Shire of Harvey
Community Sail Training Trust

Leeuwin Sail Training
Subsidy Application Pack
2019

Applications close 4pm Friday 3rd May 2019

Leeuwin Ocean Adventure Foundation
What is the Shire of Harvey Community Sail Training Trust?
The Shire of Harvey Community Sail Training Trust was set up in 1989. This program was developed to provide young Shire of Harvey residents with the opportunity to take a voyage on the Sail Training Ship - Leeuwin II. This opportunity creates a number of challenges for the participants to contribute to all aspects of the ship operations, from sailing, steering, navigating, cleaning the ship and climbing the mast. Each participant can choose what level of challenge they want to take. This ship is run and owned by the not-for-profit organisation, the Leeuwin Ocean Adventure Foundation. The Trust offers a subsidy for young people to take a voyage. It is managed by the Shire of Harvey, with the valuable support of local Lions and Rotary Clubs.

Who can apply for a subsidy?
Subsidy applicants' home address must be in the Shire of Harvey and they must be aged 15 – 25. Applicants must pass specific medical requirements for the voyage, which are set and determined by the Leeuwin Foundation. Booking confirmation is conditional on the Leeuwin Foundation's approval that the applicant is medically and physically fit to undertake the voyage and an interview by the local Lions or Rotary Club. This application form is for a subsidy from the Shire of Harvey Community Sail Training Trust.

Which voyage should I apply for?
The Youth Explorer Voyages are designed for young people aged 15 – 25. A Youth Explorer Voyage takes you onto the Indian Ocean for 6 nights and 7 days, together with up to 40 trainees and 15 crew members. You will be involved in all ship operations from steering the ship, setting and furling the sails, climbing the mast, cleaning the ship and standing watch through the night. More information about the Youth Explorer Voyages is available on the Leeuwin website at sailleeuwin.com/voyages/youth-explorer

The Ultimate Challenge Voyage is designed for young people aged 15 – 25 with limitations that prevent them from participating on a standard Youth Explorer Voyage and caters for those with intellectual, physical and/or sensory disabilities as well as insulin-dependent diabetics, those with epilepsy, hyperactivity/ADD/ADHD, etc. Participants have the opportunity to experience the thrill of tall ship sailing in a safe, supportive environment. Ultimate Challenge Voyages are for 4 nights and 5 days. More information about the Ultimate Challenge Voyage is available on the Leeuwin website at sailleeuwin.com/voyages/ultimate-challenges (see 'Trainee Information' document).

For more information about either Voyage, see www.sailleeuwin.com or contact Leeuwin 9430 4105.

Where does the money for the subsidy come from?
The Shire of Harvey makes an annual contribution to the Community Sail Training Trust. Additional funds are also provided through the generous donations of local service clubs such as Rotary and Lions Clubs. The Trust also receives donations from other sources such as local organisations and businesses. Applicants are asked to make a small contribution towards the trip.

How is my subsidy application assessed?
Your Shire of Harvey subsidy application will be assessed by the Community Sail Training Trust Committee. This Committee is made up of Shire of Harvey Councillors, staff and representatives from local service clubs (Rotary and Lions). If your application is supported by the Committee, a service club will then arrange an informal meeting with you. Finally, the club will report back to the Committee who will make the final decision on funding your subsidy for the voyage. You will be contacted by the Shire of Harvey in July/August to notify you if your subsidy application is accepted. You are then required to contact the Leeuwin Foundation to complete relevant medical checks and accept the terms and conditions of the Leeuwin's Voyage contract prior to receiving booking confirmation from the Leeuwin.

Please note, booking confirmation is conditional on the Leeuwin Foundation’s approval that the applicant is medically and physically fit to undertake the voyage.
How much do I have to pay?
Applicants need to contribute a minimum of $400 towards the Youth Explorer Voyage (voyage fares are $2,350). The remaining fee is paid by the Shire of Harvey Community Sail Training Trust. Applicants will be informed by the Shire in late July if they have been successful for a subsidy and you must pay your contribution to the Shire of Harvey by Friday 26th July 2019 at the latest.

- Please note the Cancellation and Transfer conditions on the ‘Booking, Payment and General Conditions’ in the Leeuwin application forms.

Where do the voyages go?
The distance covered depends on the strength of the wind! You may find yourself heading towards Rottnest or even as far as the Abrolhos Islands if the wind is very strong.

Do I need to have sailing experience?
You do not require any sailing experience. You just need to be willing to have a go!

Do I have to bring my own food?
The cost of the voyage includes all food, accommodation, specialist sailing clothing and equipment on board.

How do I apply?
You need to complete both the Shire of Harvey Leeuwin Sail Training Subsidy Application Pack (this form), as well as both the Leeuwin Voyage Application and Contract (for the Youth Explorer Voyage), and submit both completed applications to the Shire of Harvey by 4pm Friday 3rd May 2019. Your Leeuwin Voyage Application and Contract or Leeuwin Ultimate Challenge Voyage Trainee Application Form will be forwarded to the Leeuwin Foundation on receipt by the Shire, and is assessed by the Leeuwin Foundation.

This pack includes:
- The Shire of Harvey Leeuwin Sail Training Subsidy Application Pack
- The Leeuwin Voyage Application and Contract (Youth Explorer Voyage).

Conditions of Voyage
The applicant is to be bound by the provisions of the ‘Booking, Payment and General Conditions’ located on the ‘Leeuwin Voyage Application and Contract’ for the Youth Explorer Voyage, or the ‘Leeuwin Ultimate Challenge Voyage Trainee Application Form’ for the Ultimate Challenge Voyage (depending on which Voyage you are applying for). The Shire of Harvey is not responsible, and will not be liable for, any loss, injury or damage, either directly or indirectly, arising out of, or connected with, the applicant’s participation in the voyage, or related to the provision or no provision of the voyage by Leeuwin. Applicants must read and review the Leeuwin’s ‘Booking, Payment and General Conditions’ of contract before completing the Shire of Harvey’s Leeuwin Sail Training Subsidy Application Pack (this form).

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**2. THE PROCESS**

<table>
<thead>
<tr>
<th>Complete and return both the Shire of Harvey Subsidy Application Pack (this form) and the Leeuwin Voyage Application and Contract (for the Youth Explorer Voyage) to the Shire of Harvey. Your Leeuwin Voyage application will be forwarded to the Leeuwin Foundation on receipt by the Shire, and is assessed by the Leeuwin Foundation.</th>
<th>Friday 3rd May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicants are notified of their application being received by the Shire of Harvey</td>
<td>Mid May</td>
</tr>
<tr>
<td>Interviews are conducted by local service clubs of all applicants</td>
<td>June</td>
</tr>
<tr>
<td>Interviews are assessed and subsidy amounts are allocated</td>
<td>July</td>
</tr>
<tr>
<td>Confirmation of successful/unsuccesful subsidy applications (booking confirmation is conditional on the Leeuwin’s approval that you are medically and physically fit to undertake the Voyage)</td>
<td>Late July</td>
</tr>
<tr>
<td>Shire to receive payment of successful applicant’s contribution by latest 27th July 2018</td>
<td>26th July</td>
</tr>
<tr>
<td>Applicants to contact the Leeuwin directly for relevant approvals and to complete any further information prior to receiving booking confirmation from the Leeuwin</td>
<td>August</td>
</tr>
<tr>
<td>Make your way to the dock and enjoy your voyage aboard the Leeuwin!</td>
<td>Sep - Dec</td>
</tr>
</tbody>
</table>
### 3. APPLICANT DETAILS

<table>
<thead>
<tr>
<th>Surname:</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name:</td>
<td>Date of Birth:</td>
<td></td>
</tr>
<tr>
<td>Company/Sch/Uni:</td>
<td>Current Age: (must be min age 15 on date of voyage departure)</td>
<td></td>
</tr>
<tr>
<td>Postal Address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Town:</td>
<td>State:</td>
<td>Postcode:</td>
</tr>
<tr>
<td>Phone (daytime):</td>
<td>Mobile:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td>Emergency Contact:</td>
<td></td>
</tr>
<tr>
<td>Have you sailed on the Leeuwin before?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>How did you hear about this subsidy?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4. COST OF VOYAGE

Voyage costs without a subsidy-

Youth Explorer Voyage $2,350 (*Youth Explorer Voyage is a standard voyage program)*

Leeuwin voyages are subsidised by the Shire of Harvey’s Sail Training Trust Program. You are required to contribute a minimum towards the trip. If successful, this contribution must be paid to the Shire of Harvey by 26th July 2019. Applicants must organise and fund their own transport to the port.

Amount of Contribution $________________________

(Minimum $400 Youth Explorer Voyage)

### 5. CREATIVE CONTRIBUTION

Please describe in 50 words or less why you would like to sail on the Leeuwin II.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
### 6. VOYAGE DETAILS

<table>
<thead>
<tr>
<th>Voyage</th>
<th>Departure</th>
<th>Arrival</th>
</tr>
</thead>
<tbody>
<tr>
<td>1913 Youth Explorer</td>
<td>7 October Fremantle</td>
<td>13 October Fremantle</td>
</tr>
<tr>
<td>1916 Youth Explorer</td>
<td>16 December Fremantle</td>
<td>22 December Fremantle</td>
</tr>
<tr>
<td>20UC Ultimate Challenge</td>
<td>11 February Fremantle</td>
<td>TBC</td>
</tr>
</tbody>
</table>

Please indicate your preferences below:

First Preference________________________ Second Preference_______________________

### 7. DECLARATION

I have read and understand the guidelines and frequently asked questions of this application and declare that:

1. The information given in this form is complete and correct.
2. I am aware that this application is for a subsidy from the Shire of Harvey Sail Training Trust and my booking confirmation is conditional on the Leeuwin Foundation’s approval that I am medically and physically fit to undertake the voyage.
3. I have read and I understand the conditions as outlined in the Leeuwin Ocean Adventure Foundation Voyage Application and Contract (for the Youth Explorer Voyage), or the Leeuwin Ultimate Challenge Voyage Trainee Application Form (for the Ultimate Challenge Voyage).
4. In the event that I am successful in my application for a subsidy from the Shire of Harvey Sail Training Trust, I agree to pay the required contribution to the Shire by 26 July 2019 (minimum $400 Youth Explorer Voyage).

Signature of applicant________________________ Date__________

**Parent / Guardian Consent**

*Additional information for parents is available on Leeuwin’s website: sailleeuwin.com/content/parent-information*

If you are under the age of 18, your parent or guardian must complete the section below:

I understand the criteria set out above and give consent to the applicant of this form to apply to the Shire of Harvey Community Sail Training Trust for a voyage on the Leeuwin II.

Name of Parent / Guardian________________________

Signature of Parent / Guardian________________________ Date__________
8. REFERENCES

Please ask someone who has known you for at least two years to complete the section below e.g. your teacher or employer (not a family member).

<table>
<thead>
<tr>
<th>Name:</th>
<th>Telephone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postal Address:</td>
<td></td>
</tr>
<tr>
<td>State:</td>
<td>Postcode:</td>
</tr>
<tr>
<td>Relationship to applicant:</td>
<td></td>
</tr>
</tbody>
</table>

Referee Comments

____________________________________________________________________________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________________________________________________________________________

9. RETURNING THE APPLICATION

**Post:** Shire of Harvey  
Community Leeuwin Sail Training Trust  
PO Box 500  
HARVEY WA 6220

**In Person:** Shire of Harvey Administration Centre  
102 Uduc Road  
Harvey

Shire of Harvey Sub-office  
7 Mulgara Street  
Australind

**Email:** stellaj@harvey.wa.gov.au

**Fax:** (08) 9729 2053

Further copies are available on the Shire website [www.harvey.wa.gov.au](http://www.harvey.wa.gov.au). Alternatively, you may request a copy to be emailed or posted to you.

**Forms must be returned to the Shire of Harvey by 4:00pm Friday 3rd May 2019**