



Office Use Only: GD072001

Building Permit Approval Information Request Form – 2026/2027

This request provides a list of building approvals the Shire have on record for the requested property. A response form is provided with all listed approvals for the property, listing Building permit numbers, issue date and description of works.

Collection Notice: The Shire of Harvey collects your personal information to assess and process building permit approval information requests. Information may be used or disclosed where authorised or required by law. Personal information is collected in accordance with the *Building Act 2011 (WA)* and *Building Regulations 2012 (WA)*. Failure to provide the required information may prevent the Shire from processing or responding to your request. For more information, visit www.harvey.wa.gov.au.

1. Property Address:

Lot number:		Street Number:	
Street Name:			
Suburb:		Post Code:	

2. Applicant Details:

Name:			
Address:			
Phone:			
Email Address:			
	Yes	No	
Are you the owner of the Property? If no, please provide written authorisation from the owner/s			
Is this request for a property sale?			

3. Letter Required and Schedule of Fees & Charges 2026/27:

Building approval information	\$110.00	
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4. Lodgement of applications

By Email: shire@harvey.wa.gov.au

By Mail: PO Box 500, Harvey WA 6220

In Person:

Harvey Administration Office: 102 Uduc Road, Harvey WA 6220

Australind Administration Office: 7 Mulgara Street, Australind WA 6233

5. Payment Options

In Person		Email		Phone		Post	
Please complete the attached Credit Card Authority Form if paying via email. Cheques payable to: Shire of Harvey PO Box 500, Harvey WA 6220 Credit Card Only if paying over the phone – please call 9729 0380							

6. Applicant Declaration

Terms and Conditions:
I hereby accept that the search fee is non-refundable.
I understand that as the applicant if I am not the owner of the property, the current owners written authorisation is required.
The Shire has a minimum of a ten (10) day working timeframe.
I have read and understood the above terms and conditions.

Sign: _____ Date: _____

Credit Card Payment Authorisation

Part 1 – Reference			
Please provide details of the Reference Number provided	Company/Name		
	Reference Number		
Part 2 – Property Details			
Property details for application	Lot #	Street #	Street name
	Suburb		Post Code
	Further details (if required)		
Part 3 – Card Details			
Please note: Your card details will be destroyed once payment has been processed	Visa	MasterCard	Amount (if known)
	Cardholder's name		
	Card number		
	/ /		
	Expiry date	CCV	Phone number
	/		
Cardholder signature			
Email address (tick if you'd like your receipt and write email)			
☐			