



Local Emergency Management Committee Meeting **Agenda**

Council Chamber
Monday, 14 September 2026
2pm

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Local Emergency Management Committee

Agenda

Notice is hereby given that a Local Emergency Management Committee meeting will be held Monday, 14 September 2026 in the Shire of Harvey Council Chamber, Young Street, Harvey, commencing at 2pm.

The business to be transacted is shown in the Agenda hereunder.

Yours faithfully,



Tony Nottle
Chief Executive Officer (Temporary)

11 September 2026

1. Attendance**Committee Membership – Voting**

Shire President/Presiding Officer	Cr.	Michelle	Campbell
Deputy Shire President	Cr.	Craig	Carbone
Chief Bush Fire Control Officer	Mr.	Wayne	Jackson
Community Emergency Services Manager	Mr.	Nick	Mellowship
Harvey Police	Sgt.	Leighton	Kirk
Australind Police	S/Sgt.	Scott	Starkie
DFES – District Officer Wellington	Mr.	Ricky	Southgate
DBCA – District Officer Wellington	Mr.	Jewell	Crossberg
Harvey SES – Nominee (or delegate)	Mr.	Todd	Verrall
VFRS – Harvey	Mr.	Scott	Britza
VFRS – Brunswick	Mr.	Brian	Brotton
VFRS – Eaton/Australind	Mr.	David	Townsend
Harvey St John Ambulance	Ms.	Suleen	Van Der Westhuizen
Department of Communities	Ms.	Renee	Flaxman

Committee Membership – Non-Voting

Chief Executive Officer (Temporary)	Mr.	Tony	Nottle
Director Infrastructure Services	Mr.	Shane	Faber
Manager/Waste and Safety Services / Local Recovery Coordinator, Shire of Harvey	Mr.	Haydn	Jones
Director Community and Lifestyle	Ms.	Suzie	Haslehurst
Bush Fire Risk Mitigation Coordinator	Mrs.	Kaitlin	Southgate
Manager Environmental Health	Ms.	Anne-Marie	Pearson
DFES – Emergency Management Advisor	Ms.	Melissa	Howard
Harvey Recreation & Cultural Centre – Manager	Mr.	David	Marshall
Leschenault Leisure Centre – A/Manager	Ms.	Kellie	Holm
Western Power	Mr.	Gary	Smith
Atco Gas	Mr.	Aaron	Goodhew
Australian Rail Group	Mr.	Rodney	Smith
Education Department	Mr.	Mick	Luplau
Yarloop Police	Sgt.	Mark	Cook
Hocart Lodge	Ms.	Natasha	Meredith
Main Roads	Ms.	Kerry	McNevin
Department of Health	Mr.	Barry	Moroney
Dampier to Bunbury Gas Pipeline	Mr.	Kirk	McDonald
Department Primary Industries and Regional Development	Ms.	Tamara	Keens
Southern Seawater Alliance	Mr.	Scott	Moorhead
Australind St John Ambulance	Mr.	Justin	Ingrey
Harvey Water	Mr.	Rod	Johnson
Water Corporation	Mr.	Brian	Avila
Telstra	Mr.	Andy	Boutell
Alcoa	Mr.	Jake	Webb

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Mr.

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2. Apologies

Mr. Darren Harvey, Fire Operations Officer, DBCA

Mr. Ian McMahon, Local Manager, Australind SES

Mr. Nick Elrick, District Officer, Natural Hazards South West, DFES

Mr. Greg Treasure, Operations Manager South West, Water Corporation

3. Confirmation of Minutes

The Minutes of the Local Emergency Management Committee Meeting (LEMC) held on Monday 8 June 2026, are attached hereto (Refer **Attachment 3.1.1**).

Recommendation

That the Minutes of Local Emergency Management Committee Meeting held on Monday 8 June 2026, be confirmed as a true and correct record.

4. Presentations/Deputations

4.1. Pre-Exercise - "WA's First Terrorist Incident" - Local Government Authority's View on Recovery, Prevention and Preparedness

On Monday 7 September, LEMC members received a presentation by Mr. Peter Henry, Alliance Management Community Safety and Amenity, City of Perth.

On 26 January 2026, a homemade fragmentation device was thrown into a crowd of approximately 2,500 people attending an Invasion Day Rally in Perth's Central Business District. While the device failed to detonate, the incident was subsequently declared a terrorist attack and marked the first occasion a person has been charged with engaging in a terrorist act in Western Australia.

Peter was directly involved in the City of Perth's response and recovery activities following the incident and has recently presented his experiences and lessons learned at the WALGA Emergency Management Forum.

This presentation provided an important opportunity to learn from a real-world incident and to better understand the challenges local governments and partner agencies may face in relation to these emerging hazards.

The presentation served as a valuable preparation for the LEMC Exercise, titled "*Brunswick Shield*" to be held prior to the LEMC Meeting Monday 14 September 2026. While the exercise scenario will be based on a hostile act rather than a terrorist attack, the themes of multi-agency coordination, community impacts, public information, welfare, and recovery are closely aligned. The distinction allows WAPOL representatives to openly discuss response and recovery arrangements while still providing a realistic and challenging scenario for participants.

5. Business in accordance with the requirements of the Emergency Management Act 1995

5.1. Confirmation of LEMC Contact Details

Attached to the Agenda is the current list of Emergency Contact Details. Please advise the Community Emergency Services Manager (CESM) of any updates required (Refer ***Confidential Attachment No. 5.1.1.1***).

5.2. Review any Post - Incident Reports and/or Post - Exercise Reports

5.3. Funding Nominations and Applications Process

All West Australians Reducing Emergencies (AWARE) Grant Program

Applications for the 2026 – 2027 All West Australians Reducing Emergencies (AWARE) Grant Round are open from 7 September to 9 October 2026.

A total of \$219,940 in State Government funding is available to support Western Australian local governments in strengthening emergency management capability through preparedness, resilience, and capacity-building projects.

The funding aims to enhance local emergency management arrangements and improve community preparedness for emergencies.

5.4. Emergency Risk Management (ERM)/Treatment Strategies Progress

Summary

To seek LEMC endorsement to include a Strategic Risk Review as a standing agenda item at future meetings.

Background

The Shire of Harvey's Local Emergency Management Arrangements (LEMA) are due for review in 2028. Since their development, the identified hazards and risk assessments have not been comprehensively reviewed.

Changes in climate, land use, infrastructure, population, and emergency management practices may have altered the Shire's risk profile. Introducing regular risk reviews through the LEMC will ensure risks remain current and support a more informed review of the LEMA in 2028.

Current priority hazards include: -

- Bushfire.
- Severe Storm.
- Hazardous Materials Incident.
- Earthquake.
- Pandemic.
- Tsunami.

Proposal

At each LEMC meeting, one hazard will be reviewed to: -

- Confirm whether current risk ratings remain appropriate.
- Consider changes in likelihood, consequence, and community impact.
- Review existing mitigation and control measures.
- Identify emerging risks or gaps.
- Consider new hazards for inclusion in the LEMA.

Where required, additional information will be sought from relevant agencies and any recommended changes presented to the LEMC for endorsement.

Benefits

- Provides a stronger strategic focus for LEMC meetings.
- Ensures local risk assessments remain current and evidence based.
- Encourages greater involvement from member agencies.
- Identifies emerging risks early.

- Reduces the workload associated with the 2028 LEMA review.

Officer's Recommendation

That the Local Emergency Management Committee endorse the inclusion of a standing Strategic Risk Review agenda item at future meetings to support the ongoing effectiveness and currency of the Shire of Harvey's Local Emergency Management Arrangements.

5.5. Review of Local Emergency Management Arrangements

The State Emergency Management Policy Communique - LEMA and associated updated Local Emergency Management Arrangements (LEMA) templates and guidance have been released by the State Emergency Management Committee (SEMC). The Communique clarifies minimum LEMA compliance requirements, confirms that local governments must review their LEMA at least every five years, and advises that the new templates are available for optional use during a 12-month consultation period.

A copy of the Communique is attached for members' information. Members are requested to note the updated guidance and consider any implications for the review and ongoing maintenance of the Shire's Local Emergency Management Arrangements (*Refer to Attachment No. 5.5.1.1*).

5.6. Review Business Plan Strategies and Record Key Achievements

Shire staff attended Emergency Management Training in Bunbury on 22 and 23 July 2026, alongside Shire President, Michelle Campbell, and Councillor Wendy Dickinson.

The awareness-level training was delivered and fully funded by the Department of Fire and Emergency Services (DFES) Emergency Management Training Program.

The training comprised the following courses: -

- ***Introduction to Emergency Management:*** An overview of the legislative and policy framework for emergency management, including emergency management principles, governance arrangements, prescribed hazards, key planning documents, and hazard management responsibilities across Western Australia.
- ***Introduction to Disaster Recovery:*** An introduction to disaster recovery principles and practices, focusing on supporting individuals and communities affected by emergencies. Topics included recovery governance, stakeholder roles and responsibilities, recovery planning, transition arrangements, and the respective roles of local and State governments.

5.7. First Quarter Meeting

5.7.1. Local Government Exercise Schedule

The LEMC "Brunswick Shield" Exercise is to be held prior to this meeting, commencing at 11.00am.

5.7.2. Seasonal Review

To be tabled by DFES at the meeting.

6. General Business

6.1. Department of Fire and Emergency Management's Report (DFES)

The Department of Fire and Emergency Services (DFES) Report has been received and is included in the District Emergency Management Advisor's (DEMA) Report (***Refer to Attachment 6.2.1.1).***

6.2. DFES Emergency Management Advisor's Report (DEMA)

The District Emergency Management Advisor's (DEMA) Quarterly Report has been received by Ms. Melissa Howard and is attached for the Committee's information (***Refer to Attachment 6.2.1.1).***

6.3. Department of Biodiversity, Conservation and Attractions's Report (DBCA)

The Department of Biodiversity, Conservation's and Attractions (DBCA) Report will be tabled at the meeting.

6.4. Department of Communities' Report (DoC)

The Department of Communities' Quarterly Report has been received from Ms. Renee Flaxman, Regional Coordinator, South West, and is attached for the Committee's information (***Refer to Attachment 6.4.1.1).***

A copy of the Department of Communities' Local Emergency Relief and Support Plan is also attached for the Committee's information. (***Refer to Confidential Attachment 6.4.2.1).***

6.5. Bushfire Risk Mitigation Coordinator's Report (BRMC)

The Bushfire Risk Mitigation Coordinator's Report will be tabled at the meeting by Mrs. Kaitlin Southgate.

6.6. Main Roads Western Australia's Report (MRWA)

The MRWA Report, has been received from Mr. Bruce Hancock, Asset Manager Operations, South West is attached for the Committee's information (***Refer to Attachment No. 6.6.1.1).***

7. Closure of Meeting

8. Next Meeting

The next meeting of the Local Emergency Management Committee will be held on Monday 8 December 2026, in the Harvey Council Chamber, commencing at 2.00pm.