



Local Emergency Management Committee Meeting **Attachments**

Monday, 14 September 2026
Harvey Council Chamber
2pm

Local Emergency Management Committee Meeting Attachments

14 September, 2026

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Local Emergency Management Committee Meeting **Minutes**

Harvey Council Chambers
Monday, 8 June 2026
2pm

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Local Emergency Management Committee

Minutes

Minutes of the meeting of the Local Emergency Management Committee, held on Monday 8 June 2026 in the Harvey Council Chamber Meeting Room, Young Street, Harvey, commencing at 2.13pm.

Official Opening

The Presiding Member, Shire President Campbell, opened the meeting at 2.13pm.

Shire President advised this LEMC that this would be the final Shire of Harvey LEMC meeting attended by Ms. Annie Riordan, who has accepted the position of Chief Executive Officer at the City of Busselton. Shire President Campbell conveyed the Committee's appreciation for Ms. Riordan's guidance and support to the LEMC.

1. Attendance**Committee Membership – Voting**

Shire President/Presiding Officer	Cr.	Michelle	Campbell
Councillor	Cr.	Laurie	Morley
Chief Bush Fire Control Officer	Mr.	Wayne	Jackson
Community Emergency Services Manager	Mr.	Nick	Mellowship
Harvey Police	A/OIC.	Daniel	Simpson
DBCA – District Officer Wellington	Mr.	Jewell	Crossberg
			<i>Electronically</i>
Harvey St John Ambulance	Ms.	Suleen	Van Der Westhuizen
Department of Communities	Ms.	Renee	Flaxman
			<i>Electronically</i>

Committee Membership – Non-Voting

Chief Executive Officer	Ms.	Annie	Riordan
Manager/Waste and Safety Services / Local Recovery Coordinator	Mr.	Haydn	Jones
Director Community and Lifestyle	Ms.	Suzie	Haslehurst
			<i>Electronically</i>
Bush Fire Risk Mitigation Coordinator	Ms.	Kaitlin	Southgate
Acting Manager Environmental Health	Ms.	Anne-Marie	Pearson
			<i>Electronically</i>
DFES – District Officer – Natural Hazards	Mr.	Nick	Elrick
DFES – Emergency Management Advisor	Ms.	Melissa	Howard
Leschenault Leisure Centre – Manager	Ms.	Kirsty	Shooter
Western Power	Mr.	Gary	Smith
Department of Health	Mr.	Barry	Moroney
			<i>Electronically</i>
Southern Seawater Alliance	Mr.	Scott	Moorhead
			<i>Electronically</i>
Alcoa	Mr.	Jake	Webb
Alcoa	Mr.	Aaron	Kelly <i>Electronically</i>
Tronox	Mr.	Zee	Rijkuris
Coordinator Waste and Sustainability	Mr.	Harrison	<i>Electronically</i>
			Henson
			<i>Electronically</i>

Visitors

DFES Senior Policy & Projects Officer	Ms.	Kylie	Shailer
			<i>Electronically</i>

2. Apologies

Cr. Craig Carbone, Deputy Shire President, Shire of Harvey

Mr. Kirk McDonald, Australia Gas and Infrastructure Group

Mr. Aaron Goodhew , Atco Gas

Senior Sergeant Scott Starkie, Australind Police

Mr. Rod Johnson , Harvey Water

Mr. Ricky Southgate, District Officer Wellington, DFES

Mr. Craig Yardley, Director Infrastructure Services

3. Confirmation of Minutes

The Minutes of the Local Emergency Management Committee Meeting (LEMC) held on Monday 9 March 2026, are attached hereto (***Refer Attachment 3.1.1***).

Recommendation

That the Minutes of Local Emergency Management Committee Meeting held on Monday 9 March 2026, be confirmed as a true and correct record.

Moved: Cr. Laurie Morley

Seconded: Ms. Suleen Van Der Westhuizen

That the Minutes of the Local Emergency Management Committee Meeting (LEMC) held on Monday 9 March 2026, be confirmed as a true and correct record.

LEMC 26/02 CARRIED 8-0

4. Presentations and Deputations

4.1. Department of Biodiversity, Conservation and Attractions - Agency Structure and Burning Program

The presentation to be presented by Mr. Jewell Crossberg, Wellington District Officer, Department of Biodiversity, Conservation and Attractions (DBCA) was postponed and will be presented at a future LEMC Meeting.

4.2. Department of Fire and Emergency Services - Local Government Emergency Management Hub

Ms. Kylie Shailer, Department of Fire and Emergency Services (DFES) Senior Policy and Projects Officer Resilience and Recovery addressed the Committee on the Local Government Emergency Management Hub. This presentation was conducted via Teams (**Refer to Attachment 4.2.1**).

To view the Local Government Emergency Hub, please visit the direct link - <https://www.dfes.wa.gov.au/local-government/em-knowledge-hub>.

5. Business in accordance with the requirements of the *Emergency Management Act 1995*

5.1. Confirmation of LEMC Contact Details

Attached to the agenda is the current list of Emergency Contact Details. Please advise the Community Emergency Services Manager (CESM) of any updates required (Refer **Confidential Attachment No. 5.1.1**).

5.2. Review any Post – Incident Reports and/or Post – Exercise Reports

Shire President Campbell noted that the Shire is entering the mitigation phase of emergency management following the closure of the bushfire season. Shire President Campbell acknowledged the outstanding efforts of local volunteer bush fire brigades and stakeholder agencies in protecting the community and emphasised the ongoing importance of prescribed burns and other risk reduction activities in minimising bush fire impacts.

Shire President also expressed her appreciation to emergency services personnel, agencies and Shire staff who responded during the storm event from 2–4 June 2026, and who continue to support recovery efforts, including clean-up operations and power restoration.

The severe weather event presented significant challenges for the community, who are commended for adhering to warnings and assisting with debris clearance where possible. Clean-up efforts remain ongoing in the most affected areas, and it is anticipated that agencies will have the opportunity to discuss issues arising from the event during today's meeting.

Mr. Haydn Jones provided an update on the recent storm event, noting significant damage to the Leschenault Estuary and foreshores, including coastal erosion, which will present ongoing challenges. Mr. Jones advised that the Disaster Recovery Relief Fund is available for such events and that funding options will be explored.

Mr. Jones further proposed that, in advance of future significant weather events, consideration be given to coordinating a “check-in” meeting with LEMC Committee members to confirm forecasts and the availability of personnel and agencies.

Mr. Nick Elrick, DFES District Officer (Natural Hazards), reported that 190 emergency requests were received during the storm event, including 23 from Australind, 80 from Bunbury and one from Harvey. All requests were addressed by the afternoon of Tuesday, 2 June 2026.

5.3. Funding Nominations and Applications Process

Disaster Ready Fund (DRF) 2026–27

The Australian Government has opened Round 4 of the Disaster Ready Fund (DRF) for 2026–27, providing \$142.5 million nationally to support initiatives that reduce disaster risk and strengthen community resilience. Applications close on 1 July 2026 and may include infrastructure projects, risk reduction works, preparedness programs, resilience planning, and hazard monitoring initiatives. Round 4 places a greater emphasis on infrastructure projects and introduces a strengthened value-for-money assessment criterion.

Given the short application period, only shovel-ready projects or well-developed proposals with a high level of project readiness are likely to be competitive and capable of meeting the funding requirements within the available timeframe.

Following a review of the program requirements and application timeframe, the Shire of Harvey has determined that it is not in a position to submit an application under Round 4 of the Disaster Ready Fund.

5.4. Emergency Risk Management (ERM)/Treatment Strategies Progress

Mrs. Kaitlin Southgate advised that the Shire of Harvey has been successful in securing AWARE Grant funding to undertake an Emergency Management Capability Assessment. The assessment focuses on current capabilities under the *Bush Fires Act 1954*, with consideration given to increasing risks associated with population growth and urban expansion. Brigade leadership has been consulted, and a final report is being prepared.

5.5. Review of Local Emergency Management Arrangements

The Local Emergency Management Arrangements are still current and not due for major review until 2028, however due to DFES reviewing the LEMA templates, it may be necessary for some changes to be made prior to this date.

Ms. Renee Flaxman advised that the Department of Communities Emergency Relief and Support Plan needs to be updated in the current Shire of Harvey LEMA.

5.6. Review Business Plan Strategies and Record Key Achievements

The Committee is currently awaiting the release of the updated LEMC Business Plan template. Once received, the template will be reviewed and circulated to committee members for consideration and input.

5.7. Fourth Quarter Meeting

5.7.1. Local Government Exercise Schedule

The exercise scheduled to take place at this meeting has been postponed and will be rescheduled for Committee meeting to be held on 14 September 2026.

5.7.2. Seasonal Review

Refer to DFES Report (*Refer to Attachment 6.1.1*).

6. General Business**6.1. Department of Fire and Emergency Services (DFES) Report**

The Department of Fire and Emergency Services Report has been received by Mr. Ricky Southgate and is attached to the Agenda for the Committee's Information (*Refer to Attachment 6.1.1*).

6.2. DFES District Emergency Management Advisor (DEMA) Report

The District Emergency Management Advisor's Quarterly Report has been received by Ms. Melissa Howard and is attached (*Refer to Attachment 6.2.1*).

Ms. Howard tabled upcoming awareness level training information, namely the Introduction of Emergency Management and Introduction to Disaster Recovery, the training to be held on 22 and 23 July 2026, at the Leschenault Pavilion, Peter Anderson Drive, Australind (*Refer to Attachment No. 6.2.2*).

Ms. Howard advised that the Polyphagous Shot-hole Borer (PSHB) has transitioned from eradication to a management phase, with ongoing resourcing implications and stakeholder engagement. The Department of Primary Industries and Development are currently holding workshops focusing on susceptible PSHB hosts and their symptoms, sampling advice and diagnostics pathways and treatment/disposal of invested material.

Shire President noted that it is important for the community to be vigilant and to be continually updated on the issue of the PSHB.

6.3. Department of Communities Report

The Department of Communities Quarterly Report has been received by Ms. Renee Flaxman and is attached to the Agenda for the Committee's information (*Refer to Attachment 6.3.1*).

6.4. Bushfire Risk Mitigation Officer's Report

The Bush Fire Risk Mitigation Coordinator's (BRMC) Quarterly Report has been received by Mrs. Kaitlin Southgate, and is attached to the Agenda for the Committee's information (*Refer to Attachment 6.4.1*).

Mr. Jones reported that mitigation and prescribed burning activities have been highly successful over the past year. He noted the strong involvement of Brigades, highlighting the valuable transfer of experience from senior members to newer volunteers. Mr. Jones expressed his appreciation to Mr. Wayne Jackson, Mrs. Kaitlin Southgate and Mr. Nick Mellowship for their efforts in implementing the mitigation program.

Mr. Wayne Jackson, Chief Bush Fire Control Officer, also expressed his appreciation to all the volunteers for their assistance in the mitigation/prescribed burns.

6.5 Alcoa – Bush Fire Ready Fund Report

Mr. Jake Webb, Health and Safety Principal, Emergency Management, Alcoa, advised the Committee that Alcoa's 2026 Alcoa Bush Fire Ready Fund Grants Program is now open; submissions closing 5 July 2026, 7.00pm.

For further information on the funding, please visit [2026 Alcoa Bushfire Ready Fund - Grants Program - Alcoa](#). (Refer to Attachment No. 6.5.1).

6.6 Chief Executive Officer Report

Ms. Riordan expressed her appreciation to the Committee, noting that the operation of the LEMC Committee is a very valuable and successful Committee.

6.7 Community Emergency Services Coordinator's Report

- Mr. Nick Mellowship reported that two days prior to the storm event, attendance was required by himself and brigades at a deliberately lit fire that had occurred on a Shire verge. Discussions are taking place regarding this incident.
- Mr. Mellowship advised that efforts are underway to secure ARC Infrastructure representation on the LEMC. A recent incident highlighted the inability to promptly contact the agency when urgently required.

With the Australind Train service set to resume, it would be beneficial to understand the emergency response measures ARC Infrastructure has in place.

- Mr. Mellowship reported that the construction of the Leschenault Fire Station was going well with the electrical fit-out and plumbing now taking place. The building handover is still scheduled for the end of October 2026.
- Shire President Campbell enquired whether volunteer training was scheduled during the off-season. Mr. Mellowship advised that the training calendar is already heavily booked during this period.

6.8 WA Police Report

Acting Officer in Charge, Harvey Police, Dan Simpson, advised that Sergeant Leighton Kirk will commence at Harvey Police Station at the end of June 2026, and Sergeant Mark Cook has been appointed to the Yarloop Police Station.

Acting OIC Simpson also reported on ongoing collaboration with the Department of Communities regarding local homelessness issues, as well as coordination with the Shire of Harvey Coordinator Ranger Services, Mr Andrew Church, who has provided valuable information in relation to illegal camping and homelessness.

6.9 Tronox – Emergency Services Report

Mr. Zee Rijkuris, Tronox Emergency Services, advised Tronox is in the process of recruiting an Emergency Services Coordinator. Upon appointment, the successful candidate will represent Tronox at future LEMC meetings.

7. Next Meeting

The next meeting of the Local Emergency Management Committee will be held on Monday 14 September 2026, in the Harvey Council Chamber, commencing at 2.00pm.

8. Closure of Meeting

There being no further business to discuss, the meeting was closed at 3.18pm



Local Emergency Management Committee Meeting **Attachments**

8 June 2026
Harvey Council Chamber
2pm

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8 June 2026

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Local Government EM Knowledge Hub

LEMA Improvement Program
Harvey LEMC – 8 June 2026



Item 4.2
Attachment 4.2.1

How did it come about?

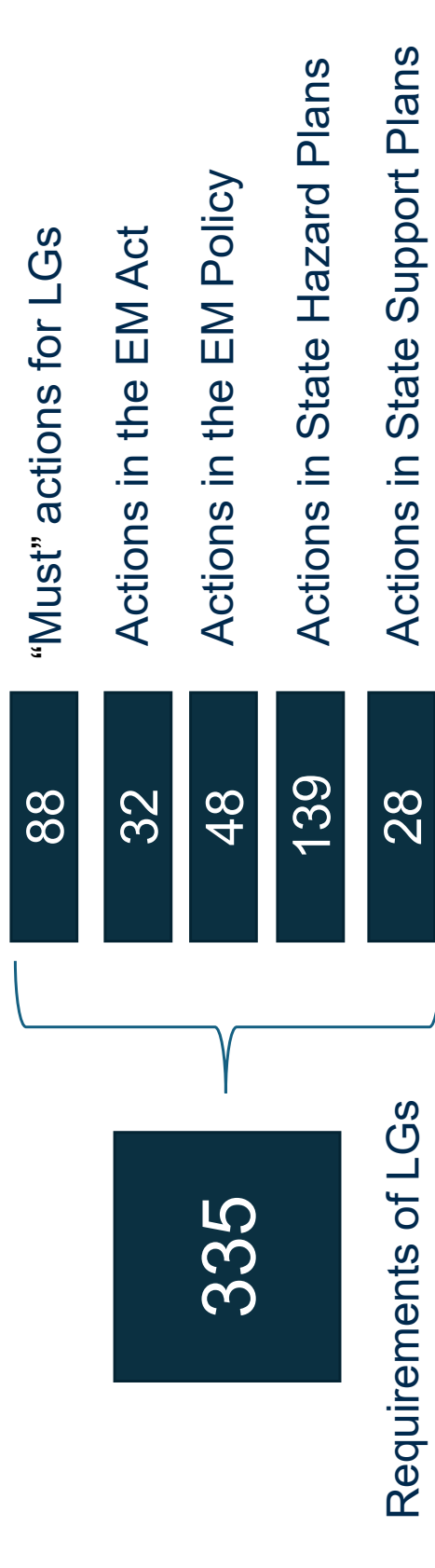


What did local government say?

- Clear definition of roles and responsibilities in one place, not intermingled with state requirements.
- Clarification of roles and responsibilities across PPRR.
- Easy access to guidance and tools to assist in achieving roles and responsibilities.



The complexity problem



Requirements of LGs
across all EM documents
Must-Responsible-May-Should



Attachments, templates and
resources not always easy to find

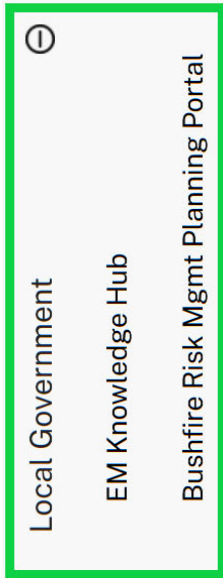


What is the EM Hub?



- Central resource for local government emergency management
- PPRR structure with supporting EM information
- Written in plain English – summarising primary requirements, advice and resources
- Easy to navigate, direct links to reference documents and resources





Overview	Prevention	Preparedness	Response	Recovery
Introduction	Emergency Risk Management	EM Planning	Combat Agency (Fire)	Recovery Planning
What is EM?	Bushfire Risk Management – BRM Portal	Community Engagement	Incident Support	Impact Statement
What are LEMA?		LEMC	Evacuation & Relief	Recovery levels
		Exercising & Capability	Communication	Transition to recovery
		Reviewing LEMA	Finance	Managing recovery
		Animal Welfare	Donations and volunteers	Communicating in recovery
		People at higher risk		Recovery funding

- Glossary
- Link to updates on the LEMA Improvement Project





LOCAL GOVERNMENT EM KNOWLEDGE HUB

Supporting local government capability and resilience in emergency management



Thank you.
Questions?



SOUTH WEST TRAINING OPPORTUNITIES

Awareness level training courses

Item No. 6.2
Attachment No. 6.2.2

Introduction to **Emergency Management** 8.30am - 4pm | 22 July 2026

The PAV at Leschenault Recreation Park,
Australind
(1 Peter Anderson Drive, Australind, WA, 6233)

This updated training provides participants with an introductory overview of Western Australia's state emergency management framework. It focuses on identifying emergency management legislation, regulations and policies, as well as understanding the hazard management structure.

Prerequisites:

- None required

Key Subject Areas

- Legislation and policy framework
- Underpinning principles
- Comprehensive approach to emergency management
- Governance structures
- Common terms and definitions
- Prescribed hazards
- Plans and other key documents
- How hazards are managed

Introduction to **Disaster Recovery** 8.30am - 4pm | 23 July 2026

The PAV at Leschenault Recreation Park,
Australind
(1 Peter Anderson Drive, Australind, WA, 6233)

This updated training provides a broad overview of Disaster Recovery and how recovery activities help impacted individuals and communities return to a life that they value. The module focuses on outlining key recovery concepts, principles and activities, while identifying key agencies, their roles, and describing the triggers for state recovery commencement.

Prerequisites:

- Introduction to Emergency Management

Key Subject Areas

- Recovery - a closer look
- The national principles
- Key stakeholders in recovery
- Phases of recovery
- Transfer of recovery coordination
- State involvement in recovery
- Recovery Plans

Target Audience

Government agencies, LEMC and DEMC members, and service providers working in emergency management and disaster recovery in WA.

Click here to apply: <https://forms.office.com/r/i9YXE4LqRr>

For general enquiries, email recoverycapability@dfes.wa.gov.au



This training product was funded by the Commonwealth Government of Australia with support from the WA State Emergency Management Committee through the Natural Disaster Resilience Program.

Alcoa Bushfire Ready Fund

Item No. 6.5
Attachment No. 6.5.1



Grant Program Guidelines



The Alcoa Bushfire Ready Fund – Grant Program aims to support community organisations in initiatives that enhance preparedness and protection against bushfires.

The key objectives of this grant program are to:



Enhance Community Preparedness

Support projects that improve the readiness of communities to respond to bushfire threats.



Mitigate Bushfire Risks

Fund initiatives that reduce the risk and impact of bushfires through proactive measures.



Support Volunteer Efforts

Support volunteer bushfire brigades to enhance their capacity and effectiveness.



Promote Collaboration

Encourage partnerships between local government authorities, non-government organisations, local Traditional Owners or Aboriginal ranger groups and community groups to address bushfire challenges.

Funding Parameters

\$ Grant Amount

Minimum of \$5,000 and up to \$20,000 per project.

🕒 Funding Duration

Projects must be completed within 12 months from the date of grant approval.

Eligibility Criteria

Applicants must:

- › Be a not-for-profit organisation with a valid ABN
- › Demonstrate a clear need for the project and its alignment with the program objectives
- › Be able to demonstrate financial viability
- › Not have any outstanding acquittal reports or money owed to Alcoa as a result of previous funding or grants
- › Have the appropriate type and level of insurance for the activities that are the subject of this grant

Location

Projects must benefit the regions where Alcoa operates in WA and Victoria (defined as the areas in and surrounding Kwinana, Peel and the upper South West of Western Australia and the Glenelg Shire of Victoria).

Exclusions

Alcoa will not support community partnerships that:

- › Are political or sectarian in nature
- › Are for the sole benefit of an individual
- › Are commercial in nature
- › Involve prize money for professional sport
- › Promote/involve discrimination, racial hatred or any illegal activity

Expenses

Eligible

- ✓ Equipment and supplies necessary for bushfire preparedness and response
- ✓ Training and capacity-building activities for volunteers and community members
- ✓ Public awareness campaigns and educational materials
- ✓ Collaborative projects involving multiple community organisations and projects that support community preparedness
- ✓ Research and development of innovative bushfire mitigation strategies, including the application of cultural fire management practices

Ineligible

- X Operational costs not directly related to the project
- X Salaries and wages for existing staff
- X Projects that do not align with the program objectives

Application Process

Opening Date: 1 June 2026

Closing Date: 5 July 2026



Submission

Applications must be submitted through the Alcoa grants portal - <https://alcoa.smartygrants.com.au/26BRFG> by the closing date.



Required Documents

Completed application form, budget breakdown and any supporting documents.

Assessment Criteria

Relevance - Alignment of the project with the program objectives

Impact - Potential of the project to enhance community preparedness and mitigate bushfire risks

Feasibility - Practicality and achievability of the project within the proposed timeline and budget

Collaboration - Involvement of multiple stakeholders and community groups including Traditional Owners

Sustainability - Long-term benefits and potential for ongoing impact

Location - Degree to which the project benefits the regions where Alcoa operates, addressing their specific needs and challenges related to bushfire risks

Approval Process

Successful and unsuccessful applicants will be notified within eight weeks of the closing date.

Reporting Requirements

Final Report

A report detailing the outcomes, impact and financial summary of the project to be submitted within one month of project completion.

Contact Information

For any inquiries or assistance with the application process, applicants can contact the Alcoa grants team using the subject title "Community Investment" in an email to info@alcoa.com



2026 Alcoa Bushfire Ready Fund - Grants Program



Start a submission



Preview the form



Download preview form

Submissions are now being accepted. Submissions close at 7:00PM 5 July 2026 (AWST).

The Alcoa Bushfire Ready Fund – Grant Program aims to support community organisations in initiatives that enhance preparedness and protection against bushfires.

IMPORTANT: Please read information below to assist you in completing your application online.

BEFORE YOU BEGIN

Welcome to Alcoa's online grant application service, powered by [SmartyGrants](#).

You may begin anywhere in this application form. Please ensure you save as you go.

For queries about the [guidelines](#), deadlines, or questions in the form, please contact us via email sally.fairnie@alcoa.com and quote your submission number.

[Click here to view the guidelines.](#)

If you need more help using this form, download the [Help Guide for Applicants](#) or check out [Applicant Frequently Asked Questions \(FAQ's\)](#).

NAVIGATING (MOVING THROUGH) THE APPLICATION FORM

On every screen (page of the form) you will find a Form Navigation contents box, this links directly to every page of the application. Click the link to jump directly to the page you want.

You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

SAVING YOUR DRAFT APPLICATION

If you wish to leave a partially completed application, press 'save and close' and log out. When you log back in and click on the 'My Submissions' link at the top of the screen, you will find a list of any applications you have started or submitted. You can reopen your draft application and start where you left off.

You can also download any application, whether draft or completed, as a PDF. Click on the 'Download PDF' button located at the bottom of the last page of the application form.

SUBMITTING YOUR APPLICATION

You will find a **Review and Submit** button at the bottom of the Navigation Panel. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top or bottom of the screen or on the navigation panel. You will not be able to submit your application until all the compulsory questions are completed and there are no validation errors.

Once you have submitted your application, no further editing or uploading of support materials is possible.

When you submit your application, you will receive a confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

If you do not receive a confirmation of submission email then you should presume that your submission has NOT been submitted.

Hint: also check the email hasn't landed in your spam or junk email folder.

ATTACHMENTS AND SUPPORT DOCUMENTS

You may need to upload/submit attachments to support your application. This is very simple, but requires you to have the documents saved on your computer, or on a storage device.

You need to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however, we do recommend trying to keep files to a maximum of 5MB – the larger the file, the longer the upload time.

COMPLETING AN APPLICATION IN A GROUP/TEAM

A number of people can work on an application using the same log in details as long as only one person is working at a time. Ensure you save as you go.

SPELL CHECK

Most internet browsers (including Firefox v2.0 and above; Safari; and Google Chrome) have spell checking facilities built in – you can switch this function on or off by adjusting your browser settings.

Technical Assistance

Contact SmartyGrants

Phone: 03 9320 6888

Email: service@smartygrants.com.au

[Technical help guide for applicants](#)



SEMC COMMUNIQUÉ

August 2026

State Emergency Management Policy Communique - LEMA

The purpose of this communique is to provide clarification on Local Emergency Management Arrangements (LEMA) requirements for Western Australian local governments, following completion of Phase 1 of the SEMC-sponsored LEMA Improvement Program and a March 2026 SEMC resolution relating to emergency risk management planning.

The key messages below may be used to brief local governments, Hazard Management Agencies, Support Agencies and other relevant stakeholders. Emergency Management Agencies are responsible for ensuring this information is communicated within their organisations and to advisory groups as required.

Key Messages

- Local governments must review their Local Emergency Management Arrangements (LEMA) at least every five years.
- A LEMA will be considered compliant where it incorporates all the minimum 'Essentials' requirements.
- New LEMA templates have been developed to support the 'Essentials' requirements and are available for use and feedback for a 12-month period.
- Use of the new templates are optional. Local governments may continue to use the existing LEMA template in the LEMA Guideline or an alternative format.
- Following the 12 months consultation period, a suite of proposed amendments to the Emergency Management Framework, including revisions to the LEMA Guidelines, will be provided to SEMC for approval.
- Local governments must ensure that local emergency management planning is risk informed but are not required to use the methodology set out in the Emergency Risk Management Guideline.
- Local governments are encouraged to expand their LEMA beyond the minimum requirements to enhance risk prevention and emergency preparedness.

Policy Guidance

Minimum LEMA requirements

SEMC will consider a LEMA to be compliant with the *Emergency Management Act 2005* and the State Emergency Management Framework where it is specific to the local government district and includes, at a minimum:

- policies, strategies and priorities for emergency management, informed by an understanding of local risk
- clearly defined roles and responsibilities of local government personnel and agencies involved in emergency management, including coordination arrangements and contact details
- identification and description of emergencies most likely to occur within the local government district

OFFICIAL

- recovery arrangements for the local government area (including a Local Recovery Plan and nomination of a Local Recovery Coordinator)
- a list of sites and facilities for evacuation and refuge
- a three-year exercise schedule
- administration and governance arrangements for the Local Emergency Management Committee.

This list does not exempt local governments from responsibilities and obligations established under other legislation, including the *Bushfires Act 1954*, and consequent requirements for Bushfire Risk Management Planning as defined in the State Hazard Plan Fire.

Local governments are encouraged to include further details or arrangements in their LEMA to enhance emergency management capability and preparedness, based on their capacity and local risk profile. It is recommended that any additions are guided by an understanding of emergencies most likely to occur locally, with input from Hazard Management and Support Agencies where applicable.

Use of templates and guidance

New LEMA guidance and templates have been developed through the LEMA Improvement Program to support local governments meet their essential LEMA requirements. The new guidance and templates are available on [EngageWAEM](#) for use. A feedback page has also been established by the SEMC to enable local governments and other stakeholders to provide feedback on the templates.

Local governments may continue to use the existing LEMA template contained in the LEMA Guideline or an alternative format. However, the Guideline is currently under review, and its content may not align with the interim guidance set out in this communique. Where any inconsistency arises, this communique prevails.

Approach to local emergency risk management planning

Local governments are required to identify and describe, within their LEMA, the emergencies most likely to occur in their district, to ensure local emergency management planning is risk-informed.

In doing so, local governments may draw on existing information and resources, such as District Risk Profile Reports, to develop an understanding of likely consequences for the community and to inform arrangements that support prevention and mitigation, preparedness, response and recovery.

Local governments may, but are not required to, use the methodology set out in the Emergency Risk Management Guideline, and may instead apply an alternative, scaled approach for risk assessment that is appropriate to their capacity and local context.

Support

For further information or support in preparation of LEMAs please contact your District Emergency Management Advisor.



Department of Fire and Emergency Services – SW/LSW Report
1st Quarter 2026-2027

STATE NEWS

The last meeting of the **State Emergency Management Committee (SEMC)** was held on the 30 July 2026. SEMC Communiques can be found [here](#).

2025 SEMC MEETING SCHEDULE

- 01 October 2026
- 03 December 2026

H5 BIRD FLU UPDATE

As of **2 September 2026**, there have been 10 confirmed in Western Australia (WA). There is no evidence of any mass mortality.

There is no evidence of infection in poultry or the wider agriculture industry. The risk to human health remains low.

Message to Public: Anyone who sees sick or dead birds or marine mammals should AVOID and not handle the animals but RECORD and take photos or a video and REPORT to the Emergency Animal Disease Hotline on 1800 675 888.

An interactive dashboard is available via www.wa.gov.au/birdflu which maps confirmed H5 bird flu detections in WA wildlife, as well as locations where birds have tested negative.

WALGA EMERGENCY MANAGEMENT SURVEY

WALGA presented to SEMC the **2025 Emergency Management Survey** which shows that while Local Governments have established strong emergency management foundations, with high levels of compliance and preparedness for traditional hazards such as bushfire, storm and flood, the sector faces growing challenges from emerging risks.

WALGA will continue to advocate for funding to assist local governments with capability and financial pressures to maintain essential services during an emergency. Local Governments manage more than 550 bush fire brigades and around 18,000 volunteers, while leading or supporting initial bushfire response across approximately 92% of WA's landmass. Bushfire continues to dominate resources and shape discussions about future service delivery models, while the success of initiatives such as the CESM program demonstrates the value of targeted capability investment.

The 2025 Local Government Emergency Management Snapshot is publicly available on the [WALGA website](#).

NEXT GEN WARNINGS

The SEMC approved an allocation of \$100,000 for DFES to deliver technical enhancements to [EmergencyWA](#), enabling onboarding of Department of Primary Industries and Regional Development, Department of Transport and Major Infrastructure and Western Australia Police Force.

This will allow for potential use to design agency-specific warning templates and functionality, support partner agency readiness through training and communications and strengthen the State's all hazards warning framework.



STATE EMERGENCY MANAGEMENT FRAMEWORK

Comprehensive Review Update

The following State Emergency Management documents are under comprehensive review, and broad consultation is in process. See below for each review's current status;

- State Hazard Plan – Animal and Plan Biosecurity - comprehensive review commenced by responsible agency – extension approved by SEMC until August 2026 (37/2026)
- State Hazard Plan – Cyber Security Incident – comprehensive review commenced by responsible agency
- State Hazard Plan – Hostile Act – submitted for SEMC subcommittee endorsement, prior to SEMC approval October 2026.
- Local Recovery Guideline – comprehensive review commenced by responsible agency
- State Support Plan – Freight and Supply Chain - waiting on an update from SEMC BU, ministerial commitment was made to commence consultation mid-2026
- State Support Plan – Emergency Public Information – comprehensive review commenced by responsible agency
- State Hazard Plan – Collapse – comprehensive review commenced by responsible agency
- State Hazard Plan – Terrorist Act – comprehensive review due to commence October 2026
- State Hazard Plan – Tsunami – comprehensive review commenced by responsible agency
- Traffic Management during Emergencies Guideline – responsible agency advised of comprehensive review
- Impact Statement Guideline and Template – submitted SEMC subcommittee endorsement, prior to SEMC approval October 2026.
- State Hazard Plan – Maritime Environmental Emergencies – comprehensive review commenced by responsible agency
- WA Community Evacuation in Emergencies Guideline – comprehensive review commenced by responsible agency
- State Hazard Plan – Heatwave – comprehensive review due to commence October 2026
- State Hazard Plan – Earthquake – comprehensive responsible agency
- Communicating in Recovery Guidelines – part of SSP Emergency Public Information review
- District Emergency Management Committee (DEMC) Handbook – comprehensive review commenced by responsible agency

You can view all current and past consultations on the [Engage WA EM consultation homepage](#)



NEW LEMA TEMPLATES

The new Local Emergency Management Arrangements (LEMA) templates are available on [Engage WAEM](#) for local governments to use and provide feedback on until **15 June 2027**. Feedback will be used to refine and improve the templates before finalisation.

Use of the new templates is optional. Local governments may continue to use the existing template in the LEMA Guideline or adopt an alternative format. However, local governments should refer to the new guidance documents to ensure their LEMA meets the minimum requirements.

PROPOSED CAPABILITY DEVELOPMENT MODEL AND POLICY REFORM

As part of the LEMA Improvement Program a capability development model has been developed to improve definition of the minimum emergency management requirements for local governments and establish pathways for continual capability improvement.

Amendments to the State Emergency Management Policy, Plan and Procedure are proposed to support the Development Model and give effect to SEMC's advice regarding minimum requirements.

Later in 2026, DFES will release a Discussion Paper outlining the proposed model and associated amendments. The paper will seek stakeholder feedback on the proposed reforms.

NATIONAL INDIGENOUS DISASTER RESILIENCE – ROUND TABLE

The SEMC noted the National Indigenous Disaster Resilience (NIDR) Roundtable to be held in Perth on **24 September 2026**.

NIDR will be leading the facilitation and will give the opportunity for participants to engage with initiatives focused on strengthening relationships with Aboriginal communities and informing future disaster resilience policy development.



DISTRICT NEWS

2026 DEMC MEETING SCHEDULE

- 20 October 2026
- 16 March 2027

AWARE FUNDING

The annual AWARE competitive grant program aims to enhance West Australia's emergency management arrangements by investing in capacity building and preparedness activities at a local level.

The 2026-27 round of the AWARE grant program will open from **8am, 7 September 2026 to 12pm, 9 October 2026**.

- The 2026-27 round has a total allocation of \$219,940
- Projects could apply for between \$2,500 – \$35,000 (no GST applied), including local level risk assessment projects.
- Applicants must contribute at least 25% of the total project cost in cash and/or in-kind.

Eligible project types:

- Furthering the emergency risk management process
- Facilitating capability-based exercises
- Projects that support the review and improvement of Local Emergency Management Arrangements (LEMA). The link to the new LEMA templates can be found [here](#).
- Delivering emergency management training, events, or forums

How to apply:

- All applications must be submitted through the [online portal](#) available on the Disaster Resilience Grants [webpage](#). **Late applications, or applications received through any other channels such as emails or post will not be accepted.**
- A copy of all relevant documentation is available on the [DFES website](#). However, please find attached the Guidelines, a sample application and a sample funding agreement for your reference.

If you have any questions in relation to the AWARE grant program and associated round documents, please contact the AWARE team at DisasterResilienceGrants@dfes.wa.gov.au.

DISTRICT CLIMATE RISK AND VULNERABILITY PROFILES

Climate change continues to influence the frequency and severity of emergencies across Western Australia, making long-term planning increasingly important for Local Governments and emergency management partners.

The State Emergency Management Committee (SEMC), through DFES, is developing the **Emergency Management Sector Adaptation Plan (EMSAP)** as part of the Western Australian Government's Climate Adaptation Strategy. The EMSAP will help guide how the emergency management sector prepares for and adapts to the increasing impacts of climate change, recognising the growing challenges posed by more frequent and severe natural hazards.

A key component of the project is the development of **District Climate Risk and Vulnerability Profiles**, which identify local hazards, vulnerabilities and emerging risks.



An online 2-hour engagement sessions for the South West district will be held on **Tuesday, 29 September 2026**

This will provide Local Governments and partner agencies with an opportunity to validate the profiles, share local knowledge and help shape future emergency management capability, capacity and community resilience.

EMERGENCY MANAGEMENT TRAINING OPPORTUNITIES

WALGA Emergency Waste Management Masterclass

Friday, 16 October 2026

9:30am - 12:30pm

Kaloorup Room | 2 Southern Drive, Busselton WA 6280

No Cost

WALGA Emergency Management for Local Government Leaders

Friday, 25 September, 2026

9:00 am - 4:30 pm

ONE70, LV1, 170 Railway Parade, West Leederville, WA 6007

Cost: \$720.00

WALGA Emergency Management Foundations for Local Government

Tuesday, 20 October 2026

9:00 am - 4:30 pm

ONE70, LV1, 170 Railway Parade, West Leederville, WA 6007

Cost: \$720.00

WALGA Community Disaster Recovery

Wednesday, 21 October 2026

9:00 am - 4:30 pm

ONE70, LV1, 170 Railway Parade, West Leederville, WA 6007

Cost: \$720.00

SUPERINTENDENT REPORT

As we move through the first quarter of 2026–27, the South West has experienced a reasonably active storm season, with the most significant impacts occurring over the June long weekend. Severe storms and coastal conditions resulted in damage across parts of the South West and Great Southern, highlighting once again the importance of local preparedness, interagency coordination and community resilience.

The activation of the Disaster Recovery Funding Arrangements Western Australia (DRFAWA) for AGRN1290 – Severe Storm across the South West and Great Southern in Western Australia (30 May – 1 June 2026) will assist eligible local governments with their recovery efforts. I would like to sincerely thank our State Emergency Service (SES) volunteers and all responding agencies whose professionalism and commitment ensured communities received timely assistance during this event.

Across the region, training, exercising and capability development continue as we prepare for the upcoming bushfire season. Building and maintaining capability is a year-round effort, and it is encouraging to see the ongoing commitment of local governments, volunteers and partner agencies to strengthening emergency management across our district.



Looking ahead, El Niño has emerged as one of the key climate drivers influencing Australia's weather. Current indicators suggest the event is developing, which for Western Australia can mean a hotter, drier spring and summer, reduced rainfall across southern parts of the State, and an increased potential for an earlier and more challenging bushfire season. While seasonal outlooks will continue to evolve, they reinforce the importance of preparedness at every level.

The South West is no stranger to challenging conditions. They are exactly what we train for, what we plan for, and what we prepare together for every year. I remain confident that, through the strong partnerships across our emergency management sector and the dedication of our personnel and volunteers, we are well positioned to meet whatever this season brings.

Thank you for your continued support, collaboration and commitment to keeping our communities safe.

DISTRICT OFFICER REPORT

Seasonal Outlook

El Nino weather pattern has been underway since mid-June and continues to strengthen with further intensification likely in the coming months. Above average fire danger risk is indicated for much of the Southwest land division with deficiencies in deep soil moisture also predicted across much of the state.

Fire Season 2026/27

DFES South West Region is continuing to undertake planning activities for the 2026/27 fire season. Volunteer Bush Fire Brigade training courses are well underway with a high uptake of volunteers across all courses. The regional training calendar is continuing to be updated to support capability uplift and preparedness across the region. Planning is also underway for pre-season forums and engagement activities. Prescribed burning and mitigation works continue to be undertaken throughout the South West region.

Suspicious Fire Activity

Multiple accounts of suspicious Fire Activity are continuing to occur across various South West Local Government areas, DFES encourages the community to report any suspicious behaviour immediately by calling Triple Zero (000). Information relating to suspected arson or fire-lighting activity can also be reported to [Crime Stoppers online](#) or via 1300 333 000.

COMMUNITY PREPAREDNESS ADVISOR REPORT

Lithium-ion batteries are a major cause of fires across Western Australia, with firefighters responding to more than three battery-related incidents each week on average.

This winter, DFES has launched an advertising campaign to better inform Western Australians about the risks posed by lithium-ion batteries and how to buy, store and use them safely.

Lithium-ion batteries are found in a wide range of household and recreational products and while lithium-ion battery technology has its benefits, there are also risks community members need to be aware of to stay safer.

Through this campaign, DFES is encouraging community members to:

- purchase equipment from reputable manufacturers and suppliers;
- choose quality products, rather than damaged or second-hand items;
- regularly check batteries for signs of physical damage or overheating;
- avoid leaving batteries on charge for extended periods or unattended;
- dispose of batteries correctly through appropriate recycling or disposal facilities; and
- stay well clear and call 000 immediately in the event of an emergency.



Government of **Western Australia**
Department of **Fire & Emergency Services**



The campaign is running across the Perth Metropolitan area and Bunbury on digital media platforms including Facebook, Instagram, YouTube and TikTok, digital screens in shopping centres and press advertising.

You can watch the 30-second YouTube video [here](#).

Compiled by: Melissa Howard

District Emergency Management Advisor – South West/ Lower South West

Department of Fire and Emergency Services

As at 8 September 2026



Emergency Relief and Support

LEMC REPORT FOR DISTRIBUTION 1st Quarter 2026-2027

Regional Emergency Relief and Support contact	
Activation of Emergency Relief and Support (ERS) services is via Communities Emergency Operations Coordinator (EOC) M: 0418 943 835 and Email: emergencyservices@communities.wa.gov.au	
Regional Officer	-
Regional Coordinator	Renee Flaxman
Regional Manager	Mark Schorer
Emergency Relief and Support update	
Assessment of Evacuation Centres and local hazard risks Communities is seeking to confirm Local Government facilities included in the State register as part of an annual preparedness activity. Communities encourage local governments and LEMCs to review the community facilities identified as evacuation centres against local hazard risks. <i>Why it Matters</i> Ensuring evacuation centres are properly assessed, approved, and aligned with local risk profiles strengthens community safety and readiness during emergencies. Accurate information in the State register reduces confusion during response, supports timely evacuation, and ensures only fit-for-purpose facilities are activated. This improves coordination with Hazard Management and Controlling agencies and helps ensure affected communities can be safely accommodated. <i>Key Dates</i> Local Emergency Management Committees meetings from July will be provided with a list of evacuation centres from the State register, for review and confirmation for inclusion for the 2026-27 year. Please contact Renee Flaxman via email (renee.flaxman@communities.wa.gov.au) if a building identified as an Evacuation centre undergoes renovations, building works, cannot be accessed or is closed. Emergency Relief and Support Training As we move into the preparedness and capability development season, Communities will be rolling out updated training across local government, partner organisations, and to our internal staffing group. This 2.5-hour session (which can be adapted to suit local needs) is designed to support local government staff who may be asked to support Communities to open an evacuation centre prior to Communities' arrival. This practical based training builds knowledge of key processes, common challenges, and the adaptations required for different cohorts and scenarios. Multiple scenarios and exercises targeting local government preparedness are included. Please contact Renee Flaxman via email (renee.flaxman@communities.wa.gov.au) to arrange dates for this training	

Exercising

Local governments are encouraged to include ERS early in all hazard emergency exercise planning to strengthen coordination across response and recovery.

At-Risk groups in emergencies

During the 2025-26 high threat season, a number of events highlighted the importance of planning for people at risk / vulnerable groups in our communities during emergencies.

Communities has portfolio responsibility across a range of at risk and vulnerable cohort groups, including people with a disability, those experiencing homelessness and family and domestic violence. ERS is collaborating to strengthen service linkages and engagement opportunities ahead of the 26-27 high threat season. A key message for Service providers is to have a clear business continuity plan outlining safe alternative arrangements in the event of an emergency. ERS is available to support and facilitate connections for local governments or agencies if planning activities for vulnerable or at-risk groups in emergencies are being undertaken.

AusAlert

AusAlert will enable Australian emergency services to issue national or local alerts about impending or existing disasters, including natural hazards such as bushfires, floods, cyclones and tsunamis, as well as other emergencies, including public health, security and biosecurity incidents. The system includes two alert types:

1. Priority alerts, which users can manually silence; and
2. Critical alerts, which override silent and 'do-not-disturb' settings and cannot be disabled through standard device settings.

A national test of a [Critical AusAlert](#) will be held on 27 July 2026, in WA this will be at 12:00 pm.

No decision has been made regarding when AusAlert will be introduced in Western Australia. It is important to note that Emergency WA remains the official and authoritative source of emergency information in Western Australia. The Emergency Alert telephone warning system will continue to be used during the coming summer.

Response ERS activations

Between 1 July 2025 and 8 June 2026, Communities responded to 41 emergency events, opening 48 centres to support shelter and information to impacted people.

The State Support Plan – Emergency Relief and Support was activated on 26 March, as a result of Severe Tropical Cyclone Narelle with 5 evacuation centres opened and more than 180 people supported. Exmouth experienced widespread damage to homes and critical infrastructure, prolonged power and water disruptions, telecommunications outages and flooding, while Carnarvon experienced major flooding affecting homes and plantations.

Communities have continued coordinating welfare in the State Social Recovery Domain, in partnership with relevant government and non-government organisations. Key community needs identified include housing damage, increased costs and limited availability of essentials, requests for financial and wellbeing support, limited face-to-face services, and heightened environmental health concerns.

Other updates

Monitoring H5 Avian Influenza

DPIRD is leading the State response to recently detected H5 avian influenza with enhanced surveillance and monitoring activities are underway in partnership with relevant agencies.

Other updates

ERS is not an active participant in the operational response and is maintaining situational awareness through established emergency management arrangements. Should the situation escalate and require broader whole-of-government coordination or support to impacted communities, ERS will work within existing emergency management frameworks to support recovery activities.

Main Roads Local Emergency Management Committee Report

1. General

Main Roads South West Region is committed to supporting the relevant agencies involved in Emergencies and Incidents.

It has recently reviewed and restructured its resources to be more responsive to the increasing number of Emergencies and Incidents.

We endeavour to have a representative in attendance at the Oct-Dec and Apr-June LEMC meetings. We will also have a representative at the DEMC meetings and a minimum of 2 at any Exercise.

This ensures our sustainability, rapport and knowledge is spread through the team and does not become person dependent.

We have a Customer Information Centre which is resourced 24 hours a day. They can be contacted on 138 138 for all Emergencies and Incidents.

This team will immediately notify the region of any Emergency/Incident by contacting our 24hr on Call Duty Manager.

The Duty Manager will dispatch resources as required/requested to the Emergency/Incident.

Should the situation warrant, the Duty Manager will activate the On Call Incident Manager.

The Incident Manager may then take charge as the point of contact with IC for the Incident and will activate other resources as required.

2. Resources

2.1 Incident Managers

Main Roads South West Region have 6 Incident Managers (IM) that it can call upon to respond to, manage and support the IC.

Large complex Incidents involving a number of roads may require 2 x IM's to manage the Incident.

2.2 On Scene Liaison Officers

Main Roads South West Region has 12 On Scene Liaison Officers (OSLO) to call upon. The OSLO's are generally dispatched to an Incident to make first point of contact with the IC, assess the situation and report back to the MRWA Duty Manager or IM.

The OSLO's can also assist initially by implementing a VCP as required.

They will also support our Vehicle Control Point (VCP) personnel when they are established for the duration of the Emergency/Incident.

2.3 Rapid Response Crews

Main Roads South West Region has 3 Rapid Response Crews (RRC) to call upon. The RRC's are a 2 person crew. They are designed to respond to Emergencies and Incidents and set up the initial VCP control with limited signage.

They will also support our Vehicle Control Point personnel as required.

2.4 Traffic Management Crews

These are contract resources, Main Roads South West Region generally has 3 of these crews engaged on a daily basis. Further to these crews Main Roads is able to call on additional crews from its Contract Traffic Control providers.

There are 3 companies Main Roads generally uses but can also call on resources outside our Region depending on the scale and location of the Incident.

These crews form the backbone of our VCP resources. Initially Main Roads will operate crews on 12 hour shifts and if the Incident is likely to extend beyond 3 days will reduce the shifts to 8hrs to manage fatigue.

Each VCP would require 4 resources for a 12 hour shift and 6 resources for an 8 Hr shift.

OFFICIAL

	INCIDENT MANAGEMENT	REGIONAL MANAGEMENT	INCIDENT MANAGER	EXTENSION OFFICER	PLANNING/LOGISTICS OFFICER	LIAISON OFFICER	ROAD INSPECTION		ONSCENE LIAISON OFFICER	COMMUNICATION OFFICER	LOG KEEPER
Title	Quick Glance Positions (may change month to month)										
A/DSWO	BRUCE WALKER	1									
A/MAMO	JAICE BENZIE	2									
MPM	BRUCE HANCOCK		1	1		1					
MM	ANTHONY WILLETTTS		2	2	4	2					
DMM	CHRIS HATHAWAY		3	3	5	3					
RRRCS	KERRIE MCNEVIN		4	4		6					
RPIO	JADE SAUNDERS		5	5		7					
A/MM	BILL LISHMAN		6			8					
VMM	STEVE SHARP					4	1				
VMM	BLAIR BLOOMFIELD					5	2				
MM	AARON MILNE		4			4					
AMO	MICHAEL JORDAN		9	9		9					
RRRCS	KERRIE MCNEVIN				1						
WS	JORDAN PILLAR				2						
MC	JOHN TRELA				3						
RMWM(S)	RON AITKEN								1		
RMWM(N)	BEN PAYNE								1		
NI(S)	BILL LISHMAN								2		
WS	STEWART BRAND								3		
NI	PAUL HILLIS								4		
NI	CRAIG CURTIS								5		
NI	MICK AITKEN								6		
NI	KEITH DAVIS								7		
NI	JAYCON MARINELLI								8		
AMO	SCOTT FRATER								9		
RR	DAKOTA RASSIP								10		
RR	JOSH BOYLAND								11		
MRWA	CIC OFFICER									1	4
MA	TRACEY TAME									2	1
AMO	KAREN HOGAN									3	2
CSM	PETA NOLAN									4	3

OFFICIAL

EMERGENCY MANAGEMENT		REGIONAL MANAGEMENT	Emergency MANAGER	OPERATIONS DEPUTY	PLANNING/LOGISTICS OFFICER	LIAISON OFFICER	ROAD INSPECTION		ONSCENE LIAISON OFFICER	COMMUNICATION OFFICER	LOG KEEPER
Title	Quick Glance Positions (may change month to month)										
A/DSWO	BRUCE WALKER	1									
A/MAMO	JAICE BENZIE	2									
MM	ANTHONY WILLETT		1	1							
RRCS	KERRIE MCNEVIN		2	2	1	1					
WS	JORDAN PILLAR		3	3	2	2					
RMWM(S)	RON AITKEN		4			3		1			
RMWM(N)	BEN PAYNE		5			4		1			
MC	JOHN TRELA				3						
VCO	STEVE SHARP						1				
VRO	BLAIR BLOOMEFIELD						2				
NI(S)	BILL LISHMAN							2			
WS	STEWART BRAND							3			
NI	PAUL HILLIS							4			
NI	CRAIG CURTIS							5			
NI	MICK AITKEN							6			
NI	KEITH DAVIS							7			
NI	JAYCON MARINELLI							8			
AMO	SCOTT FRATER							9			
RR	DAKOTA RASSIP							10			
RR	JOSH BOYLAND							11			
MRWA	CIC OFFICER								1	4	
MA	TRACEY TAME								2	1	
AMO	KAREN HOGAN								3	2	
CSM	PETA NOLAN								4	3	

OFFICIAL



Traffic Management at Incidents

Once an Incident has been declared an Incident Controller is appointed.

The agency managing the Incident will be determined by the nature and severity of the Incident.

In the case of a bushfire the responsibility may fall to the Local Government in which case generally the Local Governments Chief Fire Officer may be the Incident Controller (IC).

The IC in accordance with the State Emergency Management Plan has significant powers to deal with the Incident in a timely manner and to minimise the loss of life or loss /damage of property.

One of these powers is to take control of other agencies assets, in this case road infrastructure.

It is often necessary to close roads to prevent people from entering the Incident Site and establish Vehicle Control Points (VCP's).

This is usually delegated to WA Police in the first instance as they can deploy resources quickly to the site. Also the extent of the VCP's in relation to the Incident may rapidly evolve and they may need to be expanded/relocated to meet the demands of the Incident.

Other resources can also undertake the function of establishing VCP's at the direction of the IC. These are Local Government, Main Roads, DFES, DBCA etc.

Depending on availability of resources initially the IC may direct these resources to provide VCP's on assets that they do not normally control.

That is Local Government resources may establish a VCP on a Main Road and visa-versa Main Roads may establish a VCP on a Local Government Rd.

Main Roads has recently reverted to inhouse Day Labour Resources.

When Main Roads are requested to attend an incident they may choose, depending on availability, to send their own staff or they may send a sub-contract Traffic Management resources.

OFFICIAL

It is important for agencies who are managing Incidents to make early direct contact with Main Roads to identify any potential or actual impact on our assets so we can best manage our response and support of the IC.

There have been a couple of recent events where an Incident affected a Main Roads asset however a request for our assistance was made very late in the day by the IC.

Due to the timing of these Incidents it meant resources were not readily available and there was a delay in responding to the Incident. This put additional strain on the people dealing with the Incident and WA Police Force (WAPOL) who were providing the VCP's.

Also when the active phase of the Incident concluded, and it moved to recovery the IC was not aware of the process for handing back the Asset to the Asset Owner.

In particular the IC must ensure the Asset is safe prior to hand back to the Asset Owner. The Asset Owner then makes their own determination if any other remedial work is required prior to the Asset Owner reopening the road.

There were also a couple of other incidents where the IC endeavoured to open a road. This is in contravention of the State Emergency Management Plan which clearly states it is the responsibility of the Asset Owner as to when and how the asset will be put back into service.

Early contact with Main Roads when Main Roads assets are or are likely to be affected will ensure a smoother management of the assets, VCP's, handback and opening of the road.

Main Roads can also assist by identifying alternate routes or detours if required for the management of traffic to avoid the incident as well as identifying timber structures such as bridges and culverts on both Main Roads and Local Government Roads.