has been received the applicant will receive a payment request

Enquiries: Building Services (08) 9729 0380 or email at shire@harvey.wa.gov.au

Updated 06/07/2026