



**APPLICATION TO CONSTRUCT A RIGID ANNEXE
ADJACENT TO A CARAVAN**

In accordance with the Caravan and Camping Grounds Regulations 1997

Caravan Park & Site No	
Annexe Owner	
Constructed By	
Name & Address of Applicant	
Contact Telephone No.	
Signature of Applicant	
Date	

Documentation attached:

- Two copies of a certificate signed and dated by a professional engineer stating that the annexe will be structurally sound if assembled in accordance with the instructions and the wind velocity it is designed to withstand.
- A statement from the Caravan Park licence holder giving written permission for annexe to be constructed.
- Two copies of dimensioned plan of the site showing setbacks from other adjacent structures and roads.
- Permit fee to be paid on submission is \$125.00 (GL No. 73205).

And, if the value is greater than \$20,000:-

- Copy of Certificate of Builders Registration.
- Statement by the builder that the Annexe was constructed by him in accordance with the Building Code and the year of construction.